

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: **March 11, 2008**

☒ Consent  
☐ Ordinance

☐ Regular  
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: First Amendment to Agreement (R2007-0996) with Redemptive Life Fellowship, Inc. for black history tours.

**Summary:** This fully executed First Amendment to Agreement in an amount not-to-exceed \$9,100 expands the project time frame from April 1, 2007 through July 30, 2007, to March 20, 2007 through February 28, 2008, and extends the term of the Agreement from October 30, 2007, to February 28, 2008 in order to allow additional time to accommodate dates of payments. The Amendment is in accordance with Resolution R2005-1738 authorizing the delegation of authority for amending RAP agreements to the County Administrator or his designee. All other terms of the Agreement, including the funding amount of \$9,100, remain the same. Funding for the project is from the Recreation Assistance Program (RAP) District 7 Funds. District 7 (AH)

**Background and Justification:** Resolution R-2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP Project which do not change the contractual amount;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

**Attachment:** First Amendment to Agreement

Recommended by: \_\_\_\_\_

Department Director

2/12/08  
Date

Approved by: \_\_\_\_\_

Assistant County Administrator

2/28/08  
Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
Object \_\_\_\_\_ Program \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

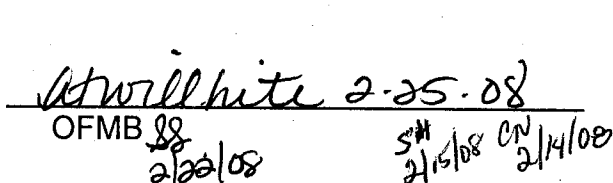
This Amendment is for a time extension only, and has no additional fiscal impact to Palm Beach County.


### C. Departmental Fiscal Review:



## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

  
OFMB 88  
2/22/08  
SM 2/15/08 CN 2/14/08

  
Contract Development & Control  
2/26/08

### B. Legal Sufficiency:

  
Assistant County Attorney

This item complies with current  
County policies.

### C. Other Department Review:

\_\_\_\_\_  
Department Director

REVISED 10/95  
ADM FORM 01

This summary is not to be used as a basis for payment

**FIRST AMENDMENT TO AGREEMENT BETWEEN PALM BEACH COUNTY AND  
REDEMPTIVE LIFE FELLOWSHIP, INC. FOR BLACK HISTORY TOURS**

**THIS AMENDMENT** is entered into on 12-3-07, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Redemptive Life Fellowship, Inc., a Florida not-for-profit corporation, herein referred to as "Fellowship".

**WITNESSETH:**

**WHEREAS**, on June 19, 2007, County entered into an Agreement ( R-2007-0996) with Fellowship, hereinafter referred to as the "Agreement" to provide Recreation Assistance Program (RAP) funding in an amount not to exceed \$9,100 to assist with the cost of black history tours, hereinafter referred to as the "Project"; and

**WHEREAS**, Fellowship has requested that County change the Project time frame from April 1, 2007 through July 30, 2007, to March 20, 2007 through February 28, 2008 in order to allow for the reimbursement of all eligible invoices and accommodate the necessary time for the reimbursement process and

**WHEREAS**, the Project will benefit all citizens of Palm Beach County.

**NOW THEREFORE**, the parties hereby agree as follows:

1. Section 3 of the Agreement is amended to read "Fellowship incurred expenses for the Project beginning on March 20, 2007. Those costs incurred by Fellowship for the Project, approved and submitted accordingly by Fellowship subsequent to March 20, 2007, are eligible for reimbursement by County pursuant to the terms and conditions hereof.


2. Section 8 of the Agreement is amended to read: "The term of this Agreement shall be until February 28, 2008, commencing upon the date of execution by the parties hereto."

3. Section 11 of the Agreement is amended to read "Fellowship shall complete the project by February 28, 2008, and invoices and checks and/or proof of payments submitted for reimbursement must be dated within the Project time frame of March 20, 2007, through February 28, 2008. Fellowship shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before February 28, 2008."


4. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

**IN WITNESS WHEREOF**, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

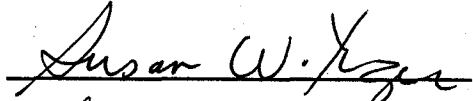
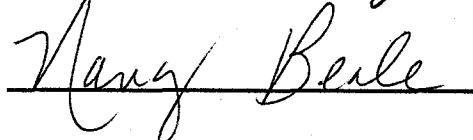
**WITNESSES:**

  
\_\_\_\_\_  
Nancy Beale


**PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS**

By:   
Dennis L. Eshleman, Director  
Parks and Recreation Department

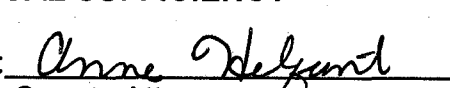
**WITNESSES:**

  
\_\_\_\_\_  
  
\_\_\_\_\_  
Nancy Beale

**REDEMPTIVE LIFE FELLOWSHIP, INC.**

By: HAROLD RAY  
Name (Type or Print)  
DIRECTOR  
Title  
  
Signature

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY**

By:   
\_\_\_\_\_  
County Attorney