Agenda Item #: **3E-4** 

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA ITEM SUMMARY

Meeting Date: Nove		jular Dic Hearing				
Department Submitted By:	Community Services					
Submitted For: <u>Division of Senior Services</u>						
	I. EXECUTIVE BRIEF					
Standard Agreement Program with the Area period January 1, 200	taff recommends motion to approve: Ar No. IA007-1 (R2007-0119) for the Older of a Agency on Aging (AAA) of Palm Beach/Tread 7, through December 31, 2007, increasing the otal not-to-exceed the amount of \$2,049,563	Americans Act (OAA) sure Coast, Inc. for the agreement amount by				
Home Delivered Meal Congregate Meals by Center Inc. currently	mendment will increase OAA IIIB In-Home S is by \$130,831, IIIE G1 Adult Day Care by \$1 \$64,133. In the area south of Hypoluxo Ro provide OAA services under a similar grant for portions of Districts 3, 4, 5, and 7 south of Hypol	,528 and decrease C1 pad, Mae Volen Senior from the AAA. (DOSS)				
broad spectrum of se Act. Federal funds an personal care, respite supplies, adult day ca putrition education a	restification: The Division of Senior Service rvices to the senior population under Title III or granted through the AAA to provide service, chore, escort, interpreter/translating, screening, housing improvement, congregate meals, and outreach. As additional funding is granchange in the various service categories affect year basis.	of the Older Americans s such as homemaker, g/assessment, medica home delivered meals, ited, amendments are				
Attachments:						
Amendn	nent No. 002					
	1 11					
Recommended by:	Ellward d. /hu/	10-26-200				
Necommended by.	Department Director	Date				
A 1 D	Hele	11-8-07				
Approved By:	Assistant County Administrator	Date				

## II. FISCAL ANALYSIS IMPACT

# **Five Year Summary of Fiscal Impact:** A. 2011 2012 Fiscal Years 2008 2009 2010 Capital Expenditures Operating Costs External Revenue Program Income (County) In-Kind Match (County) **NET FISCAL IMPACT** 8,091 # ADDITIONAL FTE POSITIONS (Cumulative) Is Item Included in Current Budget: Yes \_ No Unit 1457/1458/1459/1461 Obj. Budget Account No.: Fund 1007 Dept 144 Program Code Var. В. Recommended Sources of Funds/Summary of Fiscal Impact: Federal funds through the Department of Elder Affairs and County funds. Local funds already in Budget. Departmental Fiscal Review: III. REVIEW COMMENTS OFMB Fiscal and/or Contract Administration Comments: A. This amendment complies with B. Legal Sufficiency: our review requirements. C. Other Department Review:

This summary is not to be used as a basis for payment.

Department Director

THIS AMENDMENT, entered into between the Area Agency on Aging of Palm Beach/TreasureCoast, Inc., hereinafter referred to as the "Agency" and the Palm Beach County Board of Commissioners, hereinafter referred to as the "Provider", amends Agreement Number <u>IA007-1</u>.

The purpose of this amendment is to:

- 1) Increase the total funding amount by \$54,310.00, to reflect 2006 OAA carry forward
- 2) Adjust the total funding to reflect transfers between titles as follows:

TITLE	FROM	INCREASE/(DECREASE)		INCREASE/(DECREASE)		TO
C-1	\$611,254.00	(\$128,5	82.00)	\$547,121.00		
C-2	\$503,236.00	\$128,582.00	<del></del>	\$634,067.00		

- 3) Increase the total funding amount by \$18,511.00 to reflect additional funds received
- 1. Section II. A, is hereby amended to read:

#### A. Agreement Amount:

To pay for services according to the conditions of Attachment I, in an amount not to exceed \$2,049,563.00, subject to the availability of funds.

2. Section II. C., is hereby amended to read:

#### B. Source of Funds:

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the Provider pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

ខេត្តបន្ទាក់ធ្លាវិជាខែក 🖟	Year	B <u>anting</u> Some	. (Clilo,4 <u>/</u> ;)	Tongo saggins
Older Americans Act Title IIIB Support Services	2007	U.S Dept. of Health and Human Services	93.044	\$705,221.00
Older Americans Act Title IIIC1Congregate Meals	2007	٤٤	93.045	\$492,811.00
Older Americans Act Title IIIC2 Home Delivered Meals	2007		93.045	\$634,067.00
Older Americans Act Title IIIE Services	2007	"	93.052	\$163,154.00
Older Americans Act Title IIIC1Congregate Meals (Carry forward)	2006	66	93.045	\$54,310.00
TOTAL FUNDS CONTAINED IN THIS				\$2,049,563.00

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all its attachments are hereby made a part of the agreement.

## **AMENDMENT 002**

IN WITNESS THEREOF, the parties hereto have caused this  $\underline{3}$  page agreement to be executed by their undersigned officials as duly authorized.

PROVIDER: PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida.

