

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: March 11, 2008

(X) Consent

☐ Regular

() Ordinance

() Public Hearing

Department

Submitted By: Community Services

Submitted For: Division of Senior Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 002 to Standard Agreement No. IP007-9500 (R2007-1689) for the Emergency Home Energy Assistance (EHEAP) Program with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. for the period June 1, 2007, through March 31, 2008, increasing the agreement amount by \$4,689 for a new total not-to-exceed the amount of \$61,221.

Summary: This amendment will increase Outreach by \$410 and Crisis Benefits by \$4,279. In the area south of Hypoluxo Road, Ruth Rales Jewish Family Service currently provides EHEAP services under a similar agreement from the AAA. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (TKF)

Background and Justification: EHEAP is a home energy assistance program funded by the U.S. Department of Health and Human Services by way of the AAA. The program operates in accordance with the guidelines of the Low Income Home Energy Assistance Program (LIHEAP) State Plan. The EHEAP program is administered by the DOSS staff, specifically to the elderly population. Eligible households may be provided with one (1) benefit per season up to \$400 per benefit, not-to-exceed two (2) benefits per agreement year.

Attachments:

Amendment No. 002

Recommended By:

Department Director

2-20-2008

Date _____

Approved By:

Assistant County Administrator

2-28-08

Date _____

II. FISCAL ANALYSIS IMPACT

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>4,689</u>	_____	_____	_____	_____
External Revenue	<u>(4,689)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>-0-</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
 Budget Account No.: Fund 1006 Dept. 144 Unit. 1483 Obj. Var.
 Program Code Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Federal funds through the Department of Elder Affairs.

Departmental Fiscal Review: Yes

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Jan 26-08
 OFMB
 (10/25/08) 10/25/08
 10/25/08

Jan 27/08
 Contract Administration
 2/27/08

B. Legal Sufficiency:

2/26/08
 Assistant County Attorney

**This amendment complies with
our review requirements.**

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

This AMENDMENT, entered into between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "Agency on Aging" and the Palm Beach County Board of County Commissioners, hereinafter referred to as the "Provider", amends Agreement No. IP007-9500.

The purpose of this amendment is to increase the agreement amount by \$4,689.00;

Section II is amended to read:

A. Agreement Amount

To pay for service in accordance with the PROGRAM PROVISIONS of this agreement in an amount not to exceed \$61,221.00, subject to the availability of funds.

The provider will be reimbursed for an amount not to exceed \$4,689.20.

B. Source of Funds:

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the provider pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

Program Title	Year	Funding Source	CFDA#	Fund Amounts
Emergency Home Energy Assistance	2007	U.S. Dept. of Health and Human Services	93.568	\$61,221.00
TOTAL FUNDS CONTAINED IN THIS AGREEMENT:				\$61,221.00

ATTACHMENT II, Budget Summary, is hereby replaced with the revised Budget Summary, attached hereto.

This amendment shall be effective on the last date that the amendment is signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all its attachments are hereby made a part of the agreement.

IN WITNESS THEREOF, the parties hereto have caused this 4-page agreement to be executed by their undersigned officials as duly authorized.

**PALM BEACH COUNTY,
FLORIDA**, a Political
Subdivision of the State of
Florida

SIGNED
BY: _____

PRINT
NAME: Addie L. Greene

TITLE: Chairperson

DATE: _____

SIGNED
BY: _____

PRINT
NAME: Sharon R. Bock

TITLE: Clerk and Comptroller

DATE: _____

**AREA AGENCY ON AGING
OF PALM BEACH TREASURE
COAST, INC.**

SIGNED
BY: _____

PRINT
NAME: _____

TITLE: _____

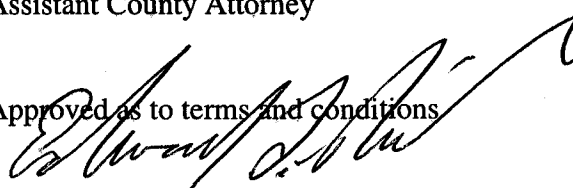
DATE: _____

FEDERAL
ID
NUMBER: 59-6000785

FISCAL
YEAR
END
(MM/DD): _____

Approved as to form and legal sufficiency

Assistant County Attorney

Approved as to terms and conditions


Department Director

ATTACHMENT II

EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM

BUDGET SUMMARY

CATEGORY	ALLOCATION
Administration*	\$0
Outreach*	\$8,930
Crisis Benefits	<u>\$52,291</u>
Agreement Total	<u>\$61,221</u>

Projected minimum number of consumers to be served: 130

NOTE: Eligible households may be provided with one benefit per season up to and not to exceed four hundred dollars per benefit. The minimum number of consumers may reflect multiple duplicated consumers if a consumer receives a benefit in both seasons.

** Administrative and Outreach allocations may be used for Crisis Benefits.*

Attestation Statement

Agreement Number IP007-9500

Amendment Number 002

I, Addie L. Greene, Chairperson, provider representative for Palm Beach County Board of County Commissioners, attest that no changes or revisions have been made to the content of the above referenced agreement or amendment between the Area Agency of Palm Beach Treasure Coast, Inc. and Palm Beach County Board of County Commissioners. The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no effect on the agreement content.

Signature of Provider Representative

Date