

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 15, 2008

[X] Consent [] Regular [] Ordinance [] Public Hearing

Department: Palm Tran Submitted By: Palm Tran Submitted for: Palm Tran

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends a motion to: A) adopt a resolution authorizing the conveyance of four (4) 2001 Freightliner Supreme custom Model BSTR-33 Trolleys to the Bay County Transportation Planning Organization; and B) Approve an Agreement regarding the conveyance of trolleys to the Bay County Transportation Planning Organization, Bay County, Florida.

Summary: Palm Tran needs to dispose of four (4) 2001 Freightliner Supreme custom Model BSTR-33 Trolleys. These trolleys have not reached their useful life and in accordance with the Federal Transit Administration (FTA) guidelines may be conveyed to another FTA grant recipient. The Bay County Transportation Planning Organization has approached Palm Tran and expressed their desire to acquire these trolleys. These trolleys were purchased using 100% Federal funds. The City of Lake Worth has discontinued their trolley service and they have returned the trolleys to Palm Tran. Countywide (DR)

Background and Policy Issues: Transit coaches purchased through the use of FTA funds must be used for the purpose intended for the vehicle's useful life. The useful life of these particular trolleys is ten (10) years. The buses mentioned above have not reached their useful life and may be transferred to another FTA grant recipient. Because there is residual FTA interest, Palm Beach County must receive FTA's approval to transfer the trolleys and Bay County Planning Organizations must also receive FTA concurrence to add these trolleys to their FTA sponsored assets. The Bay County Transportation Planning Organization will be fully responsible for all transportation costs. Additional findings to be made by the Board in support of the transfer of the trolleys are set forth in the resolution authorizing their conveyance.

- Attachments: 1. Resolution of the Board of County Commissioners 2. Agreement with the Bay County Transportation Planning Organization 3. Request to Transfer Assets to Fixed Assets Management Office Palm Beach County

Recommended By:

Department Director Date

Approved By:

Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2008 | 200- | 200- | 200- | 200- |
|--|------|------|------|------|------|
| Grant Expenditures | | | | | |
| Operating Costs | | | | | |
| External Revenues | (1) | | | | |
| Program Income (County) | | | | | |
| In-Kind Match (County) | | | | | |
| NET FISCAL IMPACT | (1) | | | | |
| # ADDITIONAL FTE POSITIONS (Cumulative) | -0- | | | | |

Is Item Included In Current Budget? Yes No X
 Budget Account No.: Fund 1340 Dep't. 540 Unit 5140 Object 5214
 Program

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: John Murphy, Finance Mgr.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Palm Beach County received one dollar (\$1.00) from Bay County Transportation Planning Organization for the transfer of the trolleys.

John Murphy 12-20-07
OFMB

John J. J. J. 12/21/07
Contract Dev. and Control
12/21/07

B. Legal Sufficiency:

[Signature] 12/22/07
Assistant County Attorney

This item complies with current County policies.

C. Other Department Review: Fixed Assets

Department Director

RESOLUTION NO. R-

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, FINDING THAT CERTAIN COUNTY-OWNED TROLLEYS ARE NOT NEEDED FOR THE COUNTY'S TRANSIT SYSTEM OR ANY OTHER COUNTY PURPOSE; AUTHORIZING THE CONVEYANCE OF THE TROLLEYS TO THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION; APPROVING AN AGREEMENT WITH THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION REGARDING THE CONVEYANCE AND USE OF THE TROLLEYS; ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Palm Beach County ("County") has four (4) transit trolleys ("Trolleys") that have not reached the end of their durable useful life and the County has determined that the trolleys are not needed for the County's public transit system or any other County purpose; and

WHEREAS, the acquisition of the Trolleys was funded, in part, by a grant from the Federal Transit Administration ("FTA") and the FTA has a continuing federal interest in the fair market value of the Trolleys; and

WHEREAS, the FTA has advised Palm Tran that the County may transfer title to the Trolleys to the Bay County Transportation Planning Organization, Bay County, Florida ("Bay County TPO"); provided, that, the Bay County TPO acknowledge the fair market value of the Trolleys and the Federal interest in the Trolleys in a current FTA grant or grant application; and

