

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: May 6, 2008 (X) Consent ( ) Regular  
( ) Workshop ( ) Public Hearing

Department

Submitted By: Environmental Resources Management  
Submitted For: Environmental Resources Management

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I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:**

- A) Amendment No. 2 to the State of Florida Agreement No. LP6077 with the Florida Department of Environmental Protection (FDEP) (R2006-0579) to extend the Agreement period to December 31, 2010, to modify reporting and change requirements, and to provide for a \$750,000 reimbursement increase from \$2,050,000 to \$2,800,000 for projects in the Capital Outlay Fund, within the Chain of Lakes System; and
- B) Budget Amendment of \$750,000 in the Capital Outlay Fund to recognize the Grant Amendment revenues and increase the Environmental Enhancement Project.

**Summary:** The Florida Department of Environmental Protection Agreement (R2006-0579) will reimburse \$750,000 of these costs and requires a \$750,000 cost share through a combination of match and in-kind funds. The Agreement will reimburse \$367,692 for Towns of Cloud Lake and Glen Ridge Infrastructure Improvements; \$240,000 for Palm Beach County Environmental Resources Management (Lake Ida Restoration Project); \$75,000 for Chain of Lakes Monitoring Studies, and \$67,308 for Grant Administration. This Agreement is part of the State Legislature's disbursement of funds for restoring and protecting surface waters of the State. The funds are being allocated and managed under the Chain of Lakes Partnership Grant Program. The budget documents will establish funding. Countywide (SF)

**Attachments:**

- 1. Amendment No. 2
- 2. Amendment No. 1
- 3. Grant Agreement No. LP6077
- 4. Budget Amendment

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Recommended by: Richard E. Welsby 4/17/08  
Department Director Date

Approved by: [Signature] 5/5/08  
County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	\$ 250,000	_____	_____	_____	_____
Operating Costs	\$ 750,000	_____	_____	_____	_____
External Revenues	(\$750,000)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	(\$142,308)	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b>\$107,692</b>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
Is Item Included in Current Budget?		Yes _____		No <u>X</u> _____	
Budget Account No.:	Fund _____	Department _____	Unit _____	Object _____	
	Program _____				

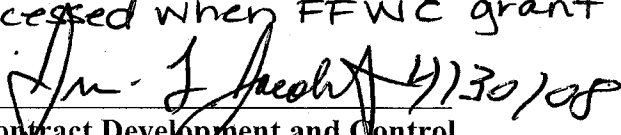
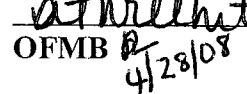

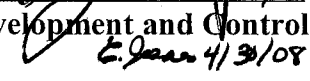
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

FDEP Grant #LP6077 Amendment No. 2	\$750,000
3900-368-0995 Towns of Cloud Lake & Glen Ridge	\$250,000
3900-368-0995 District 3 Reserves Capital Outlay	\$195,000
3500-368-0995 District 3 Reserves	
Transportation Improvement Fund	\$55,000
FFWC- Application pending*	\$107,692
0001-380-3159 < General Fund Staff Time	\$75,000
General Fund Staff Time	\$67,308
	<u>\$750,000</u>


If unsuccessful at FFWC grant for Lake Ida Match, will propose Freshwater Vessel Registration Fees for approval at a later date.

C. Department Fiscal Review: 

**III. REVIEW COMMENTS**

A. OFMB Fiscal and /or Contract Dev. and Control Comments:  
 \* Amendment will be processed when FFWC grant is approved for match.  
 atwillhite 4.30.08  4/30/08  
 OFMB  4/28/08  4/28/08 Contract Development and Control  
 4/30/08

B. Legal Sufficiency: **This amendment complies with our review requirements.**

  
 Assistant County Attorney

C. Other Department Review:  
 \_\_\_\_\_  
 Department Director

(Continued from Page 1):

**Background and Justification:** On April 4, 2006, the Board of County Commissioners executed the State of Florida Agreement LP6077 (R2006-0579) which provided \$800,000 for the 80-acre John Prince Park/Square Lake Restoration Project. Amendment No. 1 (R2007-0531) to this Agreement was executed on April 10, 2007 to increase the total funding amount to \$2,050,000.

Since 2005, the State Legislature has supported the restoration and enhancement of the Chain of Lakes by appropriating \$2,800,000 for the Chain of Lakes Partnership Grant Program. The County acts as the grant administrator and facilitates a "Request for Proposals" process to solicit projects from local sponsors.

The Board of County Commissioners approved the *State of the Lakes* Plan for enhancement and management of the freshwater lakes on January 13, 1998. The three (3) sub-projects to be funded are identified in the State of the Lakes Plan or the Chain of Lakes Water Quality & Pollutant Loading Evaluation Report, May 2002. A qualified project is deemed to be a construction project designed to have measurable improvement to the Chain of Lakes. To date, a total of 5 construction projects to benefit the lakes have been selected to receive funding.

Matching grant funds include \$250,000 from the Towns of Glen Ridge and Cloud Lake, \$250,000 from District 3 Reserves, \$107,692 from the Florida Fish and Wildlife Commission (application pending) and \$142,308 in In-Kind from the General Fund Staff Time. If unsuccessful in funding from Florida Fish and Wildlife Commission, \$85,192 will be proposed from Freshwater Vessel Registration Fees.

Attachment 1

**STATE FINANCIAL ASSISTANCE AGREEMENT  
DEP AGREEMENT NO. LP6077  
PALM BEACH COUNTY  
AMENDMENT NO. 2**

THIS AGREEMENT as entered into on the 4th day of May, 2006, and amended on the 30th day of April, 2007, between the FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (hereinafter referred to as the "Department") and PALM BEACH COUNTY (hereinafter referred to as the "Grantee" or "Recipient") is hereby amended.

WHEREAS, additional funding in the amount of \$750,000 is available to continue Chain of Lakes Restoration in PALM BEACH COUNTY; and,

WHEREAS, the Department believes that it is essential to allow for the continuation of these services through December 31, 2010; and,

WHEREAS, additional changes to the Agreement are necessary.

NOW, THEREFORE, the parties hereto agree as follows:

1. The title of the Agreement is hereby revised to read as follows:

**STATE FINANCIAL ASSISTANCE AGREEMENT  
DEP AGREEMENT NO. LP6077  
PALM BEACH COUNTY**

**PURSUANT TO LINE ITEM 1717A OF THE 2005-2006 GENERAL APPROPRIATIONS ACT, AND  
LINE ITEM 1821 OF THE 2006-2007 GENERAL APPROPRIATIONS ACT, AND  
LINE ITEM 1859 OF THE 2007-2008 GENERAL APPROPRIATIONS ACT**

2. Section 3.A. is hereby deleted in its entirety and replaced with the following:

As consideration for the services rendered by the Grantee under the terms of this Agreement, the Department shall pay the Grantee on a cost reimbursement basis in an amount not to exceed \$2,800,000. The funding consists of \$800,000 provided in the original Agreement, \$1,250,000 in Amendment 1, and \$750,000 in Amendment 2. The parties hereto agree that the Grantee is responsible for providing an additional match of \$750,000 for a total match amount of \$2,800,000 toward the project described in Attachment A. Written approval from the Department's Grant Manager shall be required for changes between budget categories up to 10% of the total budget. The DEP Grant Manager will transmit a copy of the written approval and revised budget to the DEP Contracts Disbursements Office for inclusion in the Agreement file. Changes greater than 10% will require a formal amendment to the Agreement. If the Grantee finds, after receipt of competitive bids, that the work described in Attachment A cannot be accomplished for the current estimated project cost, the parties hereto agree to modify the Project Work Plan described in Attachment A to provide for the work that can be accomplished for the funding identified above.

