

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: 12/18/07

☒ [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department:

Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

I. EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to approve: (a) An Interlocal Agreement in the amount of \$456,118 with the City of Riviera Beach as a partner to implement the Youth Violence Prevention Project in the targeted area; (b) a budget transfer of \$156,118 from Criminal Justice Reserves and the Youth Violence Prevention Project to increase budget for the Riviera Beach Youth Empowerment Center.

SUMMARY: The Youth Violence Prevention Project and their primary partners, the five cities at greatest risk for future violence which includes the City of Riviera Beach, are beginning their second year of implementation and funding. To date, the funds have established Youth Empowerment Centers in Riviera Beach, West Palm Beach, Lake Worth, and Boynton Beach and a Justice Service Center in Riviera Beach. Belle Glade is projected to begin in January 2008. In addition, an Assistant State Attorney for gun crimes, a juvenile violent offenders program, and joint law enforcement operations with multiple revenue sources completes the implementation plan. The City of Riviera Beach has committed \$257,302 to this project for FY 2008. It is intended that the funding for this project be maintained for three years.

The Youth Empowerment Center in Riviera Beach is temporarily located at 1550 W. 28th Street (Lindsey Davis Center). The permanent Center, located directly behind the Lindsey Davis Center, is being renovated and is projected to be operational February 2008. The Youth Empowerment Center incorporates teen-specific programs such as: employment services, educational opportunities, tutoring, mentoring, audio visual production and marketing, computer hardware technology and the other components of the Youth Violence Prevention Plan. The Center serves 50 youth regularly. Additionally, the formation of a Riviera Beach Youth Empowerment Center Teen Council has helped define the needs and wants of the teens in the community. The Justice Service Center is also located in the heart of the targeted area primarily serving ex-offenders with driver's license and civil rights reinstatement and educational and employment services. District 7 (DW)

BACKGROUND AND JUSTIFICATION: On February 15, 2005, the Board of County Commissioners (BCC) directed the Criminal Justice Commission (CJC) to develop a Youth Violence Prevention Project which would address the increase in violent firearms crimes. A Youth Violence Prevention Steering Committee was formed to bring local agencies together to create a comprehensive youth violence reduction program. The five targeted areas that became evident through violent crime mapping (GIS) analysis include Riviera Beach, West Palm Beach, Lake Worth, Boynton Beach, and Belle Glade.

Upon Board direction, the CJC created the Youth Violence Prevention Planning Steering Committee to coordinate and research the development of a Youth Violence Prevention Project. Palm Beach County experienced and continues to see an increase of shootings, generating tremendous concern on the part of the Board of County Commissioners, Criminal Justice Commission members, local law enforcement, educators and the community. **(continued on page 3)**

Attachments:

1. Interlocal Agreement with the City of Riviera Beach (3)
2. Budget Transfer (Fund 0001)

Recommended by:  12-18-07
Department Director Date

Approved By:  _____
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>456,118</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>456,118</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No X

Budget Account No.: Fund _____ Dept. _____ Unit _____ Object _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Criminal Justice Reserves (\$21,118) 0001-820-9901-9902
 Youth Violence Prev. Prog. (\$135,000) 0001-767-7685-~~3401~~

C. Departmental Fiscal Review:

The adopted budget for the Riviera Beach Youth Empowerment Center is \$300,000.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Elizabeth Bleese 12/7/07
 OFMB
 (UD) 12/10/07
 BM 12-6001N
 12/5/17

Ann J. Jewell 12/10/07
 Contract Dev. and Control
 12/10/07

B. Legal Sufficiency:

[Signature] 12/12/07
 Assistant County Attorney
 Contract has not been executed.

This Contract complies with our
 contract review requirements.

At the time of our
 review, the contract
 was not executed.

C. Other Department Review:

 Department Director

REVISED 9/95
 ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

(continued from page 1)

The CJC utilized a national model created by the U.S. Department of Justice, Office of Justice Programs. A comprehensive approach was developed using the research compiled by Florida State University and involved professionals from the criminal justice system, education, and human services, and local youth. Florida State University, Center for Public Policy in Criminal Justice, assimilated and analyzed local violent crime data which demonstrates, after a decline from 1994-2002, a significant increase in murders and firearms crimes. Four subcommittees, including crime prevention, law enforcement, courts and corrections, developed a strategic plan. A Youth Workgroup was formed with 25 youth from various areas of the county. The Workgroup surveyed over 500 youth, including juveniles in jail and on Department of Juvenile Justice probation. The recommendations made by the Workgroup have been incorporated into the overall plan. The research supports a multi-agency comprehensive approach is most effective. The project incorporates the model programs and the recommendations from the subcommittees.

The CJC recommended implementation of a Youth Empowerment Center with programs for teens that are not in the criminal justice system and a Justice Service Center with programs for juveniles and young adults on probation or re-entering from jail and prison in each of the five targeted violent crime areas. The project emphasizes education, employment services, and law enforcement strategies.

**INTERLOCAL AGREEMENT BETWEEN
THE BOARD OF COUNTY COMMISSIONERS,
PALM BEACH COUNTY, FLORIDA, AND
THE CITY OF RIVIERA BEACH, FLORIDA**

THIS INTERLOCAL AGREEMENT is made the first day of October, 2007 by and between the Board of County Commissioners, Palm Beach County, a political subdivision of the State of Florida (herein referred to as the COUNTY), and the City of Riviera Beach, a municipality located in Palm Beach County, Florida (herein referred to as the CITY), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

WITNESSETH:

WHEREAS, Section 163.01 of the Florida Statutes, known as the Florida Interlocal Cooperation Act of 1969, authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, Part I of Chapter 163 of the Florida Statutes permits public agencies as defined therein to enter into interlocal agreements with each other to exercise jointly any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

WHEREAS, The Criminal Justice Commission (CJC), upon direction from the Board of County Commissioners (BCC), continues the development of a Youth Violence Prevention Project which addresses the increase in violent firearms crimes; and

WHEREAS, on December 5, 2006 the BCC approved funding to initiate partnerships with Riviera Beach, West Palm Beach and Boynton Beach to implement the Youth Violence Prevention Project; and

WHEREAS, the Youth Violence Prevention Project has been initiated in four of the five target areas; and

WHEREAS, the CITY has presented a proposal to initiate a partnership in accordance with the Youth Violence Prevention Project guidelines; and

WHEREAS, the COUNTY, will reimburse the CITY for the expenses outlined in the Budget Narrative in Exhibit "B", up to the amount of \$456,118 from October 1, 2007 through September 30, 2008 for the Youth Violence Prevention Project set forth in Exhibit "A". A copy of the budget is attached as Exhibit "B" and by this reference incorporated herein; and

WHEREAS the CITY will provide services and expenditures in the targeted areas as set

forth in Exhibits "A" and "B"; and

NOW, THEREFORE, in consideration of the mutual representations, terms and covenants hereinafter set forth, the parties hereto agree as follows:

SECTION 1. PURPOSE and PAYMENT

The CITY agrees that it shall implement a Youth Violence Prevention Project in partnership with the COUNTY and adhering to the concepts proposed by the CJC and approved by the BCC, outlined in the Youth Violence Prevention Project Implementation Plan in Exhibit "E". The COUNTY agrees to reimburse the CITY for the expenses identified in Exhibit "B" for the Program in a total amount not to exceed \$456,118.

