AGENDA ITEM 3.B.3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 4, 2007

(x) Consent (() Workshop () Regular) Public Hearing

Department:

Submitted By: <u>Clerk & Comptroller, Palm Beach County</u>

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling <u>\$891,847.00.</u>

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling	\$808,597.00
2)	Purchasing – Hurricane	\$-0-
3)	TDC Contracts	\$ 83,250.00
4)	Risk Management	\$-0-
	TOTALS:	\$891,847.00

Richard 4 man

11/2g/0 Date

Richard lavarone, Director of Accounting Services

Approved by: _

Recommended by:

Assistant County Administrator

Date

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: November 28, 2007

ROUTED TO: Richard lavarone/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes

Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the December 4, 2007, BCC/Workshop Meeting. My deadline to County Administration is November 29, 2007 Noon

REQUESTED ACTION:

X Review and signature

Review and information

□ Other:___

OTHER ROUTING INSTRUCTIONS:

X Return to originator

Forward for additional processing to:

Dother: Reviewed by gluw 11/25/01. (Term contracts) (The certegory 6) THANKS! All stems on the attached Contracts + Chins Suttlement Diane Brown List have been reviewed by Re. Andit and appear to be in compliance with Country Policies + Proceedines (Chine Hamme 11/29/07 Other:

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures,					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					
# ADDITIONAL FTE					
POSITIONS (Cumulative)					
Is Item Included In Current	Budget?	Yes	No		
Budget Account No.:	Fund	Dept	Unit		
	Object	• •	Program		

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. <u>REVIEW COMMENTS</u>

A. OFMB Budget and/or Contract Dev. and Control Comments:

OFMB/Budget

Contract Development and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

12/04/07 Department(s) or Contract Amount Division(s) Minutes # Contractor(s) Project Executor SBE / M/WBE Amount Accounting Line(s) **EXHIBIT A** Florida Bearings, Inc. Renewal of term contract for pump and motor rewind \$201.115.00 Countywide Scarlett SBE \$0 and repair for the period 12/19/07 through 12/18/08 per Bid #06-011/MM. The County has encumbered \$377,918 (\$16,431/month) during the previous twenty-three (23) months of the current twenty-four (24) month term contract. Based upon historical usage and a two percent (2%) CPI increase as set forth in the existing contract, \$201,115 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. No certified SBE vendor submitted a bid on this project. **EXHIBIT B** Increase of term contract for the purchase of Increased Amount: \$193.882.00 Countywide Scarlett Hughes Supply, Inc.; J.A. Sexauer, Inc.; plumbing parts and fixtures for the period 01/01/07 Total with Increase: \$607,482.00 Allied Controls, Inc.; through 6/30/08 per Bid #05-096/MM. SBE (1) Palm Beach Amount dependent upon usage Plumbing Parts, Inc.

The County has encumbered \$371,236 (\$33,749/month) during the previous eleven (11) months of the current eighteen (18) month term contract. The County requests an increase of \$193,882 over the previously authorized amount of \$413,600, which includes the Director of Purchasing's 10% funding authority to meet the County's continued requirements for plumbing parts and fixtures on an as needed basis through contract expiration. This term contract has no renewal options remaining.

TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - B) \$193,882.00

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - B) \$808,597.00

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY

TEL: (561) 233-3130 FAX: (561) 233-3113

1555 PALM BEACH LAKES BLVD., SUITE 900. WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE:	November 14, 2007	
TO:	Phyllis House Minutes	
FROM:	Jackie Chesney for Carol Meneely TDC	
RE:	CATEGORY "G" GRANT AGREEMENT	

Enclosed please find three (3) originals of the following Category "G" Grant Agreement for your review and approval:

• Stadium Jumping, Inc. for the Winter Equestrian Festival in the amount of \$15,000. The grant period is July 1, 2007 – March 23, 2008 with the event January 30, 2008 – March 23, 2008. This is for site fees, rentals, labor, officials and insurance.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap Enclosures

Cc: C. Meneely, TDC George Linley, Sports Commission

> RECEIVED FINANCE NOV 16 2007

Tdc/GrantsAgree2007/Minutes.Sports.WinterEquestrianFestival.doc

SHARON H. BUCK Clerk & Comptroller

Pam Beach County, Florida The Best OF EveryThing

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY TEL: (561) 233-3130 FAX: (561) 233-3113 1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE:	November 16, 2007
TO:	Phyllis House Minutes
FROM:	Jackie Chesney for Carol Meneely TDC
RE:	TDC Contract for Zeitgeist Consulting

I have attached four (4) originals of the following agreement.

• Zeitgeist Consulting for \$38,250 for professional consulting services in the area of Strategic Planning for the Palm Beach County Tourist Development Council.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap Enclosures

cc: Carol Meneely, TDC

Tdc/grantagr2007/minutes/TDC/ZeitgeistConsulting.doc

RECEIVED FINANCE

NOV 2 0 2007

Sharaos o, ooCK Clerk & Comptroller

am Beach County, Florida THE BEST OF EVERYTHING

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY

TEL: (561) 233-3130 FAX: (561) 233-3113

1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE:	November 20, 2007	
TO:	Phyllis House	
	Minutes	
		NOV 2 6 2007
FROM:	Jackie Chesney	SHANUN IN BUCK
	TDC	Clerk & Comptroller
RE:	CATEGORY "G" GRANT AGREEMENTS	

Enclosed please find three (3) originals of the following Category "G" Grant Agreements for your review and approval:

- American Youth Soccer Organization Section 14 Florida State Championships in the amount of \$5,000. The grant period is June 1, 2007 – January 21, 2008 with the event being held January 18-21, 2008. The grant is for site fees, rentals, labor (security & medical), officials, and awards (non-monetary).
- Boca Raton Champions Golf Charities d/b/a Allianz Championships in the amount of \$25,000. The grant period is August 1, 2007 – February 1-2008 with the event being February 4-10, 2008. The grant is for site fees, rentals, labor, security, awards (non-monetary), out of County marketing and promotions, and TV production costs.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap Enclosures

Cc: Carol Meneely, TDC George Linley, Sports Commission

antsAgree2007/legal Sports.Soccer&BRGolf County Florida THE BEST OF EVERYTHING