3. Section 5. is hereby deleted in its entirety and replaced with the following:

Progress Reports (Attachment C) shall be submitted describing the work performed, problems encountered, problem resolution, schedule updates and proposed work for the next reporting period. Progress reports shall be submitted in conjunction with the Disbursement Request Package, described in paragraph 3.B. If advance payment is authorized, the Grantee shall report (and document as required under paragraph 3 and on Attachment E) the amount of funds expended during the reporting period, the Agreement expenditures to date, interest earned during the quarter and clearly indicate the method for repayment of the interest to the Department (see paragraph 15). It is understood and agreed by the parties that the term "reporting period" reflects the period of

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time for which the invoices submitted in the Disbursement Request Package are covered. The Department's Grant Manager shall have ten (10) calendar days to review deliverables submitted by the Grantee.

4. Section 9. is hereby revised to change the form number from FSAA\_CL2 to DFS-A2-NS.

5. **Attachment A-2, Revised Project Work Plan**, attached hereto is hereby added to the Agreement. All references in the Agreement to **Attachment A** shall hereinafter include **Attachment A, Project Work Plan, Attachment A-1, Revised Project Work Plan** and **Attachment A-2, Revised Project Work Plan**.

6. **Attachment D, Special Audit Requirements**, is hereby deleted in its entirety and replaced with **Attachment D-2, Revised Special Audit Requirements**, attached hereto and made a part of the Agreement. All references in the Agreement to **Attachment D** shall hereinafter refer to **Attachment D-2, Revised Special Audit Requirements**.

In all other respects, the Agreement of which this is an Amendment, and attachments relative thereto, shall remain in full force and effect.

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This Amendment 2 to Grant Assistance Agreement LP6077 shall be executed in two or more counterparts, either of which shall be regarded as an original and all of which constitute but one and the same instrument.

IN WITNESS WHEREOF, the Department has caused this amendment to the Grant Assistance Agreement to be executed on its behalf by the Deputy Director of the Department and the Grantee has caused this amendment to be executed on its behalf by its Authorized Representative. The effective date of this amendment shall be as set forth below by the Deputy Director of the Department of Environmental Protection, Division of Water Resource Management.

PALM BEACH COUNTY

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: \_\_\_\_\_  
Chairperson, Board of County Commissioners:

By: \_\_\_\_\_  
Deputy Director  
Division of Water Resource Management

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

\_\_\_\_\_  
Tommy Williams, DEP Grant Manager

BY: \_\_\_\_\_  
County Attorney

APPROVED AS TO TERMS AND CONDITIONS

BY: Richard E. Walesky  
Richard E. Walesky, Director  
Dept. of Environmental Resources Management

\*For Agreements with governmental boards/commissions: If someone other than the Chairman signs this Amendment, a resolution, statement or other document authorizing that person to sign the Amendment on behalf of the Grantee must accompany the Amendment.

List of attachments/exhibits included as part of this Amendment:

Specify Type	Letter/Number	Description (include number of pages)
Attachment	A-2	Revised Project Work Plan (6 pages)
Attachment	D-2	Special Audit Requirements (5 pages, including Exhibit D-2)

**ATTACHMENT A-2**  
**REVISED PROJECT WORK PLAN**  
**Palm Beach County**  
**LP6077/2**

<b>Project Title:</b> <i>Provide a brief title for the project proposed.</i>
Chain of Lakes Restoration
<b>Project Location:</b> <i>Identify the location of the project and include the county/counties involved in the project area. If this project affects water, include the watershed and hydrologic unit code.</i>
Chain of Lakes, Palm Beach County, Southeast Florida Coast, 03090202
<p><b>Project Background:</b> <i>Provide a summary of the site/project area and the justification supporting the need for the Florida Department of Environmental Protection to fund the proposed project.</i></p> <p>Adopted by the Board of County Commissioners in 1998, the State of the Lakes Management Plan provides for creating/restoring essential fish and wildlife habitat along the lake shorelines, undertaking detailed evaluations for improving water quality through addressing stormwater and bottom sediments, developing stormwater discharge treatments, encouraging community support and providing public education on water quality and lake issues.</p> <p>Partially funded by the 2006 Chain of Lakes legislative appropriation, the Square Lake/East Slough Wetland Restoration Project has successfully restored/enhanced 51 acres of freshwater wetlands. The 2007 Chain of Lakes legislative appropriation partially funded the North Westgate Phase V and VI Project and the C-51 Muck Removal Project, removing over 100,000 cubic yards of muck, developing stormwater discharge treatments, and improving water quality to the Lakes.</p> <p>For the 2008 legislative appropriations, the following are four (4) sub-projects, prioritized by a selection committee of local environmental managers, to address environmental restoration:</p> <p><b>1. Towns of Glen Ridge/Cloud Lake Infrastructure Improvements</b></p> <p>The Palm Beach County Engineering Department will implement stormwater treatment infrastructure improvements in the Towns of Glen Ridge and Cloud Lake. Overland stormwater runoff and sediment-laden discharge from Gem Lake and Cloud Lake to the C-51 Canal impairs water quality to the Chain of Lakes.</p> <p><b>2. Lake Ida Restoration</b></p> <p>The Lake Ida Restoration Project includes environmental enhancement of approximately 6 acres within Palm Beach County's Lake Ida Park. Currently, Lake Ida's shoreline is 75% developed and lacks important littoral habitat for fisheries and stormwater runoff treatment.</p> <p><b>3. Chain of Lakes Monitoring</b></p> <p>The Chain of Lakes Monitoring Project will consist of various sub-projects with the overall objective being to determine whether the lakes' environmental health are improving based on the implementation of construction projects designed to benefit the habitat and water quality.</p> <p><b>4. Grant Administration</b></p> <p>Administrative functions provided by County staff for the Chain of Lakes Restoration and Enhancement Projects.</p>

**Project Objectives:** *Provide a list of objectives, in bullet format, expected to be achieved as a result of funding/completing this proposed project.*

- Towns of Glen Ridge/Cloud Lake Infrastructure Improvements include improved stormwater treatment, increased water quality to the COL, installation of native littoral zone, improved habitat to fisheries, and increased water storage to prevent flooding of property.
- Lake Ida Restoration objectives include removal of non-native invasive vegetation, creation of 6 acres of wetland, excavation of muck and fill, improved water quality through the natural filtration of newly created wetland, installation of littoral zone and native plantings, improved habitat to fisheries, prevent erosion loss to shoreline from wave and wind energy.
- Chain of Lakes Monitoring objective is to determine whether the lakes' environmental health are improving based on the implementation of construction projects designed to benefit the habitat and water quality.
- Grant Administration includes Site inspections to track compliance with the terms of subgrantees contracts; Review of subgrantees invoices, progress reports and site inspection reports, consistent with individual contracts and Scopes of Services; Prepare Grant Manager and Engineer Certifications; Preparation of reports submitted to the Department on project status and funding; and Preparation of project modifications to the Scope of Services as may be appropriate and coordination of contract modifications with the Department and subgrantees.

**Project Description:** *Provide a detailed description of the work to be performed for the project. Include maps, drawings etc. to support project activities. Project descriptions should include a specific list of tasks/activities for accomplishing the project.*

### **1. Towns of Glen Ridge/Cloud Lake Infrastructure Improvements**

The Towns are presently experiencing flooding when the adjacent C-51 Canal and Stub Canal reach higher stages resulting in overland flow from one canal to the other. This surface run-off carries with it pollutants and sediments that enter the Chain of Lakes (COL) watershed from the C-51 (West Palm Beach) Canal. Project elements include berming the Stub Canal bank to a higher elevation, thereby increasing lake storage. The two lakes, which currently discharge sediments and nutrients during flooding, will be dredged of their muck sediments and an aeration system may be included. Stormwater improvements such as swales, exfiltration, and pollution control devices will also be implemented. Additionally, a littoral zone will be planted in the lakes equal to 8 square feet per linear foot of shoreline. This will further improve water quality and restore habitat to the lakes.