The COUNTY'S Executive Director of the Criminal Justice Commission may authorize adjustments in the inclusive budgeted items of up to 10% provided there is not an increase in the total Agreement amount.

The COUNTY'S representative shall review in advance all capital and event expenses in excess of \$500.00. All events must have their own budgets. All equipment and capital items costing more than \$300.00 shall be inventoried and marked. A list of all such items shall be provided to the COUNTY'S representative within twenty (20) days of receipt and prior to payment by the COUNTY. In the event of the termination of the Youth Violence Prevention Project by either party under this or subsequent contracts, the items purchased hereunder shall be immediately transferred to the COUNTY.

All subcontracts for services herewith, shall require prior review and written authorization by the COUNTY'S representative.

SECTION 2. REPRESENTATIVE/MONITORING POSITION

The COUNTY'S representative/contract monitor during the term of this Agreement shall be Brenda Oakes, whose telephone number is (561) 355-1617.

The CITY'S representative/contract monitor during the term of this Agreement shall be David Wright whose telephone number is (561) 845-4097.

SECTION 3. EFFECTIVE DATE/TERMINATION

This Agreement shall take effect upon execution and shall continue in full force and effect up to and including September 30, 2008 unless otherwise terminated as provided herein.

SECTION 4. RESPONSIBILITIES AND DUTIES

The CITY agrees to: provide services and sustain said services in accordance with the Youth Violence Prevention Project Implementation Plan delineated in Exhibit "E".

SECTION 5. PAYMENTS/INVOICING AND REIMBURSEMENT

The CITY shall submit monthly programmatic reports (Exhibit "C") and monthly financial invoices (Exhibit "D") to the COUNTY which will include a reference to this Agreement, identify the project and identify the amount due and payable to the CITY, as well as confirmation of the city's expenditures for the Project. Upon receipt and approval of the

CITY's monthly programmatic and fiscal invoices, included as part of Exhibits A and B, the COUNTY will reimburse the CITY the not-to-exceed amount in accordance with the budget (Exhibit "B"). Invoices shall be itemized in sufficient detail for prepayment audit thereof. The CITY shall supply any further documentation deemed necessary by the COUNTY, including detailed data for the purposes of evaluation of the project by the Florida State University College of Criminology and Criminal Justice. Invoices received from the CITY will be reviewed and approved by the staff of the COUNTY'S CJC, indicating that expenditure has been made in conformity with this Agreement and then will be sent to the COUNTY's Finance Department for final approval and payment. Invoices will normally be paid within thirty (30) days following approval.

SECTION 6. ACCESS AND AUDITS

The CITY shall maintain adequate records to justify all charges, expenses, and costs incurred in performing the work for at least three (3) years after completion of the projects. The COUNTY shall have access to all books, records and documents as required in this section for the purpose of inspection or audit during normal business hours.

SECTION 7. BREACH/OPPORTUNITY TO CURE

The parties hereto expressly covenant and agree that in the event either party is in default of its obligations herein, the party not in default shall provide to the party in default thirty (30) days written notice to cure said default before exercising any of its rights as provided for in this Agreement.

SECTION 8. TERMINATION

This Agreement may be terminated by either party to this Agreement upon sixty (60) days written notice to the other party.

SECTION 9. ATTORNEY'S FEES

Any costs or expenses (including reasonable attorney's fees) associated with the enforcement of the terms and/or conditions of this Agreement shall be borne by the respective parties; however, this clause pertains only to the parties to this Agreement.

SECTION 10. NOTICE AND CONTACT

All notices provided under or pursuant to the Agreement shall be in writing, delivered either by hand or by first class, certified mail, return receipt requested, to the representatives identified below at the address set forth below.

For the COUNTY: Michael L. Rodriguez
Executive Director
Criminal Justice Commission
301 N. Olive Ave., Suite 1001
West Palm Beach, Florida 33401

With a copy to: Dawn Wynn, Assistant County Attorney
301 North Olive Avenue, 6th Floor
West Palm Beach, FL 33401

For the CITY: Thomas A. Masters, Mayor

600 West Blue Heron Blvd.
City of Riviera Beach
Riviera Beach, FL 33404

SECTION 11. DELEGATION OF DUTY

Nothing contained herein shall be deemed to authorize the delegation of the constitutional or statutory duties of the officers of the COUNTY and CITY.

SECTION 12. FILING

A copy of this Agreement shall be filed with the Clerk and Comptroller in and for Palm Beach County.

SECTION 13. LIABILITY

The parties to this Agreement and their respective officers and employees shall not be deemed to assume any liability for the acts, omissions, and negligence of the other party. Further, nothing herein shall be construed as a waiver of sovereign immunity by either party, pursuant to Section 768.28, Florida Statutes.

SECTION 14. REMEDIES

This Agreement shall be construed by and governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Agreement will be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

SECTION 15. EQUAL OPPORTUNITY PROVISION

The COUNTY and the CITY agree that no person shall, on the grounds of race, color, sex, national origin, disability, religion, ancestry, marital status or sexual orientation be excluded from the benefits of, or be subjected to, any form of discrimination under any activity carried out by the performance of this Agreement.

SECTION 16. INSURANCE BY CITY OF RIVIERA BEACH

Without waiving the right to sovereign immunity as provided by s.768.28 F.S., CITY acknowledges to be self-insured for General Liability and Automobile Liability under Florida sovereign immunity statutes with coverage limits of \$100,000 Per Person and \$200,000 Per Occurrence; or such monetary waiver limits that may change and be set forth by the legislature.

In the event CITY maintains third-party Commercial General Liability and Business Auto Liability in lieu of exclusive reliance of self-insurance under s.768.28 F.S., CITY shall agree to maintain said insurance policies at limits not less than \$500,000 combined single limit for bodily injury or property damage.

The CITY agrees to maintain or to be self-insured for Worker's Compensation & Employer's Liability insurance in accordance with Florida Statute 440.

When requested, CITY shall provide an affidavit or Certificate of Insurance evidencing insurance, self-insurance and/or sovereign immunity status, which the COUNTY agrees to recognize as acceptable for the above mentioned coverages. Compliance with the foregoing requirements shall not relieve the CITY of its liability and obligations under this Interlocal Agreement.

Section 17. NOTICES

The CITY, and its subcontractors, shall include information in all public announcements, advertisements and printed materials relating to the Youth Violence Prevention Project and its activities thereafter, that the funding has been provided by the Palm Beach County Criminal Justice Commission and the Palm Beach County Board of County Commissioners.

Section 18. CRIMINAL HISTORY RECORDS CHECK

The CITY shall conduct a Criminal History Records Check including fingerprinting for all CITY employees or subcontractors who are in direct contact with youth program participants.

Section 19. REGULATIONS; LICENSING REQUIREMENTS:

The CITY shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. The CITY is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

Section 20. CAPTIONS

The captions and section designations herein set forth are for convenience only and shall have no substantive meaning.

Section 21. SEVERABILITY

In the event that any section, paragraph, sentence, clause, or provision herein shall be held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

SECTION 22. ENTIRETY OF AGREEMENT

This Agreement represents the entire understanding between the parties, and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement.

