

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 4, 2007

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to adopt: a Resolution repealing Resolution No. R77-1170 as amended by Resolutions R91-1626 and R98-1903, which will dissolve the Okeeheelee Park Citizens Advisory Committee.

Summary: The Okeeheelee Park Citizens Advisory Committee (Advisory Committee) was established in 1977 and charged with the duty of providing input regarding planning and development of Okeeheelee Park and Okeeheelee Park South, formerly known as Cholee Park, and to relay the recommendations to the Board of County Commissioners. The Advisory Committee has not conducted official business since July 2, 2003, and there are currently no active members. In considering whether to dissolve the Committee, the Board directed staff to meet with former Advisory Committee members to address any outstanding issues and return with recommended solutions. Staff has accomplished this and initiated an Equestrian Facility Users Forum which began on November 7, 2007. Countywide (AH)

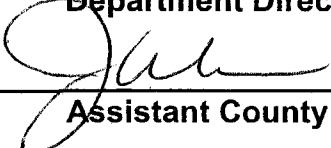
Background and Justification: The Board of County Commissioners created the Advisory Committee in 1977 to provide citizen input regarding the planning and development of Okeeheelee Park and Okeeheelee Park South. With the completion of the Jim Brandon Equestrian Center in Okeeheelee Park South, the planning and nearly all of the development of this park has been accomplished. The Advisory Committee has not met to conduct official business since July of 2003, no meetings are planned for the future, and there are currently no active members because all Committee member's terms have expired. The Board directed staff to meet with former Advisory Committee members to determine outstanding issues. Staff met with several former members and identified a need for input, advice, and feedback regarding equestrian issues. Staff initiated an Equestrian Facility Users Forum held quarterly with users of the Jim Brandon Equestrian Facility to ensure that the facility is operating as efficiently as possible and meeting the needs of the local equestrian community. The Forum is supported by the former Advisory Committee members and is accomplishing the goal of receiving recommendations and advice on equestrian matters. Staff will recognize former long serving members of the Okeeheelee Park Citizens Advisory Committee, and plans to have the Board recognize their accomplishments at a subsequent Board meeting. Staff recommends the dissolution of the Okeeheelee Park Citizens Advisory Committee at this time.

Attachments:

- A. Resolution No. R77-1170
- B. Resolution No. R91-1626
- C. Resolution No. R98-1903
- D. Resolution to dissolve

Recommended by: 
Department Director

11/1/07
Date

Approved by: 
Assistant County Administrator

11/4/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes No
 Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact associated with this item.

C. Departmental Fiscal Review: chopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

John Owl 11-7-07
 OFMB
 11/5/07
 CN
 11/5/07

Dr. J. J. J. J. J. J. 11/13/07
 Contract Development and Control
 11/18/07

B. Legal Sufficiency:

Anne Delgant 11-14-07
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 10/95
 ADM FORM 01

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RESOLUTION ESTABLISHING THE OKEEHEELEE PARK
CITIZENS ADVISORY COMMITTEE.

WHEREAS, Palm Beach County is presently developing Okeeheelee Park as a regional facility for use by the residents of all Palm Beach County, and

WHEREAS, this development will be going on for the next several years and will entail the expense of large sums of money, and

WHEREAS, to ensure that this development proceeds according to the needs of the residents of all Palm Beach County who will eventually use this park, it is necessary that a citizens advisory committee be created to act as a forum for planning and discussion of future development of the park

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. Creation of Committee - There is hereby created the Okeeheelee Park Citizens Advisory Committee which shall be charged with the duty of giving advice concerning the planning and development of Okeeheelee Park. The Committee shall meet approximately once a month at an announced time and place to propose and discuss ideas and projects concerning Okeeheelee Park and to relay the recommendations of the Committee to the Parks and Recreation Advisory Committee.
2. Membership - The Committee shall be composed of 15 members with each County Commissioner appointing 3 members. Members shall serve at the pleasure of the appointing Commissioner or for terms of 2 years. Any member may be reappointed. Any member missing three (3) consecutive regular meetings shall be automatically removed from the Committee and the Commissioner who appointed said member may reappoint

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another member. Reappointment shall be for the remainder of the term for the vacant position.

3. Officers - The Committee shall elect a Chairman and a Vice-Chairman by majority vote who shall serve for terms of one year. Any officer may be removed for any reason by 2/3 vote of the Committee at any time. Officers may be reelected for consecutive terms. It shall be the duty of the Chairman to preside at the meetings and it shall be the duty of the Vice-Chairman to preside in the absence of the Chairman.