### **2. Lake Ida Restoration**

The project will restore and create approximately 2 acres of open water fisheries, 3 acres of herbaceous marsh, and 1 acre of hardwood swamp. Currently, the site is devoid of functioning wetland and fish habitat, contributing to impaired water



quality, erosion and sedimentation to the Lake. Non-native invasive species are established and contributing to new recruitment within the watershed. Enhancement of these areas is essential for Lake Ida's vital freshwater habitats that support regionally significant plants and wildlife. Major restoration features include the removal of exotic species, the excavation of muck and fill to sustain wetlands, and the establishment of a diversity of plants to create high-quality habitat. Removing dense stands of exotic Brazilian pepper opens up 3 acres for wetland creation. Wetland hydrology is established by removing approximately 30,000 cubic yards of muck and fill to create ground elevations and suitable habitat for associated plant and wildlife communities. The installation of littoral zones protects 1,500 feet of Lake Ida's shoreline from erosion and sedimentation due to wave and wind energy.

### 3. Chain of Lakes Monitoring

The subprojects for State Fiscal Year 2007-2008 may include but are not limited to the following activities:

- GIS maps of septic/stormwater point sources along COL--prioritize sites for installation of baffle boxes & septic to sewer retrofits, retention areas;
- Water quality monitoring;
- Public Education Program;
- Evaluation of additional sediment removal projects;
- Investigate incorporation of sediment traps & floating vegetation barriers along canals prior to discharge to lakes;
- Investigate muck capping of nutrient rich sediments;
- Sediment Management Study;
- Mechanical harvesting of vegetation;
- Tape grass (*Vallisneria*) pilot project; and
- Fishery Survey.

### 4. Grant Administration

- Review of subgrantees invoices, progress reports and site inspection reports, consistent with individual contracts and Scopes of Services;
- Site inspections to track compliance with the terms of subgrantees contracts;
- Prepare Grant Manager and Engineer Certifications;
- Preparation and administration of subgrants associated with individual projects;
- Preparation of reports submitted to the Department on project status and funding; and
- Preparation of project modifications to the Scope of Services as may be appropriate and coordination of contract modifications with the Department and subgrantees.
- Coordinate project review committee and outreach activities.

**Project Milestones/Deliverables/Outputs:** *Identify by task/activity (as listed under Project Description), start date, and completion date. Clear cells in table below header row before beginning to add data. Identify outputs/deliverables to result from this project. (Examples include: reports (progress, draft project report, final project report), manuals, videos, maps, BMPs installed, meetings, field days, issued permits, progress reports, quality assurance plans, etc.) Identify dates for providing/completing the outputs/deliverables on a schedule based on the date of agreement execution. Format should appear as follows:*

No.	Task/Activity Description	Start	Complete	Deliverables/Outputs	Deliverable/Output Due Dates
1	Infrastructure Improvements	July 2007	June 2010	As-built drawings	June 2010
2	Lake Ida Restoration	July 2007	June 2010	As-built drawings	June 2010
3	Monitoring	January 2008	June 2010	Monitoring reports	June 2010
4	Grant Administration	July 2007	June 2010	Disbursement requests and Progress reports	June 2010

**Project Budget:** Detailed budgets must be submitted to support the budget information summarized in this section. Detailed budgets should be developed on a task-by-task basis. Budget information supporting all match expected for this project must also be provided.

Project Funding Activity	DEP Grant Funding	Matching Funds and Source	
		Funding	Source of Funds
Professional Services:	\$50,000	\$50,000	PBC
Construction & Demolition:	\$557,692	\$557,692	FFWC, Town of Glen Ridge/Cloud Lake, PBC
Land:			
Equipment:			
Other (Monitoring):	\$75,000	\$75,000	PBC
Other (Program Administration):	\$67,308	67,308	
Total:	\$750,000	\$750,000	
Total Project Cost:	\$1,500,000		
% Match Required:	50%	Amount of Match:	\$750,000

**Project Budget Narrative:** Provide budget detail for each Project Funding Activity stated above for both DEP Funding and Match.

**Professional Services:** What services will be subcontracted?

Professional services for the survey, research, feasibility, design, construction and assessment reports of project activities.

**Construction & Demolition:** What is being constructed, rehabilitated, expanded, etc?

- Wetland habitat construction and shoreline stabilization in Lake Ida Restoration
- Town of Glen Ridge/Cloud Lake Infrastructure Improvements include construction of swales, pollution control devices, and littoral zone

**Land:** What size is the property? What is its use?  
**Equipment:** What equipment will be purchased? Equipment is \$1,000 or more per unit cost.  
**Other:** List the service or category of expenditure. What are the funds for?  
 Monitoring and Contract Administration

**NOTE: IF THERE IS MATCH, THE SAME DETAIL MUST BE PROVIDED FOR THE MATCH.**

**Total Budget by Task:** This should correspond with the tasks/activities identified and described above.

Task		DEP Grant Funding	Matching Funds and Source	
			Matching Funds	Source of Funds
1	Infrastructure Improvements	\$367,692	\$367,692	Town of Glen Ridge/Cloud Lake, PBC
2	Lake Ida Restoration	\$240,000	\$240,000	FFWC, PBC
3	Monitoring	\$75,000	\$75,000	PBC
4	Grant Administration	\$67,308	\$67,308	PBC
Total:		\$750,000	\$750,000	
Project Total:		\$1,500,000		

**Measures of Success:** Identify factors that can be used to evaluate project performance/outcomes to support project success. Include appropriate timelines for conducting such reviews.

Success of addressed management activities are ensured through proper project oversight and sufficient funding. Construction and contract administration will be provided by County staff. After one-year post-construction, a requirement of 50% viability is targeted for native plant installations. Important fish nurseries and wildlife habitat are ensured by the survival of native plant communities. Regularly scheduled exotic plant maintenance guarantees the removal of non-native plants. Ground elevations in open water areas will be maintained for beneficial stormwater treatment and fisheries habitat. Water flow and quality are expected to improve in the project area. Excess nutrients in the system are removed through the excavation of highly-organic sediments. As-built drawings will illustrate the success of construction activities. Conclusions and results drawn from monitoring activities will provide support of project performance and success.

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[Redacted]

Note that any changes to the Grant Work Plan Project Budget (of more than 10% in any line item), scope of work, or timelines shall require Department approval and amendment to the grant agreement.

## ATTACHMENT D-2

### SPECIAL AUDIT REQUIREMENTS

The administration of resources awarded by the Department of Environmental Protection (*which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the contract/agreement*) to the recipient (*which may be referred to as the "Contractor", Grantee" or other name in the contract/agreement*) may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

#### MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

#### AUDITS

##### PART I: FEDERALLY FUNDED

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised.

1. In the event that the recipient expends \$500,000 or more in Federal awards in its fiscal year, the recipient must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. EXHIBIT 1 to this Agreement indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the Federal awards expended in its fiscal year, the recipient shall consider all sources of Federal awards, including Federal resources received from the Department of Environmental Protection. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the recipient conducted by the Auditor General in accordance with the provisions of OMB Circular A-133, as revised, will meet the requirements of this part.
2. In connection with the audit requirements addressed in Part I, paragraph 1., the recipient shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.
3. If the recipient expends less than \$500,000 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the recipient expends less than \$500,000 in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than Federal entities).
4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at <http://12.46.245.173/cfda/cfda.html>.

##### PART II: STATE FUNDED

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2)(m), Florida Statutes.