WHEREAS, the Bay County TPO, organized for the purposes of promoting the public or community interest and welfare and not for the purpose of making a profit, desires to use the Trolleys for the public or community interest and welfare; and

WHEREAS, the Bay County TPO has applied to the Board for the Trolleys and requested that they be conveyed to the Bay County TPO for the purposes of promoting the public or community interest and welfare, and has further advised Palm Tran that the Trolleys will be used within its local public transit system, and the Board is satisfied that the Trolleys are required for such purposes; and

WHEREAS, the Board has determined that the Trolleys will be used for the public or community interest and welfare as described herein and in an Agreement Regarding the Conveyance of Trolleys to Bay County Transportation Planning Organization, Bay County, Florida ("Agreement"), and that the Trolleys should be transferred and conveyed for the nominal sum of One Dollar and other good and valuable consideration in accordance with the Agreement and the rules and requirements of the FTA.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. The recitals set forth above are true and correct.
2. The Board of County Commissioners of Palm Beach County, Florida, ("County") does hereby authorize its Chairperson, on behalf of the County, to enter into the Agreement for the conveyance and transfer of certain County-owned transit style 2001 Freightliner Supreme Custom, Model BSTR-33 Trolleys.
3. Following execution of the Agreement, title to the Trolleys is to be transferred and conveyed to the Bay County TPO in accordance with the Agreement and the rules and requirements of the FTA. County's County Administrator or his designee, is authorized to take all steps needed to effectuate the conveyance and transfer of the Trolleys.
4. The Vehicle Identification Numbers of the Trolleys to be conveyed are as follows:

4UZAAUBV81CK02307
4UZAAUBVX2CK02309
4UZAAUBV62CK02310
4UZAAUBVX1CK02308
5. This Resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

| | |
|---|-------|
| Commissioner Addie L. Greene, Chairperson | _____ |
| Commissioner John F. Koons | _____ |
| Commissioner Karen T. Marcus | _____ |
| Commissioner Robert J. Kanijian | _____ |
| Commissioner Mary McCarty | _____ |
| Commissioner Burt Aaronson | _____ |
| Commissioner Jess R. Santamaria | _____ |

The Chairperson thereupon declared this resolution duly passed and adopted this ___ day of January, 2008.

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its
BOARD OF COUNTY COMMISSIONERS

By: 
County Attorney

Sharon R. Bock, Clerk and Comptroller
By: _____
Deputy Clerk

**AGREEMENT REGARDING THE CONVEYANCE OF TROLLEYS
TO BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION, BAY COUNTY
FLORIDA
(BAY TOWN TROLLEYS)**

THIS AGREEMENT REGARDING THE CONVEYANCE OF TROLLEYS is made and entered into this ___ day of _____, 2008, by and between Palm Beach County, a political subdivision of the State of Florida, (hereinafter referred to as "Palm Beach County"), and Bay County Transportation Planning Organization, a political subdivision of the State of Florida.

W I T N E S E T H:

WHEREAS, Palm Beach County's Department of Surface Transportation (also known as "Palm Tran") has determined that it has four (4) Freightliner Supreme Custom BSRT-33 trolleys (collectively referred to herein as "Trolleys") that are not needed for any County purpose, that the Trolleys are an uneconomical asset, and that Palm Beach County no longer has a public transit need for the Trolleys; and

WHEREAS, Bay County Transportation Planning Organization has advised Palm Beach County's Department of Surface Transportation, Palm Tran, that Bay County Transportation Planning Organization is in need of additional trolleys and desires to acquire the Trolleys from Palm Beach County; and

WHEREAS, Bay County Transportation Planning Organization has represented that it will incorporate the Trolleys into the Bay County Transportation Planning Organization's public transit system, and use them to promote the community interest and welfare by enhancing the public transit system; and

WHEREAS, Bay County Transportation Planning Organization has asked Palm Beach County to convey the Trolleys to it so that they may be used to accomplish the purposes described herein; and

WHEREAS, Palm Beach County has determined that the Trolleys are not needed for any Palm Beach County purpose, that the Trolleys are required for use by Bay County Transportation Planning Organization, and that the Trolleys should be conveyed to Bay County Transportation Planning Organization for the nominal sum of One Dollar (\$1.00); provided, that, the Federal Transit Administration approves the conveyance; and

WHEREAS, Palm Beach County's Board of County Commissioners finds that the use that Bay County Transportation Planning Organization will make of the Trolleys constitutes and will serve a valid public purpose; and

WHEREAS, Palm Beach County is willing to transfer the Trolleys to Bay County Transportation Planning Organization for use as contemplated hereunder.

