

AGENDA ITEM 5.A.2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 25, 2007 ( ) Consent ( x ) Regular  
( ) Workshop ( ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$ 19,921,029.32.

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$ 19,921,029.32
2)	Purchasing -- Hurricane --	\$ -0-
3)	TDC Contracts --	\$ -0-
4)	Risk Management --	\$ -0-
	<b>TOTALS:</b>	<b>\$ 19,921,029.32</b>

Recommended by: Richard Iavarone 9/26/07  
Richard Iavarone, Director of Accounting Services Date

Approved by: \_\_\_\_\_ Date  
Assistant County Administrator

*The attached contracts & claims settlement list has been reviewed by pre-audit staff & all items appear to be in compliance with County policies & procedures.*

Charles J. Mancini 9/19/07

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: September 18, 2007

ROUTED TO: Richard Iavarone/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the September 25, 2007, BCC/Workshop Meeting.  
My deadline to County Administration is September 20, 2007 Noon

---

---

---

---

REQUESTED ACTION:

Review and signature

Review and information

Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

Return to originator

Forward for additional processing to:

\_\_\_\_\_

Other: \_\_\_\_\_

*Term contract except Callaghan. Board renewed 9/19/07*

THANKS!  
Diane Brown

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>	<b><u>2008</u></b>
<b>Capital Expenditures</b>	_____	_____	_____	_____	_____
<b>Operating Costs</b>	_____	_____	_____	_____	_____
<b>External Revenues</b>	_____	_____	_____	_____	_____
<b>Program Income (County)</b>	_____	_____	_____	_____	_____
<b>In-Kind Match (County)</b>	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included In Current Budget?      Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.:      Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_  
    Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Budget and/or Contract Dev. and Control Comments:**

\_\_\_\_\_      \_\_\_\_\_  
 OFMB/Budget      Contract Development and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**09/25/07**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---------------------------------------	---	----------	-----------

**EXHIBIT A**

ValleyCrest Golf Course Maintenance, Inc. & ValleyCrest Landscape Maintenance, Inc. (Joint Venture)	Term contract for turf management for Park Ridge Golf Course for the period 11/01/07 through 10/31/09 per Bid # 07-111/MM.	\$2,100,000.00 SBE \$0	Parks & Recreation 1383-580-5253-3401	Scarlett	
---	--	---------------------------	--	----------	--

The County has encumbered \$1,519,408 (\$94,963/month) during the previous sixteen (16) months of the current eighteen (18) month term contract for the “grow-in” and turf management services at the new Park Ridge Golf Course, which includes the Director of Purchasing’s 10% funding authority. Parks requests approval of this new twenty-four (24) month fixed fee (\$76,369.25/month) contract for turf management services which includes additional funding (\$267,138) for special project work as set forth in the contract. This term contract has three (3) twelve (12) month renewal options. No certified SBE vendor bid within 10% of the low bidder.

**EXHIBIT B**

Motorola Inc.	Term contract for 800 MHz System maintenance for the period 10/01/07 through 9/30/10 per Master Agreement #SS750558.	\$2,949,793.32 SBE \$0	FDO-Electronic Services Division 0001-410-4150-3401	Scarlett	
---------------	--	---------------------------	---	----------	--

The County has encumbered \$932,526.48 during the current twelve (12) month fixed fee sole source term contract. Based upon a new thirty-six (36) month fixed fee sole source term contract, which includes a 2.5% increase in year two (2) and year three (3), \$2,949,793.32 is needed to meet the County’s requirements through the expiration of this new term contract which supports Palm Beach County, PBSO and various County municipalities. This term contract has no renewal options. This is a sole-source provider who is not a certified SBE.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**09/25/07**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u> 36 Pre-qualified vendors	Renewal of term contract for pre-qualification of vendors for transit coach parts for the period 9/27/07 through 9/26/08 per Bid #05-215/MF.	\$2,005,629.00 SBE \$0	Palm Tran 1341-542-5526-4603- QPARTS-GY08	Scarlett	

The County has encumbered \$1,618,667 (\$140,754/month) during the previous eleven and a half (11.5) months of the current twelve (12) month term contract. Due to a twenty-five (25) percent increase in cost for parts and buses no longer covered under warranty, \$2,005,629 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. Additionally, approval is requested to add vendors that may become pre-qualified during the term of this contract. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program.

<u>EXHIBIT D</u> Applied Aquatic Management, Inc.; Aquatic Vegetation Control Inc.	Term contract for ground application services for exotic plant control for the period 10/01/07 through 9/30/10 per Master Agreement #600393.	\$10,506,060.00 SBE \$0	Countywide	Scarlett	
--	--	----------------------------	------------	----------	--

The County has encumbered \$9,338,720 (\$291,835/month) during the previous thirty-two (32) months of the current thirty-two and a half (32.5) month term contract. Based upon historical usage, \$10,506,060 is needed to meet the County's requirements through the expiration of this new thirty-six (36) month term contract. This term contract has two (2) twelve (12) month renewal options. This purchase is off South Florida Water Management District Contracts #46000000981 and #46000000982.