ATTEST:

Sharon R. Bock, Clerk and Comptroller

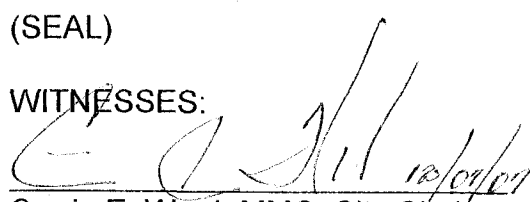
By: _____
Deputy Clerk

**PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS**

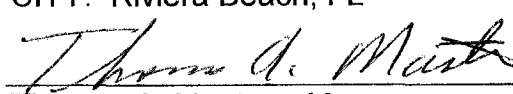
By: _____
Addie L. Greene, Chairperson

(SEAL)

WITNESSES:


Carrie E. Ward, MMC, City Clerk

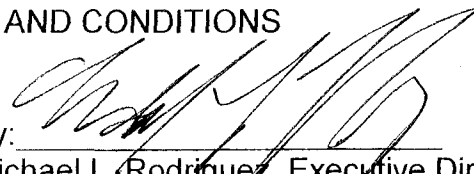
CITY: Riviera Beach, FL


Thomas A. Masters, Mayor

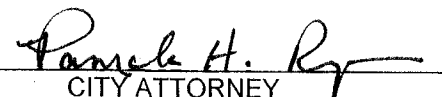
**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: 
County Attorney

**APPROVED AS TO TERMS
AND CONDITIONS**

By: 
Michael L. Rodriguez, Executive Director
Criminal Justice Commission

REVIEWED FOR LEGAL SUFFICIENCY


CITY ATTORNEY
CITY OF RIVIERA BEACH

DATE 12/5/07

2006-2007 UNIFORM BUDGET

Full Name of Funder

Palm Beach County, Criminal Justice Commission

Funding Perio

From: October 1, 2007

To: September 30, 2008

Full Legal Name of Agency
City of Riviera Beach

Local Address of Agency

600 W. Blue Heron Blvd
Riviera Beach, FL 3340

Telephone Number

Fax Number

(561) 845-4000

(561) 840-3351

Prepared B

Signature _____

Typed Name and Title

David Wright, Jr
Intergovernmental Relations Coordinator

Date Submitted

Telephone Number

(561) 845-409

Authorized Signature _____

Signatur

Title

City Manager

Typed Name

Date _____

William E. Wilkin

FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR: PALM BEACH COUNTY, CRIMINAL JUSTICE COMMISSION

Page 1 of 3

Agency: **Riviera Beach Youth Violence Prevent** Proposed Budget For Year Ending:

September 30, 2008

REVENUES	PBC Requested Amount	Balance Amount
1. Funds from Government Sources		
2. Dept. of Children & Families		
3. Palm Beach County: Criminal Justice Commission	\$ 456,118.00	
4. Children's Services Council		
5. Federal (Specify)		
6. School District		
7. Other: City of Riviera Beach		\$ 175,000.00
8. United Way		
8a. United Way of Palm Bch Cty		
8b. United Way/Community Chest		
8c. Other United Way		
9. Foundation (Specify)		
10. Fund Raising		
11. Contributions, Legacies & Bequests		
12. Membership Dues		
13. Program Service Fees and Sales		
14. Investment Income		
15. In-Kind		
16. Miscellaneous Revenue		
17. Total Revenues	\$456,118	\$175,000

All Financial Information Rounded to Nearest Dollar

FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE

Page 2 of 3

Agency: **Riviera Beach Youth Violence Prevent** Proposed Budget For Year Ending:

September 30, 2008

EXPENDITURES	PBC Requested Amount	Balance Amount
18. Salaries	\$ 187,220.00	
19. Employee Benefits		
a. FICA [.0765 x \$187,220.00 = \$14,322.00]	\$ 14,322.00	
b. FL Unemployment [\$47.05 x4 = \$188.00]	188.00	
c. Workers' Compensation [\$3,333.00 x4 = \$13,332.00]	13,332.00	
d. Health & Dental Plan [\$6,729.00 x 4=\$26916.00]	26,916.00	
e. Retirement		
20. Sub-Total Employee Benefits	\$54,758.00	\$0
21. Sub-Total Salaries & Benefits	\$241,978.00	\$0
22. Travel		
a. Travel/Transportation		
b. Conferences/Registration/Travel [National League of Cities Conference 4 persons; Reg. 100 x 4 = \$400 Airfare \$150 x 4 = \$600; lodging 4 Rooms @ \$174.00/ night for 4 nights = \$2,784; Per Diem 4 persons @ \$28 per day = \$448; inc. 40 per trip Total \$4,392]; [Youth Leadership Council Mtg. Washington, DC 4 Persons Registration \$360 per person including lodging, Airfare \$200 per person, Per Diem \$28 per day per day for 4 days Inc \$40 Total \$2,960] White House National Prison Re-entry Conf. 1 person \$786 includes Airfare \$380 per diem \$28 per day for 3 days & Inc \$40	\$ 8,798.00	
23. Sub-Total Travel	\$8,798	\$0
24. Building/Occupancy		
a. Rent [JAY's Center \$ 30,000.00] [Retrofit Youth Empowerment Building \$175,000]	\$30,000	\$175,000.00
b. Depreciation		
25. Sub-Total Building/Occupancy	\$30,000	\$175,000.00
26. Communications/Utilities		
a. Telephone (Installation and operation cost for 2 telephones \$2,000.00 @ Youth Empowerment Center) Operational cost/monthly billing for 2 Internet Service/Cable Comcast @ 208.113 x 12 months. \$2,500 Cellular Phones (4) monthly billing = \$2,000	\$6,500.00	

b. Postage & Shipping Correspondence mailed from Youth Empowerment & Justice Service Centers	\$5,500	
c. Utilities (Power/Water/Gas)	\$5,000	
27. Sub-Total Communications/Utilities	\$17,000.00	\$0

All Financial Information Rounded to Nearest Dollar

FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE

Page 3 of 3

Agency: **Riviera Beach Youth Violence Prevent** Proposed Budget For Year Ending:

September 30, 2008

EXPENDITURES	PBC Requested Amount	Balance Amount
28. Printing & Supplies		
a. Office Supplies (Pens, Paper, Pencils, Folders, etc)	\$2,500.00	
b. Program Supplies	\$3,500	
c. Printing & Publications	\$8,750	
d.		
29. Sub-Total Printing & Supplies	\$14,750.00	\$0
30. Food Service Afternoon snacks for youth	\$6,500	
31. Other		
a. Professional Fees/Contractual/Legal	\$122,956	
Case Worker [Part-time] \$16/hr x 20 hrs/wk x 52 wks \$16,640; Youth Worker [Part-time] (2)		
\$12/hr x 30 hrs/wk x 52 wks \$37,440; Public Storage [Rental Storage Space 6 months @ \$116 per month = \$696]		
All Air-Condition Storage [Rental Space 12 months @ \$140 per month] Contracts Gulfstream Goodwill		
Industries \$20,000; Culinary Flair Cooking \$5,200; Russo Consulting Group \$4,500; FL Resource Cnt \$4,500		
TBD Computer Web base Program \$5,000; TBD Substance Abuse Prevention/ Counseling \$10,000		
The Mentoring Centor \$17,300		
b. Insurance		
c. Building Maintenance (Maintenance contract for 1 bdlg. \$150.00 per month x 12)	\$1,800.00	
d. Equipment Rental & Maintenance (Copier Maintenance \$121.50 per month x 12 months)	\$1,458.00	
e. Specific Assistance to Individuals		
f. Membership Dues		
g. Training & Development	\$ 500.00	
h. Awards & Grants		
i. Payments to Affiliated Organizations		
j. Payments to Non Affiliated Organizations		
k. Miscellaneous Justice Service Center Annual Consortium \$3,000; Client Services \$7,378	\$10,378	
32. Sub-Total Other	\$137,092	\$0
33. Equipment Purchase (capital items)		