1. In the event that the recipient expends a total amount of State financial assistance equal to or in excess of \$500,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations). Rules of the Auditor General. EXHIBIT 1 to this Agreement indicates State financial assistance awarded through the Department of Environmental Protection by this Agreement. In determining the State financial assistance expended in its fiscal year, the recipient shall consider all sources of State financial assistance, including State financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

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2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(7), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$500,000 in State financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$500,000 in State financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-State entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa/> or the Governor's Office of Policy and Budget website located at <http://www.ebudget.state.fl.us/> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website <http://www.leg.state.fl.us/Welcome/index.cfm>, Governor's Website <http://www.myflorida.com/>, Department of Financial Services' Website <http://www.fldfs.com/> and the Auditor General's Website <http://www.state.fl.us/audgen/pages/flsaa.htm>.

**PART III: OTHER AUDIT REQUIREMENTS**

*(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)*

**PART IV: REPORT SUBMISSION**

1. Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by PART I of this Attachment shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the recipient directly to each of the following:
  - A. The Department of Environmental Protection at the following address:
 

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400
  - B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:
 

Federal Audit Clearinghouse  
Bureau of the Census  
1201 East 10th Street  
Jeffersonville, IN 47132
  - C. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.
2. Pursuant to Section .320(f), OMB Circular A-133, as revised, the recipient shall submit a copy of the reporting package described in Section .320(c), OMB Circular A-133, as revised, and any management letters issued by the auditor, to the Department of Environmental Protection the following address:

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**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

3. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

A. The Department of Environmental Protection at the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

B. The Auditor General's Office at the following address:

State of Florida Auditor General  
Room 401, Claude Pepper Building  
111 West Madison Street  
Tallahassee, Florida 32399-1450

4. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

5. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
6. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with OMB Circular A-133, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

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**PART V: RECORD RETENTION**

The recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of 5 years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of 3 years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

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**EXHIBIT – D-2**

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

<b>Federal Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following:</b>					
Federal Program Number	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category

<b>State Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Funds for Federal Programs:</b>					
Federal Program Number	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

<b>State Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following Funds Subject of Section 215.97, F.S.:</b>						
State Program Number	Original Agreement	State Fiscal Year	Catalog of State Financial Assistance Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	LI 1717A – Ecosystem Management & Restoration TF	2005-2006	37.039	Statewide Surface Water Restoration and Wastewater Projects	\$800,000	140047-06
Amend 1	LI 1821 – Ecosystem Management & Restoration TF	2006-2007	37.039	Statewide Surface Water Restoration and Wastewater Projects	\$1,250,000	140047-07
Amend 2	LI 1859 – Ecosystem Management & Restoration TF	2007-2008	37.039	Statewide Surface Water Restoration and Wastewater Projects	\$750,000	140047-08

<b>Total Award</b>					<b>\$2,800,000</b>	
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For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<http://aspe.os.dhhs.gov/cfda>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<http://sun6.dms.state.fl.us/fsaa/>]. The services/purposes for which the funds are to be used are included in the Contract scope of services/work. Any match required by the recipient is clearly indicated in the Contract.

Attachment d.  
R2007 0534  
APR 10 2007

STATE FINANCIAL ASSISTANCE AGREEMENT  
AMENDMENT 1 TO GRANT ASSISTANCE AGREEMENT LP6077  
PALM BEACH COUNTY

PURSUANT TO LINE ITEM 1821 OF THE 2006 - 2007 GENERAL APPROPRIATIONS ACT

THIS AGREEMENT as entered into May 4, 2006 between the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (hereinafter referred to as the "Department" or "DEP") and PALM BEACH COUNTY (hereinafter referred to as "Grantee" or "Recipient") is hereby amended.

WHEREAS, paragraph 2 allows for the inclusion of additional services if additional funding is made available; and,

WHEREAS, the Legislature provided additional funds for the project; and

WHEREAS, the Department desires to add funds for an additional service period to extend the Agreement period to December 31, 2010; and,

WHEREAS, the maximum compensation amount of the Agreement will be increased by \$1,250,000 to provide funding for the second service period; and,

WHEREAS, other changes to the Agreement are necessary.

NOW THEREFORE, the parties hereto agree as follows:

1. Paragraph 2 is hereby revised to extend the completion date of the Agreement from December 31, 2008 to December 31, 2010.
2. Paragraph 3A is hereby revised to increase the maximum compensation amount of the Agreement from \$800,000 to \$2,050,000 (an increase of \$1,250,000). The parties hereto agree that the Grantee is responsible for providing an additional match of \$1,250,000 for a total match amount of \$2,050,000 toward the project described in Attachment A.
3. Paragraph 9 is hereby revised to change the website listed to <https://apps.fldfs.com/fsaa>.
4. Attachment A-1, Revised Project Work Plan is attached hereto and made a part of the Agreement providing for the additional funds appropriated. All references in the Agreement to Attachment A shall hereinafter refer to Attachment A and Attachment A-1, Project Work Plans.
5. Attachment D, Special Audit Requirements, is hereby deleted in its entirety and replaced with Attachment D-1, Revised Special Audit Requirements, attached hereto and made a part of the Agreement. All references in the Agreement to Attachment D shall hereinafter refer to Attachment D-1, Revised Special Audit Requirements.

In all other respects, the Agreement of which this is an Amendment and attachments relative thereto, shall remain in full force and effect.

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APR 10 2007

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IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed the day and year last written below by the Director of the Department.

PALM BEACH COUNTY R2007 0531

APR 10 2007

By: Addie L. Greene  
Addie L. Greene, Chairperson  
Board of County Commissioners

Date: APR 10 2007

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: Pat Co  
~~Acting Director~~ Deputy Director  
Division of Water Resource Management

Date: APR 30 2007

Tony Williams  
Grant Manager

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

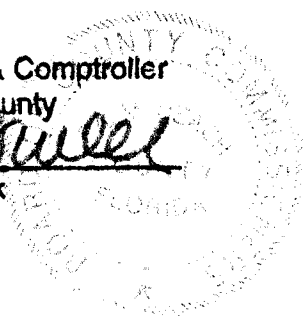
BY Thomas J...  
County Attorney

APPROVED AS TO TERMS AND CONDITIONS

BY: Richard E. Walesky  
Richard E. Walesky, Director  
Department of Environmental Resources Management

Sharon R. Bock, Clerk & Comptroller  
Palm Beach County

By: Sharon R. Bock  
Deputy Clerk



Attachments/Exhibits included as part of this Amendment:

Specify Type	Letter/ Number	Description (including number of pages)
Attachment	A-1	Revised Project Work Plan - (2 Pages)
Attachment	D-1	Revised Special Audit Requirements (5 Pages)

# ATTACHMENT A-1 REVISED PROJECT WORK PLAN

*Please complete this form with as much detail as possible*

**I. GRANTEE/PROJECT INFORMATION:**

<b>Grantee:</b>	Palm Beach County Board of County Commissioners/ Department of Environmental Resources Management
<b>Project Title:</b>	Palm Beach County Chain of Lakes Restoration
<b>DEP Grant #:</b>	LP6077/1

**II. FUNDING PLAN:**

Category of Expenditure	2006-2007 LP Grant Funds Provided	2006-2007 Match Required	Total 2006-2007 Funding
Professional Services	N/A		
Construction	\$1,250,000	\$1,250,000	\$7,040,000
Land	N/A		
Equipment	N/A		
Other (Specify)	N/A		
<b>Total</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$7,040,000</b>

**III. SCOPE OF WORK:** (e.g., specifications, task timeline within current authorized Agreement period, method or manner of performance, requirements, quarterly cash needs, etc.)

In accordance with the approved State of the Lakes Management Plan for the Chain of Lakes, the project encompasses sub-projects identified in the State of the Lakes Plan and the Chain of Lakes Water Quality & Pollutant Loading Evaluation Report.

