

34-9

Agenda Item #:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	February 5, 2008	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the extension of Internal Memorandum of Understanding (R-2005-2163) between Department of Airports and the Facilities Development & Operations Department, effective October 31, 2007.

Summary: On November 1, 2005, the Board approved an Internal Memorandum of Understanding (MOU) between Airports and FDO, for FDO to lease land and buildings at 4215 Cherry Road in West Palm Beach at the former Kings Academy site. In addition to FDO utilizing a portion of this site for storage, FDO has entered into agreements for use with the Library Department, Supervisor of Elections and PBSO for their equipment storage and operational concerns. Although the MOU was scheduled to expire on December 31, 2007, Section 1.02 of the MOU permitted the term be extended by mutual consent of FDO and Airports provided the request occurred at least thirty (30) days prior to the then-expiration date. In a Memorandum dated October 26, 2007, FDO requested Airports extend the term on a month-to-month basis with fifteen (15) days cancellation notice by FDO to Airports. Airports acknowledged and agreed to this extension on October 31, 2007. As proper notice was provided for and consented to, the MOU has been extended accordingly. All other terms and conditions of the MOU will remain unchanged. (PREM)
District 2 (JMB)

Attachments:

1. Location Map
2. Memorandum from FDO dated October 26, 2007

Recommended By:

 Amy Wolf
Department Director

11/14/08
Date

Approved By:


County Administrator

1/24/08
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs (Rent)	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u><u>-0-</u></u>	<u><u> </u></u>	<u><u> </u></u>	<u><u> </u></u>	<u><u> </u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No _____

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____
Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No fiscal impact.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

Jim Dink 1-22-08
OFMB CP
1/17/08

Mr. J. Juebe 1/23/08
Contract Development and Control
1/23/08

B. Legal Sufficiency:

James Butler 1/25/08
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

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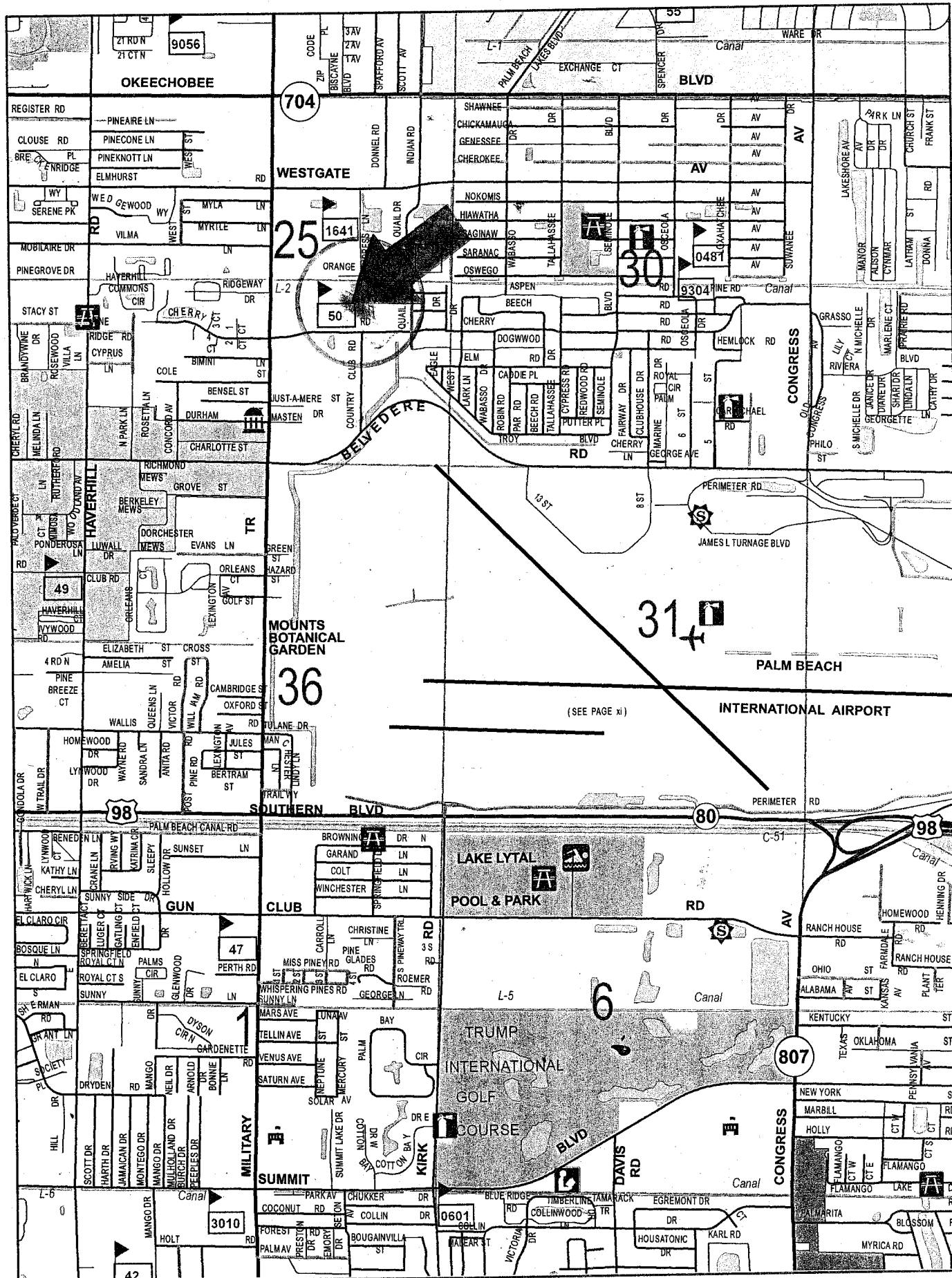
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T44