34. Indirect/Administrative Costs		
35. Total Expenditures	\$456,118	\$175,000
36. Total administrative cost of program		

All Financial Information Rounded to Nearest Dollar

FORM A-1 PERSONNEL BUDGET NARRATIVE

FOR FUNDER: Palm Beach County, Criminal Justice Commission

____ of ____

Agency: City of Riviera Beach

Program: Riviera Beach Youth Violence Prevention

Budget for Fiscal Year October 1, 2006 - September 30, 2007

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
<u>Personnel</u> Positions/Salaries	% of Time	Agency Salary	Dates From To		Number of Pay Periods	Salary Per Pay Period	Percentage of Total Salary	Amount	Total
Justice Service Ctr Director	100.00	\$51,376.00	Oct. 1	Sept. 30	26.00	\$1,976.00	100.00	\$51,376.00	\$51,376.00
Youth Empower Ctr Director	100.00	\$51,376.00	Oct. 1	Sept. 30	26.00	\$1,976.00	100.00	\$51,376.00	\$51,376.00
Re-entry Coordinator	100.00	\$39,468.00	Oct. 1	Sept. 30	26.00	\$1,518.00	100.00	\$39,468.00	\$39,468.00
Community Oriented Police	100.00	\$45,000.00	Oct. 1	Sept. 30	26.00	\$1,730.77	100.00	\$45,000.00	\$45,000.00
Sub-Total Salaries		\$187,220						\$187,220	\$187,220

FORM C: TOTAL AGENCY BUDGET BY PROGRAM

Page 1 of 4

Agency: Riviera Beach Youth Violence Prevention

Proposed Budget For Year Ending:

September 30, 2008

[illegible]

FORM C: TOTAL AGENCY BUDGET BY PROGRAM

Page 2 of 4

Agency: Riviera Beach Youth Violence Prevention

Proposed Budget For Year Ending:

September 30, 2008

EXPENDITURES							
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
Items							Total Budget
PROGRAM NAME: Riviera Beach Youth Violence Prevention							
12. Salaries		187,220					\$187,220
13. Employee Benefits							
a. Employee Benefits		54,758					\$54,758
b. Payroll Taxes & Unemployment							\$0
14. Sub-Total Salaries and Benefits		\$241,978	\$0	\$0	\$0	\$0	\$241,978
15. Travel							
a. Travel/Transportation							\$0
b. Conferences/Registration/Travel		8,798					\$8,798
16. Sub-Total Travel		\$8,798	\$0	\$0	\$0	\$0	\$8,798
17. Building/Ownership/Occupancy							
a. Rent		30000.00				175000.00	\$205,000
b. Depreciation							
Sub-Total Bldg/Ownership/Occupancy		\$30,000	\$0	\$0	\$0	\$175,000	\$205,000
18. Communications/Utilities							
a. Telephone		6,500					\$6,500
b. Postage & Shipping		5500.00					\$5,500

FORM C: TOTAL AGENCY BUDGET BY PROGRAM

Page 3 of 4

Agency: Riviera Beach Youth Violence Prevention

Proposed Budget For Year Ending:

September 30, 2008

EXPENDITURES								
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Items								Total
<u>PROGRAM NAME</u>								Budget
c. Utilities (Power/Water/Gas)		5,000						\$5,000
19. Sub-Total Comm/Utilities		\$17,000	\$0	\$0	\$0	\$0	\$0	\$17,000
20. Printing & Supplies								
a. Office Supplies		2500.00						\$2,500
b. Program Supplies		3500.00						\$3,500
c. Printing & Publications		8750.00						\$8,750
21. Sub-Total Printing & Supplies		\$14,750	\$0	\$0	\$0	\$0	\$0	\$14,750
22. Food Service		6,500						\$6,500
23. Other								
a. Professional Fees/Contractual/Legal		122,956						\$122,956
b. Insurance								\$0
c. Building Maintenance		1800.00						\$1,800
d. Equipment Rental & Maintenance		1458.00						\$1,458

FORM C: TOTAL AGENCY BUDGET BY PROGRAM

Page 4 of 4

Agency: Riviera Beach Youth Violence Prevention

Proposed Budget For Year Ending:

September 30, 2008

EXPENDITURES							
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Items							Total
<u>PROGRAM NAME</u>							<u>Budget</u>
e. Specific Assistance to Individuals							\$0
f. Membership Dues							\$0
g. Training & Development	500.00						\$500
h. Awards & Grants							\$0
i. Payments to Affiliated Organizations							\$0
j. Payments to Non Affiliated Organizations							\$0
k. Miscellaneous	10378.00						\$10,378
24. Sub-Total Other	\$137,092	\$0	\$0	\$0	\$0	\$0	\$137,092
25. Equipment Purchase (capital items)							\$0
26. Indirect/Admin Costs							\$0
27. Total Expenditures	\$456,118	\$0	\$0	\$0	\$0	\$175,000	\$631,118

**FORM C-1: TOTAL AGENCY SALARIES BY POSITION
FOR: PALM BEACH COUNTY, CRIMINAL JUSTICE COMMISSION**

Agency: Riviera Beach Youth Violence For Year Ending September 30, 2008

	Position Title	# of Positions	Total Salaries
1	Justice Service Center Director	1.00	\$ 51,376.00
2	Youth Empowerment Center Director	1.00	\$ 51,376.00
3	Reentry Coordinator	1.00	\$ 39,468.00
4	Community Oriented Police	1.00	\$ 45,000.00
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
	TOTAL	4	\$ 187,220.00

**City of Riviera Beach Youth Violence Prevention Initiative
FY 2007-2008
Budget Detail**

BUDGET DETAIL WORKSHEET

A. PERSONNEL

<u>Name/Position</u>	<u>Salary Computation</u>	<u>Cost</u>
Valerie Grimsley/ Youth Empowerment Director	\$51,376/year	\$ 51,376
Jeanette Gordon/ Justice Service Center Director	\$51,376/year	\$ 51,376
Orie Bullard/ Re-entry Coordinator	\$39,468/year	\$ 39,468
Police Officer/ Quinton Jacobs	\$45,000/year	\$ 45,000
TOTAL		<u>\$187,220</u>

B. FRINGE BENEFITS

<u>Name/Position</u>	<u>Benefits Computation</u>	<u>Cost</u>
Four (4) Positions		
FICA	$\$187,220 \times .0765 = \$14,322$	\$ 14,322
FL Unemployment	$\$47.05 \times 4 = \188	\$ 188
Worker Comp	$\$3,333 \times 4 = \$13,332$	\$ 13,332
Health & Dental	$\$6,729 \times 4 = \$26,916$	\$ 26,916
TOTAL		<u>\$54,758</u>

C. TRAVEL

<u>Purpose of Travel</u>	<u>Computation</u>	<u>Cost</u>
1) National League of Cities Conference 4 Persons @ \$1098/trip New Orleans, LA Nov 13-17, 2007		\$ 4,392
Registration	\$100	
Airfare	\$150/trip	
Hotel	$\$174/\text{night} \times 4 \text{ nights} = 696$	
Per Diem	$\$28/\text{day} \times 4 \text{ days} = \112	
<u>Incidentals (taxi cabs, etc)</u>	<u>\$40/trip</u>	
TOTAL	\$1098	

