PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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MEETING DATE: 10/16/07	[X] Consent	[] Regular			
	[] Workshop	[] Public Hearing			
Department: Office of Equal Opportunity					
Submitted By: Office of Equal Opportunity					
I. EXECUTIVE BRIEF					
Motion and Title: Staff recommends motion to: ratify the chairperson's signature on a Cooperative Agreement No. FF204K074023 (Charge Resolution Contract) with the U. S. Department of Housing and Urban Development (HUD) allowing the Office of Equal Opportunity (OEO) to receive revenue in the total amount of \$153,100.00 as payment for processing and resolving housing discrimination complaints.					
Summary: Execution of this contract was required prior to September 30, 2007 in order for OEO to meet HUD's FY 2007 federal funding deadlines. This Cooperative Agreement is in the amount of \$153,100 (\$133,900 - case processing; \$9,200 - training funds; and \$10,000 - administrative costs.) (Countywide)(TKF)					
Background and Policy Issues: On February 4, 1997, the BCC approved an Agreement between OEO and HUD which provided for the processing and referral of housing discrimination complaints between the respective agencies. In each year since 1997, HUD has provided revenue to OEO for the processing of dual-filed complaints of housing discrimination. Under the terms of the FY 2006-2007 contract, HUD will provide funds to OEO in the total amount of \$153,100.					
Attachments: 1. Cooperative Agreement (HUD Form 2. Memorandum from Director, OEO)		BCC			
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Recommended by: Department D	Director	09-25-2007 Date			
Approved by:Assistant Count					

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:	
Fiscal Years 2006 2007 2008 2009 2010 2011 Capital Expenditures Operating Costs 38,275 14,825 External Revenues Program Income (County) In-Kind Match (County)	
NET FISCAL IMPACT -0000-	
# ADDITIONAL FTE POSITIONS (Cumulative)000000	
Is Item Included in Current Budget? YesX No Budget Account No.: Fund_lから Agency_402_ Org4131_ Object Reporting Category	
B. Recommended Sources of Funds/Summary of Fiscal Impact:	
by the U. S. Department of Housing and Urban Development. C. Departmental Fiscal Review:	
III. REVIEW COMMENTS:	
A. OFMB Fiscal and/or Contract Dev. and Control Comments: 9-28-07 OFMB OFMB OFMB OFMB OFMB OFMB OFMB OFMB	>
Assistant County Attorney	
C. Other Department Review:	
Department Director	

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.

Assistance Award/Amendment

U.S. Department of Housing and Urban Development Office of Administration

Assistance Instrument Connective Agreement		2. Type of Action			
Cooperative Agreement 3. Instrument Number	Grant	Award Amendmer			
	4. Amendment Number	5. Effective Date of this Action	6. Control Number		
FF204K074023					
7. Name and Address of Recipient		8. HUD Administering Office			
Palm Beach County Office of	• • • • • • • • • • • • • • • • • • • •	U.S. Department of HUD/FHEO			
215 North Olive Avenue - Suite 130		Five Points Plaza, 40 Marietta St.			
West Palm Beach, FL 33401 TAX ID: 59-000785		Atlanta, GA 30303-2806			
		8a. Name of Administrator	8b. Telephone Number		
		James N. Sutton	404-331-5001 ext. 2526		
10. Recipient Project Manager		HUD Government Technical Representative			
Harry Lamb, Jr., Executive Director		Candace M. Tapscott, Director, Miami FHEO Center			
11. Assistance Arrangement 12. Payment Method		13. HUD Payment Office			
	reasury Check Reimbursement	HUD CFO Accounting Center			
8 7 1 mm	Advance Check	P. O. Box 901013, Fort Worth	, TX 76101		
	utomated Clearinghouse				
14. Assistance Amount		 HUD Accounting and Appropriation Appropriation Number 			
Previous HUD Amount	\$0	iba. Appropriation Number	15b. Reservation number		
HUD Amount this action	\$153,100	867/80144(TIN)(Y,7)	FHEO-04-07-01		
		Amount Previously Obligated \$0			
Recipient Amount	\$0	Obligation by this action	\$153,100		
Total Instrument Amount 16. Description	\$153,100	Total Obligation	\$153,100		
THE COOPERATIVE AGREEMENT FOR FAIR HOUSING ASSISTANCE PROGRAM (FHAP) THIS AGREEMENT INCORPORATES ALL PREVIOUSLY ISSUED SUBPARTS. FUNDS ARE DESIGNATED AS FOLLOWS:					
CASE PROCESSING: (07/	/01/06 THRU 06/30/07) (69)	\$128,400			
	CAUSE CASES: (11)	5,500			
FY 2007 TRAINING FUNDS	· :	9,200			
ADMINISTRATIVE COSTS	(AC):	10,000			
TOTAL CONTRACT AMOUNT: \$ 153,100					
Approved as to terms and conditions:					
Harry L. Lamb, Jr., Director, OEO					
17. Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office			d to sign this document.		
19. Recipient (By Name)		20. HUD (By Name)			
Palm Beach County Office of Equal Opportunity		Office of Fair Housing and Equal Opportunity			
Signature & Title	Date (mm/dd/yyyy)	Signature & Title	Date (mm/dd/yyyy)		
addie L.					
Addie L. Greene, Chairperso	on, BCC T / / /	James N. Sutton			

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

form HUD-1044 (8/90) ref. Handbook 2210.17

INTEROFFICE MEMORANDUM

DATE:

September 17, 2007

TO:

Addie L. Greene, Chairperson

Board of County Commissioners

THRU:

Robert Weisman, County Adminis

FROM:

Harry L. Lamb, Jr., Director

Office of Equal Opportunity

RE:

HUD FY 2007 Complaint Resolution Contract

The U. S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, has awarded the Office of Equal Opportunity a total of \$153,100 for processing and resolving dual-filed housing discrimination complaints. This revenue is for cases processed during the period July 1, 2006 thru June 30, 2007.

In order for OEO to receive this revenue, the contract requires approval by the Board of County Commissioners. To meet HUD's fiscal year end funding deadlines, these funds must be obligated immediately. Therefore, urgent approval is needed so that the HUD deadline can be met.

It is requested that the attached HUD Contract (HUD Form 1044) be signed by the Chairperson of the Board of County Commissioners so that it can be forwarded to HUD via overnight mail. Three (3) copies of the 1044 are enclosed for signature. HUD requires 3 originals.

OEO has prepared an Agenda Item to present this contract item to the Board for ratification of the Chairman's signature at the October 16, 2007, BCC meeting.

If there are any questions concerning this request, or if additional information is needed, please contact me at 355-2584.