Area Agency on Aging Palm Beach/Treasure Coast, Inc.

SIGNED	SIGNED	
BY:	BY:	_
DATE:	NAME:	
BY:	TITLE:	
Sharon R. Bock, Clerk and Comptroller	DATE:	
DATE:		
FEDERAL ID NUMBER: <u>59-6000785</u>		
FISCAL YEAR END DATE:		
Approved as to form and legal sufficiency		
Assistant County Attorney		
Approved as to terms and conditions		
Department Director	•	

Agreement/Contract Number IA007-1

## **Attestation Statement**

Amendment Number #002	
I, <u>Addie L. Greene, Chairperson</u> , attest that no changes or revisions have ( <i>Provider Representative</i> )	been made to the
content of the above referenced agreement or amendment between the Ar	ea Agency on Aging,
Palm Beach/Treasure Coast, Inc. and the Palm Beach County Board of C	ounty
Commissioners. The only exception to this statement would be for change	es in page formatting,
due to the differences in electronic data processing media, which has no	effect on the agreement
Signature of Provider Representative	Date

PSA: 9
County Name: Palm Beach County
Period: 1/1/2007 - 12/31/2007

Provider Name: Palm Beach County Division of Senior Services

ORIGINAL DATE: January 1, 2007 REVISED DATE: October 22, 2007 REVISION NUMBER: 002, Amendment #002

## III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

Funding Source	Funding Source				
(X) Title III B	( ) ADI				
( ) Title III C1	( ) CCE				
( ) Title III C2	( ) Eiderly Meals	3			
( ) Title III D	( ) HCE				
( ) Title III E	( ) LSP				
( ) Title III F	( . ) MW				
( ) Contracted Services	* *				

Form Revised July 18, 2003	(Service Reference)	(1)	(18)	(32)	(33)	(54)
DESCRIPTION	TOTAL SERVICES	Adult Day Care	Escort	In_Home Services (H,P,SA,R,C,C H,CHE,E)	Interpreter/T ranslating	Screening/A ssessment
1. Total Budgeted Cash Costs	1,163,541	181,983	1,865	845,483	3,197	131,013
(a) Add Inkind Cost     (b) Total Budgeted Costs	1,163,541	181,983	1,865	845,483	3,197	131,013
2. Total Budgeted Units	56,618	13,910	46	39,990	70	2,603
2.(a) Total Cost Per Unit of Service	n/a	13.08	40.82	21.14	45.98	50.34
3. Less NSIP						
4. Less Cash Match	78,358	10,973	66	60,918	278	6,123
5. Less Inkind Match						
6. Less Program Income Used as Match			:			
Sub-Total Match:	78,358	10,973	66	60,918	278	6,123
7. Less Program Income	9,000	•	-	9,000		-
8. Less Other Non-Matching Cash & Co-payments	370,962	72,250	1,206	227,299	418	69,789
9. Adjusted Budgeted Costs	705,221	98,760	593	548,266	2,501	55,101
10. Adjusted Cost Per Unit of Service	rl/a	7.10	12.98	13.71	35.97	21.17
12. Estimated Number of UNDUPLICATED Clients		20	5	536	20	400

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## III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

Funding Source	Funding Source			
( ) Title III B	_ (	) ADI		
(X) Title III G1	(	) CCE		
( ) Title III C2	(	) Elderly Meals		
( ) Title III D	(	) HCE		
( ) Title III E	(	) LSP		
( ) Title III F	(	) MW		
( ) Contracted Services				

Form Revised July 18, 2003	(Service Reference)	(11)	(38)	(39)	(42)
	TOTAL		Nutrition	Nutrition	
DESCRIPTION	SERVICES	Congregate Meals C1	Counseling	Education	Outreach
Total Budgeted Cash Costs	1,091,524	1,025,112	717	26,684	39,011
1. (a) Add Inkind Cost 1. (b) Total Budgeted Costs	1,091,524	1,025,112	717	26,684	39,011
	163,607	158.488	19	2,600	2,500
2. Total Budgeted Units	165,607	130,400	19		i
2.(a) Total Cost Per Unit of Service	n/a	6.47	37.61	10.26	15.6 <u>0</u>
3. Less NSIP	100,632	100,632			
4. Less Cash Match	60.791	57,760	67	1,600	1,364
	医多种质色性	,			
5. Less Inkind Match					
6. Less Program Income Used as Match					
Sub-Total Match:	60,791	57,760	67	1,60 <u>0</u>	1,364
7. Less Program Income	57,000	57,000	-	-	-
8. Less Other Non-Matching Cash & Co-payments	325,980	289,880	48	10,680	25,372
9. Adjusted Budgeted Costs	547,121	519,840	602	14,404	12,275
10. Adjusted Cost Per Unit of Service	n/a	3.28	31.56	5.54	4.91
12. Estimated Number of UNDUPLICATED Clients	n/a	1,400	9	1,400	1,350