NOW, THEREFORE, in consideration of the covenants and promises contained herein, the parties agree as follows:

1. Incorporation of Recitals: The foregoing recitals are true and correct and incorporated into and made a part of this Agreement.

2. Purpose: The purpose of this Agreement is to set forth the various duties, rights and obligations of the parties regarding the transfer of the Trolleys to Bay County Transportation Planning Organization and Bay County Transportation Planning Organization's use of the Trolleys to promote the community's interest and welfare by utilizing the Trolleys in the Bay County Transportation Planning Organization's public transit system as contemplated in this Agreement. The Trolleys to be transferred to Bay County Transportation Planning Organization consist of four (4) 2001 Freightliner Supreme

Custom, Model BSTR-33' with the following Vehicle Identification Numbers:

4UZAAUBV81CK02307
4UZAAUBVX2CK02309
4UZAAUBV62CK02310
4UZAAUBVX1CK02308

3. Representatives: Palm Beach County's representative following the execution of this Agreement will be Palm Tran's Assistant Executive Director whose telephone number is 561-841-4200, or her designee. Bay County Transportation Planning Organization's representative following the execution of this Agreement will be Robert Mahan, Regional Planner III, West Florida Regional Planning Council whose telephone number is (850) 769-4257 or such other representative designated by Bay County Transportation Planning Organization.

4. Transfer of Title: Palm Beach County agrees to transfer title, relinquish possession and deliver the Trolleys to Bay County Transportation Planning Organization at Palm Tran's main facility located at 3201 Electronics Way, West Palm Beach, Florida or such other location in Palm Beach County, Florida, on such date and time specified by Palm Beach County's Representative; provided, that, the Federal Transit Administration (FTA) has notified Palm Beach County that it has approved the transfer of the Trolleys to Bay County Transportation Planning Organization, and Palm Beach County has received from Bay County Transportation Planning Organization the nominal sum of One Dollar (\$1.00). Bay County Transportation Planning Organization shall be solely responsible for and shall bear all costs arising out of and related to the conveyance, transfer of title, delivery and acceptance of the Trolleys, of whatsoever kind or nature. Bay County Transportation Planning Organization acknowledges that the original purchase price of the Trolleys was funded, in part, by Palm Beach County under FTA Grant No. FL-03-0171-01,

and that the Trolleys, at the time they were acquired by Palm Beach County, had a ten (10) years or 350,000 miles service life. Bay County Transportation Planning Organization further acknowledges that the Trolleys have not been fully depreciated, that each trolley has a remaining service life of four (4) years, that the corresponding total value of all four trolleys is \$313,224.00, using a straight line depreciation calculation, and that FTA has a continuing interest in the Trolleys. Palm Beach County is willing to release its ownership and control of the Trolleys to Bay County Transportation Planning Organization following Palm Beach County's receipt of FTA's approval of the transfer of the Trolleys to Bay County Transportation Planning Organization in accordance with any applicable FTA guidance, and FTA Circulars C5010.1C and C9300.1A. Bay County Transportation Planning Organization further agrees that it will amend an existing FTA grant, enter into a new FTA grant, or take such action deemed appropriate by the FTA, so as to establish the transfer to and Bay County Transportation Planning Organization's acceptance of the ownership and responsibility for the Trolleys, and the release of Palm Beach County from any future liability or responsibility for the Trolleys. Bay County Transportation Planning Organization acknowledges that with the execution of this Agreement it accepts responsibility for the continued satisfactory maintenance and control of the Trolleys.

