

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: 02/05/2008 ☒ Consent ☐ Regular
☐ Ordinance ☐ Public Hearing

Department:

Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to: **A) receive and file** the grant reinstatement and extension from the Florida Department of Law Enforcement (FDLE) for the FY2007 Byrne Formula Grant Program for the period of October 1, 2007 through March 30, 2008, totaling \$70,315 in federal funds for the Community Justice Service Center (CJSC) Treatment project, **B) approve** a budget amendment of \$70,315 to the general fund, and **C) approve** a contract amendment with the Professional Training Association Corporation, Inc., (PTA), a not-for-profit agency, increasing the amount by \$70,315, for a new total not to exceed \$95,315, to provide substance abuse treatment services.

SUMMARY: The FDLE has reinstated \$70,315 from the FY 2007 Byrne Formula Grant Program allocated for the CJSC. PTA has provided substance abuse treatment services as one of the original service providers at the CJSC as set forth most recently in their current \$25,000 contract (R2007-1842, dated 10/16/2007). They will be able to provide additional services over and above the original contract amount of \$25,000 and the contract is being amended to include the additional \$70,315. Countywide (DW)

BACKGROUND & JUSTIFICATION: The FLDE, Office of Criminal Justice Grants administers the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The JAG Program is a blend of the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs which allows local governments to support a broad range of activities to prevent and control crime based on local needs and conditions. Palm Beach County had been allocated \$368,250 in FY2006 federal funds for expenditure in FY2007. The amount allocated for the CJSC project was \$109,709 (as per R2006-1146) but only \$39,394 was spent during FY 2007. This under spending of the grant was due to the fact that the social worker position in both centers was vacant for several months while the hiring process was completed. This resulted in fewer clients receiving treatment as well as a lapse in the salary dollars. The coordinator position over both centers has also been vacant. A request for reinstatement and extension of the grant was sent to FDLE and approved on December 12, 2007 with the following conditions: "The grant is hereby reinstated effective as of September 30, 2007. The grant period is extended through March 31, 2008."

ATTACHMENTS:

1. FDLE Grant Adjustment Notice
2. Budget Amendment (Fund 0001)
3. Contract Amendment with PTA (3)

Recommended By: [Signature] 1-11-07
Department Director (Final 1) DATE

Approved By: [Signature] 1/24/08
Assistant County Administrator DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

FISCAL YEAR	2008	2009	2010	20011	2012
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____
OPERATING COSTS	<u>70,315</u>	_____	_____	_____	_____
EXTERNAL REVENUES	<u><70,315></u>	_____	_____	_____	_____
PROGRAM INCOME (County)	_____	_____	_____	_____	_____
IN-KIND MATCH (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0.00</u>	=====	=====	=====	=====
# OF ADDITIONAL FTE POSITIONS	_____	_____	_____	_____	_____

IS ITEM IN CURRENT BUDGET? YES ☐ NO ☒

BUDGET ACCOUNT NO.: FUND _____ DEPT _____ UNIT _____

B. RECOMMENDED SOURCES OF FUNDS/SUMMARY OF FISCAL IMPACT:

The Federal funds portion of this grant will be funded by the Federal Byrne Formula Grant Program, passed through the Florida Department of Law Enforcement. Match is not required with the JAG program.

The reinstatement of the grant budget was not included in the adopted FY2008 budget as the under spending of the FY 2007 grant budget was not anticipated at that time.

C. DEPARTMENTAL FISCAL REVIEW: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

OFMB

Contract Administration

B. Legal Sufficiency:

This item complies with current County policies.

At the time of our review, the Amendment was not executed.

Assistant County Attorney

As of 1/24/08, the amendment had not been executed

C. Other Departmental Review:

Paul Milelli, Public Safety

REVISED 09/2003

ADM FORM 01

(This summary is not to be used as a basis for payment.)

