

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 6, 2007

☒ Consent
☐ Ordinance

☐ Regular
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Agreement with Community Back to School Bash, Inc. for the period November 6, 2007, through December 30, 2007, in an amount not-to-exceed \$7,500 for the 2007 Community Back to School Bash event.

Summary: This funding is to help offset costs paid for the 2007 Community Back to School Bash event held on August 11, 2007, at the Palm Beach County Convention Center. The event attracted approximately 8,000 participants. The Agreement allows for the reimbursement of eligible project costs incurred subsequent to June 6, 2007. Funding is from the Recreation Assistance Program (RAP) District 2 (\$5,000) and District 6 (\$2,500) Funds. Countywide. (AH)

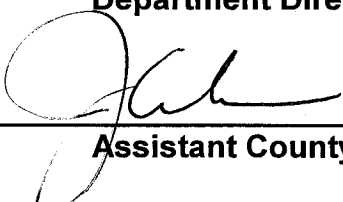
Background and Justification: Community Back to School Bash, Inc. is a not-for-profit collaborative agency that consists of 23 community social service groups which have come together to serve nearly 8,000 of their combined clients and provide children from grades Pre-K through twelve with necessary school supplies and backpacks to begin the school year on a par with their peers. The 2007 Community Back to School Bash (BTSB) was held in a carnival like atmosphere and included entertainment, lunch, clothing, free haircuts, and information on voter registration and library cards. The event combined as many groups as possible to avoid duplication of services, in order to ensure that the neediest children in Palm Beach County are able to enter school ready to learn.

The BTSB event cost approximately \$103,800 for backpacks and school supplies, food and entertainment, clothing vouchers, storage, and other miscellaneous expenses associated with the event. The \$7,500 from RAP – District 2 (\$5,000) and District 6 (\$2,500) will help offset a portion of the costs of the event. The Agreement has been executed on behalf of Community Back to School Bash, Inc., and now needs to be approved by the Board of County Commissioners.

Attachment: Agreement

Recommended by: 
Department Director

10/16/07
Date

Approved by: 
Assistant County Administrator

10/29/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>7,500</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>7,500</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
Budget Account No.: Fund 3600 Department 583 Units R902 and R906
Object 8201 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Recreation Assistance Program

District 2	3600-583-R902-093-8201	\$5,000
District 6	3600-583-R906-162-8201	<u>\$2,500</u>
		\$7,500

C. Departmental Fiscal Review: Chopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 10/22/07
OFMB 10/23/07
VO 10/19
Contract Development and Control
10/25/07
[Signature] 10/25/07

B. Legal Sufficiency:

Anne Helgert 10/29/07
Assistant County Attorney

This Contract complies with our
contract review requirements.

C. Other Department Review:

Department Director

REVISED 10/95
ADM FORM 01

**AGREEMENT BETWEEN PALM BEACH COUNTY AND COMMUNITY BACK TO
SCHOOL BASH, INC. FOR FUNDING OF THE ANNUAL COMMUNITY BACK TO
SCHOOL BASH EVENT**

THIS AGREEMENT is made and entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Community Back to School Bash, Inc., a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "Community Back to School Bash".

WITNESSETH:

WHEREAS, Community Back to School Bash is a not-for-profit organization comprised of twenty three (23) community social service groups who have come together to serve nearly 8,000 of their combined clients and provide children from grades pre-K through twelve with necessary new school supplies and backpacks to begin the school year on a par with their peers; and

WHEREAS, other Event features are entertainment, lunch, clothing, free haircuts, and information on voter registration and library cards; and

WHEREAS, the collaborative effort group holds the Community Back to School Bash Event annually, hereinafter referred to as "The Event", in various County locations; and

WHEREAS, the 2007 Event was held on August 11, 2007, at the Palm Beach County Convention Center, and attracted approximately 7,500-8,000 participants; and

WHEREAS, the children served were indigent, homeless, potentially homeless or residing in foster care; and

WHEREAS, the Event helped prepare economically disadvantaged children for the first day of school in a carnival-like atmosphere; and

WHEREAS, the total cost of the Event was approximately \$103,800 for backpacks, school supplies, food and entertainment, clothing vouchers, storage, and other miscellaneous expenses relating to the Event; and

WHEREAS, Community Back to School Bash has requested that County provide \$7,500 to help offset expenses for the Event; and

WHEREAS, funding for the Event in an amount not to exceed \$7,500 is available from the Recreation Assistance Program (RAP) District 2 (\$5,000) and District 6 (\$2,500); and

WHEREAS, community special events benefiting children of Palm Beach County are deemed a public purpose; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not to exceed \$7,500 to Community Back to School Bash for the Event to include backpacks, school supplies, food and entertainment, clothing vouchers, storage, and other miscellaneous expenses relating to the Event, as set forth in Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".

