

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: **November 20, 2007**

Consent
 Ordinance

Regular
 Public Hearing

Department: **Parks and Recreation**

Submitted By: **Parks and Recreation Department**

Submitted For: **Parks and Recreation Department**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: First Amendment to Agreement (R2007-1355) with Youth Enrichment Services, Inc. for basketball summer camp scholarships.

Summary: This fully executed First Amendment to Agreement in an amount not-to-exceed \$7,500 expands the project time frame from June 28, 2007, through September 14, 2007, to June 4, 2007, through September 14, 2007, in order to allow additional time to accommodate dates of payments. The Amendment is in accordance with Resolution R2005-1738 authorizing the delegation of authority for amending RAP agreements to the County Administrator or his designee. All other terms of the Agreement, including the funding amount of \$7,500, remain the same. Funding for the project is from the Recreation Assistance Program (RAP) District 7 Funds. District 7 (AH)

Background and Justification: Resolution R-2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP Project which do not change the contractual amount;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

Attachment: First Amendment to Agreement

Recommended by: _____

Department Director

10/29/07
Date

Approved by: _____

Assistant County Administrator

11/6/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This Amendment is for a time extension only, and has no additional fiscal impact to Palm Beach County.

C. Departmental Fiscal Review: ckopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

John DeL... 11-1-07
 OFMB
 11/7/07
 CW 10/31/07
John J. Facet 11/2/07
 Contract Development & Control
 11/1/07

B. Legal Sufficiency:

Anne Delgant 11/5/07
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 10/95
 ADM FORM 01

This summary is not to be used as a basis for payment

**FIRST AMENDMENT TO AGREEMENT BETWEEN PALM BEACH COUNTY AND
YOUTH ENRICHMENT SERVICES, INC. FOR BASKETBALL SUMMER CAMP
SCHOLARSHIPS**

THIS AMENDMENT is entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Youth Enrichment Services, Inc., a Florida not-for-profit corporation, herein referred to as "Youth Enrichment Services".

WITNESSETH:

WHEREAS, on August 21, 2007, County entered into an Agreement (R-2007-1355) with Youth Enrichment Services, hereinafter referred to as the "Agreement" to provide Recreation Assistance Program (RAP) funding in an amount not to exceed \$7,500 to assist with the cost of basketball summer camp scholarships, hereinafter referred to as the "Project"; and

WHEREAS, Youth Enrichment Services has requested that County expand the Project time frame to allow for reimbursement of project expenses beginning on June 4, 2007, instead of June 28, 2007; and

WHEREAS, the Project will benefit all citizens of Palm Beach County.

NOW THEREFORE, the parties hereby agree as follows:

1. Section 3 of the Agreement is amended to read "Youth Enrichment Services incurred expenses for the Project beginning on June 4, 2007. Those costs incurred by Youth Enrichment Services for the Project, approved and submitted accordingly by Youth Enrichment Services subsequent to June 4, 2007, are eligible for reimbursement by County pursuant to the terms and conditions hereof.

2. Section 11 of the Agreement is amended to read "Youth Enrichment Services shall complete the project by September 14, 2007, and invoices and checks and/or proof of payments submitted for reimbursement must be dated within the Project time frame of June 4, 2007, through September 14, 2007. Youth Enrichment Services shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before December 14, 2007."

3. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

WITNESSES:

Ausan W. Jager
Veronica J. Bennett

**PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS**

By: Dennis L. Eshleman
Dennis L. Eshleman, Director
Parks and Recreation Department

WITNESSES:

Ausan W. Jager
Veronica Bennett

YOUTH ENRICHMENT SERVICES, INC.

By: Yolanda Blocher
Name (Type or Print)
EXECUTIVE DIRECTOR
Title
Yolanda Blocher
Signature

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: _____
County Attorney