4. Funding - The Committee shall operate from such funds as may be approved by the Board of County Commissioners in advance from time to time.

The foregoing resolution was offered by Commissioner Medlen, who moved for its adoption. The motion was seconded by Commissioner Koehler, and put to a vote, the vote was as follows:

LAKE LYTAL	Aye
PEGGY B. EVATT	Aye
DENNIS P. KOEHLER	Aye
WILLIAM MEDLEN	Aye
BILL BAILEY	Aye

The Chairman thereupon declared this resolution duly passed and adopted this 25th day of October, 1977.

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

John B. Dunkle, Clerk

Joist Ch...
Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Charles P. Williams
County Attorney

-2-

FILED THIS 25th DAY OF October, 1977
 AND RECORDED IN RESOLUTION
 MINUTE BOOK NO. 88 AT
 PAGE 178-179 RECORD VERIFIED
 JOHN B. DUNKLE, CLERK

W. H. ...

"B"

RESOLUTION No. 91- 1626

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE OKEEHEELEE PARK CITIZENS ADVISORY COMMITTEE IN COMPLIANCE WITH POLICIES ADOPTED BY THE BOARD IN RESOLUTION NO. 91-1003 AS AMENDED WHICH ESTABLISHED UNIFORM POLICIES FOR ADVISORY BOARDS AND COMMISSIONS.

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, authorized the creation of the Okeehееlee Park Citizens Advisory Committee per Resolution No. 77-1170; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, adopted Resolution No. 91-1003 to establish uniform policies for advisory boards and commissions; and

WHEREAS, Resolution No. 91-1003 as amended would require substantive modifications to the existing enabling Resolution No. 77-1170, therefore necessitating its repeal and subsequent adoption of a new enabling resolution by the Board of County Commissioners; and

WHEREAS, the County desires that the Okeehееlee Park Citizens Advisory Committee continue to meet regularly in order to act as a forum for providing input regarding planning and development of Okeehееlee Park.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. The Okeehееlee Park Citizens Advisory Committee is hereby established in accordance with policies set forth in Resolution No. 91-1003 as amended and shall consist of eleven (11) members with seven (7) District appointments (one per District) and four (4) at-large appointments until December 31, 1992. By January 1, 1993, the Committee shall have nine (9) members with seven (7) District appointments and two (2) at-large appointments. All appointments shall be for a one year term from January 1, 1992 to December 31,

1992. Beginning January 1, 1993, all District appointments shall serve for a two year term or at the pleasure of the appointing Commissioner and may be removed without cause. At-large appointments shall be for a two year term.

2. There shall be no limit on the number of terms an individual may serve.

3. Members of the Okeeheelee Park Citizens Advisory Committee (C.A.C.) shall be automatically removed for lack of attendance. Lack of attendance is defined as follows: failure to attend three (3) consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Excused absences due to illness, absence from the county, or personal hardship, if approved by vote of the advisory board, shall not constitute lack of attendance. A District appointee who has been automatically removed for lack of attendance may be reappointed by the District Commissioner. Excused absences shall be entered into the minutes at the next regularly scheduled meeting of the Committee. Members removed under this paragraph shall not continue to serve until a new appointment is made and the removal shall create a vacancy.

4. Advisory Committee members shall not be prohibited from qualifying as a candidate for elected office.

5. County employees other than Commissioner Aides, may not be appointed to the Okeeheelee Park C.A.C. Employees of other units of local government may not represent their respective governments on this Committee.

6. The maximum number of boards and commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three. Members affected by this requirement shall provide written notice within ninety (90) days of the adoption of this resolution to their appointing authority of their election to resign from a particular board or boards in order to comply with this requirement and shall continue to serve until their replacement is appointed.

7. All advisory committee members must be residents of Palm Beach County at the time of appointment and while serving on the board.

8. Reasonable public notice of all advisory committee meetings shall be provided and all such meetings shall be open to the public at all times.

9. Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill committee member responsibilities when sufficient funds have been budgeted and are available, and upon the prior approval of the Board of County Commissioners. No other expenses are reimbursable except documented long distance phone calls to the liaison County department.

10. Advisory committee members shall be governed by the applicable provisions of the Palm Beach County Ethics Ordinance upon its adoption.

11. The Okeehelie Park C.A.C. shall submit an annual report to the Board of County Commissioners. The form, substance, and submittal dates for annual reports shall be established by a Policy and Procedure Memorandum (PPM).

