

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

**Meeting Date:** *November* 6, 2007

☒ **Consent**      ☐ **Regular**  
☐ **Ordinance**      ☐ **Public Hearing**

**Department:**

**Submitted By:**                      **Palm Tran**

**Submitted for:**                      **Palm Tran**

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to:

**(A) Approve** a budget transfer of \$2,700,000 in the Palm Tran Grant Fund (1341) to reallocate funds, as a result of the reclassification of Federal Transit Administration (FTA) Section 5307 Grant funding.

**(B) Approve** a downward budget amendment of \$2,700,000 in the Palm Tran Operating Fund (1340) to reconcile to the transfer made in the Palm Tran Grant Fund (1341)

**Summary:** Palm Tran budgeted \$2,700,000 in FY07 in the Operating Fund 1340 to balance to a transfer from the Grant Fund 1341 for Operating Assistance. Budget was set up based on past FTA Section 5307 allocation of funding to the Operating fund to cover expenses for bus parts and general maintenance items. Beginning with the FY07 Section 5307 Grant, the FTA reclassified the funding as Preventive Maintenance, which qualifies these costs to be appropriated and reimbursed directly through the Grant Fund. To adjust for this change, a \$2,700,000 journal entry has been made to move expenses for Preventive Maintenance from the Operating Fund to the Grant Fund. A \$2,700,000 budget transfer from Department 820 (Transfer to Operating) to Department 542 (Grant Expenses) will be processed in the Grant Fund, and a \$2,700,000 Budget Amendment will be processed in Fund 1340 to balance both funds. **Countywide (DR)**

**Background and Policy Issues:** Palm Beach County is a designated recipient and grantee of Federal Transit Administration (FTA) 5307 funds. The FY07 budget was set up based on past FTA Section 5307 allocation of funding to the Operating fund to cover expenses for bus parts and general maintenance items. Beginning with the FY07 Section 5307 Grant, the FTA reclassified the funding as Preventive Maintenance, which qualifies these costs to be appropriated and reimbursed directly through the Grant Fund. Processing of this transfer and amendment is needed for accurate FTA and Single Audit reporting.

- Attachments:**
1. Budget Transfer
  2. Budget Amendment

**Recommended By:**

  
**Department Director**

*October 5, 2007*  
**Date**

**Approved By:**

  
**Assistant County Administrator**

*10/22/07*  
**Date**

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures					
Operating Costs	2,700,000				
External Revenues	< 2,700,000 >				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0				
# ADDITIONAL FTE POSITIONS (Cumulative)		0			

Is Item Included In Current Budget? Yes \_\_\_\_\_ No X  
Budget Account No.: Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

FTA – FY 2007 Section 5307 Grant

### C. Departmental Fiscal Review:

John Murphy, Finance Mgr

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Dev. and Control Comments:

John D. 10-5-07  
OFMB  
10-5-07  
10/5

John J. J. 10/11/07  
Contract Dev. and Control

### B. Legal Sufficiency:

10/17/07  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

07 - 1468

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

BGEX 540 092807\*2330

FUND 1341 Palm Tran Grants

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPEND/ENC 9/28/2007	REMAINING BALANCE
<b><u>Palm Tran Grants</u></b>								
542 5520 4603	Repair/Maintenance-Parts & Supplies	1,805,629	1,805,629	2,700,000	0	4,505,629	0	4,505,629
820 5520 9063	Transf To Palm Tran Operating Fd 134	2,700,000	2,700,000	0	2,700,000	0	0	0
<b>Total Appropriations &amp; Expenditures</b>		<b>33,202,144</b>	<b>44,686,243</b>	<b>0</b>	<b>2,700,000</b>	<b>41,986,243</b>		

PALM TRAN

Initiating Department/Division

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners  
At Meeting c

9:33 AM

10/5/2007 0:00

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Deputy Clerk to the

Board of County Commissioners

atw  
10-5-07

07- 1469

PALM BEACH COUNTY  
BUDGET AMENDMENTBGRV 540 100507\*  
BGEX 540 100507\*

## FUND 1340 PALM TRAN OPERATING

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPEND/ENC AS OF 9/28/07	REMAINING BALANCE
<b>REVENUE</b>								
<b><u>MASS TRANSIT - OPERATING</u></b>								
800 8000 8064	Transfer from Grant Fund	2,447,486	3,306,491	0	2,700,000	606,491		
<b>Total Receipts &amp; Balances</b>		<b>73,409,170</b>	<b>75,877,477</b>	<b>0</b>	<b>2,700,000</b>	<b>73,177,477</b>		
<b>APPROPRIATIONS</b>								
<b><u>MASS TRANSIT - OPERATING</u></b>								
540 5140 4603	Repair/Maintenance-Parts & Supplies	1,805,629	1,805,629	0	1,805,629	0	0	0
540 5140 4607	Repair/Maintenance-Outside Service	72,000	72,000	0	72,000	0	0	0
540 5140 4620	Repair/Maintenance-Equipment	615,000	615,000	0	415,014	199,986	120,873	79,113
540 5140 4623	Repair/Maintenance-Radio	407,357	407,357	0	407,357	0	0	0
<b>Total Appropriations &amp; Expenditures</b>		<b>73,409,170</b>	<b>75,877,477</b>	<b>0</b>	<b>2,700,000</b>	<b>73,177,477</b>		

PALM TRANInitiating Department/Division  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures

Date

By Board of County Commissioners  
At Meeting ofDeputy Clerk to the  
Board of County Commissionersatw  
10.5.07