2. County will use its best efforts to provide said funds to Community Back to School Bash on a reimbursement basis within forty-five (45) days of receipt of the following information:

a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and

b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by Community Back to School Bash. Said information shall list each invoice paid by Community Back to School Bash and shall include the vendor invoice number; invoice date; and the amount paid by Community Back to School Bash along with the number and date of the respective check or proof of payment for said payment. Community Back to School Bash shall attach a copy of each vendor invoice paid by Community Back to School Bash along with a copy of the respective check or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, Community Back to School Bash's Program Administrator and Project Financial Officer shall certify the total funds spent by Community Back to School Bash on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by Community Back to School Bash and approved by Community Back to School Bash as indicated.

3. Community Back to School Bash incurred expenses for the Project beginning on June 6, 2007. Those costs incurred by Community Back to School Bash for the Project, approved and submitted accordingly by Community Back to School Bash subsequent to June 6, 2007, are eligible for reimbursement by County pursuant to the terms and conditions hereof.

4. RAP funds may be used as a match for other local, state, or federal grant programs, but Community Back to School Bash may not submit reimbursement requests for the same

expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.

5. Community Back to School Bash warrants that it is an active not-for-profit corporation, duly chartered and registered with the Florida Department of State, Division of Corporations.

6. Community Back to School Bash agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment and for the provision of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.

7. Community Back to School Bash shall be responsible for operation and maintenance of the Project, including all associated costs.

8. The term of this Agreement shall be until December 30, 2007, commencing upon the date of execution by the parties hereto.

9. The parties agree that, in the event Community Back to School Bash is in default of its obligations under this Agreement, the County shall provide Community Back to School Bash thirty (30) days written notice to cure the default. In the event Community Back to School Bash fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by Community Back to School Bash for the Project deemed to be in default and Community Back to School Bash shall return any County RAP funds already collected by Community Back to School Bash for that Project.

10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.

11. Community Back to School Bash shall complete the Project by September 30, 2007, and invoices and checks submitted for reimbursement must be dated within the project time frame of June 6, 2007, through September 30, 2007. Community Back to School Bash shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before December 30, 2007. Upon written notification to County at least ninety (90) days prior to that date Community Back to School Bash may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny Community Back to School Bash's request for said extension.

12. In the event Community Back to School Bash ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by Community Back to School Bash. The determination that Community Back to School Bash has ceased or suspended the Project shall be made by County and Community Back to School Bash agrees to be bound by County's determination.

13. Community Back to School Bash agrees to abide by, and be governed by, all applicable federal, state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by Community Back to School Bash. Failure to comply may result in County's refusal to honor reimbursement requests for the Project.

14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit "A".

15. It is understood and agreed that Community Back to School Bash is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, Community Back to School Bash shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of Community Back to School Bash, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to the Agreement for which Community Back to School Bash is eligible to receive reimbursement from the County.

16. Community Back to School Bash shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits

(including endorsements), as described herein. Community Back to School Bash shall agree to provide the County with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as County's review and acceptance of insurance maintained by Community Back to School Bash are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Community Back to School Bash under this Agreement.

Commercial General Liability. Community Back to School Bash shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. Community Back to School Bash shall provide this coverage on a primary basis.

Worker's Compensation Insurance & Employer's Liability. Community Back to School Bash shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statutes Chapter 440. Community Back to School Bash shall provide this coverage on a primary basis.

Additional Insured. Community Back to School Bash shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents". Community Back to School Bash shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. Community Back to School Bash hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Community Back to School Bash shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage

should Community Back to School Bash enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, Community Back to School Bash shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

Right to Review. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

17. Upon request by County, Community Back to School Bash shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.

18. Community Back to School Bash shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to Community Back to School Bash, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

19. The County and Community Back to School Bash may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.

20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.

21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, Community Back to School Bash certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not

been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

23. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:

Director of Parks and Recreation
Palm Beach County Parks and Recreation Department
2700 Sixth Avenue South
Lake Worth, Florida 33461

As to Community Back to School Bash:

Executive Director
Community Back to School Bash, Inc.
1712 2nd Avenue North
Lake Worth, FL 33460

24. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement on the date first above written.

ATTEST:
SHARON R. BOCK, Clerk & Comptroller

By: _____
Deputy Clerk

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By: _____
Commissioner Addie L. Greene, Chairperson

WITNESSES:

Dusan W. Yung
Veronica Kenneth

COMMUNITY BACK TO SCHOOL BASH, INC.

