



BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: March 19, 2008

ROUTED TO: Richard Iavarone/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the March 25, 2008, BCC/Workshop Meeting.  
My deadline to County Administration is March 29, 2008 Noon

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REQUESTED ACTION:

Review and signature

Review and information

Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

Return to originator

Forward for additional processing to:

Other: \_\_\_\_\_

THANKS!  
Diane Brown

*from me  
negotiation*  
Term contract, insurance, contracts

All items on the attached Contracts + Claims Settlement list  
have been reviewed by Pre-Audit.

*Charles J. Mansen Jr.*  
3/19/08

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b># ADDITIONAL FTE</b>	_____	_____	_____	_____	_____
<b>POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included In Current Budget?     Yes \_\_\_\_\_ No \_\_\_\_\_  
Budget Account No.:     Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_  
                                      Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Budget and/or Contract Dev. and Control Comments:**

_____	_____
<b>OFMB/Budget</b>	<b>Contract Development and Control</b>

**B. Legal Sufficiency:**

\_\_\_\_\_  
**Assistant County Attorney**

**C. Other Department Review:**

\_\_\_\_\_  
**Department Director**

**This summary is not to be used as a basis for payment.**

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**03/25/08**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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<u>EXHIBIT A</u>					
Bennett Fire Products Company, Inc.	Renewal of term contract for the purchase of Cairns Aegis bunker gear for the period 4/02/08 through 4/01/09 per Master Agreement # SS300220.	\$500,000.00 SBE \$0	Fire Rescue 1300-440-4211-5212	Scarlett	

The County has encumbered \$385,060 (\$35,006/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, a four percent (4%) increase in unit prices and replacement of approximately 200 sets of existing bunker gear, \$500,000 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This is a sole-source provider who is not a certified SBE.

<u>EXHIBIT B</u>					
GMT Enterprises, d/b/a Tylander's Hurricane Office; Martin Associates of South Florida, Inc.; Halsey & Griffith, Inc.; Speedway Printing NY, d/b/a Noble Stationary	Renewal of term contract for the purchase of office supplies and OEM toner cartridges for the period 5/01/08 through 4/30/09 per Bid #06-001/MM.	\$743,370.00 SBE (1) Amount dependent upon usage	Countywide	Scarlett	

The County has encumbered \$1,912,178 (\$86,917/month) during the previous twenty-two (22) months of the current twenty-four (24) month term contact. Due to the decision of Office Depot to not renew this contract, the encumbered amount, minus the non-renewed lots/locales, equates to \$1,362,841 (\$61,947/month) for renewal purposes. Based upon the adjusted historical usage, \$743,370 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal contract. The non-renewed lots/locales are currently being rebid. This term contract has three (3) twelve (12) month renewal options remaining.

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<u>EXHIBIT C</u>					
VCGCM/VCLM Joint Venture	Increase of term contract amount for turf management for Okeeheelee Golf Course for the period 11/01/06 through 10/31/08 per Bid #06-164/MM.	Increased Amount: \$ 220,643.80 Total with Increase: \$2,200,643.80 SBE \$0	Parks & Recreation 1381-580-P502-6520 1381-580-5287-6520	Scarlett	

The Parks Department has encumbered \$1,985,169 (\$120,313/month) during the previous sixteen and a half (16.5) months of the current twenty-four (24) month term contract. The Parks Department requests an additional \$220,643.80 over the current authorized amount of \$2,000,000 for irrigation and greens renovation at Okeeheelee Golf Course. This term contract has three (3) twelve (12) month renewal options remaining. No certified SBE vendor bid within 10% of the low bidder.

<u>EXHIBIT D</u>					
Neptune Technology Group, Inc.	Renewal of term contract for the purchase of Neptune meters for the period 4/10/08 through 4/09/09 per SS300329.	\$3,076,524.00 SBE \$0	Water Utilities 4001-720-3333-5255	Scarlett	

The County has encumbered \$2,820,147 (\$256,377/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage and approximately six (6) additional locations requiring meter switch-outs, \$3,076,524 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This is a sole source provider who is not a certified SBE.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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**03/25/08**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT E</b>					
Software House International	Renewal of term contract for the purchase of Microsoft software license, maintenance and services for the period 4/01/08 through 3/31/09 per Master Agreement #255001011.	\$495,000.00 SBE \$0	Countywide	Scarlett	

The County has encumbered \$281,690 (\$24,495/month) during the previous eleven and a half (11.5) months of the current twelve (12) month term contract. Based upon historical usage and an increased need for Microsoft licenses and various product purchases, \$495,000 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal options remaining. This purchase is off State of Florida contract #255-001-01-1 due to the lack of SBE competition for this commodity.

<b>EXHIBIT F</b>					
Standard Insurance Company	Renewal of term contract for group term life and AD&D insurance for the period 1/01/08 through 12/31/08 per RFP #03-150/LJ.	\$1,350,000.00 SBE \$0	Risk Management Various	Scarlett	

The County has encumbered \$1,350,000 (\$112,500/month) during the previous twelve (12) month term contract. Based upon the number of employees, \$1,350,000 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal options remaining. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the selected awardee.

**TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - F)    \$ 220,643.80**

**TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - F)        \$8,365,537.80**