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LOCATION MAP



**Facilities Development &
Operations Department**

2633 Vista Parkway

West Palm Beach, FL 33411-5603

(561) 233-0200

FAX: (561) 233-0206

www.pbcgov.com/fdo

**Palm Beach County
Board of County
Commissioners**

Addie L. Greene, Chairperson

Jeff Koons, Vice Chair

Karen T. Marcus

Robert J. Kanjian

Mary McCarty

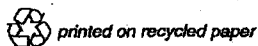
Burt Aaronson

Jess R. Santamaria

County Administrator

Robert Weisman

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Affirmative Action Employer"



MEMORANDUM

TO: Bruce V. Pelly, Director
Department of Airports

FROM: Audrey Wolf, Director *Audrey Wolf*
Facilities Development & Operations Department

DATE: October 26, 2007

RE: 4215 Cherry Road – Term Extension Request

On November 1, 2005, the Board approved the Internal Memorandum of Understanding (R-2005-2163) that permitted the Facilities Development & Operations Department (FDO) to lease from the Department of Airports (DOA) property located at 4215 Cherry Road in West Palm Beach.

The MOU expires on December 31, 2007; however, pursuant to Section 1.02, FDO may request from DOA a term extension provided the request occurs at least thirty (30) days prior to the expiration date. Accordingly, FDO is hereby requesting DOA to approve an extension of the term of the MOU on a month-to-month basis with fifteen (15) days written notice by FDO to DOA for cancellation. All other terms and conditions of the MOU will remain unchanged.

As a term extension may be entered into by mutual consent of the MOU parties, should you concur with this request, please acknowledge your acceptance by signing below and returning the executed Memorandum to me. Thank you.

Acknowledged & Agreed To:

Bruce V. Pelly
Bruce V. Pelly, Director, DOA

10/31/07
Date

/aw

cc: Ross C. Hering, Director/PREM
Samara J. Cooper, Assistant Director/PREM
Richard C. Bogatin, Manager, Property Management/PREM
Laura Beebe, Deputy Director, Airports Business Affairs/DOA

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