FEI Number: 65-1141522
By: Georgia H. Rose
Name (Type or Print)
Title: President
By: Georgia H. Rose
Signature

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: _____
County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By: Dennis L. Eshleman
Dennis L. Eshleman, Director
Parks and Recreation Department

**Recreation Assistance Program (RAP)
Exhibit "A" to Agreement**

Name of Agency: **Community Back to School Bash, Inc.**

Mailing Address: **1712 2nd Avenue North, ~~West Palm Beach, FL 33405~~
Lake Worth, FL 33460**

Federal Employer Identification Number: **65-1141522**

Name of President: **Georgia A. Rose**

Name of Executive Director: **(NONE)**

Project Liaison Information:

Name: **Sue V. Bailey (The Lord's Place, Inc.) 2808 N. Australian Avenue,**
Telephone #: **(561) 494-0125 X 138** *West Palm Beach, FL 33411*
Fax #: **(561) 494-2922**
e-mail: **sbailey@thelordsplace.org**

PROJECT INFORMATION

1. Name of Project: **2007 Community Back to School Bash**

2. Project Description:

- General (Project Scope):
The Community Back to School Bash consists of 23 community social service groups, who have come together to serve nearly 8,000 of their combined clients and provide children pre-K-12 with the necessary new school supplies and backpacks to begin the school year on a par with their peers. BTSB will be held at the PB County Convention Center on August 11, 2007. Attendance is by invitation only. There will also be entertainment, lunch, clothing, free haircuts and information on voter registration and library cards.
- Public Purpose:
The purpose of combining so many groups is to avoid duplication of services wherever possible, while making sure the neediest children enter school ready to learn.
- Location:
Palm Beach County Convention Center, Okeechobee Blvd., W.P.B.
- Anticipated Number of Participants/Users:
7,500-8,000

3. Project Elements: List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project expenses". Do not include expenditure line item budget/ amounts.

Backpacks and School Supplies.....\$71,000
Food and Entertainment..... 6,000
Clothing vouchers for 1,000 children @ \$25 each..... 25,000
Storage and Misc. expenses..... 1,800

4. Estimated Lump Sum Total for Project: **\$103,800**

5. Project Initiation date (date of first invoice for which reimbursement will be requested) and anticipated End date (date which project will be completed and all invoices paid). **June 6, 2007 to ~~August 31, 2007~~**

September 30, 2007

Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation at this time. After the Agreement is approved, and the reimbursement request is submitted, all invoices and checks must be dated within the stated project time frame AND Categories for Project Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

6. Required Attachments:

Certificate of Insurance X

Amount of Recreation Assistance Program Funding awarded **\$ 7,500**
District 2 (\$5,000) and District 6 (\$2,500)



PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT

EXHIBIT B

CONTRACT PAYMENT REQUEST

Date _____

Grantee _____ Project Name: _____

Submission #: _____ Reimbursement Period: _____

Item	Key	Project Costs This Submission	Cumulative Project Costs
Contractual Services	(C)	_____	_____
Salary & Wages (% of salaries)	(S)	_____	_____
Materials, Supplies, Direct Purchases	(M)	_____	_____
Equipment	(E)	_____	_____
Travel	(T)	_____	_____
Indirect Costs	(I)	_____	_____
TOTAL PROJECT COSTS		=====	=====

Key Legend

C = Contractual Services
S = Salary & Wages
M = Materials, Supplies, Direct Purchases
E = Equipment
T = Travel
I = Indirect Costs

Certification: I hereby certify that the above expenses were incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above and is available for audit upon request.

Administrator _____ Date _____

Financial Officer _____ Date _____

PBC USE ONLY

County Funding Participation \$ _____

Total Project Costs To Date: \$ _____

County Obligation To Date \$ _____

County Retainage (_____ %) \$ _____

County Funds Previously Disbursed \$ _____

County Funds Due this Billing \$ _____

Reviewed and Approved By: _____

PBC Project Administrator _____ Date _____

Department Director _____ Date _____

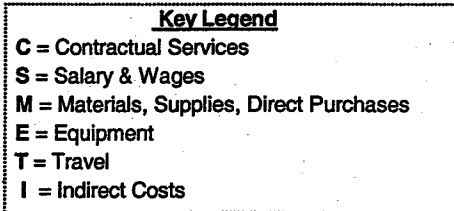


EXHIBIT B

Date _____

Submittal #: _____

Contract Reimbursement Period: _____

[illegible]

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above and are available for audit upon request.