Project 1: C-51 Muck Removal (Pilot Project)

This is an environmental enhancement project to remove muck sediments from the C-51 canal which is the most significant source of sediment and nutrient loading affecting the Chain of Lakes and Lake Worth Lagoon (a designated "priority" surface water body). Muck will be dredged from the C-51, dewatered and trucked to various locations for beneficial re-use on Palm Beach County parks, natural areas and FDOT road right-of-ways. The project has been designed and permitted and is currently under construction.

An estimated project timeline for the project is as follows:

Item	Completion Date
Task 1: Complete design	January 2006
Task 2: Advertise for bids; receive and award bids	July 2005
Task 3: Construction	Jan. 2006 – June 2008
Task 4: Project close-out	October 2008

Project 2: North Westgate Phase V & VI (Stormwater/Septic)

Project involves improving an antiquated drainage system by installing drainage basins, regrading swales, constructing dry retention areas, and replacing the sewer septic system with a sanitary sewer system. The project has been designed and permitted by SFWMD.

An estimated project timeline for the project is as follows:

Item	Completion Date
Task 1: Complete design	2001-2006 Completed
Task 2: Issue for bids; receive and award bids	March 2007-June 2007
Task 3: Construction	August 2007- September 2010
Task 4: Project close-out	December 2010

Project 3: Chain of Lakes Habitat Restoration

Project involves restoration and enhancement activities which include removal of invasive exotic plants in uplands and wetlands and planting aquatic vegetation on existing littoral shelves, creating hardwood wetlands, enhancing tropical hardwood hammocks, removing accumulated organic muck sediments, installing box culverts to hydraulically connect and

improve flow between water bodies, excavating open channels to enhance water movement and provide fisheries habitat, and install shoreline stabilization features, using a combination of stone and geogrid material, to reinforce shorelines.

An estimated project timeline for the project is as follows:

<u>Item</u>	<u>Completion Date</u>
Task 1: Complete design	January 15, 2008
Task 2: Issue for bids; receive and award bids	April 2008
Task 3: Construction	July 2008 - March 2010
Task 4: Project close-out	July 2010

**Project 4: Mechanical Harvesting Pilot Project**

This project will entail the use of a mechanical harvester to remove large stands of nuisance macrophytes from the Chain of Lakes system and monitoring the effectiveness of this methodology.

An estimated project timeline for the project is as follows:

<u>Item</u>	<u>Completion Date</u>
Task 1: Issue for bids; receive and award bids	April 2009
Task 3: Project commencement	July 2009 - December 2009
Task 4: Project close-out	March 2010

**Project 5: Monitoring/Outreach Studies**

10% of grant will be used to conduct water quality monitoring, stormwater retrofit and muck dredging feasibility studies and provide public outreach via kiosks, brochures and educational material to improve understanding of threats to the system and possible solutions.

**IV. PROJECT MILESTONES:**

(i.e. timelines, contracts, if funded in prior year(s) where is the project now)

If the scope of work includes construction:

Estimated Construction start date:	<u>January 2006</u>
Estimated scope of work completion date:	<u>December 2010</u>

**V. LOCAL MATCH & OTHER GRANT FUNDS:**

List the sources and amounts for all funds being used to fund this project.

<b>SOURCE</b>	<b>AMOUNT(\$)</b>
2006-2007 DEP LP6077/1 grant	\$1,250,000
DEP pass thru	\$250,000
SFWMD	\$750,000
2005-2006 DEP/ LP6077	\$800,000
Palm Beach County Funding	\$2,600,000
FEMA	\$990,000
FFWCC grant	\$400,000
<b>Total Project Cost</b>	<b>7,040,000</b>

ATTACHMENT D-1

SPECIAL AUDIT REQUIREMENTS

The administration of resources awarded by the Department of Environmental Protection (which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the contract/agreement) to the recipient (which may be referred to as the "Contractor", "Grantee" or other name in the contract/agreement) may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

AUDITS

**PART I: FEDERALLY FUNDED**

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised.

1. In the event that the recipient expends \$500,000 or more in Federal awards in its fiscal year, the recipient must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. EXHIBIT 1 to this Agreement indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the Federal awards expended in its fiscal year, the recipient shall consider all sources of Federal awards, including Federal resources received from the Department of Environmental Protection. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the recipient conducted by the Auditor General in accordance with the provisions of OMB Circular A-133, as revised, will meet the requirements of this part.
2. In connection with the audit requirements addressed in Part I, paragraph 1., the recipient shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.
3. If the recipient expends less than \$500,000 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the recipient expends less than \$500,000 in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than Federal entities).
4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at <http://12.46.245.173/cfda/cfda.html>.

**PART II: STATE FUNDED**

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2)(m), Florida Statutes.

1. In the event that the recipient expends a total amount of State financial assistance equal to or in excess of \$500,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this Agreement indicates State financial assistance awarded through the Department of Environmental Protection by this Agreement. In determining the State financial assistance expended in its fiscal year, the recipient shall consider all sources of State financial assistance, including State financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

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2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(7), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$500,000 in State financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$500,000 in State financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-State entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa/> or the Governor's Office of Policy and Budget website located at <http://www.ebudget.state.fl.us/> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website <http://www.leg.state.fl.us/Welcome/index.cfm>, Governor's Website <http://www.myflorida.com/>, Department of Financial Services' Website <http://www.fldfs.com/> and the Auditor General's Website <http://www.state.fl.us/audgen/pages/flsaa.htm>.

### PART III: OTHER AUDIT REQUIREMENTS

*(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)*

### PART IV: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by PART I of this Attachment shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the recipient directly to each of the following:
  - A. The Department of Environmental Protection at the following address:
 

**Audit Director**  
 Florida Department of Environmental Protection  
 Office of the Inspector General, MS 40  
 2600 Blair Stone Road  
 Tallahassee, Florida 32399-2400
  - B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:
 

Federal Audit Clearinghouse  
 Bureau of the Census  
 1201 East 10th Street  
 Jeffersonville, IN 47132
  - C. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.
2. Pursuant to Section .320(f), OMB Circular A-133, as revised, the recipient shall submit a copy of the reporting package described in Section .320(c), OMB Circular A-133, as revised, and any management letters issued by the auditor, to the Department of Environmental Protection the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

3. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

A. The Department of Environmental Protection at the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

B. The Auditor General's Office at the following address:

State of Florida Auditor General  
Room 401, Claude Pepper Building  
111 West Madison Street  
Tallahassee, Florida 32399-1450

4. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

5. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
6. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with OMB Circular A-133, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.



**PART V: RECORD RETENTION**

The recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of 5 years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of 3 years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

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**EXHIBIT - 1**

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

<b>Federal Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following:</b>					
Federal Program Number	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category

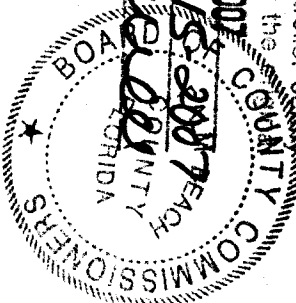
<b>State Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Funds for Federal Programs:</b>					
Federal Program Number	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

<b>State Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following Funds Subject of Section 215.97, F.S.:</b>						
State Program Number	Original Agreement	State Fiscal Year	Catalog of State Financial Assistance Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	LI 1717A - Ecosystem Management & Restoration TF	2005-2006	37.039	Statewide Surface Water Restoration and Wastewater Projects	\$800,000	140047-06
Amend 1	LI 1821 - Ecosystem Management & Restoration TF	2006-2007	37.039	Statewide Surface Water Restoration and Wastewater Projects	\$1,250,000	140047-07

<b>Total Award</b>					<b>\$2,050,000</b>	
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For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<http://aspe.os.dhhs.gov/cfda>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<http://sun6.dms.state.fl.us/fsaa/>]. The services/purposes for which the funds are to be used are included in the Contract scope of services/work. Any match required by the recipient is clearly indicated in the Contract.

