

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 1, 2008

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Agreement with the Greater Delray Beach Chamber of Commerce, Inc. for the period April 1, 2008, through December 1, 2008, in an amount not-to-exceed \$2,000 for funding of the Delray Beach pop-up book.

Summary: This funding is to help offset costs paid by the Greater Delray Beach Chamber of Commerce, Inc. for a "pop-up" book celebrating the history, culture, and recreational opportunities in the City of Delray Beach. The book will be distributed at a variety of venues in Delray Beach, and is anticipated to be viewed by approximately 20,000 people annually. The Agreement allows for the reimbursement of eligible expenses incurred subsequent to January 1, 2007. Funding is from Recreation Assistance Program (RAP) District 7 Funds. District 7 (AH)

Background and Justification: Greater Delray Beach Chamber of Commerce, Inc. is a not-for-profit organization whose mission is to promote the well-being of the Delray Beach community. The pop-up book commemorates the many facets of Delray Beach and highlights cultural and recreational opportunities in Delray Beach for residents and tourists. The book will be on sale at Old School Square Cultural Arts Center, Morikami Museum, Sandoway House Nature Center, S.D. Spady Museum, and tourist destinations such as Crane's Beach House, the Delray Beach Marriot, and relevant retail shops. The book will also be available for viewing (without purchase) at public venues such as the Delray Beach City Library, Delray Beach City Hall, the Delray Beach Parks and Recreation Department, as well as in the places it is being sold. The book features a spread entitled "Where to Play When in Delray Beach" that includes an inserted pop-up map highlighting the 30 City and County parks, golf courses, tennis courts, team sport fields, as well as the Delray Beach public beach.

The total cost of the pop-up book was approximately \$89,500 for personnel costs (production manager, designer, and illustrator fees), printing costs, shipping and delivery, storage, port fees, marketing and advertising, and other miscellaneous expenses related to production of the book. The \$2,000 from District 7 will help offset a portion of these expenses. The Agreement has been executed on behalf of the Greater Delray Beach Chamber of Commerce, Inc., and now needs to be approved by the Board of County Commissioners.

Attachment: Agreement

Recommended by:


Department Director

3-13-08
Date

Approved by:


Assistant County Administrator

3-26-08
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>2,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>2,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Budget Account No.: Fund 3600 Department 583 Unit R907
 Object 8201 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Recreation Assistance Program

District 7 3600-583-R907-142-8201 \$2,000

C. Departmental Fiscal Review: ckopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Proceeds collected by the Greater Delray Beach Chamber of Commerce's
Education Foundation and distributed to local schools

Jim D... 3-21-08
 OFMB 88 3/21/08
 SH 3/19/08 CM 3/11/08

Jim F. Jacobs 3/21/08
 Contract Development and Control
 6/2/08 3/24/08

B. Legal Sufficiency:

[Signature] 3/25/08
 Assistant County Attorney

This Contract complies with our
contract review requirements.

C. Other Department Review:

 Department Director

REVISED 10/95
 ADM FORM 01

G:\SYINGER\RAP07-08\District 7\Delray Beach-Pop Up Book\Agenda.doc

**AGREEMENT BETWEEN PALM BEACH COUNTY AND GREATER DELRAY BEACH
CHAMBER OF COMMERCE, INC. FOR THE DELRAY BEACH POP UP BOOK**

THIS AGREEMENT is made and entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Greater Delray Beach Chamber of Commerce, Inc. a not-for corporation authorized to do business in the State of Florida, hereinafter referred to as "Chamber".

