

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: April 1, 2008

☒ **Consent**
☐ **Workshop**

☐ **Regular**
☐ **Public Hearing**

Submitted By: Engineering and Public Works
Submitted For: County Engineer

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A. A Budget Transfer of \$340,000 in the Transportation Improvement Fund from Reserve for District 4 to Congress Avenue from Clint Moore Road to Delray Beach City Limits.
- B. A Reimbursement Agreement with the City of Boca Raton (City) for the installation of street lighting along Congress Avenue within the City Limits.

Summary: Approval of the Budget Transfer will provide the funds to pay for the installation of street lights along Congress Avenue within the City Limits. Approval of this Reimbursement Agreement will allow the Palm Beach County to reimburse the City funds up to \$340,000.

District: 4 (MRE)

Background and Justification: The City is undertaking the installation of street lighting along Congress Avenue within its limits. The improvements include the design, installation, operation and maintenance of the street lighting. The District 4 Commissioner has agreed to cover the cost. The District 4 Commissioner believes this will serve the public's interest.

Attachments:

1. Location Map
 2. Project Authorization
 3. Agreements (2) w/Exhibit 'A'
 4. Budget Transfer
-

Recommended by:  *Stella Conwell* 2/29/08
Division Director Date

Approved by:  *Ray T. Webb* 3/11/08
County Engineer Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Grant Expenditures	<u>\$340,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$340,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

ADDITIONAL FTE
POSITIONS (Cumulative) _____

Is Item Included in Current Budget? Yes _____ No X
Budget Acct No.: Fund _____ Dept. _____ Unit _____ Object _____
Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Transportation Improvement Fund
Reserve for District 4
Congress Ave/Clint Moore to Delray City Limits - Dist 4

C. Departmental Fiscal Review: R.D. Ward 2/25/08

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

atwillhite 3-17-08
OFMB
3/17/08 3/17/08 3/17/08

Don J. J. 3/17/08
Contract Dev. and Control
3/17/08

B. Approved as to Form and Legal Sufficiency:

This Contract complies with our
contract review requirements.

Mark R. Little 3/20/08
Assistant County Attorney

C. Other Department Review:

Department Director

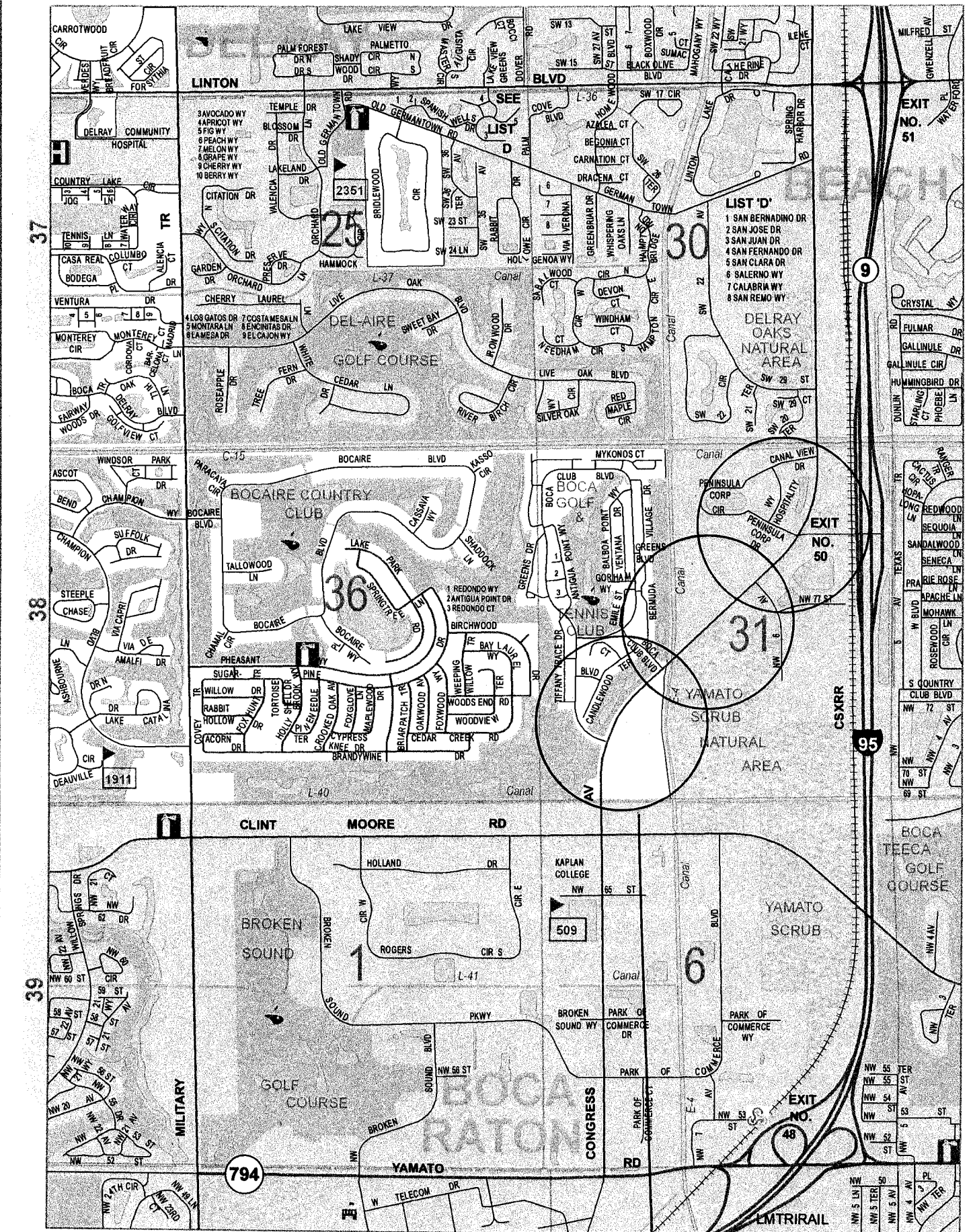
This summary is not to be used as a basis for payment.