5. Acceptance of Trolleys "As Is" and Disclaimer of Warranty: It is understood between the parties that Palm Beach County is conveying the Trolleys to Bay County Transportation Planning Organization "as is" and that no representations are made as to the maintenance, safety, operability or condition of the Trolleys or any equipment associated therewith. No warranties are made, of any kind or nature, and none shall be deemed to be in effect, including but not limited to any warranty with respect to the design, condition, safety or operability of the Trolleys, their quality or capacity, their conformity to or

compliance with any requirement of law (whether state, federal or local), or any rule, specification or contract pertaining to the Trolleys. No warranties are made regarding patent infringement, any latent defect or the Trolleys' fitness for any or a particular purpose. Bay County Transportation Planning Organization's execution of this Agreement shall act as its acknowledgment that it has performed a detailed inspection of the Trolleys and accepts them in their "as is" condition. Bay County Transportation Planning Organization further acknowledges and agrees that no representations or warranties have been made regarding the Trolleys, and that it has not relied upon any statement or representation made by Palm Beach County or Palm Tran, Inc. or their respective officers, employees, servants or agents regarding the Trolleys or any equipment that may or not may be located thereon. Bay County Transportation Planning Organization shall correct any and all conditions that may interfere with or affect the safe operation or use of the Trolleys or create a danger to any person or property prior to it or any other person or entity using or operating the Trolleys.

Palm Beach County is not the manufacturer of the Trolleys or any equipment associated therewith. Palm Beach County is not the agent of the manufacturer, and no warranty against patent or latent defects in material, workmanship, or capacity is given. Palm Beach County does not warrant the Trolleys or any equipment associated therewith as being fit for a particular purpose, or as having been maintained or adjusted to a certain condition, level or degree of safety, or as required by law. No oral or written statement, representation, information or advice from Palm Beach County, Palm Tran, Inc. or any of their respective officers or employees whether given before, during or after delivery of the Trolleys shall create a warranty, including any warranty as to maintenance, safety, operability or reliability, and Bay County Transportation Planning Organization expressly

acknowledges that it is not entitled to rely on any such statement, representation, information or advice, if such was made or given.

NO WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE GIVEN. ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED. PALM BEACH COUNTY SHALL NOT BE LIABLE FOR ANY GENERAL, SPECIAL, DIRECT OR INDIRECT DAMAGES, INCLUDING WITHOUT LIMITATION, ANY LOST PROFITS, SAVINGS OR OTHER CONSEQUENTIAL, EXEMPLARY OR INCIDENTAL DAMAGES ARISING OUT OF THIS AGREEMENT OR BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION'S AND/OR BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION TROLLEYS' USE OR OPERATION OF THE TROLLEYS. PALM BEACH COUNTY SHALL NOT BE LIABLE FOR ANY CLAIM FOR DAMAGES, INCLUDING WITHOUT LIMITATION, PERSONAL INJURY OR PROPERTY DAMAGE, BASED UPON A CLAIM IN CONTRACT, TORT (INCLUDING NEGLIGENCE), MISREPRESENTATION, STRICT LIABILITY OR BREACH OF WARRANTY.

6. Discrimination Prohibited: Bay County Transportation Planning Organization represents and warrants that neither it nor Bay Town Trolleys will discriminate in any use made of the Trolleys and that their employees will be treated equally without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.

7. Responsibility: Bay County Transportation Planning Organization shall be solely responsible for all costs associated with or related to the conveyance, delivery, transfer of title and its use of the Trolleys. Bay County Transportation Planning Organization agrees that Palm Beach County has no responsibility or duty, of any kind or nature, to any person or entity, relating to the Trolleys. Bay County Transportation Planning Organization expressly waives and releases Palm Beach County and Palm Tran, Inc. from any responsibility or liability, of any kind or nature whatsoever, that Palm Beach County or Palm Tran, Inc, had, has or may have to Bay County Transportation Planning Organization or any other person or entity, related to Palm Beach County's conveyance of the Trolleys to

Bay County Transportation Planning Organization or Bay County Transportation Planning Organization's ownership or Bay Town Trolleys' use, operation, maintenance or possession of the Trolleys.