Exhibit B

2) Youth Leadership Council Meeting 4 Persons @ \$740/trip \$2,960
Washington, DC Jan 10-13, 2007

Registration	\$360 including Hotel
Airfare	\$200/trip
Per Diem	\$28/day x 4 days = \$140
<u>Incidentals (taxi cabs, etc)</u>	<u>\$40/trip</u>
TOTAL	\$740

3) White House National Prison Re-entry 1 Person @\$786/trip \$ 786
Los Angeles, CA Nov 27-28, 2007

Registration	\$0
Airfare	\$380/Trip
Hotel	\$110/night x 3 nights = \$330
<u>Per Diem</u>	<u>\$28/day x 2 days = \$56</u>
TOTAL	\$786

4) Staff Mileage (.33 per mile x 2,000 miles) \$ 660

TOTAL \$ 8,798

D. EQUIPMENT

Item	Computation	Cost
------	-------------	------

TOTAL \$0

E. SUPPLIES

Supply Items	Computation	Cost
--------------	-------------	------

Youth Empowerment Program	Afternoon Snacks for Youth	\$ 6,500
Youth Violence Prevention	Administrative Office Supplies (Pens, Paper, Pencils, Folders, etc)	\$ 2,500
Youth Violence Prevention	Program Supplies	\$ 3,500
Youth Violence Prevention	Printing & Publication & Marketing	\$ 8,750

TOTAL \$21,250

F. CONSTRUCTION

Purpose	Description of Work	Cost
---------	---------------------	------

Renovations	Retrofit Building to house Youth Empowerment Program	\$175,000
-------------	---	-----------

TOTAL \$175,000

G. CONSULTANTS/CONTRACTS

Contracts

<u>Item</u>	<u>Service to be Procured</u>	<u>Cost</u>
JAY's Center	Rental Space [\$2,500 per month x12]	\$30,000
Case Worker Part-time	\$16/hour x 20 hours/wk x 52 weeks	\$16,640
Youth Worker Part-Time (2)	\$12/hour x 30 hours/wk x52 weeks	\$37,440
Public Storage	Rental Storage Space [6 months @ \$116 per month]	\$ 696
All Air-Conditioning Storage	Rental Storage Space [12 months @ \$140 per month]	\$ 1,680
Gulfstream Goodwill Industries	Re-entry Coordination Program	\$ 20,000
Culinary Flair Cooking	Cooking Classes to youth for 10 weeks	\$ 5,200
Russo Consulting Group	Build a Computer Classes for 8 weeks	\$ 4,500
Florida Resource Center, Inc	Cycle of Violence Classes for 6 weeks	\$ 4,500
To Be Determined (TBD)	Computer Web-base Design & Programming for 8 weeks	\$ 5,000
TBD	Substance Abuse Prevention/Counseling	\$ 10,000
The Mentoring Center	Tutorial Services	\$17,300
TOTAL		\$152,956

H. OTHER COSTS

<u>Description</u>	<u>Computation</u>	<u>Cost operations</u>
Building Maintenance	Maintenance contract for building @ \$150 per months x 12 months	\$ 1,800
Copier Maintenance	Maintenance on copier \$121.50 per month x 12 months	\$ 1,458
Training & Development	Staff attendance to Professional Development Programs	\$ 500
Miscellaneous	Justice Service Center Annual Consortium	\$ 3,000
Miscellaneous	Client Services	\$ 7,378
TOTAL		<u>\$ 14,136</u>

I. COMMUNICATIONS/UTILITIES

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
Telephones	Installation and operations of 2 phone lines & fax line @ Youth Empowerment Center \$2,000; operational cost/monthly billing for 2 Internet Service/Cable (Comcast) @ \$208.13 x 12 months = \$2,500	\$4,500

Exhibit B

Postage & Shipping	Correspondence mailed from Youth Empowerment & Justice Service Centers	\$5,500
Utilities (Power/Water/Gas)	Local utilities for Centers	\$5,000
Cellular	Phone operations, monthly billing (4) phones	\$2,000
TOTAL		<u>\$17,000</u>

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the space below.

<i>Budget Category</i>	<i>Palm Beach County</i>	<i>City of Riviera Beach</i>	<i>Total Cost</i>
Personnel	\$187,220	\$0	\$187,220
Fringe	\$54,758	\$0	\$54,758
Travel	\$8,798	\$0	\$8,798
Equipment	\$0	\$0	\$0
Supplies	\$21,250	\$0	\$21,250
Construction	\$0	\$175,000	\$175,000
Contractual	\$152,956	\$0	\$152,956
Other	\$14,136	\$0	\$14,136
Communications/Utilities	\$17,000	\$0	\$17,000
Total Direct	\$456,118	\$175,000	\$631,118
TOTAL PROJECT COSTS	\$0	\$0	\$0

OVERALL SUMMARY

<u>Budget Category</u>		<u>Total Budget</u>
A.	Personnel	\$ 187,220
B.	Fringe Benefits	\$ 54,758
C.	Travel	\$ 87,798
D.	Equipment	\$ 0
E.	Supplies	\$ 21,250
F.	Construction	\$ 175,000 (In-Kind)
G.	Consultants/Contracts	\$152,956
H.	Other	\$ 14,136
I.	Communications/Utilities	\$ 17,000
<u>Total Direct Costs</u>		\$456,118
TOTAL PROJECT COSTS		\$679,956

City of Riviera Beach Youth Violence Prevention Initiative
FY 2007-2008
Budget Narrative

BUDGET NARRATIVE

PERSONNEL (\$187,220)

A request of \$51,376 will cover the salary of the full-time Youth Empowerment Center Director for the Youth Empowerment Program. A request of \$90,844 will cover the cost of full-time personnel salaries of the Justice Service Center Director and Re-entry Coordinator for the Justice Service Center.

A request of \$45,000 is being requested to cover the full-time salary for a Community Oriented Police Officer.

FRINGE BENEFITS (\$54,758)

A request of \$102,174 will cover the cost of fringe benefits for four (4) full-time personnel. Fringe benefits include FICA @ .0765 percent per person. Florida Unemployment Insurance @ \$47.07 per person. Workers Compensation Insurance @ \$3,333 per person. The request includes Health and Dental Insurance Plans for the full-time personnel @ \$6,729 per person.

TRAVEL (\$87,798)

A request of \$4,392 will cover the costs of four (4) persons' travel to the National League of Cities Conference to be held in New Orleans, LA, November 13 -17, 2007. The estimated cost per person is \$1,098 which includes registration, airfare, and hotel. Additional costs include per diem and incidental costs for taxi or cab fare.

A request of \$2,960 will cover the costs of four (4) persons' travel to the Youth Leadership Council Meeting to be held in Washington, DC, January 10 – 13, 2008. The estimated cost per person is \$740 which includes registration, airfare, and hotel. Additional costs include per diem and incidental costs for taxi or cab fare. The total number of youth attending this conference is six (6). The other two (2) youths are members of the national board and their cost will be funded by the National Organization for Weed and Seed.

