

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: March 11, 2008 ☒ Consent ☐ Regular
 ☐ Workshop ☐ Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contacts and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$1,617,430.00

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate County staff, however, these contracts require Board approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing – Regular Totaling	\$1,447,430.00
2)	Purchasing – Hurricane	0.00
3)	TDC Contracts	170,000.00
4)	Risk Management	0.00

TOTAL: **\$1,617,430.00**

Recommended by:  3/07/2008
 J. Anthony Beard, Treasurer Date

Approved by: N/A
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Dept _____ Unit _____
Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

OFMB/Budget Contract Development and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
03/11/08

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u>					
Martin Fence Co.	Renewal of term contract to furnish and install field fence, type "A", and gates for the period 6/01/08 through 5/31/09 per Bid #07-053/PR.	\$265,000.00 SBE 100%	ERM 380-1226-3162-3401	Scarlett	
ERM has encumbered no funds during the previous eight and a half (8.5) months of the current twelve (12) month term contract. Based upon specifically identified projects (Acreage Pines Natural Area, Loxahatchee Slough and Pine Glades Natural Area), and a 4.1% CPI increase as set forth in the existing contract, \$265,000 is needed to meet ERM's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining.					
<u>EXHIBIT B</u>					
Latona View Lawn Crew, Inc.; Luna Landscaping	Increase of term contract amount for grounds maintenance at various fire rescue locations for the period 4/01/07 through 6/30/08 per Bid #06-003/LM.	Increased Amount: \$ 50,966.00 Total with Increase: \$250,965.00 SBE (1) 75%	Fire Rescue 1300-440-4231/32/33/34/ 35/36/37-4605	Scarlett	
The County has encumbered \$175,676 (\$16,731/month) during the previous ten and a half (10.5) months of the current fifteen (15) month term contract which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Fire Rescue requests an increase of \$50,966 over the previously authorized amount of \$199,999 to meet the continued requirements for grounds maintenance through contract expiration. This procurement is in the process of being re-bid to include additional specific locations.					
<u>EXHIBIT C</u>					
Draeger Safety, Inc.	Renewal of sole source term contract for repair parts and service on Draeger SCBA for the period 4/01/08 through 3/3/109 per SS200247.	\$190,512.00 SBE \$0	Fire Rescue 1300-440-4211-4620	Scarlett	

The County has encumbered \$166,693 (\$15,876/month) during the ten and a half (10.5) months of the current twelve (12) month term contract. Based upon historical usage, \$190,512 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This is a sole source provider who is not a certified SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
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03/11/08

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT D					
Prima Food Corporation d/b/a Diana Food Group	Term contract for Hispanic congregate and home delivered meals for the period 4/01/08 through 3/31/10 per Bid # 08-003R/AW.	\$528,000.00 SBE \$0	Division of Senior Services DOSS 1007-144-1458-3419 1007-144-1459-3419	Scarlett	

The County has encumbered \$182,114 (\$13,008/month) during the previous fourteen (14) months for the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Based upon an increase of forty-three percent (43%) in contract pricing, the addition of pureed meals, and an increased quantity of meals, \$528,000 is needed to meet the County's requirements through the expiration of this new twenty-four (24) month term contract. This term contract has three (3) twelve (12) month renewal options. No certified SBE vendor submitted a bid on this project.

EXHIBIT E					
Altima Lighting, Inc.	Renewal of term contract for light poles and light repair/maintenance for the period 4/18/08 through 4/17/09 per Bid #06-069/MM.	\$212,953.00 SBE \$0	Countywide	Scarlett	

The County has encumbered \$375,042 (\$17,047/month) during the previous twenty-two (22) months of the current (24) month term contract. Based upon historical usage (\$204,565) and a 4.1% CPI increase (\$8,388) as set forth in the existing contract, \$212,953 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. No certified SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A – E) \$ 50,966.00

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - E) \$1,447,430.00

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY
TEL: (561) 233-3130 FAX: (561) 233-3113
1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE: February 19, 2008

TO: Phyllis House
Minutes

FROM: Carol McNeely
TDC

RE: **CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES**

RECEIVED
FEB 20 2008

SHARON L. BUCK
Clerk & Comptroller

I have attached four (4) originals of the following Contract for Consulting/Professional Services:

- Subcontract between Discover Palm Beach County (DPBC) and C Borders-Byrd for accounting and auditing services for DPBC and the Convention Center for Fiscal Year 2006-2007. The total amount of the contract is for \$120,000. This contract may be renewed for (3) three additional years on substantially the same terms and conditions as stated, and on price terms as agreed upon between the parties.

Will you please add these to the next "contract list" for BCC approval?
Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap
Enclosures

cc: Jackie Chesney, TDC
Mike Valdez, CVB

Tdc/contracts2008/minutes.cvb.CBorders-Byrd.auditservices



TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY
TEL: (561) 233-3130 FAX: (561) 233-3113
1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE: February 26, 2008
TO: Phyllis House
Minutes
FROM: Carol Meneely
TDC
RE: **CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES**

I have attached three (3) originals of the following contract for consulting/professional services:

- Centre for the Arts at Mizner Park, Inc. for the Festival of the Arts Boca with a grant period of October 1, 2007 through June 30, 2008. The actual event will take place February 29- March 16, 2008. The amount of the contract is for \$50,000 and will be used to promote tourism in the area of a festival.

Will you please add these to the next "contract list" for BCC approval?
Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap
Enclosures

cc: Jackie Chesney, TDC

RECEIVED
FINANCE

FEB 27 2008

Shirley R. BUCK
Clerk & Comptroller

