

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: 10/16/07 Consent Regular
 Ordinance Public Hearing

Department:

Submitted By: County Administration

I. Executive Brief

Motion and Title: STAFF RECOMMENDS MOTION TO APPROVE: the creation of one (1) full time position to administer contracts and oversee administrative functions for the convention center.

Summary: Effective October 1, 2007 Palm Beach County assumed the rights and obligations of the CVB for Global Spectrum and Aramark for the operation and management of the Convention Center, including food and beverage. The BCC authorized this assumption of duties at the February 27, 2007 BCC workshop. Due to the significant responsibility this action demands a professional position is required to ensure the efficient operation of the Convention Center. During the September 25, 2007 discussion with the BCC regarding the above-mentioned contracts staff informed the BCC a position would be requested at a later date to administer the convention center contracts. **The position will be funded from bed tax funds. Countywide (MC)**

Background and Policy Issues:

On February 27, 2007, the BCC directed staff to terminate the CVB's Convention Center Management Agreement and directed staff to provide for the County to assume the Global and Aramark contracts. The position will serve as the County Administrator's designee for the oversight of the Convention Center operations. The position will be supported through bed tax funds.

Attachments:

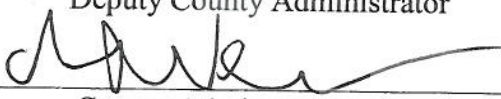
Recommended By:



Deputy County Administrator

10/11/07
Date

Approved By:



County Administrator

10/11/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures					
Operating Costs	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
External Revenues	(\$130,000)	(\$130,000)	(\$130,000)	(\$130,000)	(\$130,000)
Program Income (County)					
In-Kind Match (County)					
	0	0	0	0	0
NET FISCAL IMPACT	=====	=====	=====	=====	=====

ADDITIONAL FTE
POSITIONS (Cumulative) 1.00 1.00 1.00 1.00 1.00

Is Item Included In Current Budget? Yes X No

Budget Account No: Expense: Fund 1450 Dept 710 Unit 7420 Object 3401
Revenue: Fund 1450 Dept 800 Unit 7420 Revenue 1212

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Bed Tax Funds will be used to support the position. The position salary, benefits, and operational costs will not exceed \$130,000.

C. Department Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Handwritten signatures and dates]
 BE 10/11/07 OFMB 10-11-07
 CBN 10-11-07 VO 10-11-07
 [Signature] 10/12/07 Contract Development & Control

B. Approved as to Form and Legal Sufficiency:

[Handwritten signature: Maureen Cullen]
 Assistant County Attorney

C. Other Department Review:

 Department Director