Exhibit B

A request of \$786 will cover the cost of sending the Justice Services Director to the White House National Prison Re-entry Conference to be held in Los Angeles, CA, November 26- 28, 2007. The estimated cost includes airfare and hotel. There is no registration cost for the conference. Additional costs include per diem and incidental costs for taxi or cab fare.

A request of \$660 will cover the cost of staff local travel at a rate of 33 cents per mile. This is an estimate and is subject to change.

EQUIPMENT (\$0)

SUPPLIES (\$21,250)

A request of \$21,250 will cover the cost of supplies for the Youth Violence Prevention Initiative. The request includes the estimated cost of \$6,500 to provide Youth Empowerment Program youth afternoon snacks. The estimate is based on a rate of \$6.50 per youth. A request of \$6,000 will cover the cost of Youth Violence Prevention Administrative Office Supplies which includes pens, paper, pencils, folders and etc. A request of \$8,750 will cover the cost of printing, publication and marketing for the programs.

CONSTRUCTION (\$175,000)

The City of Riviera Beach will provide \$175,000 to renovate the recently purchased facility to house the Youth Empowerment Program. Renovations to the facility include taking out walls, adding restrooms, improving installation with air conditioning & heat. Other renovations include installing an elevator and ensuring that the building is ADA compliant.

CONSULTANTS/CONTRACTUAL (\$152,956)

JAY Ministries – (\$30,000) A request of \$30,000 is being made to pay for rental space for the Justice Service Center at JAY Ministries Community Resource Center. The proposed rate is \$2,500 per month for 12 months.

Case Worker (Part-time) (\$16,640) A request of \$16,640 is being made to support costs of a part-time Case Worker at the Justice Service Center. . The Case Worker will be paid @ \$16/ hour for 20 hours per week for 52 weeks.

Youth Workers (Part-time) (\$37,440) A request of \$37,440 is being made to support the costs of two (2) part-time Youth Workers at the Youth Empowerment Center. The Youth Workers will be paid @ \$12/hour for 30 hours per week for 52 weeks.

Public Storage (\$696) A request of \$696 is being made to pay for rental storage space for equipment, furniture, appliances and other goods needed in the recently purchased building that will

Exhibit B

house the Youth Empowerment Program. It is anticipated that the rental storage space will be needed for approximately six (6) months @ \$116 per month.

All Air-Conditioning Self Storage (\$1,680) A request of \$1,680 is being made to pay for rental storage space for furniture needed in the future home of the Justice Service Center. The storage space will be paid @ \$140 per month for approximately 12 months or until a facility is obtained to house the Justice Service Center.

Gulfstream Goodwill Industries (\$20,000) A request of "\$20,000 is being made to pay Gulfstream Goodwill Industries to assist in implementing a Re-entry effort in the targeted area. This project will be similar to the Adult Offender Re-entry Program implemented in the three coastal Palm Beach County Weed and Seed sites. Proposed cost may include salary benefits, training, substance abuse treatment and other ancillary services that pose as barriers to employment.

Culinary Flair Cooking (\$5,200) A request of \$5,200 is being made to pay Culinary Flair Cooking to continue cooking classes for youth in the Youth Empowerment Program. Youth will be introduced to food preparation by way of visual aid, and hands on techniques. Youth will learn sanitation, proper usage of kitchen utensils, appropriate heating elements per food group, and mathematics through measurements of food quantity. It is anticipated that these classes will continue for approximately 10 weeks.

Russo Consulting Group (\$4,500) A request of \$4,500 is being made to pay Russo Consulting Group to teach youth in the Youth Empowerment Program how a computer works from the inside out and acquire the skills necessary to install and upgrade a computer. As a result of this training, participants will have the prerequisite knowledge required for a career in PC troubleshooting and repair. The course is taught in five modules which include (1) Safety & Case Preparation; (2) CPU & Power Supply; (3) Memory & Motherboard; (4) Drives & I/O Devices and (5) Operating System Installation. The class will last for approximately eight (8) weeks.

Florida Resource Center for Women & Children, Inc. (\$4,500) A request of \$4,500 is being made to pay Florida Resource Center for Women & Children, Inc. to teach youth in the Youth Empowerment Program how to educate to solve problems in a non-violent manner, learn the importance of healthy/non-violent relationships, learn appropriate measures to avoid violence in their relationships through conflict resolution, anger management, mature decision making and increased awareness of domestic violence issues to the entire family. The class will last for approximately six (6) weeks.

To be determined [TBD] (\$5,000) A request of \$5,000 is being made to pay an organization yet to be determined (TBD) to teach youth in the Youth Empowerment Program to learn and use their creative imagination through Internet/Website designing. Youth will learn computer programming and before the end of sessions be able to create their own individual computer program. Youth will learn the benefits of the technology world to all of the population, and possibly identify this as a possible trade. It is anticipated that this class will last for approximately eight (8) weeks.

Exhibit B

TBD (\$10,000) A request of \$10,000 is being made to pay an organization TBD to teach you in the Youth Empowerment Program be familiar through identified expert worker of the harmful and dangerous effects that various drug substances/alcohol causes on there lives. Youth will also be informed and shown through visual aids, presentations, etc. the effects that there individual choices cause upon their families and community. Youth currently experimenting with substances/alcohol will be provided individual counseling, referral for outpatient/impatient treatment (if needed). The length of time for this class is TBA.

The Mentoring Center (\$17,300) A request of \$17,300 is being made to pay The Mentoring Center to provide youth in the Youth Empowerment Program with tutoring services including FCAT skill building. Tutoring must support the efforts of teachers and schools as well as be supported by parents, tutors and community groups.

OTHER COSTS (\$14,136)

Building Maintenance (\$1,800) A request of \$1,800 is being made to cover maintenance contract for the building used by the Youth Empowerment Program. It is anticipated that the contract will be @ \$150 per month for 12 months.

Copier Maintenance (\$1,458) A request of \$1,458 is being made to cover copier maintenance contracts @ \$121.50 per month for 12 months.

Training & Development (\$500) Staff is requesting training and development funds @ \$500.

Annual Consortium (\$3,000) The Justice Services Center is requesting funds in the amount of \$3,000 to conduct its Second Annual Consortium. Monies are used to organize a One-Stop Shop activity where ex-offenders can come and receive services at one location.

Client Services (\$7,358) The Justice Services Center is requesting funds of \$7,358 under miscellaneous for client services. The services include purchase of Driver's Licenses, Identification Cards, and Social Security cards for ex-offenders.

COMMUNICATIONS/UTILITIES (\$17,000)

Telephones (\$4,500) A request of \$4,500 is being made to cover the cost of installation and operations of phone and fax lines; operational cost/monthly billing for Internet Service/Cable in the new Youth Empowerment Center.

Postage & Shipping (\$5,500) A request of \$5,500 is being made to cover the cost of postage and shipping of correspondence from both the Youth Empowerment & Justice Service Centers.

Utilities (\$5,000) A request of \$5,000 is being made to cover the cost of local utilities (Power/Water/Gas) for the Centers.

Exhibit B

Cellular Phones (\$2,000) A request of \$2,000 is being made to cover to cover the cost of operations and monthly billing for four (4) cell phones.

