

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: **March 11, 2008**

☒ Consent
☐ Ordinance

☐ Regular
☐ Public Hearing

Department: **Parks and Recreation**

Submitted By: **Parks and Recreation Department**

Submitted For: **Parks and Recreation Department**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: First Amendment to Agreement (R2007-1000) with the City of Pahokee for funding of 4th of July fireworks.

Summary: This fully executed First Amendment to Agreement in an amount not-to-exceed \$5,000 extends the project completion date from August 1, 2007, to August 31, 2007, and the term of the Agreement from November 1, 2007, to December 30, 2007, in order to allow additional time to accommodate dates of payment and completion of the reimbursement process. The Amendment is in accordance with Resolution R2005-1738 authorizing the delegation of authority for amending RAP agreements to the County Administrator or his designee. All other terms of the Agreement, including the Agreement amount, remain the same. Funding for the project is from the Recreation Assistance Program (RAP) District 6 Funds. District 6 (AH)

Background and Justification: Resolution R-2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP Project which do not change the contractual amount;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

Attachment: First Amendment to Agreement

Recommended by: _____

Department Director

2/12/08
Date

Approved by: _____

Assistant County Administrator

2/29/08
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Department _____ Unit _____
Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This Amendment is for a time extension only, and has no additional fiscal impact to Palm Beach County.

C. Departmental Fiscal Review: in-kind match

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

atwillhite 2-25-08
OFMB 2/22/08 2/15/08 2/14/08
2/27/08 2/26/08
Contract Development & Control

B. Legal Sufficiency:

Anne Delgant 2/28/08
Assistant County Attorney

This item complies with current
County policies.

C. Other Department Review:

Department Director

REVISED 10/95
ADM FORM 01

This summary is not to be used as a basis for payment

**FIRST AMENDMENT TO AGREEMENT BETWEEN PALM BEACH COUNTY AND
THE CITY OF PAHOKEE FOR FUNDING OF THE 4th OF JULY FIREWORKS**

THIS FIRST AMENDMENT is entered into on 8-3-07, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and the City of Pahokee, a Florida municipal corporation, herein referred to as "Pahokee".

WITNESSETH:

WHEREAS, on June 19, 2007, County entered into an Agreement with Pahokee (R-2007-1000), hereinafter referred to as "Agreement" to provide Recreation Assistance Program (RAP) funding in an amount not to exceed \$5,000 for funding for the 4th of July Fireworks, hereinafter referred to as the "Project"; and ~~OK/AY~~ OK/AY

WHEREAS, Pahokee has requested that County extend the Project completion date from August 1, 2007, to August 31, 2007, in order to allow for additional time to accommodate dates of payment and completion of the reimbursement process; and

WHEREAS, Pahokee has requested that County extend the term of the Agreement from November 1, 2007, to December 30, 2007, in order to allow for additional time to complete the reimbursement process; and

WHEREAS, the Project will benefit all citizens of Palm Beach County.

1. Section 7 of the Agreement is amended to read "The term of this Agreement shall be until December 30, 2007, commencing upon the date of execution by the parties hereto".

2. Section 10 of the Agreement is amended to read "Pahokee shall complete the Project by August 31, 2007, and invoices and checks submitted for reimbursement must be dated within the project time frame of June 1, 2007, through August 31, 2007. Pahokee shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before December 30, 2007."

3. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

WITNESSES:

Nancy Beale
Veronica Kennett

**PALM BEACH COUNTY, FLORIDA, ON
BEHALF OF ITS BOARD OF COUNTY
COMMISSIONERS**

By: Dennis L. Eshleman
Dennis L. Eshleman, Director
Parks and Recreation Department

ATTEST:

By: Raquel Shioz
City Clerk

THE CITY OF PAHOKEE

By: [Signature]
Mayor

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: Anne Delgant
County Attorney