12. A quorum must be present for the conduct of all meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

13. The Committee shall elect a Chairman and a Vice-Chairman by majority vote who shall serve for terms of one year. Any officer may be removed for any reason by 2/3 vote of the Committee at any time. Officers may be reelected for consecutive terms. It shall be the duty of the Chairman to preside at the meetings and it shall be the duty of the Vice-Chairman to preside in the absence of the Chairman.

14. A schedule shall be established by Policy and Procedure Memorandum (PPM) for review to determine whether to continue or dissolve the advisory committee. Said review shall occur every three years following the initial scheduled review. At least ninety (90) days prior to the scheduled review the Okeehelie Park

C.A.C shall submit a written recommendation to the Board of County Commissioners as to whether the committee should be continued or dissolved. If the recommendation is to continue, the recommendation shall also include any recommended revisions to the enabling resolution.

The foregoing resolution was offered by Commissioner Elmquist _____, who moved its adoption. The motion was seconded by Commissioner _____ Elmquist _____, and upon being put to a vote, the vote was as follows:

Karen T. Marcus, Chair	-	Aye
Carole Phillips, Vice Chair	-	Aye
Carol A. Roberts	-	Aye
Carol J. Elmquist	-	Aye
Mary McCarty	-	Aye
Ken Foster	-	Aye
Maude Ford Lee	-	Aye

The Chair thereupon declared the resolution duly passed and adopted this 12th day of November, 1991.

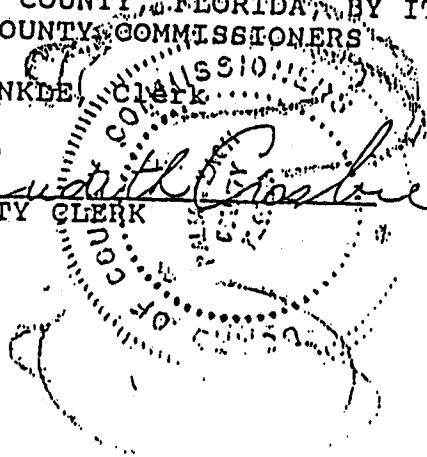
APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

BY: *Kathleen M. Kealott*
COUNTY ATTORNEY

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

JOHN B. DUNKLE, Clerk

BY: *Judith Foster*
DEPUTY CLERK



C"

RESOLUTION NO. R-98-1903

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R-91-1626 TO PROVIDE FOR THE STAGGERING OF MEMBERS TERMS FOR THE OKEEHEELEE PARK CITIZENS ADVISORY COMMITTEE, TO PROVIDE THAT THE OKEEHEELEE PARK CITIZENS ADVISORY COMMITTEE PROVIDE INPUT REGARDING PLANNING AND DEVELOPMENT OF OKEEHEELEE PARK AND CHOLEE PARK, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida ("Board") adopted Resolution No. R-77-1170 which established the Okeeheelee Park Citizens Advisory Committee; and

WHEREAS, the Board adopted Resolution No. R-91-1626 which repealed Resolution No. R-77-1170 and re-established the Okeeheelee Park Citizens Advisory Committee in accordance with policies adopted by the Board in Resolution No. R-91-1003, as amended, which sets forth uniform policies for advisory boards and commissions; and

WHEREAS, Resolution No. R-91-1626 provides for expiration of the term for all members of the Okeeheelee Park Citizens Advisory Committee at the same time; and

WHEREAS, the Palm Beach County Parks and Recreation Department and the Okeeheelee Park Citizens Advisory Committee have determined that the staggering of members terms will provide continuity in the planning and development of Okeeheelee Park; and

WHEREAS, the Palm Beach County Parks and Recreation Department desires that the Okeeheelee Park Citizens Advisory Committee also provide input regarding planning and development of Cholee Park which is adjacent to Okeeheelee Park; and

WHEREAS, the Board desires to amend Resolution No. R-91-1626 to provide for the staggering of terms for members of the Okeeheelee Park Citizens Advisory Committee and to provide for the input of said Committee in the planning and development of Cholee Park.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

1. Section 1 of Resolution No. R-91-1626 is hereby amended by deleting the following Section:

"1. The Okeeheelee Park Citizens Advisory Committee is hereby established in accordance with the policies set forth in Resolution No. 91-1003 as amended and shall consist of eleven (11) members with seven (7) District appointments (one (1) per District and four (4) at-large appointments until December 31, 1992. By January 1, 1993, the Committee shall have nine (9) members with seven (7) District appointments and two (2) at-large appointments. All appointments shall be for a one year term from January 1, 1992 to December 31, 1992. Beginning January 1, 1993, all District appointments shall serve for a two year term or at the pleasure of the appointing Commissioner and may be removed without cause. At-large appointments shall be for a two year term."