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## III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

Funding Source	Fund	ling Source
( ) Title III B	(	) ADI
( ) Title III C1	(	) CCE
(X) Title III C2	(	) Elderly Meals
( ) Title III D	(	) HCE
( ) Title III E	(	) LSP
( ) Title III F	(	) MW
( ) Contracted Services		•

Form Revised July 18, 2003	(Service Reference)	(26)	(38)	(39)	(54)
DESCRIPTION	TOTAL SERVICES	Home Delivered Meals C2	Nutrition Counseling	Nutrition Education	Screening/A ssessment
Total Budgeted Cash Costs	1,083,562	907,912	717	76	174,857
(a) Add Inkind Cost     (b) Total Budgeted Costs	1,083,562	907,912	717	76	174,857
2. Total Budgeted Units	253,456		19	2	3,474
2.(a) Total Cost Per Unit of Service	n/a	3.63	37.61	38.17	50.34
3. Less NSIP	158,713	158,713			
4. Less Cash Match	70,452	62,213	67	1	8,171
5. Less Inkind Match					)
6. Less Program Income Used as Match			·.		
Sub-Total Match:	70,452	62,213	67	1	8,171
7. Less Program Income	21,000	21,000	-	-	-
8. Less Other Non-Matching Cash & Co-payments	199,330	106,073	48	64	93,145
9. Adjusted Budgeted Costs	634,067	559,913	602	11	73,541
10. Adjusted Cost Per Unit of Service	n/a	2.24	31.56	5.54	21.17
12. Estimated Number of UNDUPLICATED Clients	nva	900	9	900	550

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## III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

Funding Source	Funding Source
( ) Title !!! B	( ) AD!
( · ) Title III C1	( ) CCE
( ) Title III C2	( ) Elderly Meals
( ) Title III D	( ) HCE
(X) Title III E, G1	( ) LSP
( ) Title III F	( ) MW
Contracted Services	• •

Form Revised July 18, 2003	(Service Reference)	<u>(1)</u>	(8)	(53)	(54)	(58)
DESCRIPTION	TOTAL SERVICES	Adult Day Care	Chore	Respite (In-Home)	Screening/A ssessment	Medical  Equipment,  Services &  Supplies
1. Total Budgeted Cash Costs	237,905	202,809	651	8,263	6,232	19,950
(a) Add Inkind Cost     (b) Total Budgeted Costs	237,905	202,809	651	8,2 <u>63</u>	6,232	19,950
2. Total Budgeted Units	16,454	15,587	38	476	124	229
2.(a) Total Cost Per Unit of Service	n/a	13.01	17.08	17.35	50.34	87.15
3. Less NSIP						
4. Less Cash Match	14,829	12,296	48	726	291	1,468
5. Less Inkind Match				i		
6. Less Program Income Used as Match						
Sub-Total Match:	14,829	12,296	48	726	291	1,468
7. Less Program Income	1,800	1,800	-	-		_
8. Less Other Non-Matching Cash & Co-payments	87,814	78,047	171	1,007	3,320	5,269
Adjusted Budgeted Costs	133,462	110,666	432	6,530	2,621	13,213
10. Adjusted Cost Per Unit of Service	η/a	7.10	11.34	13.71	21.17	57.72
12. Estimated Number of UNDUPLICATED Clients	n/a	40	5	20	50	30

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## III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

Funding Source	Funding Source		
( ) Title III B	( ) ADI		
( ) Title III C1	( ) CCE		
( ) Title III C2	( ) Elderly Meals		
( ) Title III D	( ) HCE		
(X) Title III E, G2	( ) LSP		
( ) Title III F	( ) MW		
( ) Contracted Services			

Form Revised July 18, 2003	(Service Reference)	(8)	(54)	(58)
DESCRIPTION	TOTAL SERVICES	Chore	Screening/A ssessment	Specialized Medical Equipment, Services & Supplies
1. Total Budgeted Cash Costs	48,419	1,138	9,837	37,444
1. (a) Add Inkind Cost	48,419	1,138	9,837	37,444
1. (b) Total Budgeted Costs	40,419	1,130	9,037	37,444
2. Total Budgeted Units	692	67	195	430
2.(a) Total Cost Per Unit of Service	n/a	17.08	50.34	87.15
3. Less NSIP	0			
4. Less Cash Match	3,299	84	460	2,755
5. Less Inkind Match			!	
Less Program Income Used as Match			·	
Sub-Total Match:	3,299	84	460	2,755
7. Less Program Income	0	-	-	
Less Other Non-Matching Cash & Co-payments	15,428	298	5,240	9,890
9. Adjusted Budgeted Costs	29,692	756	4,137	24,799
10. Adjusted Cost Per Unit of Service	īva	11.34	21.17	57.72
12. Estimated Number of UNDUPLICATED Clients	n/a	4	46	46