Date _____

Financial Officer

Date _____

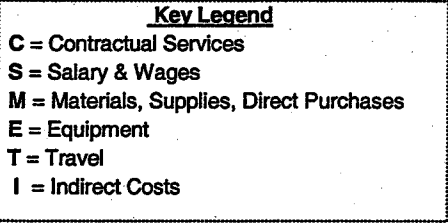

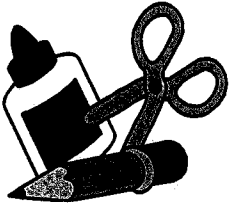


EXHIBIT B
(cont'd.)

Page 3 of

ACORD CERTIFICATE OF LIABILITY INSURANCE				OP ID: 984	DATE (MM/DD/YYYY): 08/01/07	
PRODUCER John Sana Agency, Inc. 190 Glades Road, Suite C Boca Raton FL 33432 Phone: 561-391-4661 Fax: 561-338-6551		INSURERS AFFORDING COVERAGE INSURER A: Burlington Insurance INSURER B: INSURER C: INSURER D: INSURER E:				
INSURED Community Back to School Bash, Harroon Bertisch 1712 2nd Ave North Lake Worth FL 33460		NAIC #				
COVERAGES THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR AUTO LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	B0109699A	08/08/07	08/11/07	EACH OCCURRENCE \$1000000 DAMAGE TO RENTED PREMISES (Per occurrence) \$100000 MED EXP (Any one person) \$5000 PERSONAL & ADV INJURY \$1000000 GENERAL AGGREGATE \$2000000 PRODUCTS - COMP/OP AGG \$100000
		GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY EA ACC \$ AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OR FIDUCIARY EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS Special Event coverage - Community Back to School Bash at Palm Beach County Convention Center, 650 Okeechobee Blvd., West Palm Beach, FL 33401. Palm Beach County Board of County Commissioners are incl as Additional Insureds						

CERTIFICATE HOLDER	CANCELLATION
PALM B2 Palm Beach County 301 N Olive Avenue West Palm Beach FL 33401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE: 



**Participating
Organizations**

Adopt-A-Family
of the Palm Beaches
Caridad Center
Center for Family
Services
Center for Information
& Crisis Services
Child and Family
Connections
Children's Services
Council
Community Child Care
Center
of Delray Beach
Families First
of Palm Beach County
Family & Community
Partnership
Family Empowerment
Coalition
Farmworker
Coordinating Council
Foster/Adoptive
Parents Association
Guatemalan-Maya
Center
Health Care District
of Palm Beach County
Legal Aid Society
Mental Health
Association
of Palm Beach County
New Hope Charities
NOAH
Operation Hope
Palm Beach County
School District
Prevention Center
Sickle Cell Foundation
The Lord's Place
United Way
of Palm Beach County

COMMUNITY BACK TO SCHOOL BASH

September 20, 2007

Mr. Dennis L. Eshleman
Director, Parks and Recreation Department
2700 6th Avenue South
Lake Worth, FL 33461

**Re: Palm Beach County Recreation Assistance Program (RAP) Funding for 2007
Community Back to School Bash.**

Dear Mr. Eshleman:

The Community Back to School Bash is not required by the State of Florida to carry Worker's Compensation Insurance (given that the Bash relies entirely on the generosity of volunteers who make this project possible) under Chapter 440.02 FL Statutes, as stated below:

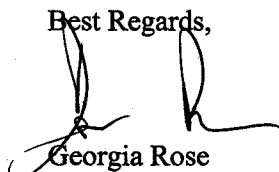
6. A volunteer, except a volunteer worker for the state or a county, municipality, or other governmental entity. A person who does not receive monetary remuneration for services is presumed to be a volunteer unless there is substantial evidence that a valuable consideration was intended by both employer and employee. For purposes of this chapter, the term "volunteer" includes, but is not limited to:

a. Persons who serve in private nonprofit agencies and who receive no compensation other than expenses in an amount less than or equivalent to the standard mileage and per diem expenses provided to salaried employees in the same agency or, if such agency does not have salaried employees who receive mileage and per diem, then such volunteers who receive no compensation other than expenses in an amount less than or equivalent to the customary mileage and per diem paid to salaried workers in the community as determined by the department; and

b. Volunteers participating in federal programs established under Pub. L. No. 93-113.

If you have any questions, please feel free to contact me at (561) 253-1361 ext.109.

Best Regards,



Georgia Rose
President

2007 Community Back to School Bash, Inc.

1712 Second Avenue North, Lake Worth, FL 33460
Phone (561) 253-1361 - Fax (561) 253-1370