Agenda Item #: 3.M.3.

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

Meeting Date:	April 15, 2008	[X] Consent	[] Regular [] Public Hearing
Department:	Parks and Recreation		
Submitted By:	Parks and Recreation Department	į	
Submitted For:	Parks and Recreation Department	<u> </u>	
		<del></del>	

#### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Agreement with Palm Beach Multicultural Organization Incorporation for the period April 15, 2008, through October 15, 2008, in an amount not-to-exceed \$2,200 for funding of the Caribbean Mardi Gras.

**Summary:** This funding is to help offset costs incurred by Palm Beach Multicultural Organization Incorporation for the Caribbean Mardi Gras to be held at the South Florida Fairgrounds on June 14, 2008. The event is anticipated to attract approximately 10,000 participants. The Agreement allows for the reimbursement of eligible expenses incurred subsequent to February 28, 2008. Funding is from the Recreation Assistance Program (RAP) District 6 (\$1,000) and District 7 (\$1,200) Funds. District 6 (AH)

**Background and Justification:** Palm Beach Multicultural Organization Incorporation is a not-for-profit organization whose mission is to formulate events throughout the community that unite all cultures. The Caribbean Mardi Gras will celebrate Caribbean-American heritage and emancipation from slavery. The event will feature multi-cultural entertainment and food.

The total cost of the event is anticipated to be approximately \$250,000 for South Florida Fairgrounds rental, food and entertainment costs, sound system, trucks/generators, advertising, bands, and other miscellaneous expenses relating to the event. The \$2,200 from District 6 (\$1,000) and District 7 (\$1,200) will help offset expenses relating to the event.

#### II. FISCAL IMPACT ANALYSIS

	111 1 1	OOAL IIII AOI	ANALIOIO				
A. Five Year Summary	of Fiscal Im	pact:					
Fiscal Years	2008	2009	2010	2011	2012		
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County)		-0- -0- -0- -0-	-0- -0- -0- -0-	-0- -0- -0- -0-	-0- -0- -0- -0-		
NET FISCAL IMPACT	2,200	0	0	0	0-		
# ADDITIONAL FTE POSITIONS (Cumulative)			Management of the same	-			
Is Item Included in Curre Budget Account No.:	nt Budget? Fund <u>360</u> Object <u>8</u> 2	00 Departmer		R906 and R9	<u>07</u>		
B. Recommended Sour	ces of Fund	ls/Summary of	Fiscal Impact:				
Recreation Assistar	nce Program	<u>!</u>					
District 6 3600-583-R906-169-8201 \$1,000 District 7 3600-583-R907-146-8201 \$1,200 \$2,200							
C. Departmental Fiscal	Review:	ck	opelakis	* ************************************			
	<u> III</u>	. REVIEW COM	IMENTS				
A. OFMB Fiscal and/or	Contract De	velopment and	l Control Com	nents:			
OFMB & 2/08  B. Legal Sufficiency:	26 08 Wylvs S	Ashore C	Contract Develo	pment and Go	3)27,109 ntrol ntr		
				complies with our vequirements.			
Assistant County Attorn	3/31 log ey	_					
C. Other Department Re	view:						

Department Director

REVISED 10/95 ADM FORM 01

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# AGREEMENT BETWEEN PALM BEACH COUNTY AND PALM BEACH MULTI-CULTURAL ORGANIZATION INCORPORATION FOR FUNDING OF THE CARIBBEAN MARDI GRAS

THIS AGREEMENT is made and entered into on \_\_\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Palm Beach Multi-Cultural Organization Incorporation, a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "Palm Beach Multi-Cultural".

#### WITNESSETH:

WHEREAS, Palm Beach Multi-Cultural is a not-for-profit organization whose mission is to formulate events throughout the community that unite all cultures; and

WHEREAS, Palm Beach Multi-Cultural is sponsoring the Caribbean Mardi Gras at the South Florida Fairgrounds (the Event) on June 14, 2008; and

WHEREAS, the purpose of the Event is to celebrate Caribbean-American heritage and emancipation from slavery; and

**WHEREAS**, the Event will feature multi-cultural entertainment and food and is anticipated to attract approximately 10,000 participants; and

WHEREAS, the total cost of the Event is estimated to be approximately \$250,000 for South Florida Fairground rental, food and entertainment costs, sound system, trucks/generators, advertising, bands, and other miscellaneous expenses; and

WHEREAS, Palm Beach Multi-Cultural has requested that County provide \$2,200 to help offset entertainment expenses for the Event; and

WHEREAS, funding for the Event in an amount not-to-exceed \$2,200 for the Event is available from the Recreation Assistance Program (RAP) District 6 (\$1,000) and District 7 (\$1,200); and

WHEREAS, community multi-cultural events are deemed a public purpose; and WHEREAS, both parties desire to enter into this Agreement.