W I T N E S S E T H:

WHEREAS, Chamber is a not-for-profit organization organized to promote the well-being of the community; and

WHEREAS, Chamber sponsored a project through its Education Foundation to create a "Pop Up" book celebrating the history, culture, and recreational opportunities of the City of Delray Beach; and

WHEREAS, the Pop Up book will be distributed at a variety of venues in Delray Beach; and

WHEREAS, the Pop Up book commemorates the many facets of Delray Beach and highlights cultural and recreational opportunities in Delray Beach for residents and tourists; and

WHEREAS, the total cost of the Pop Up Book project is estimated to be approximately \$89,500 for personnel costs (production manager, designer, illustrator), printing, shipping and delivery costs, storage and port fees, marketing and advertising, in-kind services; and

WHEREAS, Chamber has requested that County provide \$2,000 to assist with costs of the Pop Up Book project; and

WHEREAS, County desires to provide funding for said Pop Up Book project, which is deemed to have a public purpose; and

WHEREAS, funding for said Pop Up Book project in an amount not to exceed \$2,000 is available from the Recreation Assistance Program (RAP) District 7; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not to exceed \$2,000 to Chamber for the Pop Up Book project for personnel costs (production manager, designer, illustrator), printing,

shipping and delivery costs, storage and port fees, marketing and advertising, and other miscellaneous expenses associated with the project, as set forth in Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".

2. County will use its best efforts to provide said funds to Chamber on a reimbursement basis within forty-five (45) days of receipt of the following information:

a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and

b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by Chamber. Said information shall list each invoice paid by Chamber and shall include the vendor invoice number; invoice date; and the amount paid by Chamber along with the number and date of the respective check and/or proof of payment for said payment. Chamber shall attach a copy of each vendor invoice paid by Chamber along with a copy of the respective check and/or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, Chamber's Program Administrator and Project Financial Officer shall certify the total funds spent by Chamber on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by Chamber and approved by Chamber as indicated.

3. Chamber incurred expenses for the Project beginning on January 1, 2007. Those costs incurred by Chamber for the Project, approved and submitted accordingly by Chamber subsequent to January 1, 2007, are eligible for reimbursement by County pursuant to the terms and conditions hereof.

4. RAP funds may be used as a match for other local, state, or federal grant programs, but Chamber may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.

5. Chamber warrants that it is an active not-for-profit corporation, duly chartered and registered with the Florida Department of State, Division of Corporations.

6. Chamber agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment, and for the provision of services without regard to race, color, religion, disability, sex, age, national origin, residence, ancestry, marital status, or sexual orientation.

7. Chamber shall be responsible the operation and maintenance of the Project, including all associated costs.

8. The term of this Agreement shall be until December 1, 2008, commencing upon the date of execution by the parties hereto.

9. The parties agree that in the event Chamber is in default of its obligations under this Agreement, the County shall provide Chamber thirty (30) days written notice to cure the default. In the event Chamber fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by Chamber for the Project deemed to be in default and Chamber shall return any County RAP funds already collected by Chamber for that Project.

10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.

11. Chamber shall complete the Project by August 31, 2008, and invoices and checks submitted for reimbursement must be dated within the project time frame of January 1, 2007, through August 31, 2008. Chamber shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before December 1, 2008. Upon written notification to County at least ninety (90) days prior to that date Chamber may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny Chamber's request for said extension.

12. In the event Chamber ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by Chamber. The determination that Chamber has ceased or suspended the Project shall be made by County and Chamber agrees to be bound by County's determination.

13. Chamber agrees to abide by, and be governed by, all applicable federal, state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by Chamber. Failure to

comply may result in County's refusal to honor reimbursement requests for the Project.

14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit "A".

15. It is understood and agreed that Chamber is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, Chamber shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of Chamber, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to the Agreement for which Chamber is eligible to receive reimbursement from the County.

16. Chamber shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. The requirements contained herein, as well as County's review and acceptance of insurance maintained by Chamber are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Chamber under this Agreement.

Commercial General Liability. Chamber shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. Chamber shall provide this coverage on a primary basis.

Worker's Compensation Insurance & Employer's Liability. Chamber shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statutes Chapter 440. Chamber shall provide this coverage on a primary basis.

Additional Insured. Chamber shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization

endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." Chamber shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. Chamber hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. Chamber shall agree to provide the County with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Chamber shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should Chamber enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, Chamber shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

Right to Review. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

17. Upon request by County, Chamber shall demonstrate financial accountability

through the submission of acceptable financial audits performed by an independent auditor.