117

R42
F

See pg 110

R43
E



117

F

See pg 123

E

CONGRESS AVE FROM CLINT MOORE RD
DELRAY BCH CITY LIMITS

From: Kate Scott
To: Miley, Owen
Date: 2/28/2008 2:04:33 PM
Subject: Congress Avenue(Clint Moore Road-Delray Beach City Limits)Street Lighting Within Boca Raton

Owen,

As per your request, this is confirmation from Commissioner Mary McCarty for the allocation of \$340,000 from District IV Gas Tax Fund to provide Street Lighting on Congress Avenue from Clint Moore Road to the City of Delray limit line. The breakdown for the allocation as follows: Design - \$40,000, Underground installation - \$100,000 and Operation and Maintenance for a period up to 10 years - \$200,000.

Please do not hesitate to call if you have any questions.

Kate (Freddie) Scott
Aide to Commissioner Mary McCarty
561-276-1220
kfscott@co.palm-beach.fl.us

**REIMBURSEMENT AGREEMENT
WITH PALM BEACH COUNTY AND
THE CITY OF BOCA RATON FOR
THE INSTALLATION OF STREET LIGHTING
ON CONGRESS AVENUE FROM
CLINT MOORE ROAD TO DELRAY BEACH CITY LIMITS**

THIS REIMBURSEMENT AGREEMENT is made and entered into this _____ day of _____, by and between **PALM BEACH COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as "**COUNTY**" and **THE CITY OF BOCA RATON**, a municipal corporation of the State of Florida hereinafter referred to as "**CITY**"

WITNESSETH:

WHEREAS, the **CITY** is undertaking the installation of street lighting along Congress Avenue within the **CITY** limits hereinafter referred to as "**IMPROVEMENTS**"; and

WHEREAS, the **IMPROVEMENTS** include the design, installation, operation, and maintenance of street lighting within the **CITY** limits; and

WHEREAS, the **COUNTY** believes that the **IMPROVEMENTS** to this street serve a public purpose in the enhancement and safety of the **CITY** and wishes to support the **IMPROVEMENTS** by providing supplemental reimbursement and supplemental funding for the documented costs of the **IMPROVEMENTS** and maintenance in an amount not to exceed **THREE HUNDRED AND FORTY THOUSAND DOLLARS (\$340,000)** and

WHEREAS, the **IMPROVEMENTS** include the design and installation at a cost not to exceed **ONE HUNDRED AND FORTY THOUSAND DOLLARS (\$140,000)**; and

WHEREAS, after the installation of the **IMPROVEMENTS**, the **CITY** will be responsible for the subsequent maintenance of the **IMPROVEMENTS**; and

WHEREAS, the **COUNTY** shall supplement the **CITY** for subsequent maintenance, for a period of 20 years in an amount not to exceed **TWO HUNDRED THOUSAND DOLLARS (\$200,000)**, after completion and final certified inspection of the **IMPROVEMENTS**.

NOW THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The above recitals are true, correct and incorporated herein.
2. The **COUNTY** agrees to provide to the **CITY** reimbursement funding

for documented costs of the **IMPROVEMENTS** in an amount not to exceed **ONE HUNDRED AND FORTY THOUSAND DOLLARS (\$140,000)**.

3. The **COUNTY** agrees to reimburse the **CITY** the amount established in paragraph 2, for costs associated with the **IMPROVEMENTS**, upon the **CITY's** submission of acceptable documentation needed to substantiate its cost for the **IMPROVEMENTS**. The **COUNTY** will use its best efforts to provide said funds to the **CITY** on a reimbursement basis within forty-five (45) days of receipt of all information required in paragraph 6, below.