**NOW THEREFORE,** in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

- 1. County agrees to fund an amount not to exceed \$2,200 to Palm Beach Multi-Cultural for the Event for South Florida Fairground rental, food and entertainment costs, sound system, trucks/generators, advertising, bands, and other miscellaneous expenses, as set forth in Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".
  - 2. County will use its best efforts to provide said funds to Palm Beach Multi-Cultural on a

reimbursement basis within forty-five (45) days of receipt of the following information:

- a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and
- b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by Palm Beach Multi-Cultural. Said information shall list each invoice paid by Palm Beach Multi-Cultural and shall include the vendor invoice number; invoice date; and the amount paid by Palm Beach Multi-Cultural along with the number and date of the respective check or proof of payment for said payment. Palm Beach Multi-Cultural shall attach a copy of each vendor invoice paid by Palm Beach Multi-Cultural along with a copy of the respective check or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, Palm Beach Multi-Cultural's Program Administrator and Project Financial Officer shall certify the total funds spent by Palm Beach Multi-Cultural on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by Palm Beach Multi-Cultural and approved by Palm Beach Multi-Cultural as indicated.
- 3. Palm Beach Multi-Cultural incurred expenses for the Project beginning on February 28, 2008. Those costs incurred by Palm Beach Multi-Cultural for the Project, approved and submitted accordingly by Palm Beach Multi-Cultural subsequent to February 28, 2008, are eligible for reimbursement by County pursuant to the terms and conditions hereof.
- 4. RAP funds may be used as a match for other local, state, or federal grant programs, but Palm Beach Multi-Cultural may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.
- 5. Palm Beach Multi-Cultural warrants that it is an active not-for-profit corporation, duly chartered and registered with the Florida Department of State, Division of Corporations.
- 6. Palm Beach Multi-Cultural agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment and for the provision of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.
- 7. Palm Beach Multi-Cultural shall be responsible for the operation and maintenance of the Project, including all associated costs.
  - 8. The term of this Agreement shall be until October 15, 2008, commencing upon the

date of execution by the parties hereto.

- 9. The parties agree that, in the event Palm Beach Multi-Cultural is in default of its obligations under this Agreement, the County shall provide Palm Beach Multi-Cultural thirty (30) days written notice to cure the default. In the event Palm Beach Multi-Cultural fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by Palm Beach Multi-Cultural for the Project deemed to be in default and Palm Beach Multi-Cultural shall return any County RAP funds already collected by Palm Beach Multi-Cultural for that Project.
- 10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.
- 11. Palm Beach Multi-Cultural shall complete the Project by July 15, 2008, and invoices and checks submitted for reimbursement must be dated within the project time frame of February 28, 2008, through July 15, 2008. Palm Beach Multi-Cultural shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before October 15, 2008. Upon written notification to County at least ninety (90) days prior to that date Palm Beach Multi-Cultural may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny Palm Beach Multi-Cultural's request for said extension.
- 12. In the event Palm Beach Multi-Cultural ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by Palm Beach Multi-Cultural. The determination that Palm Beach Multi-Cultural has ceased or suspended the Project shall be made by County and Palm Beach Multi-Cultural agrees to be bound by County's determination.
- 13. Palm Beach Multi-Cultural agrees to abide by, and be governed by, all applicable federal, state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by Palm Beach Multi-Cultural. Failure to comply may result in

County's refusal to honor reimbursement requests for the Project.

14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit 'A'.

15. It is understood and agreed that Palm Beach Multi-Cultural is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, Palm Beach Multi-Cultural shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of Palm Beach Multi-Cultural, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to the Agreement for which Palm Beach Multi-Cultural is eligible to receive reimbursement from the County.

16. Palm Beach Multi-Cultural shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. Palm Beach Multi-Cultural shall agree to provide the County with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as County's review and acceptance of insurance maintained by Palm Beach Multi-Cultural are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Palm Beach Multi-Cultural under this Agreement.

Commercial General Liability. Palm Beach Multi-Cultural shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. Palm Beach Multi-Cultural shall provide this coverage on a primary basis.