STATE OF FLORIDA, COUNTY OF PALM BEACH  
 I, SHARON R. BOCK, Clerk & Comptroller certify  
 this to be a true and correct copy of the  
 filed in my office on APR 10 2007  
 dated at Palm Beach, FL on 5-15-2007  
 By: *Sharon R. Bock*  
 Deputy Clerk



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Attachment **3**  
STATE FINANCIAL ASSISTANCE AGREEMENT  
PALM BEACH COUNTY  
DEP AGREEMENT NO. LP6077

R2006 0579  
APR 04 2006

STATE OF FLORIDA  
GRANT ASSISTANCE  
PURSUANT TO LINE ITEM 1717A OF THE 2005 - 2006 APPROPRIATIONS ACT

THIS AGREEMENT is entered into between the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, whose address is 2600 Blair Stone Road, MS 3505, Tallahassee, Florida 32399-2400 (hereinafter referred to as the "Department") and PALM BEACH COUNTY, whose address is 3323 Belvedere Road, Building 502, West Palm Beach, Florida 33406 (hereinafter referred to as "Grantee" or "Recipient"), existing as a local government agency under the laws of the State of Florida, to provide funds for Palm Beach County Chain of Lakes Restoration.

In consideration of the mutual benefits to be derived herefrom, the Department and the Grantee do hereby agree as follows:

1. The Grantee does hereby agree to perform in accordance with the terms and conditions set forth in this Agreement, Attachment A (Project Work Plan), and all attachments and exhibits named herein which are attached hereto and incorporated by reference. For purposes of this Agreement, the terms "Contract" and "Agreement" and the terms "Grantee", "Recipient" and "Contractor" are used interchangeably.
2. This Agreement shall begin upon execution by both parties and end no later than December 31, 2008, inclusive. This Agreement may be amended to provide for additional services if additional funding is made available by the Legislature.
3.
  - A. As consideration for the services rendered by the Grantee under the terms of this Agreement, the Department shall pay the Grantee on a cost reimbursement basis in an amount not to exceed \$800,000. The parties hereto agree that the Grantee is responsible for providing a minimum match of \$800,000 toward the project described in Attachment A. If the Grantee finds, after receipt of competitive bids, that the work described in Attachment A cannot be accomplished for the current estimated project cost, the parties hereto agree to modify the Project Work Plan described in Attachment A to provide for the work that can be accomplished for the funding identified above.
  - B. The Grantee shall be reimbursed on a cost reimbursement basis for all eligible project costs upon receipt and acceptance of a properly completed Disbursement Request Package (provided as Attachment B). In addition to the disbursement form, the Grantee must provide from its accounting system, a listing of expenditures charged against this Agreement. The listing shall include, at a minimum, a description of the goods or services purchased, date of the transaction, voucher number, amount paid, and vendor name. All requests for reimbursement of travel expenses shall be in accordance with travel limits established in Section 112.061, Florida Statutes. Payment requests shall be submitted no more frequently than monthly. The Payment Request Package includes:
    - (1) A completed Disbursement Request Form signed by the Grantee's Grant Manager. Such requests must be accompanied by sufficiently itemized summaries of the materials, labor, or services to identify the nature of the work performed; the cost or charges for such work; and the person providing the service or performing the work. If payment is based on an authorized advance for incurred costs, invoices reflecting such costs must be included. After receipt of advance funds the Grantee shall provide proof of payment to the Department within 30 days receipt of advance funds. If payment is based on reimbursement, proof of payment of the invoices is required; and
    - (2) A certification signed by the Grantee's Grant Manager as to the current estimated cost of the Project; that the materials, labor, or services represented by the invoice have been satisfactorily purchased, performed, or received and applied to the project; that all funds received to date have been applied toward completing the Project; and that under the terms and provisions of the contracts, the Local Government is required to make such payments; and

DEP Agreement No. LP6077, Page 1 of 6

12&1

R2006 0579

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- (3) A certification by the engineer responsible for overseeing construction stating that equipment, materials, labor and services represented by the construction invoices have been satisfactorily invoiced, purchased, or received, and applied to the Project in accordance with construction contract documents; stating that payment is in accordance with construction contract provisions; stating that construction, up to the point of the requisition, is in compliance with the contract documents; and identifying all additions or deletions to the Project which have altered the Project's performance standards, scope, or purpose since the issue of the Department construction permit; and
- (4) Such other certificates or documents by engineers, attorneys, accountants, contractors, or suppliers as may reasonably be required by the Department.
- C. In addition to the invoicing requirements contained in paragraph 3.B. above, the Department will periodically request proof of a transaction (invoice, payroll register, etc.) to evaluate the appropriateness of costs to the Agreement pursuant to State and Federal guidelines (including cost allocation guidelines), as appropriate. This information when requested must be provided within 30 calendar days of such request. The Grantee may also be required to submit a cost allocation plan to the Department in support of its multipliers (overhead, indirect, general administrative costs, and fringe benefits). All bills for amounts due under this Agreement shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.
- D. State guidelines for allowable costs can be found in the Department of Financial Services' Reference Guide for State Expenditures at [http://www.dbf.state.fl.us/aadir/reference\\_guide](http://www.dbf.state.fl.us/aadir/reference_guide).
4. The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. The parties hereto understand that this Agreement is not a commitment of future appropriations.
5. Progress Reports (Attachment C) shall be submitted describing the work performed, problems encountered, problem resolution, schedule updates and proposed work for the next reporting period. If advance payment is authorized, the Grantee shall report (and document as required under paragraph 3 above and Attachment E) the amount of funds expended during the reporting period, the Agreement expenditures to date, interest earned during the quarter and clearly indicate the method for repayment of the interest to the Department (see paragraph 15). Progress reports shall be submitted to the Department's Grant Manager no later than twenty (20) days following the completion of the quarterly reporting period. It is hereby understood and agreed by the parties that the term "progress reports" shall reflect the calendar quarters ending March 31, June 30, September 30 and December 31. The Department's Grant Manager shall have ten (10) calendar days to review deliverables submitted by the Grantee.
6. Each party hereto agrees that it shall be solely responsible for the negligent or wrongful acts of its employees and agents. However, nothing contained herein shall constitute a waiver by either party of its sovereign immunity or the provisions of Section 768.28, Florida Statutes.
7. A. The Department may terminate this Agreement at any time in the event of the failure of the Grantee to fulfill any of its obligations under this Agreement. Prior to termination, the Department shall provide thirty (30) calendar days written notice of its intent to terminate and shall provide the Grantee an opportunity to consult with the Department regarding the reason(s) for termination.
- B. The Department may terminate this Agreement for convenience by providing the Grantee with thirty (30) calendar days written notice.
8. This Agreement may be unilaterally canceled by the Department for refusal by the Grantee to allow public access to all documents, papers, letters, or other material made or received by the Grantee in conjunction with this Agreement, unless the records are exempt from Section 24(a) of Article I of the State Constitution and Section 119.07(1), Florida Statutes.
9. A. The Grantee shall comply with the applicable provisions contained in Attachment D (Special Audit Requirements), attached hereto and incorporated herein by reference. Exhibit 1 to Attachment D summarizes the funding sources supporting the Agreement for purposes of assisting the Grantee in complying with the requirements of Attachment D. A revised copy of Exhibit 1 must be provided to

the Grantee for each amendment, which authorizes a funding increase or decrease. If the Grantee fails to receive a revised copy of Exhibit 1, the Grantee shall notify the Department's Grants Development and Review Manager at 850/245-2361 to request a copy of the updated information.