4. The **COUNTY** obligation is limited to its payment obligation and shall have no obligation to any other person or entity.

5. The **CITY** agrees to assume all responsibility for design, bidding, contract preparation, and contract administration necessary for the **IMPROVEMENTS**, including payment(s) to contractor(s) pursuant to all applicable governmental laws and regulations.

6. The **CITY** will obtain or provide all labor and materials necessary for the **IMPROVEMENTS**. The **CITY** shall furnish to the **COUNTY** representative a request for payment supported by the following:

A Contract Payment Request Form and a Contractual Services Purchases Schedule Form, attached hereto and incorporated herein as Exhibit "A" (pages 1 & 2), which are required for each and every reimbursement to the **CITY**. Said information shall list each invoice payable by the **CITY** and shall include the vendor invoice number, invoice date, and the amount payable by the **COUNTY**. The **CITY** shall attach a copy of each vendor invoice paid by the **CITY** along with a copy of the respective check and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule Form. Further, the **CITY** Financial Officer shall also certify that each invoice listed on the Contractual Services Purchases Schedule Form was paid by the **CITY** as indicated.

7. As it relates to this Agreement, the **COUNTY** may initiate a financial systems analysis and/or an internal fiscal control evaluation of the **CITY** by an independent auditing firm employed by the **COUNTY** or by the County Internal Audit Department at any time the **COUNTY** deems necessary.

8. The **CITY** agrees to be responsible for the subsequent maintenance of the **IMPROVEMENTS** following installation. The **COUNTY** shall supplement the **CITY** for

subsequent maintenance for a 20 year period, in an amount not to exceed **TWO HUNDRED THOUSAND DOLLARS (\$200,000)** after completion of **IMPROVEMENTS**.

The **CITY** shall be solely responsible for obtaining and complying with all necessary permits, approvals and authorizations from any federal, state, regional, **COUNTY** or agency which are required for maintenance of the **IMPROVEMENTS**.

9. The **IMPROVEMENTS** shall be completed and final invoices submitted to the **COUNTY** no later than November 30, 2009. The agreed upon maintenance supplemental invoice shall be submitted with **IMPROVEMENTS'** final invoice and the **COUNTY** shall have no obligation to the **CITY** or any other entity or person for any cost incurred thereafter unless the time for completion is extended by modification of this Agreement.

10. Each party shall be liable for its own actions and negligence and to the extent permitted by law; the **CITY** shall indemnify, defend and hold harmless the **COUNTY** against any actions, claims or damages arising out of the **CITY** negligence in connection with this Agreement or the performance by the **CITY** as it may relate to this Agreement. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 786.28, nor shall the same be construed to constitute agreement by either party to indemnify the other party for such other party's negligence, willful or intentional acts or omissions.

11. The **CITY** shall, at all times during the term of this Agreement, maintain appropriate insurance.

12. As provided in F.S. 287.132-133, by entering into this Agreement or performing any work in furtherance hereof, the **CITY** certifies that its affiliates, suppliers, sub-contractors, and consultants who perform work hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

13. The **CITY** shall require each contractor engaged by the **CITY** for work associated with this Agreement to maintain:

Workers' Compensation coverage in accordance with Florida Statutes, and;

- a. Commercial General Liability coverage, including vehicle coverage, in combined single limits of not less than ONE MILLION DOLLARS

(\$1,000,000.00). The **COUNTY** shall be included in the coverage as an additional insured.

- b. A payment and performance bond for the total amount of the **IMPROVEMENTS** in accordance with Florida Statute 255.05.

14. In the event of termination, the **CITY** shall not be relieved of liability to the **COUNTY** for damages sustained by the **COUNTY** by virtue of any breach of the Agreement by the **CITY**; and the **COUNTY** may withhold any payment to the **CITY** for the purpose of set-off until such time as the exact amount of damages due the **COUNTY** is determined.

15. The **CITY** termination of this Agreement shall result in all obligations of the **COUNTY** for funding contemplated herein to be cancelled.

16. The **COUNTY** and **CITY** agree that no person shall, on the grounds of race, color, national origin, sexual orientation, religion or creed, sex, age, or handicap be discriminated against in performance of this Agreement.

17. In the event that any section, paragraph, sentence, clause or provision hereof is held invalid by a court of competent jurisdiction, such holding shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

18. All notices required to be given under this Agreement shall be in writing, and deemed sufficient to each party when sent by United States Mail, postage paid, to the following:

AS TO THE COUNTY

Engineering and Public Works Department
Tanya N. McConnell, P.E.
Deputy County Engineer
P.O. Box 21229
West Palm Beach, Florida 33416-1229

AS TO THE CITY

The City of Boca Raton
Leif Ahnell, City Manager
201 West Palmetto Park Road
Boca Raton, Florida 33432

19. This Agreement shall be construed and governed by the laws of the State of Florida. Any legal action necessary to enforce this Agreement shall be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every other remedy shall be cumulative and shall be

in addition to every other remedy given hereunder or now hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy shall preclude any other or further exercise thereof.