18. Chamber shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to Chamber, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

19. The County and Chamber may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.

20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.

21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, Chamber certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

23. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:

Director of Parks and Recreation
Palm Beach County Parks and Recreation Department
2700 Sixth Avenue South
Lake Worth, Florida 33461

As to Chamber:

Executive Director
Chamber
64-A S.E. Fifth Avenue
Delray Beach, FL 33483

24. This Agreement is made solely and specifically among and for the benefit of

the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement on the date first above written.

ATTEST:
SHARON R. BOCK, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Commissioner Addie L. Greene,
Chairperson

WITNESSES:
Susan W. Yonaghi
Veronica Fennett

GREATER DELRAY BEACH CHAMBER OF COMMERCE, INC.
EIN Number: 590581716

By: *William J. Wood*
Name
President
Title
William J. Wood
Signature

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: _____
County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By: *Dennis L. Eshleman*
Dennis L. Eshleman, Director
Parks and Recreation Department

**Recreation Assistance Program (RAP)
Exhibit "A" to Agreement**

Mailing Address: **Greater Delray Beach Chamber of Commerce
64A SE 5th Avenue
Delray Beach, FL 33483**

Name of President: Bill Wood

Name of City Manager: N/A

Project Liaison Information:

Name: **Janet Meeks, Education Coordinator**

Telephone #: 561-243-7231 E-Mail: meeksj@ci.delray-beach.fl.us

Fax #: 243-7221

e-mail:

PROJECT INFORMATION

1. **Name of Project:** The Pop Up Story of Delray Beach

2. **Project Description:**

- **General (Project Scope):** In the Fall of 2006, the Delray Beach Chamber of Commerce Education Foundation, a 501 © 3 corporation, the Downtown Marketing Cooperative, and the Delray Beach Education Advisory Board entered into a joint agreement to engage the services of Mr. Roger Culbertson, an award winning paper engineer, to create a Pop Up Book celebrating the history, culture, and recreational opportunities of the City of Delray Beach. The plan was to print \$15,000 copies of the book in Thailand to keep publication costs at a minimum and then to disseminate copies of the books through a variety of venues in Delray Beach.

- **Public Purpose:**

The public purpose is commemorating the many facets of Delray Beach life through a pop up book. The book highlights for residents and tourists the cultural and recreational opportunities and benefits of living and visiting an "All America Village-By-the-Sea".

The book will be on sale in the following cultural arenas, all of which are featured in the book: Old School Square Cultural Arts Center, Morikami Museum, Sandoway House, and the S. D Spady Museum. In addition, the book will be sold at tourist destinations such as: Crane's Beach House, the Delray Beach Marriot, and relevant retail shops.

As relates to recreation, the book features a spread entitled, "Where to Play When in Delray Beach," that includes an inserted pop up map highlighting the 30 City and County parks, golf courses, tennis courts, and team sport fields. Delray's pristine beach is also featured with all of the water sports in which tourists and residents can participate.

- **Location:** Greater Delray Beach and Palm Beach County, FL
- **Anticipated Number of Participants/Users:** 20,000+

3. **Project Elements:** List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project expenses". Do not include expenditure line item budget/ amounts.

Production Manager, Designer, Illustrator, Printing, Shipping, Delivery, Storage, Port Fees, Marketing and Advertising, In-Kind Services, and other

4. **Estimated Lump Sum Total for Project:** \$89,500.00
5. **Project Initiation date:** (date of first invoice for which reimbursement will be requested) and anticipated End date (date which project will be completed and all invoices paid): 01-07 to 08-08

Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation at this time. After the Agreement is approved, and the reimbursement request is submitted, all invoices and checks must be dated within the stated project time frame AND Categories for Project Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

6. **Required Attachments:-** Certificate of Insurance _____

Amount of Recreation Assistance Program Funding awarded

\$ 2,000
District 7
(filled in by County)