Worker's Compensation Insurance & Employer's Liability. Palm Beach Multi-Cultural shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statutes

Chapter 440. Palm Beach Multi-Cultural shall provide this coverage on a primary basis.

Additional Insured. Palm Beach Multi-Cultural shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." Palm Beach Multi-Cultural shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. Palm Beach Multi-Cultural hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Palm Beach Multi-Cultural shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should Palm Beach Multi-Cultural enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, Palm Beach Multi-Cultural shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

Right to Review. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

17. Upon request by County, Palm Beach Multi-Cultural shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.

18. Palm Beach Multi-Cultural shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to Palm Beach Multi-Cultural, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

19. The County and Palm Beach Multi-Cultural may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.

20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.

21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, Palm Beach Multi-Cultural certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

23. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:

Director of Parks and Recreation Palm Beach County Parks and Recreation Department 2700 Sixth Avenue South Lake Worth, Florida 33461

As to Palm Beach Multi-Cultural:

President
Palm Beach Multi-Cultural Organization Incorporation
7525 Briar Cliff Circle
Lake Worth FI 33467

24. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or

otherwise.

**IN WITNESS WHEREOF**, the undersigned parties have signed this Agreement on the date first above written.

ATTEST: SHARON R. BOCK, Clerk & Comptroller	PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS
By: Deputy Clerk	By: Commissioner Addie L. Greene, Chairperson
WITNESSES:  Listu Restricto  Man W Juga	PALM BEACH MULTI-CULTURAL ORGANIZATION INCORPORATION EIN Number: 261493981  By:
APPROVED AS TO FORM AND LEGAL SUFFICIENCY  By: County Attorney	By: Man Iden man Signature  APPROVED AS TO TERMS AND CONDITIONS  By: Man Iden man  Dennis L. Eshleman, Director  Parks and Recreation Department

## Recreation Assistance Program (RAP) Exhibit "A" to Agreement

Name of Agency: Palm Beach Multi-Cultural Organization Incorporation

Mailing Address: 7525 Briar Cliff Circle, Lake Worth, FL 33467

Federal Employer Identification Number: 26 2493981

Name of President: Loma Blenman Name of Executive Director: n/a Project Liaison Information: Name: Loma Blenman

Telephone #: 561-309-0620

Fax #: 561-439-5916

e-mail: blenmanl@bellsouth.net

#### Purpose/Mission of Agency:

The mission of the Palm Beach Multi-Cultural Organization, Inc. is to formulate events throughout the community that unites all cultures. Growing, Uniting and Sharing in the beauty of our multi-culture is the focus, creating an atmosphere, that will bring all communities together to CELEBRATE AS ONE. Our Vision is to see people of all ages and cultures, unified and empowered, by sharing the belief, that we hold the power to create and shape how we live and grow within our communities. Respecting individuality and acknowledging that distinction is an attribute that makes each of us unique, thus by making it vital, to create wareness and concurrently educate each other of our heritage.

#### **PROJECT INFORMATION**

- 1. Name of Project: Caribbean Mardi Gras
- 2. Project Description
  - General (Project Scope): Annual Community Event
  - Public Purpose: Celebration of Caribbean-American heritage, emancipation from slavery as well as a fundraiser for autism.
  - Location and Date: June 14<sup>th</sup> 2008 South Florida Fairgrounds
  - Anticipated Number of Participants/Users: Approximately 10, 000
- 3. Project Elements: List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project expenses". Do not include expenditure line item budget/ amounts.

  South Florida Fair ground rental, entertainment, sound system, Food, trucks/generators, advertising bands, other miscellaneous expenses
- Estimated Lump Sum Total for Project: \$250,000
- 5. Project Initiation date (date of first invoice for which reimbursement will be requested) and anticipated End date (date which project will be completed and all invoices paid). 2/28/08 to \_6/15/08 7/15/08

Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation at this time. After the Agreement is approved, and the reimbursement request is submitted, all invoices and checks must be dated within the stated project time frame AND Categories for Project Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

6. Required Attachment: Certificate of Insurance X

Amount of Recreation Assistance Program Funding awarded

\$ 1,000 District 6 (filled in by County) m りつめ

Form available online by request. Contact Susan Yinger at <a href="mailto:syinger@pbcgov.com">syinger@pbcgov.com</a>