- B. The Grantee is hereby advised that the Federal and/or Florida Single Audit Act Requirements may further apply to lower tier transactions that may be a result of this Agreement. The Grantee shall consider the type of financial assistance (federal and/or state) identified in Attachment D, Exhibit 1 when making its determination. For federal financial assistance, the Grantee shall utilize the guidance provided under OMB Circular A-133, Subpart B, Section \_\_.210 for determining whether the relationship represents that of a subrecipient or vendor. For state financial assistance, the Grantee shall utilize the form entitled "Checklist for Nonstate Organizations Recipient/Subrecipient vs Vendor Determination" (form number FSAA\_CL2) that can be found under the "Links/Forms" section appearing at the following website:

<http://www.fsaa.state.fl.us/>

The Grantee should confer with its chief financial officer, audit director or contact the Department for assistance with questions pertaining to the applicability of these requirements.

10. A. The Grantee shall not subcontract, assign, or transfer any work under this Agreement without the prior written consent of the Department's Grant Manager. The Grantee agrees to be responsible for the fulfillment of all work elements included in any subcontract consented to by the Department and agrees to be responsible for the payment of all monies due under any subcontract. It is understood and agreed by the Grantee that the Department shall not be liable to any subcontractor for any expenses or liabilities incurred under the subcontract and that the Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.
- B. The Department of Environmental Protection supports diversity in its procurement program and requests that all subcontracting opportunities afforded by this Agreement embrace diversity enthusiastically. The award of subcontracts should reflect the full diversity of the citizens of the State of Florida. The Department will be glad to furnish a list of minority owned businesses for consideration in subcontracting opportunities.
11. In accordance with Section 216.347, Florida Statutes, the Grantee is hereby prohibited from using funds provided by this Agreement for the purpose of lobbying the Legislature, the judicial branch or a state agency.
12. The Grantee shall comply with all applicable federal, state and local rules and regulations in providing services to the Department under this Agreement. The Grantee acknowledges that this requirement includes compliance with all applicable federal, state and local health and safety rules and regulations. The Grantee further agrees to include this provision in all subcontracts issued as a result of this Agreement.
13. The Department's Grant Manager for this Agreement is identified below.

**Tommy Williams**  
Bureau of Water Facilities Funding  
Florida Department of Environmental Protection  
2600 Blair Stone Road, MS 3505  
Tallahassee, Florida 32399-2400  
Phone: 850-245-8358  
Fax: 850-245-8411  
Email: [thomas.e.williams@dep.state.fl.us](mailto:thomas.e.williams@dep.state.fl.us)

14. The Grantee's Grant Manager for this Agreement is identified below.

**Richard Walesky, Director**  
Palm Beach County Board of County Commissioners  
3323 Belvedere Road, Building 502  
West Palm Beach, Florida 33406  
Phone: 561-233-2400

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15. In accordance with Section 216.181(16)(b), Florida Statutes, the Department, upon written request from the Grantee and written approval from the State's Chief Financial Officer, if applicable, may provide an advance to the Grantee. The Grantee must temporarily invest the advanced funds, and return any interest income to the Department, within thirty (30) days of each calendar quarter, or apply said interest income against the Department's obligation to pay, if applicable, under this Agreement. Interest earned must be returned to the Department within the timeframe identified above or invoices must be received within the same timeframe that shows the offset of the interest earned.
- Unused funds, and interest accrued on any unused portion of advanced funds which has not been remitted to the Department, shall be returned to the Department within sixty (60) days of Agreement completion.
- The parties hereto acknowledge that the State's Chief Financial Officer may identify additional requirements, which must be met in order for advance payment to be authorized. If the State's Chief Financial Officer imposes additional requirements, the Grantee shall be notified, in writing, by the Department's Grant Manager regarding the additional requirements. Prior to releasing any advanced funds, the Grantee shall be required to provide a written acknowledgement to the Department's Grant Manager of the Grantee's acceptance of the terms imposed by the State's Chief Financial Officer for release of the funds.
- If advance payment is authorized, the Grantee shall be responsible for submitting the information requested in the Interest Earned Memorandum (Attachment E) and the Advance Payment Justification Form (Attachment F) to the Department's Grant Manager quarterly. This information shall be requested by the Grant Manager and submitted by the Grantee on a quarterly basis in conjunction with the invoice/reporting requirements established in paragraphs 3 and 5.
16. To the extent required by law, the Grantee will be self-insured against, or will secure and maintain during the life of this Agreement, Workers' Compensation Insurance for all of his employees connected with the work of this project and, in case any work is subcontracted, the Grantee shall require the subcontractor similarly to provide Workers' Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Grantee. Such self-insurance program or insurance coverage shall comply fully with the Florida Workers' Compensation law. In case any class of employees engaged in hazardous work under this Agreement is not protected under Workers' Compensation statutes, the Grantee shall provide, and cause each subcontractor to provide, adequate insurance satisfactory to the Department, for the protection of his employees not otherwise protected.
17. The Grantee, as an independent contractor and not an agent, representative, or employee of the Department, agrees to carry adequate liability and other appropriate forms of insurance. The Department shall have no liability except as specifically provided in this Agreement.
18. The Grantee covenants that it presently has no interest and shall not acquire any interest that would conflict in any manner or degree with the performance of services required.
19. The purchase of non-expendable equipment costing \$1,000 or more is not authorized under the terms of this Agreement.
20. The Department may at any time, by written order designated to be a change order, make any change in the Project Work Plan within the general scope of this Agreement (e.g., specifications, task timeline within current authorized agreement period, method or manner of performance, requirements, etc.). All change orders are subject to the mutual agreement of both parties as evidenced in writing. Any change order that causes an increase or decrease in the Grantee's cost or time shall require formal amendment to this Agreement.
21. A. No person, on the grounds of race, creed, color, national origin, age, sex, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in performance of this Agreement.

- B. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity. The Florida Department of Management Services is responsible for maintaining the discriminatory vendor list and intends to post the list on its website. Questions regarding the discriminatory vendor list may be directed to the Florida Department of Management Services, Office of Supplier Diversity, at 850/487-0915.
22. Land acquisition is not authorized under the terms of this Agreement.
23. This Agreement represents the entire agreement of the parties. Any alterations, variations, changes, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, duly signed by each of the parties hereto, and attached to the original of this Agreement, unless otherwise provided herein.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed, the day and year last written below.

**R2006-0579 APR 04 2006**  
PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: *Joseph Martin*  
Chairman, Board of County Commissioners

By: *Marie Owen*  
Secretary or designee

Date: APR 04 2006

Date: MAY 04 2006

FEID No.: 59-6000785

*Tony Williams*  
Grant Manager

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

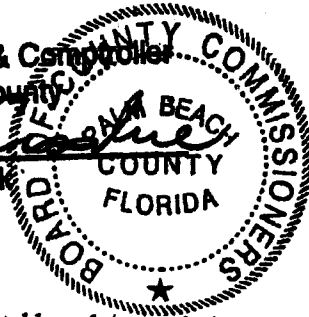
BY *Thomas Taylor*  
County Attorney

APPROVED AS TO TERMS AND CONDITIONS

BY *Richard E. Walesky*  
Richard E. Walesky, Director  
Department of Environmental Resources Management

Sharon R. Bock, Clerk & Comptroller  
Palm Beach County

By: *Judith Casper*  
Deputy Clerk



\*For Agreements with governmental boards/commissions: If someone other than the Chairman signs this Agreement, a resolution, statement or other document authorizing that person to sign the Agreement on behalf of the governmental board/commission must accompany the Agreement.

