

AGENDA ITEM 3.B.3

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: November6, 2007 ☒ **(x) Consent** ☐ **() Regular**
☐ **() Workshop** ☐ **() Public Hearing**

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$24,449,986.00.**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$21,835,986.00
2)	Purchasing -- Hurricane --	\$ -0-
3)	TDC Contracts --	\$ 2,614,000.00
4)	Risk Management --	\$ -0-
	TOTALS:	\$24,449,986.00

Recommended by: Richard Iavarone 11/1/07
Richard Iavarone, Director of Accounting Services Date

Approved by: _____ Date _____
Assistant County Administrator

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: October 31, 2007

ROUTED TO: Richard Iavarone/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the November 6, 2007, BCC/Workshop Meeting.
My deadline to County Administration is November 1, 2007 Noon

REQUESTED ACTION:

- ☒ Review and signature
- ☐ Review and information
- ☐ Other: _____

OTHER ROUTING INSTRUCTIONS:

- ☒ Return to originator
- ☐ Forward for additional processing to:

☐ Other: _____

*Reviewed by ASMS: Staff 10/31/07
JLH*

THANKS!

Diane Brown

The attached Contracts & Claims Settlement list has been reviewed by the Auditor and all items appear to be in compliance with County policies & procedures. Charles J. Mansen, Jr. 10/1/07

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Dept _____ Unit _____
Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

OFMB/Budget Contract Development and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/06/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u>					
Marpan Supply Company, Inc.	Renewal of term contract for the purchase of lamp/bulbs (fluorescent, incandescent, etc.) for the period 11/14/07 through 11/13/08 per Master Agreement #450000041.	\$301,944.00 SBE \$0	Countywide	Scarlett	
<p>The County has encumbered \$251,626 (\$25,162/month) during the previous ten (10) months of the current eleven and a half (11.5) month term contract. Based upon historical usage, \$301,944 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal options remaining. This purchase is off State of Florida Contract #450-000-04-1 due to lack of SBE competition for this commodity.</p>					
<u>EXHIBIT B</u>					
Maroone Chevrolet	Increase to the number of vehicles purchased per BCC approval dated 3/13/07 per Purchase Order #KM082907-269.	Increased Amount: \$ 105,423.00 Total with Increase: \$1,586,782.00 SBE \$0	Fire Rescue 1300-440-4230-6401	Scarlett	
<p>Fire Rescue has requested three (3) additional Suburbans as replacement vehicles. Due to excessive mileage on current vehicles, an increase of \$105,423 over the previously authorized amount of \$1,481,359, which includes five percent (5%) of the Purchasing Director's ten percent (10%) funding authority, is requested to purchase the replacement vehicles. This purchase is off Florida Sheriff's Association Contract # 06-14-0821 due to lack of SBE competition for this commodity.</p>					
<u>EXHIBIT C</u>					
Dennis W. Maynor Jr. Tree Service; All Florida Tree & Landscape, Inc.	Term contract for tree trimming and pruning services for the period 11/17/07 through 11/16/08 per Bid #07-093/MB.	\$410,724.00 SBE \$0	Countywide	Scarlett	

The County has encumbered \$479,182 (\$34,227/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Based upon historical usage, \$410,724 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. No certified SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/06/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---------------------------------------	---	----------	-----------

EXHIBIT D

Condo Electric & Industrial Supply Inc.; Florida Bearings Inc.	Extend term contract for electric motors and required capacitors, OEM, for the period 7/01/06 through 6/28/08 per Bid #05-008/AN.	\$73,550.00 SBE \$0	Countywide	Scarlett	
---	---	------------------------	------------	----------	--

The County has encumbered \$44,286 (\$2,952/month) during the previous fifteen (15) months of the current eighteen (18) month term contract. The County requests a six (6) month extension with no increase in funding to allow for a new solicitation which will consolidate similar existing contracts for electric motors and required capacitors. No certified SBE vendor submitted a bid on this project.

EXHIBIT E

American Standard, Inc. d/b/a Trane Parts Center of South Florida; Allied Controls Incorporated; DWG, Inc.; York International, Corp.	Extend term contract and increase contract amount for air conditioning, OEM parts, for the period 6/21/06 through 6/17/08 per Bid #05-006/MM.	Increased Amount: \$175,200.00 Total with Increase: \$671,500.00 SBE (1) Amount dependent upon usage	Countywide	Scarlett	
--	---	---	------------	----------	--

The County has encumbered \$447,633 (\$27,977/month) during the previous sixteen (16) months of the current eighteen (18) month term contract. The County requests a six (6) month extension to allow for a new solicitation which will consolidate similar existing contracts for air conditioning OEM parts. Additionally, the County requests an increase of \$175,200 over the previously authorized amount of \$496,300 to meet the County's requirements through this extended expiration date. This term contract has no renewal options.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/06/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---------------------------------------	---	----------	-----------

EXHIBIT F

Gray Manufacturing Company, Inc.	One time purchase of wireless mobile lifts per Purchase Orders KM041207-177; KM042507-196; KM101907-1 & 2.	\$366,036.00 SBE \$0	Fleet Management 5000-410-7220-6401 Fire Rescue 1300-440-4211-6401	Scarlett	
----------------------------------	--	-------------------------	---	----------	--

Fleet Management and Fire Rescue request a one time sole source purchase of six (6) Wireless Mobile column lifts. This is a sole-source provider who is not a certified SBE.