Form available online by request. Contact Susan Yinger at syinger@pbcgov.com



PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT

EXHIBIT B

CONTRACT PAYMENT REQUEST

Date _____

Grantee _____ Project Name: _____

Submission #: _____ Reimbursement Period: _____

Item	Key	Project Costs This Submission	Cumulative Project Costs
Contractual Services	(C)	_____	_____
Salary & Wages (% of salaries)	(S)	_____	_____
Materials, Supplies, Direct Purchases	(M)	_____	_____
Equipment	(E)	_____	_____
Travel	(T)	_____	_____
Indirect Costs	(I)	_____	_____
TOTAL PROJECT COSTS		=====	=====

Key Legend

C = Contractual Services
S = Salary & Wages
M = Materials, Supplies, Direct Purchases
E = Equipment
T = Travel
I = Indirect Costs

Certification: I hereby certify that the above expenses were incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above and is available for audit upon request.

Administrator _____ Date _____

Financial Officer _____ Date _____

PBC USE ONLY

County Funding Participation \$ _____

Total Project Costs To Date: \$ _____

County Obligation To Date \$ _____

County Retainage (_____ %) \$ _____

County Funds Previously Disbursed \$ _____

County Funds Due this Billing \$ _____

Reviewed and Approved By: _____

PBC Project Administrator

Date

Department Director

Date



Key Legend

C = Contractual Services
S = Salary & Wages
M = Materials, Supplies, Direct Purchases
E = Equipment
T = Travel
I = Indirect Costs

**PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT
CONTRACTUAL SERVICES PURCHASE SCHEDULE**

EXHIBIT B

Date

Grantee: _____

Project Name: _____

Submittal #: _____

Contract Reimbursement Period: _____

Check or Voucher				Invoice			Expense Description	
#	Payee (Vendor/Contractor)	Key	Number	Date	Number	Date		Amount
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
							TOTAL \$	

Certification: I hereby certify that the purchases noted above were used in accomplishing this project.

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above and are available for audit upon request.

Administrator

Date

Financial Officer

Date

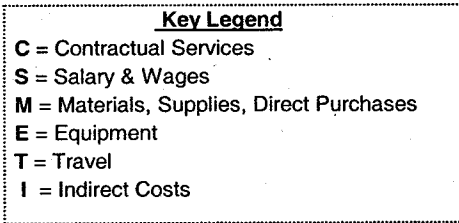


EXHIBIT B
(cont'd.)

Certification: I hereby certify that the purchases noted above were used in accomplishing this project.

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above and are available for audit upon request.

Date _____

Date _____

ACORD		CERTIFICATE OF LIABILITY INSURANCE		OP ID MN DELRA-2	DATE (MM/DD/YYYY) 01/25/08	
PRODUCER The Plastridge Agency, Inc. 820 N.E. 6th Avenue Delray Beach FL 33483 Phone: 561-276-5221 Fax: 561-276-5244			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
INSURED Delray Beach Chamber of Commerce 64-76 S.E. 5th Avenue Delray Beach FL 33483			INSURERS AFFORDING COVERAGE		NAIC #	
			INSURER A: Maryland Casualty Company		09315	
			INSURER B: AmComp Preferred Ins. Co.			
			INSURER C:			
			INSURER D:			
			INSURER E:			
COVERAGES						
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	ADD'L INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	PAS42076597	04/20/07	04/20/08	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100000 MED EXP (Any one person) \$ 10000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000
A		GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				
A		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	PAS42076597	04/20/07	04/20/08	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
A		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$10000	PAS42076597	04/20/07	04/20/08	EACH OCCURRENCE \$ 5000000 AGGREGATE \$ 5000000 \$ \$ \$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	WCV7000562	06/24/07	06/24/08	WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A		OTHER Equipment Floater	PAS42076597	04/20/07	04/20/08	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS Palm Beach County Care of Parks & Recreation Dept. shall be listed as additional insured with respects to General Liability.						
CERTIFICATE HOLDER			CANCELLATION			
PALMB27 Palm Beach County Care of Parks & Recreation Dept. 2700 6th Avenue South Lake Worth FL 33461			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>Michael Bottecher</i>			