8. No Agency Relationship: Palm Beach County is transferring title to the Trolleys for the nominal sum of One Dollar, and as a result, is merely a donor of the Trolleys. Neither Bay County Transportation Planning Organization nor Bay Town Trolleys is an agent, servant or employee of Palm Beach County or Palm Tran, Inc. Neither Palm Beach County nor Palm Tran, Inc. is an agent, servant or employee of Bay County Transportation Planning Organization or Bay Town Trolleys. Bay County Transportation Planning Organization acknowledges and agrees that neither Palm Beach County nor Palm Tran, Inc. has any control over the actions, activities or decisions of Bay County Transportation Planning Organization or Bay Town Trolleys. Nothing contained herein shall create an agency relationship between Bay County Transportation Planning Organization and Palm Beach County or Bay County Transportation Planning Organization and Palm Tran, Inc., or Bay Town Trolleys and Palm Beach County or Bay Town Trolleys and Palm Tran, Inc.

9. Bay County Transportation Planning Organization shall not assign, transfer or otherwise encumber this Agreement, in whole or in part, without first having obtained the prior written consent of Palm Beach County.

10. Hold Harmless and Indemnification: To the extent permitted by law, Bay County Transportation Planning Organization agrees to protect, defend, reimburse, save, indemnify and hold Palm Beach County, Palm Tran, Inc., their successors or assigns, and their respective directors, officers, servants, agents or employees, free and harmless, at all times, from and against any and all suits, actions, damages, liabilities, interest attorney's fees, costs and expenses of any kind or nature, including all costs of appeals, arising out of

or related, in any manner whatsoever, to Bay County Transportation Planning Organization's acquisition, inspection, acceptance, possession, use, operation or maintenance of the Trolleys, any intentional or negligent act or omission of Bay County Transportation Planning Organization, or any intentional or negligent act or omission of Palm Beach County or Palm Tran, Inc. that relates, in any manner, to Bay County Transportation Planning Organization's acquisition, ownership, operation, maintenance, possession or use of the Trolleys. Bay County Transportation Planning Organization expressly agrees that neither Palm Beach County or Palm Tran, Inc. has a duty to Bay County Transportation Planning Organization or Bay Town Trolleys, the public, any member of the public, any passenger being transported on one of the Trolleys, or any other third party to notify Bay County Transportation Planning Organization or any other person of any defect or dangerous condition or to correct any defect or dangerous condition which may exist or affect, in any way whatsoever, Bay County Transportation Planning Organization's or Bay Town Trolleys' use, maintenance or operation of the Trolleys. The foregoing indemnification shall survive the expiration or termination of this Agreement and shall remain in effect at all times during which Bay County Transportation Planning Organization and/or Bay Town Trolleys owns, possesses, uses, maintains or has an interest in the Trolleys.

12. Remedies and Venue: This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise

by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

13. Entirety of Agreement: This Agreement sets forth the entire agreement between the parties and supersedes all other negotiations, representations, or agreements, whether written or oral, relating to this Agreement. The Agreement may be modified and amended only by written instrument executed by the parties hereto.

14. No Third Party Beneficiaries Created: This Agreement is not intended to be a third party beneficiary contract and creates no right in anyone other than Bay County Transportation Planning Organization, Palm Beach County and Palm Tran, Inc. No other person or entity shall have any rights, interest, or claims against the County or Palm Tran, Inc. as a result of this Agreement or Bay County Transportation Planning Organization's acquisition, ownership, use, operation or maintenance of the Trolleys, or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise. Bay County Transportation Planning Organization expressly acknowledges and agrees that neither Palm Beach County nor Palm Tran, Inc. has a duty, of any kind or nature, to Bay County Transportation Planning Organization or Bay Town Trolleys or any third party as a result of Bay County Transportation Planning Organization's or Bay Town Trolleys' acquisition, ownership, operation, maintenance, possession or use of the Trolleys.

15. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. Mail. All notices shall be addressed to the following:

As to Palm Beach County:

Executive Director, Palm Tran
3201 Electronics Way
West Palm Beach, FL 33407
(561 841-4200

As to Bay County Transportation Planning Organization:

Robert Mahan
Regional Planner III
West Florida Regional Planning Council
651 West 14th Street, Suite E
Panama City, FL 32401
(850) 769-4257

16. Waiver: No waiver of any provisions of this Agreement shall be effective unless it is in writing and signed by the party against whom it is asserted. Any such written waiver shall only be applicable to the specific instance to which it relates and shall not be deemed a continuing or future waiver.

17. Captions: The captions and section designations herein set forth are for convenience only and shall have no substantive meaning.

18. Joint Preparation: The preparation of this Agreement has been a joint effort of the parties and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

19. Severability: Should any section, paragraph, sentence, clause or provision hereof be held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this Agreement.

20. Entirety of Contract and Modifications: Palm Beach County and Bay County Transportation Planning Organization agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. No modification, amendment or alteration in the terms or

conditions contained herein shall be effective unless contained in a written document executed with the same formality and equality of dignity herewith.

21. Survivability: Any provision of this Agreement which is of a continuing nature or imposes an obligation which extends beyond the term of this Agreement shall survive its expiration or earlier termination.

(Remainder of Page Intentionally Left Blank)

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement on the date first above written.

Attest:

Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, by its
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Addie L. Greene, Chair

Attest:

By: Mary Boo Robinson

BAY COUNTY TRANSPORTATION PLANNING
ORGANIZATION, BAY COUNTY, FLORIDA, by
its
~~BOARD OF COUNTY COMMISSIONERS~~ BTK

By: Walter Kelley
Chair

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

[Signature]
County Attorney

APPROVED AS TO TERMS AND CONDITIONS

Lorraine Szynsior
Chuck Cohen, Executive Director
Palm Tran



REQUEST TO TRANSFER ASSETS TO FIXED ASSETS MGT OFFICE PALM BEACH COUNTY

(Please type or print clearly in black or blue pen)

OFMB/ FINANCIAL MANAGEMENT DIVISION
FIXED ASSETS MANAGEMENT OFFICE
FORM #2

| | | |
|--|----------------|----------------------|
| DEPARTMENT/DIVISION NAME <u>PalmTran/Maintenance</u> | CUSTODIAN CODE | DATE <u>12/17/07</u> |
|--|----------------|----------------------|

| ASSET NUMBER | DESCRIPTION | REASON CODE | CONDITION CODE | FAMO UPDATE REFERENCE | Z # ASSIGNED | ASSIGNED TO | | |
|--------------|---|-------------|----------------|-----------------------|--------------|-------------|-------|-------|
| | | | | | | INV | STORE | SCRAP |
| | Trolley 2002 Freight liner Supreme Custom BSTL-33 | | | | | | | |
| | VIN #'S | | | | | | | |
| 10140452 | 4UZAAUBV81CK02307 | 4 | 3 | | | | | |
| 10140453 | 4UZAAUBVXZCK02309 | 4 | 3 | | | | | |
| 10140777 | 4UZAAUBV62CK02310 | 4 | 3 | | | | | |
| 10140776 | 4UZAAUBVXI CK 02038 | 4 | 3 | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

REASON CODES
 1. - EXCESS 2. - OBSOLETE 3. - OTHER SURPLUS (specify) _____ 4. - STATUTORY/PUBLIC PURPOSE/BCC ACTION (Describe in Comments Section Below)

CONDITION CODES
 1. - NEW 2. - GOOD 3. - FAIR 4. - POOR 5. - BROKEN/SERVICEABLE 6. - BROKEN/BEYOND REPAIR 7. - OTHER _____ (specify)

COMMENTS (details on Reason 4 Transfers, Trade-ins, Scrapping and Thefts Required Here)

| | |
|--|---|
| REQUESTED BY - ORIGINATING DEPARTMENT ORIGINATOR <u>Megan M. Taylor</u> DATE <u>12-17-07</u> INVENTORY OFFICER <u>Lauraine Szyns</u> DATE <u>12-17-07</u> CUSTODIAN _____ DATE _____ | APPROVAL - FIXED ASSETS MANAGEMENT OFFICE INVENTORY OFFICER _____ DATE _____ WAREHOUSE _____ DATE _____ |
|--|---|