

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## AGENDA ITEM SUMMARY

**Meeting Date: March 11, 2008**

**[X] Consent**  
**[ ] Ordinance**

☐ Regular  
☐ Public Hearing

**Department:** Parks and Recreation

**Submitted By: Parks and Recreation Department**

**Submitted For: Parks and Recreation Department**

## **I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to receive and file: First Amendment to Agreement (R2007-1734) with South Florida Science Museum, Inc. for the 2007 Summer Camp Program.

**Summary:** This fully executed First Amendment to Agreement in an amount not-to-exceed \$10,000 expands the project time frame from June 4, 2007 through August 21, 2007, to May 1, 2007 through April 1, 2008, and extends the term of the Agreement from November 21, 2007, to April 1, 2008 in order to allow additional time to accommodate dates of payments and complete the reimbursement process. The Amendment is in accordance with Resolution R2005-1738 authorizing the delegation of authority for amending RAP agreements to the County Administrator or his designee. All other terms of the Agreement, including the funding amount of \$10,000, remain the same. Funding for the project is from the Recreation Assistance Program (RAP) District 2 Funds. District 2 (AH)

**Background and Justification:** Resolution R-2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP Project which do not change the contractual amount;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

**Attachment:** First Amendment to Agreement

**Recommended by:**

**Department Director**

**Date**

**Approved by:**

**Assistant County Administrator**

Date \_\_\_\_\_

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
Object \_\_\_\_\_ Program \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

This Amendment is for a time extension only, and has no additional fiscal impact to Palm Beach County.

### C. Departmental Fiscal Review:

*Mark Mat*

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

*Atwillhite 2-25-08*  
OFMB *2/22/08* *SH 2/15/08* *CN 2/14/08*

*Dr. J. [Signature]* *2/26/08*  
Contract Development & Control  
*2/26/08*

### B. Legal Sufficiency:

*Anne Delgant 2/26/08*  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

REVISED 10/95  
ADM FORM 01

This summary is not to be used as a basis for payment

**FIRST AMENDMENT TO AGREEMENT BETWEEN PALM BEACH COUNTY AND  
SOUTH FLORIDA SCIENCE MUSEUM, INC. FOR FUNDING OF THE 2007 SUMMER  
CAMP PROGRAM**

**THIS AMENDMENT** is entered into on 2-7-08, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and South Florida Science Museum, Inc., a Florida not-for-profit corporation, herein referred to as "Science Museum".

**WITNESSETH:**

**WHEREAS**, on October 2, 2007, COUNTY entered into an Agreement (R-2007-1734) with Science Museum, hereinafter referred to as "Agreement" to provide Recreation Assistance Program (RAP) funding in an amount not to exceed \$10,000 to assist with the cost of the 2007 Summer Camp Program, hereinafter referred to as the "Project"; and

**WHEREAS**, Science Museum has requested that County extend the Project time frame and completion date from June 4, 2007, through November 21, 2007, to May 1, 2007, through April 1, 2008, in order to allow for additional time to accommodate dates of payment and completion of the reimbursement process; and

**WHEREAS**, the Project will benefit all citizens of Palm Beach County.

**NOW THEREFORE**, the parties hereby agree as follows:

1. Section 3 of the Agreement is amended to read "Science Museum incurred expenses for the Project beginning on May 1, 2007. Those costs incurred by Science Museum for the Project, approved and submitted accordingly by Science Museum subsequent to May 1, 2007, are eligible for reimbursement by County pursuant to the terms and conditions hereof."

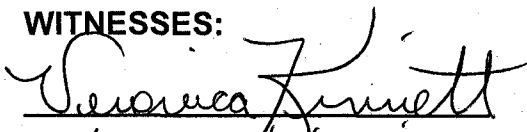
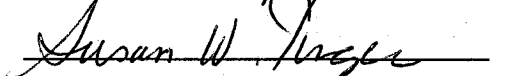
1. Section 8 of the Agreement is amended to read "The term of this Agreement shall be until April 1, 2008, commencing upon the date of execution by the parties hereto".

2. Section 11 of the Agreement is amended to read "Science Museum shall complete the project by April 1, 2008, and invoices and checks and/or proof of payments submitted for reimbursement must be dated within the Project time frame of May 1, 2007, through April 1, 2008. Science Museum shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before April 1, 2008."

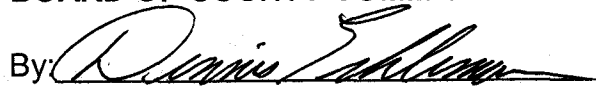
3. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

**IN WITNESS WHEREOF**, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

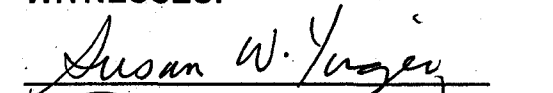
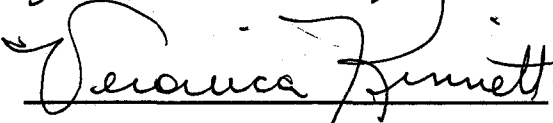
**WITNESSES:**

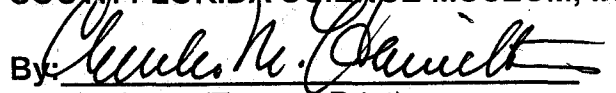
**PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS**

By:   
Dennis L. Eshleman, Director  
Parks and Recreation Department

**WITNESSES:**

**SOUTH FLORIDA SCIENCE MUSEUM, INC.**

By:   
Name (Type or Print)  
PRESIDENT/CEO  
Title  
CHARLES M. HAMILTON  
Signature

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY**

By: \_\_\_\_\_  
County Attorney