08- 0431

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

FUND 0001 - General Fund

BGEX- 767-010708*2010
BGRV 767-010708*354

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 1/07/08	REMAINING BALANCE
REVENUES								
Community Justice Service Center								
762-7641-3128	Federal Grant Indirect - Public Safety	404,592	404,592	70,315		474,907		
TOTAL REVENUES		1,018,278,583	1,019,577,842	70,315	0	1,019,648,157		
EXPENDITURES								
Community Justice Service Center								
762-7641-3401	Other Contractual Services	155,000	155,000	70,315		225,315	30,000	195,315
TOTAL EXPENDITURES		1,018,278,583	1,019,577,842	70,315	0	1,019,648,157		

Criminal Justice Commission

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of 2/05/08

Deputy Clerk to the
Board of County Commissioners

mm
1-16-08

mm
1-17-08

**Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308**

Edward Byrne Memorial JAG Program

GRANT ADJUSTMENT NOTICE

SUBGRANTEE: Palm Beach County Board of Commissioners

TITLE OF PROJECT: WEST PALM BEACH COMMUNITY JUSTICE SERVICE
CENTER (CJSC)TREATMENT PROGRAM

GRANT NUMBER: 2007-JAGC-PALM-4-P3-107 ADJUSTMENT NUMBER: 1

NATURE OF ADJUSTMENT: Reinstatement/Grant Period Extension

TO SUBGRANTEE:

Pursuant to your request of 12/03/2007 the following change, amendment, or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below:

<u>Clayton H. Wilder</u>	<u>12-14-07</u>
Authorized Official	Date
Clayton H. Wilder	
Administrator	

The grant is hereby-reinstated effective as of September 30, 2007. The grant period is extended through March 31, 2008.



Criminal Justice Commission
101 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943
FAX: (561) 355-4941
www.pbcgov.com/cjc

**Palm Beach County
Board of County
Commissioners**

Addie L. Greene, Chairperson
Jeff Koons, Vice Chair
Karen T. Marcus
Robert J. Kanjian
Mary McCarty
Burt Aaronson
Jess R. Santamaria

County Administrator

Robert Weisman

RECEIVED

DEC 08 2007

OFFICE OF
CRIMINAL JUSTICE GRANTS

December 3, 2007

Mr. Clayton H. Wilder
Administrator
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, FL 32308

Re: 2007-JAGC-PALM-4-P3-107 / West Palm Beach CJSC Treatment Program

This letter is to request reinstatement and extension of the referenced grant. The circumstances that resulted in the unexpended funds for the Community Justice Service Center were two fold. First: the social worker position in both centers was vacant for several months while the hiring process was completed. This resulted in fewer clients receiving treatment as well as a lapse in the salary dollars. The Coordinator position over both Community Justice Service Centers has also been vacant.

We are requesting an extension of this grant for six months. We currently have the social worker position filled and the client referrals for treatment are increasing.

Your favorable consideration regarding the proposed modification will be greatly appreciated. Should additional information or clarification be required, please contact Becky Walker at (561) 355-1739.

Sincerely,

Michael L. Rodriguez
Executive Director, Palm Beach County Criminal Justice Commission

