

AGENDA ITEM 3.B.3.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: December 18, 2007 ☒ **Consent** ☐ **Regular**
 ☐ **Workshop** ☐ **Public Hearing**

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$5,123,780.00.**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$5,123,780.00
2)	Purchasing -- Hurricane --	\$ -0-
3)	TDC Contracts --	\$ -0-
4)	Risk Management --	\$ -0-
	TOTALS:	\$5,123,780.00

Recommended by: Richard Iavarone 12/13/07
Richard Iavarone, Director of Accounting Services Date

Approved by: _____
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Dept _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

_____	_____
OFMB/Budget	Contract Development and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: December 12, 2007

ROUTED TO: Richard Iavarone/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the December 18, 2007, BCC/Workshop Meeting.
My deadline to County Administration is December 13, 2007 Noon

REQUESTED ACTION:

☒ Review and signature

☐ Review and information

☐ Other: _____

OTHER ROUTING INSTRUCTIONS:

☒ Return to originator

☐ Forward for additional processing to:

☐ Other: _____

THANKS!
Diane Brown

Reviewed by gbw 12/12/07

*Re-Audit has reviewed the attached
Contracts + Claims Settlement List.
All items appear to be in compliance
with County policies & procedures.*

*Charles Mansen
12/12/07*

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/18/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Jade Communications, Inc.	Increase of term contract amount for installation, integration, maintenance and support services for the voice services and enterprise network systems for the period 10/03/05 through 10/02/08 per Bid #05-193/MF.	Increased Amount: \$ 700,000.00 Total with Increase: \$4,000,000.00 SBE \$0	ISS Voice Services	Scarlett	
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The County has encumbered \$2,829,610 (\$108,832/month) during the previous twenty-six (26) months of the current thirty-six (36) month term contract. The County requests an increase of \$700,000 over the previously authorized amount of \$3,300,000, which includes the Director of Purchasing's ten percent (10%) funding authority to meet increased cabling needs and enterprise network cable projects through contract expiration. This term contract has two (2) twelve (12) month renewal options. No responsive SBE vendor bid within 10% of the low bidder.

EXHIBIT B

Brodart Company d/b/a/ McNaughton Book Service	Renewal of term contract for new and popular leased books for PBC Libraries for the period 1/13/08 through 1/12/09 per Bid #05-010/CC.	\$1,123,780.00 SBE \$0	Library 1180-320-3200-4403	Scarlett	
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The County has encumbered \$2,878,965 (\$82,256/month) during the previous thirty-five (35) months of the current thirty-six (36) month term contract. Based upon historical usage, anticipated additional book needs, and a 3.5% CPI increase as set forth in the existing contract, \$1,123,780 is needed to meet the Library's requirements through the expiration of this twelve (12) month renewal term contract. The Library Department anticipates additional book needs for the newly renovated Clarence E. Anthony Library, the new Hagen Ranch Road and Lawrence Road Branches, and the Wellington Branch. This term contract has one (1) twelve (12) month renewal option remaining. No certified SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - B) \$ 700,000.00

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - B) \$5,123,780.00