

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: November 15, 2007

ROUTED TO: Richard Iavarone/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the November 20, 2007, BCC/Workshop Meeting.
My deadline to County Administration is November 15, 2007 Noon

REQUESTED ACTION:

- Review and signature
- Review and information
- Other: _____

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:

- Other: _____

THANKS!
Diane Brown

All items on the attached contracts & claims settlement list have been reviewed by Pre-Audit and appear to be in compliance with County policies & procedures.

*Charles Mansen
11/15/07*

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures _____	_____	_____	_____	_____	_____
Operating Costs _____	_____	_____	_____	_____	_____
External Revenues _____	_____	_____	_____	_____	_____
Program Income (County) _____	_____	_____	_____	_____	_____
In-Kind Match (County) _____	_____	_____	_____	_____	_____
NET FISCAL IMPACT _____	_____	_____	_____	_____	_____
# ADDITIONAL FTE _____	_____	_____	_____	_____	_____
POSITIONS (Cumulative) _____	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

_____ _____
 OFMB/Budget Contract Development and Control

B. Legal Sufficiency:

 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/20/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

1 st National Outsourcing Property Maintenance Services, Inc.	Renewal of term contract for landscape maintenance for various road locations, medians and rights-of- ways, Streetscape, for the period 12/06/07 through 12/05/08 per Bid #05-222/PR.	\$219,072.00 SBE \$0	Engineering/Public Works Streetscape Section 1201-363-R025-3401	Scarlett	
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The County has encumbered \$176,174 (\$16,016/month) during the previous eleven (11) months of the current fixed fee twelve (12) month term contract. This contract has been in effect since August 2005. Based upon the historical usage of this term contract (\$213,105) and a 2.8% CPI increase (\$5,967) as set forth in the existing contract, \$219,072 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. No certified SBE vendor bid within 10% of the low bidder.

EXHIBIT B

Prairie Landscaping, Inc.; 1 st National Outsourcing Property Maintenance Services, Inc.	Renewal of term contract for landscape maintenance for various road locations, medians and rights-of- ways, Streetscape, for the period 12/01/07 through 11/30/08 per Bid #05-205/PR.	\$200,249.00 SBE \$0	Engineering/Public Works Streetscape Section 1201-363-R025-3401	Scarlett	
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The County has encumbered \$155,334 (\$14,121/month) during the previous eleven (11) months of the current fixed fee twelve (12) month term contract. This contract has been in effect since July 2005. Based upon the historical usage of this term contract (\$194,794) and a 2.8% CPI increase (\$5,455) as set forth in the existing contract, \$200,249 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. No certified SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
 11/20/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT C Designlab, Inc.	Term contract for a uniform program for Firefighters and Animal Care and Control officers for the period 11/01/07 through 10/31/09 per RFP #07-113/LJ.	\$1,260,000.00 SBE \$0	Fire Rescue 1300-440-Various-5248 Public Safety 0001-660-2220-5248	Scarlett	
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The County has encumbered \$1,027,115 (\$44,657/month) during the previous twenty-three (23) months of the current twenty-four (24) month term contract. Based upon historical usage and an increase in the quartermaster system from \$350 per person to \$400 per person, \$1,260,000 is needed to meet the requirements of Fire Rescue and Public Safety through the expiration of this new twenty-four (24) month term contract. This term contract has three (3) one (1) year renewal options. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the selected awardee.

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - C) \$1,679,321.00

INTEROFFICE MEMORANDUM

DATE: October 23, 2007
TO: Phyllis House
Minutes
FROM: Carol Meneely
TDC
RE: CONTRACTS FOR CONSULTING/PROFESSIONAL SERVICES

I have attached four (4) originals of the following agreements:

- **Circle Solutions Consultants. Ltd., a company organized under the laws of the United Kingdom to promote and advertise Palm Beach County in the area of representation in the United Kingdom and France for Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau. The contract amount for all services and materials including "out of pocket" expenses shall not exceed a total of One Hundred Twenty Thousand Dollars (\$120,000.00). This contract shall commence on October 1, 2007 and end on September 30, 2008. DPBC has the option to renew this Contract for two (2) additional one (1) year periods at the same price, terms and conditions stated.**

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap
Enclosures

cc: Jackie Chesney, TDC
Carmen Hamilton, CVB

Tdc/Subcontracts2007/minutes/CVB.SubcontractCircleSolutionUK&France


Palm Beach County, Florida
THE BEST OF EVERYTHING

2007 OCT 31 AM 9:12

RECEIVED
OCT 31 2007

INTEROFFICE MEMORANDUM

DATE: November 1, 2007
TO: Phyllis House
Minutes
FROM: Carol Meneely
TDC
RE: CONTRACT AMENDMENT FOR CONSULTING/PROFESSIONAL
SERVICES

**RECEIVED
FINANCE**

NOV - 5 2007

SHARON H. BOCK
Clerk & Comptroller

I have attached four (4) originals of the following amendment:

- **First Amendment to renew for one year the contract (R2006-1360) between CircleSolution Consultants, Ltd., a company organized under the laws of Germany to promote and advertise Palm Beach county in the area of representation in German speaking markets of Germany, Austria, and Switzerland for Discover Palm Beach County D/b/a/ Palm Beach County Convention and Visitor's Bureau. The contract amount for all services and materials including "out of pocket" expenses shall not exceed a total of One Hundred Twenty Thousand Dollars (\$120,000). This contract shall commence on October 1, 2007 and end on September 30, 2008. DPBC has the option to renew this contract for one (1) additional year period at the same price, terms and conditions stated.**

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap
Enclosures

cc: Jackie Chesney, TDC
Carmen Hamilton, CVB

Tdc/Subcontract 2007/minutes/CVB.AmendmentCircleSolutionUK&France

