

AGENDA ITEM **3.B.3**

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: **October 16, 2007** **Consent** **Regular**
 Workshop **Public Hearing**

Department:

Submitted By: **Clerk & Comptroller, Palm Beach County**

Submitted For: **Sharon R. Bock, Clerk & Comptroller**

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$ 4,259,326.00.**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$ 4,203,071.00
2)	Purchasing -- Hurricane --	\$ -0-
3)	TDC Contracts --	\$ 56,255.00
4)	Risk Management --	\$ -0-
	TOTALS:	\$ 4,259,326.00

Recommended by: *Richard A. Iavarone* 10/12/07
Richard Iavarone, Director of Accounting Services **Date**

Approved by: _____
Assistant County Administrator **Date**

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: October 10, 2007

ROUTED TO: Richard Iavarone/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the October 16, 2007, BCC/Workshop Meeting.
My deadline to County Administration is October 11, 2007 Noon

REQUESTED ACTION:

- Review and signature
- Review and information
- Other: _____

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to: _____
- Other: _____

THANKS!
Diane Brown

gfb 10/10/07 - 10/12/07 - gfb out 10/12/07

All items on the attached contracts + claims settlement list have been reviewed by Pre-Audit and appear to be in compliance with County policies and procedures. Charles A. Mansen Jr 10/10/07

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures _____	_____	_____	_____	_____	_____
Operating Costs _____	_____	_____	_____	_____	_____
External Revenues _____	_____	_____	_____	_____	_____
Program Income (County) _____	_____	_____	_____	_____	_____
In-Kind Match (County) _____	_____	_____	_____	_____	_____
NET FISCAL IMPACT _____	_____	_____	_____	_____	_____
# ADDITIONAL FTE _____	_____	_____	_____	_____	_____
POSITIONS (Cumulative) _____	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

_____ _____
 OFMB/Budget Contract Development and Control

B. Legal Sufficiency:

 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/16/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

G A Food Service, Inc.	Increase of term contract amount for congregate/home delivered meals for the period 1/01/06 through 12/31/07 per Bid #06-031/AW.	Increased Amount: \$ 215,200.00 Total with Increase: \$ 2,578,000.00 SBE \$0	Community Services/DOSS 1007-144-1459-3419 & Grant Funds	Scarlett	
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The County has encumbered \$2,155,505 (\$102,643/month) during the previous twenty-one (21) months of the current twenty-four (24) month term contract. Community Services (DOSS) requests an increase of \$215,200 over the previously authorized amount of \$2,362,800, which includes the Director of Purchasing's ten (10) percent funding authority, to provide an additional 64,048 meals to elderly clients in accordance with the Home Delivered Meals Program. This term contract has three (3) twelve (12) month renewal options. No certified SBE vendor submitted a bid on this project.

EXHIBIT B

Bound Tree Medical, LLC; Kentron Health Care, Inc.; Quad Med, Inc.; Tri-Anim Health Services, Inc.	Increase of term contract amount for the purchase of medical supplies for the period 11/19/05 through 2/18/08 per Bid #05-155R/LM.	Increased Amount: \$ 184,071.00 Total with Increase: \$1,625,071.00 SBE \$0	Countywide	Scarlett	
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The County has encumbered \$1,380,515 (\$61,357/month) during the previous twenty-two and half (22.5) months of the current twenty-seven (27) month contract which includes a three (3) month extension pursuant to the Director of Purchasing's authority. The County requests an increase of \$184,071 over the previously authorized amount of \$1,441,000, which includes the Director of Purchasing's ten percent (10%) funding authority to meet the continued requirements for medical supplies on an as needed basis through contract expiration. This term contract has one (1) twelve (12) month renewal option remaining. No certified SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - B)	\$	399,271.00
TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - B)	\$	4,203,071.00

INTEROFFICE MEMORANDUM

DATE: October 3, 2007

TO: Phyllis House
Minutes

FROM: Carol Meneely
TDC

RECEIVED
FINANCE

OCT 05 2007

SHARON WILSON
Clerk & Comptroller

RE: **CATEGORY "G" GRANT AGREEMENTS**

I have attached three (3) originals of the following Category "G" Grant Agreements:

- **Ladies Professional Golf Association for the ADT Championships in the amount of \$25,000. The event will be November 13-18, 2007 with a grant period of May 1, 2007 – November 18, 2007. The grant is for rights fee, insurance, labor (Security) rentals, awards (Non-Monetary) out of county marketing & promotions, and TV production costs.**
- **Optimist International Youth Programs Foundation, Inc. for the Optimist Tournament of Champions in the amount of \$1,000. The event will be November 16-18, 2007 with a grant period of May 1, 2007 through November 18, 2007. The grant is for site fees, rentals, labor, and out of county marketing and promotions.**
- **Fall Classic, Inc. for the Jupiter Fall Classic Pro/Am Surf Contest in the amount of \$2,500. The event is November 16-18, 2007 with a grant period of May 1, 2007 through November 18, 2007. The grant money is for site fees, rentals, labor, officials, insurance, and out of county marketing and promotions.**

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap
Enclosures

cc: George Linley, Sports Commission
Jackie Chesney, TDC

Tdc/grantagr2007/minutes/Sports/ADT.OptimistInternational,FallClassic

Palm Beach County, Florida
THE BEST OF EVERYTHING

INTEROFFICE MEMORANDUM

DATE: October 3, 2007
TO: Phyllis House
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "A" COOPERATIVE ADVERTISING AGREEMENT

I have attached three (3) originals of the following Category "A" Cooperative Advertising agreement:

- **Chamber of Commerce of the Palm Beaches for the Marathon of the Palm Beaches. This is a matching 50/50 advertising grant in an amount up to \$27,755. The project period is November 30, 2007 – December 2, 2007. The expenses eligible for reimbursement, which Grantee has incurred, are from March 1, 2007 through November 30, 2007.**

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap
Enclosures

cc: Carmen Hamilton, CVB
Jackie Chesney, TDC

Tdc/grantagr2007/minutes/CVB.MarathonofPB

2007 OCT 4 PM 3:10


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