EXHIBIT G

ADI/Honeywell International; Converteam, Inc.; Edwards Service-A Division of Cater Brothers, LLC; Life Safety Management Inc.; WSA Systems – Boca Inc.; Fire and Security Solutions, Inc.; Audio Video Systems, Inc.; Siemens Building Technologies, Inc.	Term contract for alarm parts (OEM), fire/security systems, for the period 11/19/07 through 11/18/08 per Bid #07-090R/MB.	\$245,500.00 SBE (4) Amount dependent upon usage	FDO 0001-410-4140-4603 Airports 4100-120-2280-5281	Scarlett	
---	---	--	---	----------	--

The County has encumbered \$228,713 (\$16,337/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Based upon historical usage (\$196,044) and additional repairs required by the Department of Airports (\$49,456), \$245,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. Due to aging equipment and the hiring of an additional Electronic Technician, the Department of Airports requests additional funding to meet their requirements during this term contract. This term contract has four (4) twelve (12) month renewal options.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/06/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT H</u>					
Atlantic Truck Center; International Truck and Engine Corporation; Milton Ford-Mercury, Inc. d/b/a Orville Beckford Ford-Mercury	Term contract for the purchase of medium and heavy duty trucks for the period 11/06/07 through 5/31/08 per Master Agreement #555091 via State of Florida Contract 070-700-07-1.	\$2,000,000.00 SBE \$0	Countywide	Scarlett	
Fleet Management has requested a term contract for the purchase of medium and heavy duty trucks for various County departments. Ninety percent (90%) are replacement vehicles and ten percent (10%) are new vehicles. All new vehicles have been approved in the supplemental budgets and all replacement vehicles are included in the operating budgets of the requesting County departments. This term contract has one (1) twelve (12) month renewal option. This purchase is off State of Florida Contract #070-700-07-1 due to lack of SBE competition for this commodity.					
<u>EXHIBIT I</u>					
31 approved vendors	Term contract for purchase of administrative vehicles, utility vehicles, trucks, vans and other fleet equipment for the period 11/06/07 through 9/30/08 per Master Agreement #555090 via Florida Sheriff's Association Contract #07-15-0827.	\$1,500,000.00 SBE \$0	Countywide		
Fleet Management has requested a term contract for the purchase of administrative vehicles, utility vehicles, trucks, vans and other fleet equipment for various County departments. Ninety percent (90%) are replacement vehicles and ten percent (10%) are new vehicles. All new vehicles have been approved in the supplemental budgets and all replacement vehicles are included in the operating budgets of the requesting County department. This term contract has two (2) twelve (12) month renewal options. This purchase is off Florida Sheriff's Association Contract #07-15-0827 due to lack of SBE competition for this commodity.					

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/06/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT J					
Ariens Company – Gravelly; Excel Industries, Inc. d/b/a Hustler Turf Equipment, Inc.; Florida Outdoor Equipment; Gulf Coast Tractor & Equipment; John Deere Company – A Division of Deere & Company; Kilpatrick Turf; Live Oak Lawn Supply, Inc.; Magic Circle Corporation, Dixie Chopper; MTD Consumer Group Cub Cadet; Sarlo Power Mowers, Inc.; Stihl Southeast, Inc.; Triple D Equipment, Inc.; Vermeer Southeast Sales & Service, Inc.; Wesco Turf Supply, Inc.	Term contract for the purchase of lawn equipment for the period 11/06/07 through 5/16/09 per Master Agreement #555092 via State of Florida Contract #515-630-06-1.	\$600,000.00 SBE \$0	Fleet Management 5000-410-7250-6401 Airports 4110-121-A031-6401	Scarlett	

Fleet Management requests a term contract for the purchase of lawn equipment for various County Departments. This term contract has three (3) twelve (12) month renewal options. This purchase is off State of Florida Contract #515-630-06-1 due to lack of SBE competition for this commodity.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/06/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT K</u>					
Duval Ford; Orville Beckford Ford-Mercury; Alan Jay Import Center, Inc.; Highland Turf & Tractor; Atlantic Truck Center	Term contract the purchase of administrative vehicles, utility vehicles, trucks, vans and other fleet equipment for the period 11/06/07 through 9/30/08 per Master Agreement #555089 via Florida Sheriff's Association Contract #06-14-0821 (RO).	\$5,000,000.00 SBE \$0	Countywide	Scarlett	
<p>Fleet Management has requested a term contract for the purchase of administrative vehicles, utility vehicles, trucks, vans and other fleet equipment for various County departments. Ninety percent (90%) are replacement vehicles and ten percent (10%) are new vehicles. All new vehicles have been approved in the supplemental budgets and all replacement vehicles are included in the operating budgets of the requesting County departments. This term contract has one (1) twelve (12) month renewal options. This purchase is off Florida Sheriff's Association Contract #06-14-0821 (RO) due to lack of SBE competition for this commodity.</p>					
<u>EXHIBIT L</u>					
Gillig Corporation	One time purchase of transit coach (Gillig (18) 40' low floor buses per Purchase Order #MF102307-6.	\$6,569,950.00 SBE \$0	Palm Tran 1341-542-5520-6401-GY07	Scarlett	

