

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 15, 2008 (X) Consent ( ) Regular ( ) Ordinance ( ) Public Hearing

Department

Submitted By: Community Services

Submitted For: Division of Senior Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 003 to Standard Agreement No. IP007-9500 (R2007-1689) for the Emergency Home Energy Assistance (EHEAP) Program with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., for the period June 1, 2007, through March 31, 2008, increasing the agreement amount by \$4,265 for a new total not-to-exceed the amount of \$65,486.

Summary: This amendment will decrease Outreach by \$410 and increase Crisis Benefits by \$4,675. In the area south of Hypoluxo Road, Ruth Rales Jewish Family Service currently provides EHEAP services under a similar agreement from the AAA. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (TKF)

Background and Justification: EHEAP is a home energy assistance program funded by the U.S. Department of Health and Human Services by way of the AAA. The program operates in accordance with the guidelines of the Low Income Home Energy Assistance Program (LIHEAP) State Plan. The EHEAP program is administered by the DOSS staff, specifically to the elderly population. Eligible households may be provided with one (1) benefit per season up to \$400 per benefit, not-to-exceed two (2) benefits per agreement year.

Attachments:

Amendment No. 003

Recommended By:

[Signature]

3-27-2008

Department Director

Date

Approved By:

[Signature]

4-7-08

Assistant County Administrator

Date

**II. FISCAL ANALYSIS IMPACT**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>4,265</u>	_____	_____	_____	_____
External Revenue	<u>(4,265)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No \_\_\_\_\_  
 Budget Account No.: Fund 1006 Dept. 144 Unit. 1483 Obj. Var.  
 Program Code Var.

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Federal funds through the Department of Elder Affairs.

Departmental Fiscal Review: Red

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

John Doh 4-1-08  
 OFMB  
 4/1/08  
 CN 3/31/08

Dr. J. Sawley 4/13/08  
 Contract Administration  
 4/13/08

**B. Legal Sufficiency:**

J. P. [Signature] 4/3/08  
 Assistant County Attorney

**This amendment complies with our review requirements.**

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

This AMENDMENT, entered into between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "Agency on Aging" and the Palm Beach County Board of County Commissioners, hereinafter referred to as the "Provider", amends Agreement No. IP007-9500.

The purpose of this amendment is to increase the agreement amount by \$4,264.76;

Section II is amended to read:

**A. Agreement Amount**

To pay for service in accordance with the PROGRAM PROVISIONS of this agreement in an amount not to exceed \$65,485.76, subject to the availability of funds.

The provider will be reimbursed for an amount not to exceed \$4,264.76.

**B. Source of Funds:**

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the provider pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

Program Title	Year	Funding Source	CFDA#	Fund Amounts
Emergency Home Energy Assistance	2007	U.S. Dept. of Health and Human Services	93.568	\$65,485.76
<b>TOTAL FUNDS CONTAINED IN THIS AGREEMENT:</b>				<b>\$65,485.76</b>

ATTACHMENT II, Budget Summary, is hereby replaced with the revised Budget Summary, attached hereto.

This amendment shall be effective on the last date that the amendment is signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all its attachments are hereby made a part of the agreement.

IN WITNESS THEREOF, the parties hereto have caused this 4-page agreement to be executed by their undersigned officials as duly authorized.

**PALM BEACH COUNTY,  
FLORIDA**, a Political  
Subdivision of the State of  
Florida

**AREA AGENCY ON AGING  
OF PALM BEACH TREASURE  
COAST, INC.**

SIGNED  
BY: \_\_\_\_\_

SIGNED  
BY: \_\_\_\_\_

PRINT  
NAME:     Addie L. Greene    

PRINT  
NAME: \_\_\_\_\_

TITLE:     Chairperson    

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNED  
BY: \_\_\_\_\_

PRINT  
NAME:     Sharon R. Bock    

TITLE:     Clerk and Comptroller    

DATE: \_\_\_\_\_

FEDERAL  
ID  
NUMBER:     59-6000785    

FISCAL  
YEAR  
END  
(MM/DD): \_\_\_\_\_

Approved as to form and legal sufficiency

\_\_\_\_\_  
Assistant County Attorney

Approved as to terms and conditions

*Sharon R. Bock*  
\_\_\_\_\_  
Department Director

## ATTACHMENT II

## EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM

## BUDGET SUMMARY

<u>CATEGORY</u>	<u>ALLOCATION</u>
Administration*	\$0
Outreach*	\$8,520.00
Crisis Benefits	<u>\$56,965.76</u>
<b>Agreement Total</b>	<b>\$65,485.76</b>

Projected minimum number of consumers to be served: 131

NOTE: Eligible households may be provided with one benefit per season up to and not to exceed four hundred dollars per benefit. The minimum number of consumers may reflect multiple duplicated consumers if a consumer receives a benefit in both seasons.

*\* Administrative and Outreach allocations may be used for Crisis Benefits.*

**Attestation Statement**

**Agreement Number IP007-9500**

**Amendment Number 003**

I, Addie L. Greene, Chairperson, provider representative for Palm Beach County Board of County Commissioners, attest that no changes or revisions have been made to the content of the above referenced agreement or amendment between the Area Agency of Palm Beach Treasure Coast, Inc. and Palm Beach County Board of County Commissioners. The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no effect on the agreement content.

\_\_\_\_\_  
Signature of Provider Representative

\_\_\_\_\_  
Date