<u>EXHIBIT E</u> Allied Universal Corp.	Renewal of term contract for the purchase and delivery of sodium hydroxide for the period 11/16/07 through 11/15/08 per Bid #05-202/CB.	\$453,350.00 SBE \$0	Water Utilities 4011-720-2311-4615	Scarlett	
--	---	-------------------------	---------------------------------------	----------	--

The County has encumbered \$368,935 (\$36,893/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage (\$368,930), and a 2.4% CPI increase (\$10,625) as set forth in the existing contract, \$453,350 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal options remaining. This is a sole-source provider who is not a certified SBE.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**09/25/07**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---------------------------------------	---	----------	-----------

**EXHIBIT F**

Florida Bearings, Inc.	Increase of term contract amount for pump and motor repair and rewind for the period 12/19/05 through 12/18/07 per Bid #06-011/KM.	Increased Amount: \$ 28,580.00 Total with Increase: \$405,530.00 SBE \$0	Countywide	Scarlett	
------------------------	--	--	------------	----------	--

The County has encumbered \$334,978 (\$15,951/month) during the previous twenty-one (21) months of the current twenty-four (24) month term contract. The County requests an increase of \$28,580 over the previously authorized amount of \$376,950, which includes the Director of Purchasing's 10% funding authority, to meet the County's continued requirements for pump/motor repair and rewinding services on an as needed basis through contract expiration. This increase includes \$22,705 for immediate needs identified by FDO at several county buildings. This term contract has three (3) twelve (12) month renewal options. No certified SBE vendor submitted a bid on this project.

**EXHIBIT G**

Florida Bearings, Inc.	Renewal of term contract for WILO/EMU pump replacement parts, OEM for the period 12/22/07 through 12/21/08 per Master Agreement #SS400217H.	\$212,800.00 SBE \$0	Water Utilities 4001-720-2470-4615	Scarlett	
------------------------	---	-------------------------	---------------------------------------	----------	--

The County has encumbered \$150,719 (\$17,732/month) during the previous eight and a half (8.5) months of the current twelve (12) month term contract. Based upon historical usage, \$212,800 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options. No certified SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**09/25/07**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT H</b>					
MSZ Inc., d/b/a Zimmerman Tree Service; Sod Unlimited Inc.	Extend term contract and increase contract amount for tree trimming and pruning services for the period 8/17/06 through 11/16/07 per Bid #04-123/CC.	Increased Amount: \$ 19,370.00 Total with Increase: \$561,285.00 SBE \$0	Countywide	Scarlett	

The County has encumbered \$467,735 (\$37,419/month) during the previous twelve and a half (12.5) months of the current fourteen (14) month term contract which includes a two (2) month extension pursuant to the Director of Purchasing's authority. The County requests an additional one (1) month extension due to a current protest which delayed the award of a new contract, and an increase of \$19,370 over the previously authorized amount of \$541,915, which includes the Director of Purchasing's 10% percent funding authority, to meet the County's continued requirements for tree trimming and pruning services on an as needed basis through contract expiration. This term contract has no renewal options remaining. No certified SBE vendor bid within 10% of the low bidder.

<b>EXHIBIT I</b>					
American Standard, Inc. d/b/a Trane Parts Center of South Florida; Allied Controls Incorporated; DWG, Inc.; York International, Corp.	Increase of term contract amount for air conditioning O.E.M. parts for the period 6/21/06 through 12/20/07 per Bid #05-006/MM.	Increased Amount: \$ 70,600.00 Total with Increase: \$496,300.00 SBE 1 Amount dependant upon usage	Countywide	Scarlett	

The County has encumbered \$413,573 (\$27,572/month) during the previous fifteen (15) months of the current eighteen (18) month term contract. The County requests an increase of \$70,600 over the previously authorized amount of \$425,700, which includes the Director of Purchasing's 10% funding authority, to meet the County's continued requirements for air conditioning parts on an as needed basis through contract expiration. This term contract has no renewal options remaining.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**09/25/07**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT J</u> Gallagher Bassett Services, Inc.	Term contract for professional claims administration services for the period 10/01/07 through 9/30/08 per RFP #07-061/DL.	\$230,282.00 SBE \$0	Risk Management 5010-700-7130-4511	Scarlett	

The County has encumbered \$164,646 (\$20,581/month) during the previous eight (8) months of the current nine (9) month term contract. Based upon a 4% increase in the "per claim fee" coupled with a 23% overall decrease in the estimated total number of claims during the first year of the contract, \$230,282 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the selected awardee.

**TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - J)    \$    118,550.00**

**TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - J)        \$19,921,029.32**