## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: Ja	nuary 8, 2008	[ x ]	Consent	[ ]	Regular
Department:		[ ]	Ordinance	[ ]	Public Hearing
Submitted By: Submitted For:			Sheriff's Office Sheriff's Office		

#### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to receive and file:** Grant Adjustment Notice amending the National Institute of Justice FY 2005 Forensic Casework DNA Backlog Reduction Program Grant K099 for payment of salaries, to extend the ending grant period from September 30, 2007 to December 31, 2007.

**Summary:** The Board of County Commissioners (BOCC) accepted this grant for \$118,830 on December 5, 2006; the original period for this grant was October 1, 2005 thru September 30, 2006. A 20% match in the amount of \$39,610 is being provided by the Sheriff's Office. The Agenda Item accepted on December 5, 2006 by the BOCC included Grant Adjustment Notices 1-4. These Grant Adjustment Notices removed conditions which allowed the funds to be released and extended the grant period from September 30, 2006 thru September 30, 2007 (R-2006-2765 thru R-2006-2767). This agenda item will extend the grant period from September 30, 2007 thru December 31, 2007. The National Institute of Justice (NIJ) awarded these funds, under the President's DNA Initiative, for hiring additional full time laboratory employees. The Palm Beach County Sheriff's Office has been given an extension to allow the grant funds to be fully expended. No additional positions are needed and no additional County funds are required. Countywide (DW)

**Background and Justification:** The goal of the Forensic Casework DNA Backlog Reduction Program is to assist eligible states and units of local government to reduce DNA case turnaround time, increase the throughput of their DNA laboratories, and reduce DNA forensic casework backlogs. These improvements are critical to preventing future DNA backlogs, and to help the criminal justice system use the full potential of DNA technology. The program provides funding to increase the capacity of existing crime laboratories that conduct DNA analysis in order to analyze DNA samples more efficiently and cost effectively. The Catalog of Federal Domestic Assistance (CFDA) number is 16.560 and the grant number is 2005-DN-BX-K099.

#### **Attachments:**

1. R-2006-2765 thru R-2006-2767 2. Grant Adjustment Notice 005	
RECOMMENDED BY:	12/03/5
DEPARTMENT DIRECTOR	ĎATÆ
APPROVED BY: MM lun	12/19/07
VASSISTANT COLINTY ADMINISTRATOR	DATE:

#### II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures Operating Costs	<b>2008</b> 0 0	2009	2010	2011	2012
External Revenues Program Income (County)	0				
In-Kind Match (County)	0				·
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				
Is Item Included in Current	: Budget:	YES X	NO		
Budget Account No.: Fund _	1152 Ager	ncy <u>160</u>	Org 2085	Object _	3129
	eporting ategory				
B. Recommended Sou	irces of Fun		y of Fiscal Im	pact:	
A. OFMB Fiscal and/o	r Contract A	Administratio	n Comments:		
Elizalith, OFMB/	Bloesn Of Non	12/11/07	Contra	ct Administr	facult 1211210
B. Legal Sufficiency:					
Assistant Cou	nty Attorney	7			
C. Other Department F	Review:				
Departi	ment Directo	r			

This summary is not to be used as a basis for payment.

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# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

M/K 1-0

Meeting Date: December 5, 2006

[x] Consent

Ordinance

Pamilar 2

K-2006 - 2767
Public Hearing

Department:

Submitted By: Submitted For:

Palm Beach County Sheriff's Office

[ ]

Palm Beach County Sheriff's Office

### I. <u>EXECUTIVE BRIEF</u>

Motion and Title: Staff recommends motion to: (A) Accept National Institute of Justice "DNA Backlog Reduction Program" grant in the amount of \$118,830; (B) Accept amendment to extend the grant period from October 1, 2006 to September 30, 2007; (C) Accept amendment to remove Special Condition #15 of the original award which prohibited the recipient to obligate, expend, or draw down any funds under this cooperative agreement, and (D) Approve budget amendment for \$118,830 increasing the Sheriff's Grant Fund (1152).

Summary: The National Institute of Justice (NIJ) Forensic Casework DNA Backlog Reduction Program under the President's DNA Initiative provides funds to hire additional full time laboratory employees. The grant is for a period of five years, however, a restriction on the use of the funds impacted the first year. An amendment has been executed which removes that restriction, and funding is being recognized. The grant is renewable annually for four (4) additional years subject to appropriation of the President's Initiative Program. The NIJ funds may be used for a maximum of 75% of the approved salary and benefits for each newly hired staff member. The Sheriff's Office will fund the remaining cost of the two full time forensic laboratory employees in FY 2007. No additional County funds are required. Countywide

Background and Policy Issues: Over the past few years there has been a steep gap between the number of cases submitted to the Sheriff's Serology/DNA Section for DNA analysis and the number actually analyzed (46%). In 2003, 742 cases were submitted to the PBSO DNA laboratory. This number jumped to 1,735 cases in 2004, and thereafter projected to increase by more than 25%. To address the issues of a burdened DNA program, the Section sought to identify and eliminate ineffective, laborious and time consuming tasks while preparing for future technologies. The Serology/DNA Section has been awarded more than \$2.5 million in grants in the past seven years for this purpose. These funds have been very useful in the purchase of instruments and chemical reagents, and in sending cases to a private vendor. However, there still exists a critical need to conduct the front-end screening of evidence for biological stains, which may take hours, days, or even weeks. A remedy to the amount of physical evidence that must be screened and stored has been to hire laboratory freeing up internal storage space. The Catalog of Federal Domestic Assistance (CFDA) number is 016.560 and the grant number is 2005-DN-BX-K099.