Total#2,200



#### PALM BEACH COUNTY PARKS AND RECREATION DEPARTMENT

### CONTRACT PAYMENT REQUEST

			Date		
Grantee			Project Name:		
Submission #: _			Reimbursement Period:		
item		Key	Project Costs This Submission	Cumulative Project Costs	
Contractual Serv	rices	(C)			
Salary & Wages	(% of salaries)	(S)			
Materials, Suppli	es, Direct Purchases	(M)			,
Equipment		(E) <u>.</u>		· · · · · · · · · · · · · · · · · · ·	
Travel		(T) <u>.</u>			
ndirect Costs		(I) <u> </u>		·	
	TOTAL PROJECT COSTS	· ,			
Key Legend	C = Contractual Services S = Salary & Wages M = Materials, Supplies, Direct Pu E = Equipment T = Travel I = Indirect Costs	rchases			
expenses were	nereby certify that the above incurred for the work identified the in the attached progress	as	been maintained as require	y that the documentation ha d to support the project nd is available for audit upor	
Administrator	Date		Financial Officer	Date	
		,	PBC USE ONLY		
Cou	inty Funding Participation	, <u>, , , , , , , , , , , , , , , , , , </u>	\$		
Tota	al Project Costs To Date:		\$		

	, <u></u>	COSL	<u>OINL I</u>				*
County Funding Participation		\$		<del> </del>	<u>.</u>		
Total Project Costs To Date:		\$			_		
County Obligation To Date		\$		· · · · · · · · · · · · · · · · · · · ·	<del>-</del>		
County Retainage ( %)		\$					
County Funds Previously Disburs	sed	\$					
County Funds Due this Billing		\$					
Reviewed and Approved By:							•
	PBC Projec	t Adminis	trator		Date		
	Department Director				Date		
				•			



#### Key Legend

C = Contractual Services

S = Salary & Wages
M = Materials, Supplies, Direct Purchases
E = Equipment

T = Travel

I = Indirect Costs

PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT
CONTRACTUAL SERVICES PURCHASE SCHEDULE

**EXHIBIT B** 

				<b></b>		Date						
	Grantee:					Project Nar	ne:				* .	
	Submittal #:					Contract Re		nt Period:				
						•						
			Check or	Voucher		Invoice						
Payee (Vendor/Contra	ctor)	Key_	Number	Date	Numb	er [	ate	Amount		Expense	Description	
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						TOTA	AL\$					
			v.									
Certification: I hereby caccomplishing this proje	ertify that the purd	chases no	oted above were	used in	Certification: documentatio	I hereby cert n have been	fy that bid ta maintained	abulations, executed of as required to suppor	contract, car t the costs r	ncelled checks, and o eported above and ar	ther purchasing e available for	g audit upon
					request.					•		•
Administrat	or		Date			Financ	ial Officer		· <del></del>	Date	<b>-</b>	

<u>Key Legend</u> **C** = Contractual Services

S = Salary & Wages

M = Materials, Supplies, Direct Purchases

E = Equipment

T = Travel

I = Indirect Costs

#### PALM BEACH COUNTY PARKS AND RECREATION DEPARTMENT CONTRACTUAL SERVICES PURCHASE SCHEDULE

**EXHIBIT B** (cont'd.)

***************************************		Check or Voucher		Invoice						
Payee (Vendor/Contractor)	Key	Number	Date	, Number	Date	Amount	Expen	se Description		
					: 	· · · · · · · · · · · · · · · · · · ·				
				· · · · · · · · · · · · · · · · · · ·						
	<u> </u>			:						
	•									
					3 -			****		
			7							
					TOTAL \$					
Certification: I hereby certify the accomplishing this project.	nat the purchases n	noted above were	e used in	other purchasing	g documentation	t bid tabulations, exect have been maintained of for audit upon reques	d as required to su	celled che	celled checks, and pport the costs	
		•							•	
		<del></del>			F: 1.10#					
Administrator		Date			Financial Officer		Date		,	



February 28<sup>th</sup> 2008

Ms S. Yinger,

I do not have employees at the event on June 14, 2008 at the South Florida Fairgrounds. The state of Florida does not mandate workers compensation.

Thanks for your assistance.

Sincerely,

Koma Blenman, President

P.B.M.O.I

7525 Briar Cliff Circle Lake worth, Florida 33467

PALM BEACH COUNTY
2700 6TH AVE SOUTH

DEPARTMENT OF PARKS & RECREATION LAKEWORTH, FL 33461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR

REPRESENTATIVES.
AUTHORIZED REPRESENTATIVE

ACORD 25 (2001/08)

ACORD CORPORATION 198