Palm Tran requests a one time purchase of eighteen (18) buses. All eighteen (18) buses are replacement vehicles due to Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/06/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---------------------------------------	---	----------	-----------

EXHIBIT M

Superior Uniform Group d/b/a Martins Lamar	Increase of term contract for a uniform program for Firefighters and Animal Care and Control officers for the period 11/10/05 through 10/31/07 per RFP #05- 182/MJ.	Increased Amount: \$ 200,000.00 Total with Increase: \$1,250,000.00 SBE \$0	Fire Fighters 1300-440-Various-5248	Scarlett	
--	--	---	--	----------	--

The BCC approved a twenty-four (24) month term contract in the amount of \$1,050,000 on November 1, 2005, which expired on October 31, 2007. A new contract for these services will begin November 1, 2007. Fire Rescue requests a retroactive increase of \$200,000 over the previously authorized amount of \$1,050,000 to meet the requirements through contract expiration. The increased amount is due to the purchase of uniforms for Fire Rescue bargaining unit personnel, non-bargaining unit employees and new hires. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the selected awardee.

EXHIBIT N

Designlab, Inc.	Term contact for a uniform program for Firefighters and Animal Care and Control officers for the period 11/01/07 through 10/31/09 per RFP #07-113/LJ.	\$1,260,000.00 SBE \$0	Fire Rescue 1300-440-Various-5248 Public Safety 0001-660-2220-5248	Scarlett	
-----------------	---	---------------------------	---	----------	--

The County has encumbered \$1,027,115 (\$44,657/month) during the previous twenty-three (23) months of the current twenty-four (24) month term contract. Based upon historical usage and an increase in the quartermaster system from \$350 per person to \$400 per person, \$1,250,000 is needed to meet the requirements of Fire Rescue and Public Safety through the expiration of this new twenty-four (24) month term contract. This term contract has three (3) one (1) year renewal options. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the selected awardee.

TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - N) \$ 480,623.00

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - N) \$21,835,986.00

INTEROFFICE MEMORANDUM

DATE: October 23, 2007

TO: Phyllis House
Minutes

FROM: Carol Meneely
TDC

RECEIVED
FBI OFFICE


OCT 25 2007

SHARON R. BOCK
Clerk & Comptroller

RE: CONTRACTS FOR CONSULTING/PROFESSIONAL SERVICES

I have attached four (4) originals of the following agreements:

- Lou Hammond & Associates to do Public Relations for Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau. The contract amount shall not exceed a total, including "out of pocket" expenses, of Two Hundred Twenty-One Thousand Dollars (\$221,000.) This contract shall commence on October 1, 2007 and shall end on September 30, 2008 with the option to renew this Contract for two (2) additional one (1) year periods at the same price, terms and conditions.
- ABTD, Inc. d/b/a Action Marketing to do fulfillment services for Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau. The contract amount for all services and materials shall not exceed a total of Forty Thousand Dollars (\$40,000). This contract shall commence on October 1, 2007 and end on September 30, 2008 with the option to renew this Contract for two (2) additional one (1) year periods at the same price, terms and conditions.
- All World, S.R. L., for foreign representation in Argentina and Brazil for Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau. The contract amount for all services and materials including "out of pocket" expenses shall not exceed a total amount of Fifty-Three Thousand Dollars (\$53,000). This contract shall commence on October 1, 2007 and end on September 30, 2008 with the option to renew this Contract for two (2) additional one (1) year periods at the same price, terms and conditions.


• Bohan Agency, Inc. to do advertising for Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau. The contract
Palm Beach County, Florida
THE BEST OF EVERYTHING

amount for all services and materials including, if applicable, “out of pocket” expenses shall not exceed a total contract amount of Two Million Three Hundred Thousand Dollars (\$2,300,000). This contract shall commence on October 1, 2007 and end on September 30, 2008 with the option to renew this Contract for two (2) additional one (1) year periods at the same price, terms and conditions.

Will you please add these to the next “contract list” for BCC approval?
Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap
Enclosures

cc: Jackie Chesney, TDC
Carmen Hamilton, CVB

Tdc/Subcontracts2007/minutes/CVB.4Subcontracts

2007 OCT 25 AM 8:43
RECEIVED
BOARD OF SUPERVISORS
FBI