#### Attachments:

1. Budget Amendment

2. Award Letter

3. Application

4. Grant Adjustment Notices 1 through 4

BY BOARD OF COUNTY COMMISSIONERS

METING C. BEC 0.5 2006

MINUTES & RECORDS SECTION

RECOMMENDED BY:

DEPARTMENT DIRECTOR

DATE

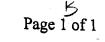
APPROVED BY:

COUNTY ADMINISTRATOR

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US DEPARTMENT OF JUS OFFICE OF JUSTICE PROGRAMS





## **GRANT ADJUSTMENT NOTICE**

**Grantee Information** 

Grantee Name: Palm Beach County Sheriff

**Project Period:** 

10/01/2005 -09/30/2007

GAN Number:

004

Grantee Address: 3228 GUN CLUB ROAD WEST PALM BEACH,

**Program Office:** 

Date:

**Grantee DUNS** 

Number:

182809921

33406

**Grant Manager:** 

09/18/2006

Natalie Lu

Grantee EIN:

Vendor #:

59-6000786

**Application** Number(s): 2005-93317-FL-

DN

NIJ

596000786

Award Number: 2005-DN-BX-K099

**Project Title:** 

Forensic Casework DNA Backlog Reduction Program FY 2005Palm Beach County Sheriff's

**Award Amount:** 

\$118,830.00

		Char	ige Project Period		
Current Grant Period:	Month:	Day: 29	New Grant Period:	Month: 23	Day: 29
Project Start Date:	10/01/2005		*New Project Start Date:		Day. 129
Project End Date:	09/30/2006			10/01/2005	
*Required Justification for Change Project Period:					

The Palm Beach County Sheriff's Office is requesting a twelve month extension of the project period to 9/30/07. There is still a special condition in place and the funds have not been released by NIJ.

Attachments:
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None

Auc	dit	Tra	ail:

Description:	Role:		
Approved-Final	OCFMD - Financial Analyst	User:	Timestamp:
		johnsonm	09/18/2006 4:03 PM
	PO - Grant Manager	caraballob	08/29/2006 8:52 AM



## Removal of Special Conditions Related to Programmatic Requirements Withholding Funds GAN





R2006 2767

US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

## DEC 0 5 2006 GRANT ADJUSTMENT NOTICE

Grantee Information						
Grantee Name:	Palm Beach County Sheriff	Project Period:	10/01/2005 - 09/30/2007	GAN Number:	003	
Grantee Address:	3228 GUN CLUB ROAD WEST PALM BEACH, 33406	Program Office:	NIJ '	Date:	09/14/2006	
Grantee DUNS Number:	182809921	Grant Manager:	Natalie Lu		02,2.7,2000	
Grantee EIN:	59-6000786	Application Number(s):	2005-93317-FL- DN			
Vendor #:	596000786		©2005-DN-BX-K099	. <b></b>		
Project Title:	Forensic Casework DNA Backlog Reduction Program FY 2005Palm Beach County Sheriff's Office	Award Amount:	\$118,830.00	· · · · · · · · · · · · · · · · · · ·		

Removal o	f Special Co	nditions Related to Pro	Officer	da Dan		ents Withholding Fund	•
Supplement 00		and a second control of the	ogramma	ne Requ	ireme	ents Withholding Fund	S
Special Condition	on Number		- Canadal				
Special Cond	ition 15	Addison to the second		Condition			Status
		<u>withholding of fu</u>	nds - prev	<u>ous awar</u>	rds - D	NA casework 2005	Inactive
Required Justific	ation for R	emoval					
"The Recipient a draw down any fu	drees not	moval of the follow on #15: to obligate, expend this cooperative					
Attachments:							
Filename: User: Timestame:						Timestamp:	
2005-DN-BX-K099	SC#15.doc		buchanaj				
withholding_fund[2					08/08/2006 11:42 AM		
		ı	johnsonn	1	09/14/2006 1:57 PM		
		P	rint				
Audit Trail:							
Description:		Role: User: Timestamo:					
Approved-Final	OC - Accour	oting Supervisor				Timestamp:	
Submitted		st Line Supervisor		hinesavo		09/14/2006 4:15 PM	
Draft	PO - Grant			buchanaj		08/08/2006 11:52 AM	
				buchanaj		08/08/2006 11:44 AM	



#### US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

#### **GRANT ADJUSTMENT NOTICE**

#### **Grantee Information**

Grantee Name: Palm Beach County Sheriff **Project Period:** 

10/01/2005 -12/31/2007

GAN Number:

005

Grantee Address:  $3228 \; \text{GUN} \; \text{CLUB} \; \text{ROAD} \; \text{WEST} \; \text{PALM} \; \text{BEACH}, \\ 33406$ 

**Program Office:** 

NIJ

Date:

08/15/2007 12:32 PM

08/18/2007

**Grantee DUNS** Number:

182809921

**Grant Manager:** 

Mark Nelson

**Grantee EIN:** 

59-6000786

**Application** 

2005-93317-FL-

Number(s):

DN

Vendor #:

Submitted

596000786

**Award Number:** 

2005-DN-BX-K099

**Project Title:** 

Forensic Casework DNA Backlog Reduction Program FY 2005Palm Beach County Sheriff's

Office

**Award Amount:** 

caraballob

\$118,830.00

	Chang	ge Project Period			
Current Grant Period:	Month: 23 Day: 29	New Grant Period:	Month: 26 Day: 30		
Project Start Date:	10/01/2005	*New Project Start Date:	10/01/2005		
Project End Date:	09/30/2007	*New Project End Date:	12/31/2007		
*Required Justifica	tion for Change Project Pe	eriod:			
being used to pay	Backlog Reduction monie a portion of the salari orensic Scientists. The	es and			
None					
Audit Trail:		Print			
Description:	Role:	User:	Timestamp:		

PO - Grant Manager