Application for Funding Assistance

Florida Department of Law Enforcement

Justice Assistance Grant - County-wide

General Project Information

Project Title: WEST PALM BEACH COMMUNITY JUSTICE SERVICE CENTER
(CJSC)TREATMENT PROGRAM

Project Sequence No: 1

Subgrant Recipient: Palm Beach County Board of Commissioners

Implementing Agency: Palm Beach County Criminal Justice Commission

Project Start Date: 10/1/2006 **End Date:** 3/31/2008

Problem Identification

This program is the first Florida Community Justice Service Center (CJSC) which was created in West Palm Beach in 1999, by a dedicated planning team, with the Criminal Justice Commission (CJC) as the lead agency. Purpose is to positively impact the WPB offenders by providing them substance abuse and alcohol treatment in order to stop the revolving door of committing nuisance crimes. This Project will assist with addressing non-violent misdemeanor crimes. More than 85% of the offenders who commit these crimes have a substance abuse problem. The sub-grant funds will assist with providing substance and alcohol abuse treatment. CJSC addresses quality of life misdemeanor crimes, which are influenced by the use of substance abuse. More than 70% of all defendants are referred for intensive assessment for substance and alcohol abuse. Addressing substance and alcohol use is an essential component to enhancing a person's life changes and opportunities. It is the many factors involved with a person's drug/alcohol problem that must be assessed and appropriately diagnosed and treated in order for change to occur. The number of drug related offenses addressed at the CJSC shows a distinct need for a Treatment Project. An on-site needs assessment and treatment readiness program and counseling service will be provided. Several interventions are recommended from the individual assessments. The service providers will provide services that range from detoxification, residential, half and three-quarter treatment facilities, to long term and out patient treatment.

Project Summary

Short term, to improve the quality of life perspective for offenders by maintaining social services and other treatment interventions on a daily basis. Long term, work closely with the WPB Police who target high-risk adults in the community. Services are provided on a daily basis for offenders. These services open the door to a systems approach to individuals and families in need; which will not only assist with drug/alcohol problems, but will assist the family as a whole, helping to alleviate an on going cycle of abuse/neglect, whether it is substance abuse and/or social service needs. Plan to continue the growth with in-house services on a regular basis. The service providers are non-profit organizations and service the population in need of addiction treatment. An established contractual relationship will be utilized to provide substance and alcohol treatment services for the Court population. services will include a modality of diverse treatments ranging from detoxification, residential, in patient and intensive out patient treatments. The recommendation to the level of treatment services is recommended by the CJSC's Licensed Social Worker after the initial screening. The service providers are required and agree to maintain insurance coverage. This includes Commercial General Liability, Business Automobile Liability, Workers Compensation Insurance & Employers Liability and Professional Liability. Service Providers provide Certificates of Insurance. When clients have completed their treatment modality, the CJSC provides a Narcotics/Alcohol Anonymous referral source to several local area meetings including

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

those for Spanish speaking offenders. The implementation of acupuncture, detoxification, and other healing activities is also available. The CJSC is a collaborative effort coordinated by the PBC Criminal Justice Commission, the City of West Palm Beach, the City of Palm Beach's Police Department, the 15th Judicial Circuit, the State Attorney and Public Defender's Offices and social/human resource agencies and criminal justice agencies. Collaborative partners include: Stephanie's Family Sober House, Responsible Fatherhood Initiative, and Comprehensive AIDS Program, to name a few. A Licensed Social Worker manages the social service delivery for the Center. She is responsible for establishing on-site, treatment readiness services and identifying resources. She continually evaluates service providers and builds a continuum of services. The Social Worker (SW) provides daily case management to assist the offenders throughout the process. SW over sees the on-site group therapy to help educate and develop trust with a high risk population that are resistant to accepting changes and alternatives. The project's services and activities will take place at 2107 Tamarind Avenue, WPB and will provide the necessary services needed by the neighborhood. This WPB area is designated as a Weed and Seed site which encompasses Flagler Dr. to the east, Australian Blvd. to the west, 59th St. to the north and Banyan Blvd. to the south. Offenders in need of drug/alcohol treatment usually require a psychosocial assessment, which is a clinical tool used to determine the needs of individuals and helps determine treatment recommendations in primary, secondary and tertiary stages. Therapeutic and educational groups on substance abuse problems and concerns, acupuncture, psychosocial assessments and referrals are provided on-site. These services are offered daily, Monday to Friday 8:00 am to 5:00 pm. Therapeutic group's average 90 minutes per group; psychosocial assessments and crisis interventions average 60 minutes per individual. Treatment phase(s) may last up to 3 months, acupuncture is on going and case management is provided for 3 months. Example of treatment; on-site drug/alcohol assessments, clinical interventions, mental health assessments, case management services, referrals to various treatment and modalities. The target group consists of offenders who reside in the Weed and Seed area, or who are homeless and maintain the area as their homeless status and are arrested for a misdemeanor crime in the designated area. These individuals are both male and female, 18 years or older with no barrier of age after 18. Offenders must exhibit physical, psychological, social, emotional problems or major concerns with substance abuse problems. Offenders are assessed and will receive substance abuse treatment as needed. Recommendations will be provided by the Social Worker. Family members, spouses, children, concerned significant others may be included upon the offender's request or suggestion of the SW or treatment professionals. Offenders are given a notice to appear for misdemeanor crimes, such as open container, solicitation to prostitution, drug related charges. Offenders will come to court and be evaluated at that time. Each offender in treatment is case managed by the SW at the Center. Success will be measured upon the completion of the treatment program that was assigned to his/her individual treatment sanction. This may include, but is not limited to intensive out-patient treatment, individual counseling, residential treatment, acupuncture groups, and NA/AA meetings. The Social Worker is case manager for the offender's treatment. Success will be measured when offenders complete their required days in treatment as agreed by the SW, treatment team and client. All successes will be reported to the Center. Offenders who do not successfully complete their agreed sanction for treatment will be reported by the SW to the Court. Incentives imposed by the Court are that once successful completion is confirmed, the case is dismissed and there are no imposed court costs. Treatment success rates are measured by individual treatment plan completions.