Youth Violence Prevention Project Monthly Programmatic Report

Exhibit C

Return to: Palm Beach County Criminal Justice Commission
Youth Violence Prevention Coordinator
301 North Olive Ave., Suite 1001
West Palm Beach, FL 33401

REPORTING MONTH: _____

Organization: _____

Project Name: _____

Person completing this form: _____

YOUTH EMPOWERMENT CENTER	
<i>Please indicate the total number of participants for the following categories:</i>	
After-school Activities	<input type="text"/>
Career Academy:	<input type="text"/>
Comm. Outreach Program:	<input type="text"/>
Cultural Diversity Training:	<input type="text"/>
Employment Services:	<input type="text"/>
Job Training:	<input type="text"/>
Life Skills:	<input type="text"/>
Parenting Classes:	<input type="text"/>
Safe School Program:	<input type="text"/>
Teen Center:	<input type="text"/>
Tutoring:	<input type="text"/>
Mentoring:	<input type="text"/>

Due Dates: The 10th of each month
following each month of services.

LAW ENFORCEMENT	
<i>Please indicate the following:</i>	
<u>License Plate Identification System</u>	
Total number of identifications:	<input type="text"/>
 <u>Community Oriented Policing</u>	
Total number of contacts with the public:	<input type="text"/>

JUSTICE SERVICE CENTER

Please indicate the total number of participants for the following categories.

Mental Health :
Substance Abuse:
Probation Sanction:
Community Service:
Life Skills:
Social Services:
Legal Services:
Employment:
Cult.Competency Training

Please include any other information pertaining to current projects/events.

Reimbursement Request

SUMMARY STATEMENT OF TOTAL PROJECT COSTS

Agency:		Project #:	
Subgrantee:			
Address:		Project Title:	
Telephone:			Claim #:
Claim Period:			
Budget Category		Category Total	
Salaries & Benefits			
Other Personal / Contractual Services			
Expenses			
Operating Capital Outlay			
Indirect Costs			
Total Claim Amount			
I hereby certify that the above costs are true and valid costs incurred in accordance with the project agreement.			
Date _____ Signed _____ Project Director			
_____ Typed Name of Project Director			

DETAIL OF SALARIES AND BENEFITS

Subgrantee:		County:	Claim Period:				Claim #:
Project #:		Project Title:					Telephone:
Name of Employee	Job Title	Type of Work Performed on Project	Hrs. Worked on Project	Total Hrs. Worked	%	Gross Salary for Pay Period	Charges to Project
Subtotals							
Add Actual Cost of Retirement, Group Insurance, FICA Taxes, Etc. (from Page 3, Details of Benefits)							
Total Overtime Pay and Benefits (form Page 4, Details of Overtime Pay and Benefits)							
This column total must appear on Page 1, Summary Statement. Total Salaries and Benefits							

DETAIL OF BENEFITS

Subgrantee:		County:		Claim Period:			Claim #:	
Project #:		Project Title:					Telephone:	
Name of Employee	Health Insurance	Life Insurance	Retirement	FICA	Other (List)	Total Benefits Paid this Period	Percentage of Time Worked on Project	Total Benefits Charged to Project
This column total must appear on Page 2, Detail of Salaries & Benefits							Total Charges to Project	

DETAIL OF OVERTIME PAY AND BENEFITS

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Name of Employee	Job Title	Type of Work Performed on Project	Hrs. Worked on Project	Charges to Project
Subtotals				
Add Actual Cost of Retirement, Group Insurance, FICA Taxes, Etc. (from Page 5, Details of Benefits for Overtime Only)				
This column total must appear on Page 2, Detail of Salary and Benefits, if regular Salaries and Benefits are included in the budget. If no regular Salaries and Benefits are included then this column total must appear on Page 1, Summary Statement.				Total Overtime Pay and Benefits

DETAIL OF BENEFITS FOR OVERTIME ONLY

Subgrantee:		County:		Claim Period:		Claim #:
Project #:		Project Title:			Telephone:	
Name of Employee	Health Insurance	Life Insurance	Retirement	FICA	Other (List)	Total Benefits Charged to Project
This column total must appear on Page 4, Detail of Overtime Pay & Benefits					Total Charges to Project	

DETAIL OF OTHER PERSONAL/CONTRACTUAL SERVICES (OPS)

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Vendor	Description of Services Provided (Provide Unit Cost if Applicable)	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.			Total	

DETAIL OF EXPENSES

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Vendor	Description of Item	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.			Total	

DETAIL OF OPERATING CAPITAL OUTLAY (OCO)

Subgrantee:	County:	Claim Period:		Claim #:
Project #:	Project Title:			Telephone:
Vendor	Description of Property	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.				Total

DETAIL OF INDIRECT COSTS

Subgrantee:		County:	Claim Period:		Claim #:
Project #:		Project Title:			Telephone:
Vendor	Description	Date Paid	Check Number	Amount	
This column total must appear on Page 1, Summary Statement.				Total	

**Criminal Justice Commission
Implementation Plan for Youth Violence Prevention Project**

Each participating city, in recognition of the findings of the Criminal Justice Commission's Youth Violence Prevention Project Steering Committee that youth violence must be addressed in a comprehensive and systematic way, wishes to participate in this worthwhile project.

Each participating city agrees to:

- Abide by the requirement that all city-related projects and efforts will service the residents within the identified geographic areas as outlined by Criminal Justice Commission maps
- The city will make a commitment of building space for services within the identified geographical areas
- Design a phase-in plan, including timeline, for the creation of a Youth Empowerment Center
- Design a phase-in plan, including timeline, for a Justice Service Center
- Participate in the multi-agency task force law enforcement component of the Youth Violence Prevention Project
- Utilize the findings of the Project's 500 youth surveys to develop and prioritize youth empowerment programs
- Pay the city's portion of all goods, services, and personnel used in connection with this project
- Develop separate community advisory boards for youth and young adults
- Participate in all aspects of evaluation including data collection, data sharing, site monitoring and visits

Background:

The Criminal Justice Commission utilized a national model created by the U.S. Department of Justice, Office of Justice Programs for the development of the Youth Violence Prevention Project. A comprehensive approach was developed using the research compiled by Florida State University and involved professionals from the criminal justice system, education, and human services, and local youth. Florida State University, Center for Public Policy in Criminal Justice, assimilated and analyzed local violent crime data which demonstrates, after a decline from 1994-2002, a significant increase in murders and firearms crimes. Four subcommittees, including crime prevention, law enforcement, courts and corrections, developed a strategic plan. A Youth Workgroup was formed with 25 youth from various areas of the county. The Workgroup surveyed over 500 youth, including juveniles in jail and on Department of Juvenile Justice probation. The recommendations made by the Workgroup have been incorporated into the overall plan. The research supports that a multi-agency comprehensive approach is the most effective. The project incorporates the model programs and the recommendations from the Subcommittees.

Components:

1. Crime Prevention:

The establishment of a Youth Empowerment Center in each targeted area that provides activities and services to youth ages 13-18, including after school programs and activities, tutoring/mentoring, job training for in school and out of school youth, information on resources, gang prevention outreach, parenting classes, employment services, Safe Schools Programs and transportation.

2. Law Enforcement:

The law enforcement strategies include:

- a. Provide training for all law enforcement agencies on the collection of evidence by standardization of evidence collection policies, procedures and training
- b. Utilization of the newer technology "license plate recognition cameras" in each of the targeted areas
- c. Community oriented police officer in each targeted area
- d. Ad campaigns utilizing bus shelters and billboards to assist in cold case investigations, provide crime prevention tips, and to make people aware of the penalties for gun crimes
- e. Gun safety programs, including working with gun dealers to better secure the firearms
- f. Multi-Agency Task Forces
 - i. Violent Crimes Task Force
 - ii. Joint operations with Alcohol, Tobacco, Firearms, and Explosives

3. Courts:

The strategies for the Courts component are designed to divert youth from the juvenile justice system and provide the judiciary with additional sanctions.