20. Any costs or expenses (including reasonable attorney's fees) associated with the enforcement of the terms and conditions of this Agreement shall be borne by the respective parties; provided, however, that this clause pertains only to the parties to the Agreement.

21. Except as expressly permitted herein to the contrary, no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and equality of dignity herewith.

22. Each party agrees to abide by all laws, orders, rules and regulations and the **CITY** will comply with all applicable governmental codes during the **IMPROVEMENTS**.

23. Each party shall promptly notify the other of any lawsuit-related complaint, or cause of action threatened or commenced against it which arises out of or relates, in any manner, to the performance of this Agreement.

24. The parties expressly covenant and agree that in the event any of the parties is in default of its obligations under this Agreement, the parties not in default shall provide to the defaulting party thirty (30) days written notice before exercising any of their rights.

25. The preparation of this Agreement has been a joint effort of the parties, and the resulting document shall not solely as a matter of judicial constraint, be construed more severely against one of the parties than the other.

26. This Agreement represents the entire understanding among the parties, and supercedes all other negotiations, or agreements, written or oral, relating to this Agreement.

27. The County will file a copy of this Agreement with the Clerk of the Circuit Court in and for Palm Beach County, Florida.

28. This Agreement shall take effect upon execution and the effective date shall be the date of execution.

IN WITNESS WHEREOF, the parties have executed this Agreement and it is effective on the date first above written.

THE CITY OF BOCA RATON

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

By: 
Mayor

By: _____
Addie L. Greene Chair person

ATTEST:

ATTEST:

SHARON R. BOCK, CLERK

By: 
City Clerk

By: _____
Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By:  
City Attorney

By: _____
Assistant County Attorney

Date: January 17, 08

By: _____

APPROVED AS TO TERMS
AND CONDITIONS

By: 

Date: 2/29/08

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**PALM BEACH COUNTY
ENGINEERING & PUBLIC WORKS DEPARTMENT
CONTRACT PAYMENT REQUEST**

Exhibit A

(PROJECT)

Grantee _____ Request Date _____

Billing # _____ Billing Period _____

PROJECT PAYMENT SUMMARY

Item	Project Costs this Billing	Cumulative Project Costs	Total Project Costs
Consulting Services	_____	_____	_____
Contractual Services	_____	_____	_____
Material, Supplies, Direct Purchases	_____	_____	_____
Grantee Stock	_____	_____	_____
Equipment, Furniture	_____	_____	_____
TOTAL PROJECT COSTS	=====	=====	=====

Certification: I hereby certify that the above was incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above, and is available for audit upon request.

Administrator/Date

Financial Officer/Date

PBC USE ONLY

County Funding Participation	\$ _____
Total Project Costs	\$ _____
Total Project Costs to Date	\$ _____
County Obligation to Date	\$ _____
County Retainage (___%)	(\$ _____)
County Funds Previously Disbursed	(\$ _____)
County Funds Due this Billing	\$ _____

Reviewed and Approved by:

PBC Project Administrator/Date

**PALM BEACH COUNTY
ENGINEERING & PUBLIC WORKS DEPARTMENT
CONTRACTUAL SERVICES PURCHASE SCHEDULE**

(PROJECT)

Grantee _____

Billing Date _____

Billing # _____

Billing Period _____

Contractor Name

**Contractor
Invoice Number
and Date**

**City Check or
Voucher Number
and Date**

**Project
Amount Paid
this Period**

**General
Description**

TOTAL _____

Certification: I hereby certify that the purchase noted above was used in accomplishing the project.

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above, and are available for audit upon request.

Administrator/Date

Financial Officer/Date

2008 _____

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY
BUDGET Transfer

FUND Transportation Improvement

BGEX 021108-2216

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 02/11/08	REMAINING BALANCE
<u>CONG/CLINT MOORE-DELRAY CITY LIMIT-DIST 4</u>								
3500-368-1273-8101	Contributions Othr Govtl Agency	0	0	340,000	0	340,000	0	340,000
<u>RESERVE FOR DISTRICT 4</u>								
3500-368-9114-9907	Res-Future Construction	2,023,953	2,232,502	0	340,000	1,892,502		
				340,000	340,000			

SIGNATURE

DATE

By Board of County Commissioners
At Meeting of 04/01/08

Engineering & Public Works

R. D. Ward

2/22/08

Administration / Budget Approval

OFMB Department – Posted

Deputy Clerk to the
Board of County Commissioners