**FIRST AMENDMENT TO
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES**

THIS FIRST AMENDMENT is made as of February 5, 2008, to contract R2007-1842 dated 10/16/2007, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Professional Training Association Corporation (PTA), a corporation, authorized to do business in the State of Florida, hereinafter referred to as the SERVICE PROVIDER, whose Federal I.D. number is 65-1053847.

WHEREAS, the parties entered into the contract effective the first day of October, 2007 in which the SERVICE PROVIDER has agreed to provide services as outlined in Exhibit "A" of said Contract; and

WHEREAS, the parties mutually desire to increase the approved amount authorized under the Contract; and

WHEREAS, additional Federal Byrne Grant funds are available for the purposes of the contract; and

WHEREAS, the County agrees to reimburse the SERVICE PROVIDER for additional clients at the rates specified in the contract.

NOW THEREFORE:

In consideration of the mutual promises contained herein, the COUNTY and the SERVICE PROVIDER agree as follows:

1. The amount of "Twenty Five Thousand Dollars" (\$25,000) in Article 3 Paragraph A is deleted and the amount of "Ninety Five Thousand Three Hundred and Fifteen Dollars" (\$95,315) is substituted.
2. The SERVICE PROVIDER recognizes that \$70,315 of this amount is available only through federal funds which will expire March 31, 2008 and that to the extent these funds have not been expended for authorized services, the maximum amount available under this contract shall be automatically reduced by the unexpended amount.

All other provisions of said Agreement are hereby confirmed, and except as provided herein are not otherwise altered or amended. All other terms and conditions of the Agreement of October 16, 2007, and are hereby confirmed and remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and SERVICE PROVIDER has hereunto set its hand the day and year above written.

ATTEST:
Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:

By: _____
Deputy Clerk

By: _____
Addie L. Greene, Chairperson

WITNESS:

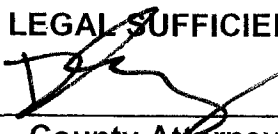
PROFESSIONAL TRAINING
ASSOCIATION CORPORATION:

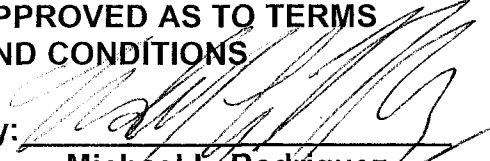
Signature

Name (type or print)

By: _____
Mitchell E. Wallick, PhD
Executive Director

(seal)

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY
By:  _____
County Attorney

APPROVED AS TO TERMS
AND CONDITIONS
By:  _____
Michael L. Rodriguez
Executive Director