- a. Extend Youth Court within each targeted area
- b. Establish Aggression Replacement Therapy (ART) as a specialized program for violent juvenile offenders. ART provides an alternative treatment program to stem the violence at an earlier age
- c. Initiate judicial training on ways to involve the parents more in the judicial process to reduce the likelihood of recidivism
- d. Fund new prosecutor to handle violent firearm crimes with defendants up to 29 years of age and to work with law enforcement on the prosecution of these crimes

4. Corrections:

Establish a Justice Service Center in each targeted area to provide assistance to juvenile and young adult offenders up to age 29. The Justice Service Center provides services either on-site or through referrals. These services include employment, substance abuse, mental health, legal assistance, re-entry assistance, life skills, and probation sanction assistance.

Educational programs such as Safe Schools and Career Academies, and law enforcement strategies except for the cameras and the community oriented police officer would be countywide. Each targeted area will have an Advisory Board of residents and a Teen/Youth Council. For each area, a Memorandum of Understanding will describe the participation of the local government, human service agencies, foundations and other funding sources. The CJC will maintain oversight until all sites have been established.

The specific programs are: Youth Empowerment Centers and Justice Service Centers in the five targeted areas incorporate all four components of the plan. Memorandums of Understanding will be completed by Criminal Justice Commission.

Youth Empowerment Center Programs:	Responsibility
Youth Empowerment Facility	City
Youth/Teen Advisory Council Council or Board of youth from the target area to meet regularly to recommend programs and policies of the Youth Empowerment Center	City
Teen Center Provide educational and recreational programming. Maintain a clean safe and secure environment. Work with the youth council to identify new educational recreational programs, activities and special events.	City
Career Academy Designated Career Academies would provide opportunities for in school and out of school youth without regard to grade point average. Develop a pilot career academy through a charter school to be located within the targeted area and based on the career choices that the Youth Council and Citizen Advisory Board identify.	MOU with School District and Charter School
After-school Activities Provide a variety of the latest Recreational programs: martial arts, yoga, surfing, swimming, tennis hip hop dance, organized sport.	City
Tutoring	City

Exhibit E

Provide before school/after-school tutoring, including FCAT skill building	
Mentoring Provide mentors for youth to support and be positive role models	MOU with Big Brothers Big Sisters
Job Training Workforce Alliance is funding a program for approximately 100 at-risk youths to prepare them for careers and jobs that are in demand in Palm Beach County. The program will supplement existing programs at the high schools of the county and provide additional resources. Junior Achievement of the Palm Beaches will manage the program with the objective of motivating selected at-risk youth to graduate, providing them additional workplace skills and then assist them with job placement. Workforce Alliance has contracted with three agencies to carry out academic and job-training services for at-risk and disadvantaged youth in Palm Beach County on a year-round basis. Priority will be given to proposals to serve the youth in those areas of the county that were pointed out the research sponsored by the Youth Violence Prevention Committee. Alliance expects to bring the selected programs to over 500 youths, both in-school and out-of-school	MOU with Workforce Alliance and Palm Beach Community College
Information on Resources Provide information on existing resources for youth including school programs, job training and employment opportunities, services available	City and MOU with collaborating agencies
Community Outreach A worker to intervene with youth in the Youth Empowerment Center area to engage them in positive activities.	City
Employment Services Workforce Alliance is funding a program for approximately 100 at-risk youths to prepare them for careers and jobs that are in demand in Palm Beach County. The program will supplement existing programs at the high schools of the county and provide additional resources. Junior Achievement of the Palm Beaches will manage the program with the objective of	MOU with Workforce Alliance

Exhibit E

motivating selected at-risk youth to graduate, providing them additional workplace skills and then assist them with job placement	
Transportation The youth surveyed indicated that a major issue to attending programs and activities is transportation.	City
Life Skills	
Cultural Diversity Training	City

Justice Service Center Develop the Justice Service Center concept in targeted neighborhoods in order to provide assistance to residents, juvenile offenders, and adult offenders. The Justice Service Center would provided services to assist residents and both juvenile and adult offenders either onsite or through referrals. These services would include employment, substance abuse, mental health, legal assistance, re-entry assistance, life skills, community outreach, and probation sanction assistance.	Responsibility
Justice Service Center Facility	City
Mental Health Services The Justice Service Center would provide assistance to those seeking mental health services. By partnering with mental health providers, residents and both juvenile and adult offenders can access services through referrals.	MOU with DCF
Substance Abuse Services Substance Abuse Services- the Justice Service Center would be able to provide substance abuse counseling either onsite or through referrals.	MOU with DCF
Community Service Provide judges with the options of having youth complete their sanctions in the neighborhood and repay the community for their law violations.	City
Employment Services The Justice Service Center would be able to provide assistance to those seeking employment services. By partnering with the Workforce	MOU with Workforce Alliance

Exhibit E

Alliance and other agencies, the Justice Service Center would offer and array of referrals to partner agencies that can provide the individual with assistance in obtaining employment, gaining self-sufficiency, gaining work skills to obtain employment, and upgrading skills to maintain employment.	
Legal Services	
Cultural Competency Training	City
Life Skills	City
Social Services	City

Law Enforcement	Responsibility
Evidence Collection Training and MOU for standardized collection	MOU with Palm Beach Community College and City
Community Oriented Policing A Community Oriented Police Officer in each of the target areas to develop relationships within the neighborhood help citizens feel safer and become more involved in reducing crime in the area.	City
License Plate Recognition Cameras To place such units in areas where stolen vehicles are most likely to be driven.	City
Gun Safety Programs To develop a plan that would support gun dealers/suppliers partnering with Law Enforcement to better secure their firearms. Most violent crimes involving firearms are from weapons that have been stolen. Helping Law Enforcement track people who have a potential for violence who purchase firearms from them. 1: To work hand in hand with dealers on items that may help in the theft of guns. This would be any items of low cost or impact on the dealers. Example: concrete barriers to stop smash and grabs. 2: To help identify subjects who may be gang affiliated or persons involved in criminal activities that purchase weapons. This could include	City and MOU with Palm Beach Sheriff's Office Violent Crimes Task Force

Exhibit E

working together at gun shows or simply as tracking over the counter sales. 3: To just plain reduce the number of youths getting access to firearms. Plus reduce the number of violent persons getting firearms.	
Joint Operations Participate in the Violent Crimes Task Force and other joint operations to target violent offenders	City and MOU with Palm Beach Sheriff's Office Violent Crimes Task Force
Race Relations Training	City

Courts	Responsibility
Youth Court	MOU with School District
Aggression Replacement Therapy (ART) established as a specialized program for violent juvenile offenders. ART provides an alternative treatment program to stem the violence at an earlier age.	Contract with Agency to provide it countywide
Initiate judicial training on ways to involve the parents more in the judicial process to reduce the likelihood of recidivism.	MOU
Fund new prosecutor to handle violent firearm crimes with defendants up to 29 years of age and to work with law enforcement on the prosecution of these crimes	CJC Agreement with Office of the State Attorney