and replacing same with the following Section:

"1. The Okeeheelee Park Citizens Advisory Committee is hereby established to act as a forum for providing input regarding the planning and development of Okeeheelee Park and Cholee Park. Said Committee shall consist of nine (9) members with seven (7) District appointments and two (2) at-large appointments. Those District appointments representing even-numbered Commission Districts and one at-large appointment, shall serve for a one (1) year term from January 1, 1999 to December 31, 1999. Those District appointments representing odd-numbered Commission Districts and one at-large appointment, shall serve for a two (2) year term from January 1, 1999 to December 31, 2000. Beginning January 1, 2000, all appointments to the Okeeheelee Park Citizens Advisory Committee shall serve for a two (2) year term. Any member of the Okeeheelee Park Citizens Advisory Committee may be removed without cause."

2. Each and every other provision in Resolution No. R-91-1626 shall remain in full force and effect, and Resolution No. R-91-1626 is reaffirmed as modified herein.

The foregoing Resolution was offered by Commissioner Foster who moved its adoption. The motion was seconded by Commissioner McCarty, and upon being put to a vote, the motion passed as follows:

COMMISSIONER KAREN T. MARCUS	- Absent
COMMISSIONER CAROL A. ROBERTS	- Aye
COMMISSIONER WARREN H. NEWELL	- Aye
COMMISSIONER MARY McCARTY	- Aye
COMMISSIONER BURT AARONSON	- Aye
COMMISSIONER Ken Foster	- Aye
COMMISSIONER MAUDE FORD LEE	- Aye

10 The Chairman thereupon declared the Resolution duly passed and adopted this November day of 1998.

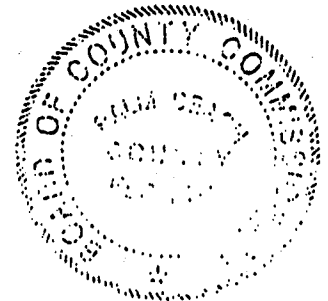
**PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS**

DOROTHY H. WILKEN, CLERK

By: Linda C. Hickman
Deputy Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: Kathleen M. Scarlett
County Attorney



RESOLUTION NO. 2007 _____

**RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF PALM BEACH COUNTY FLORIDA;
REPEALING RESOLUTION NO R77-1170 AS AMENDED BY
R91-1626 , AND RESOLUTION R98-1903; ABOLISHING
THE OKEEHEELEE PARK CITIZENS ADVISORY COMMITTEE;
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, in 1977, the Board of County Commissioners of Palm Beach County established the Okeeheelee Park Citizens Advisory Committee (Advisory Committee) in order to provide input regarding planning and development of Okeeheelee Park and Okeeheelee Park South (formerly known as Cholee Park); and

WHEREAS, the Advisory Committee has served the citizens of Palm Beach County by providing recommendations on the resident needs and desires; and

WHEREAS, the Board of County Commissioners of Palm Beach County no longer requires the services of the Advisory Committee; and

WHEREAS, the Board of County Commissioners of Palm Beach County desires to dissolve the Advisory Committee and repeal Resolution R77-1170 as amended by R91-1626, and R98-1903; and

WHEREAS, repealing Resolution R77-1170, as amended, and dissolving the Advisory Committee serves a public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1: Recitals

The foregoing recitals are hereby adopted and ratified.

Section 2: Repeal

The Board of County Commissioners hereby repeals Resolution R77-1170, as amended by R91-1626 and R98-1903 in its entirety. The Advisory Committee established pursuant to Resolution R77-1170, as amended, is hereby abolished pursuant to this Resolution.

Section 3: Effective Date

This Resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to vote, the vote was as follows:

- Commissioner Addie L. Greene, Chairperson
- Commissioner John F. Koons, Vice Chair
- Commissioner Karen Marcus
- Commissioner Warren H. Newell
- Commissioner Mary McCarty
- Commissioner Burt Aaronson
- Commissioner Jess R. Santamaria

The Chairman thereupon declared the Resolution passed and adopted this ____ day of _____, 2007.

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: Anne Delgant
Assistant County Attorney

PALM BEACH COUNTY FLORIDA, BY
ITS BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, Clerk & Comptroller

By: _____
Deputy Clerk

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