AGENDA ITEM 3.B.3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November20, 2007 (x) Consent () Regular) Public Hearing						
Department:							
Submitted By: Clerk & Comptroller, Palm Beach County							
Submitted For: Sharon R. Bock, Clerk & Comptroller							
I. EXECUTIVE BRIEF							
Motion and Title:							
Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$1,919,321.00.							
Summary:							
The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.							
Background and Justification:							
The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.							
Attachments:							
Lists identifying contracts: 1) Purchasing - Regular Totaling 2) Purchasing - Hurricane 3) TDC Contracts 4) Risk Management TOTALS:	\$1,679,321.00 \$ -0- \$ 240,000.00 \$ -0- \$1,919,321.00						
Recommended by: J. Anthony Beard, Treasurer Approved by: Assistant County Administrator	11 15 200 Date						

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE	ROUTED: November 15, 2007
ROU	ΓΕD ΤΟ: Richard lavarone/Charles Mansen/Angela Sims
ROUT	ΓΕD FROM: Diane Brown, Board Services-Minutes Phone: 355-2951
DESC	CRIPTION OF ITEM:
Contra My de	act List for the November 20, 2007, BCC/Workshop Meeting. eadline to County Administration is November 15, 2007 Noon
REQU	JESTED ACTION:
X	Review and signature
	Review and information
	Other:
OTHE	R ROUTING INSTRUCTIONS:
X	Return to originator
	Forward for additional processing to:
	Other:
THAN Diane	KS! daws settlement test have been reviewed Brown by Ba-Ander and appear to be in compliance with Country policies a procedures. Wheles Manner 11/15/07

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact: Fiscal Years 2004 **2005** 2006 <u>2007</u> **2008** Capital Expenditures **Operating Costs External Revenues Program Income (County)** In-Kind Match (County) **NET FISCAL IMPACT** # ADDITIONAL FTE **POSITIONS (Cumulative)** Is Item Included In Current Budget? Yes No __ Unit __ **Budget Account No.:** Fund_ Dept_ Object_ Program _ B. Recommended Sources of Funds/Summary of Fiscal Impact: C. **Departmental Fiscal Review:** III. REVIEW COMMENTS **OFMB Budget and/or Contract Dev. and Control Comments:** A. **OFMB/Budget Contract Development and Control** B. Legal Sufficiency: **Assistant County Attorney** C. Other Department Review:

This summary is not to be used as a basis for payment.

Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 11/20/07

Contractor(s)

Project

Contract Amount SBE / M/WBE Amount Department(s) or Division(s) Accounting Line(s)

Executor Minutes #

EXHIBIT A

1st National **Outsourcing Property**

Renewal of term contract for landscape maintenance for various road locations, medians and rights-ofways, Streetscape, for the period 12/06/07 through

\$219,072.00 SBE \$0

Engineering/Public Works Streetscape Section

1201-363-R025-3401

Scarlett

Maintenance Services, Inc.

12/05/08 per Bid #05-222/PR.

The County has encumbered \$176,174 (\$16,016/month) during the previous eleven (11) months of the current fixed fee twelve (12) month term contract. This contract has been in effect since August 2005. Based upon the historical usage of this term contract (\$213,105) and a 2.8% CPI increase (\$5,967) as set forth in the existing contract, \$219,072 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. No certified SBE vendor bid within 10% of the low bidder.

EXHIBIT B

Prairie Landscaping. Inc.: 1st National

Outsourcing Property

Renewal of term contract for landscape maintenance for various road locations, medians and rights-of-

ways, Streetscape, for the period 12/01/07 through

SBE \$0

\$200,249.00

Engineering/Public Works Streetscape Section

Scarlett

1201-363-R025-3401

Maintenance

11/30/08 per Bid #05-205/PR.

Services, Inc.

The County has encumbered \$155,334 (\$14,121/month) during the previous eleven (11) months of the current fixed fee twelve (12) month term contract. This contract has been in effect since July 2005. Based upon the historical usage of this term contract (\$194,794) and a 2.8% CPI increase (\$5,455) as set forth in the existing contract, \$200,249 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. No certified SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 11/20/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C Designlab, Inc.	Term contract for a uniform program for Firefighters and Animal Care and Control officers for the period 11/01/07 through 10/31/09 per RFP #07-113/LJ.	\$1,260,000.00 SBE \$0	Fire Rescue 1300-440-Various-5248 Public Safety 0001-660-2220-5248	Scarlett	

The County has encumbered \$1,027,115 (\$44,657/month) during the previous twenty-three (23) months of the current twenty-four (24) month term contract. Based upon historical usage and an increase in the quartermaster system from \$350 per person to \$400 per person, \$1,260,000 is needed to meet the requirements of Fire Rescue and Public Safety through the expiration of this new twenty-four (24) month term contract. This term contract has three (3) one (1) year renewal options. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the selected awardee.

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - C)

\$1,679,321.00

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY

TEL: (561) 233-3130 FAX: (561) 233-3113 1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE:

October 23, 2007

TO:

Phyllis House

Minutes

FROM:

Carol Meneely

TDC

RE:

CONTRACTS FOR CONSULTING/PROFESSIONAL SERVICES

I have attached four (4) originals of the following agreements:

• Circle Solutions Consultants. Ltd., a company organized under the laws of the United Kingdom to promote and advertise Palm Beach County in the area of representation in the United Kingdom and France for Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau. The contract amount for all services and materials including "out of pocket" expenses shall not exceed a total of One Hundred Twenty Thousand Dollars (\$120,000.00). This contract shall commence on October 1, 2007 and end on September 30, 2008. DPBC has the option to renew this Contract for two (2) additional one (1) year periods at the same price, terms and conditions stated.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap Enclosures

cc:

Jackie Chesney, TDC Carmen Hamilton, CVB

Tdc/Subcontracts 2007/minutes/CVB. Subcontract Circle Solution UK&France Compared to the contract Circle Solution Compared to the contract Compared to the contract Compared to the contract Compared to Compared to the contract Compared to the contract Compared to th



TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY

TEL: (561) 233-3130 FAX: (561) 233-3113 1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

RECEIVED FINANCE

NOV - 5 2007

SHARON H. BOCK

Clerk & Comptroller

DATE:

TO:

November 1, 2007

Minutes

Phyllis House

FROM:

Carol Meneely

RE:

CONTRACT AMENDMENT FOR CONSULTING/PROFESSIONAL

SERVICES

I have attached four (4) originals of the following amendment:

First Amendment to renew for one year the contract (R2006-1360) between CircleSolution Consultants, Ltd., a company organized under the laws of Germany to promote and advertise Palm Beach county in the area of representation in German speaking markets of Germany, Austria, and Switzerland for Discover Palm Beach County D/b/a/ Palm Beach County Convention and Visitor's Bureau. The contract amount for all services and materials including "out of pocket" expenses shall not exceed a total of One Hundred Twenty Thousand Dollars (\$120,000). This contract shall commence on October 1, 2007 and end on September 30, 2008. DPBC has the option to renew this contract for one (1) additional year period at the same price, terms and conditions stated.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap **Enclosures**

cc:

Jackie Chesney, TDC Carmen Hamilton, CVB

tes/CVB.AmendmentCircleSolutionUK&France n Beach County, Florida The Best Of Everything