List of attachments/exhibits included as part of this Agreement:

Specify Type	Letter/ Number	Description (include number of pages)
Attachment	A	Project Work Plan (2 Pages)
Attachment	B	Disbursement Request Package (3 Pages)
Attachment	C	Progress Report Form (2 Pages)
Attachment	D	Special Audit Requirements (5 Pages)
Attachment	E	Advance Payment - Interest Earned Memorandum (1 Page)
Attachment	F	Advance Payment Justification Form (3 Pages)



# ATTACHMENT A PROJECT WORK PLAN

*Please complete this form with as much detail as possible*

**I. GRANTEE/PROJECT INFORMATION:**

<b>Grantee:</b>	Palm Beach County Board of County Commissioners/ Department of Environmental Resources Management
<b>Project Title:</b>	Palm Beach County Chain of Lakes Restoration
<b>DEP Grant #:</b>	LP6077

**II. FUNDING PLAN:**

Category of Expenditure	FY05/06 PROJECT DEP Funds	BUDGET	
		Total Matching Funds	Total Funding
<b>Pre-Construction</b>	N/A	\$100,000	\$100,000
<b>Construction</b>	\$800,000	\$1,363,960	\$2,163,960
<b>Land</b>	N/A	N/A	N/A
<b>Equipment</b>	N/A	N/A	N/A
<b>Other (Specify) Post-Construction</b>	N/A	N/A	N/A
<b>What is the total estimated project cost?</b>	\$800,000	\$1,463,960	\$2,263,960

**III. SCOPE OF WORK:** (e.g., specifications, task timeline within current authorized Agreement period, method or manner of performance, requirements, quarterly cash needs, etc.)

**STATEMENT OF WORK**  
Palm Beach County Chain of Lakes Restoration

**1.0 Introduction**

The Habitat Restoration Master Plan for Lake Osborne encompasses a portion of the western shoreline of Lake Osborne and associated water bodies. In accordance with the approved State of the Lakes Management Plan for the chain of Lakes, the proposed shoreline restoration encompasses three restoration projects identified in the State of the Lakes Plan.

The statement of work addresses restoration and enhancement activities could include removal of invasive exotic plants in uplands and wetlands and planting aquatic vegetation on existing littoral shelves, creating hardwood wetlands, enhancing tropical hardwood hammocks, removing accumulated organic muck sediments in Square Lake, installing box culverts to hydraulically connect and improve flow between water bodies, excavating open channels to enhance water movement and provide fisheries habitat, and install shoreline stabilization features, using a combination of stone and geogrid material, to reinforce shorelines.

The project will likely be constructed in phases. This project is considered Phase I and will include the Square Lake and East Slough Restoration Plan. Future phase(s) as part of this project to include: E-4 Canal / North Lobe, Picnic Island and the Oxbow, and the West Side of Custard Apple Slough.

**2.0 Objective**

Re-establish historic habitat for fisheries and wildlife by creating and restoring wetland and upland habitat within the Lake Osborne freshwater lake system.

**Tasks:**

- Scrape upland areas to create wetland and replant with wetland plants
- Eradicate invasive exotic vegetation and replant with natives
- Dredge accumulated organic muck sediments/create open water habitat
- Install box culverts to hydraulically connect/improve flow water between water bodies
- Construct shoreline armoring structures to stabilize shorelines

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**3.0 Scope of Work**

- 1) **Obtain Permits:** Have applied for permit; awaiting response from SFWMD and ACOE – July 2006
- 2) **Design Specifications:** Complete written specifications / contractor procurement – December 2006.
- 3) **Construct Project:** Anticipate completion – December 2007
  - a. **Dredge accumulated organic muck sediments / create open water habitat:**  
Remove muck in Square Lake to sand bottom; create second cut from Oxbow to create habitat; dredge east-west connection between Custard Apple Slough West and Custard Apple Slough East.
  - b. **Install Box Culverts:** Install box culverts in SW corner of Square Lake to enhance water circulation; install box culvert under campground road to open up entire slough area for water exchange with Lake Osborne
  - c. **Remove / Eradicate Invasive Exotic Vegetation and replant with natives:**  
Remove non-native invasive vegetation; chip Australian pine for mulch. In Custard Apple Slough East, chip exotic vegetation and dispose of property off site.
  - d. **Scrape upland areas to create wetland and replant with wetland plants:**  
Recontour shoreline of Square Lake and plant wetland vegetation. Create wetland habitat in isolated area north of Lake where second cut from oxbow will be made.
  - e. **Construct shoreline armoring structures to stabilize shorelines:** Stabilize SE corner of Picnic Island with rip-rap revetment. Widen and stabilize campground road with rip-rap and plant shallow littoral zone to further stabilize roadway shoreline.
  - f. **Place fencing between created wetland in Custard Apple Slough East and Lantana Airport property:** For security purposes and safety, place 2,132 l.f. of commercial fencing between the created wetland lying south of the southern channel of Custard Apple Slough East and the Lantana Airport Property.
  - g. **Maintenance and Monitoring:** Maintain a survivorship of at least 85% for the herbaceous plants and 100% for the trees. Quarterly monitoring and installation of additional plants/trees to meet the criteria will be required.

**IV. PROJECT MILESTONES:**

(i.e. timelines, contracts, if funded in prior year(s) where is the project now)

If the scope of work includes construction:  
 Estimated Construction start date: January 2007  
 Estimated scope of work completion date: June 2008

**V. LOCAL MATCH & OTHER GRANT FUNDS:**

If local match is required, list the sources and amounts. Also list the sources and amounts for any other grant funds being used to fund this project.

SOURCE	AMOUNT(\$)
Palm Beach County Funding - County Bond Funds	\$563,960
Palm Beach County Funding - County Parks Funds	\$900,000
DEP Grant# LP6077	\$800,000
Lake Restoration Grant (FFWCC) Applied For	
<b>Total Project Cost</b>	<b>\$2,263,960</b>

**ATTACHMENT B**  
**Disbursement Request Package**  
 Legislative Projects (LP) Grants

1. Grantee/Recipient PALM BEACH COUNTY

2. Project Number LP6077 Date of Request \_\_\_\_\_

3. Disbursement Request Number \_\_\_\_\_ Required Match % \_\_\_\_\_

4. Type of Request: Partial  Final

5. Federal Employer Identification Number \_\_\_\_\_

6. Mail  EFT  Send Remittance to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Disbursement Details**

(cumulative amounts rounded to the nearest dollar)

1. Planning (attach invoices)	\$ _____
2. Engineering (attach invoices)	_____
3. Construction and Demolition (attach invoices)	_____
4. Technical Services during Construction (attach invoices)	_____
5. Other (list - must be specified in agreement)	_____
_____	_____
_____	_____
6. Total cumulative to date	\$ _____
7. Disbursements previously requested	\$( _____ )
8. Amount requested for disbursement (line 6 minus line 7)	\$ _____

**Requests for Invoices already Paid:**

- 1) Copy of Invoice
- 2) Proof of Payment

**Requests for Invoices not yet Paid:**

- 1) Copy of Invoice
- 2) Advance Payment Justification (one per quarter)
- 3) Advance Payment – Interest Earned (after initial advance)

\*If prior Disbursement Request was requested by invoices without proof of payment documentation, proof of the prior payment will be required before this request can be disbursed.

**\*\* SUBMIT ONE ORIGINAL COPY OF THIS FORM AND SUPPORTING DOCUMENTATION TO: \*\***

Florida Department of Environmental Protection  
 Bureau of Water Facilities Funding MS 3505  
 2600 Blair Stone Road  
 Tallahassee, Florida 32399-2400

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**Grant Manager's Certification  
of Disbursement Request**

I, \_\_\_\_\_  
(name of Grantee's Grant Manager designated in the Agreement)

on behalf of \_\_\_\_\_, do hereby certify that:  
(name of Grantee/Recipient)

1. The disbursement amount requested on Page 1 of this form is for allowable costs for the project described in the Agreement.
2. Materials, labor, equipment, and/or services representing costs included in the amount requested have been satisfactorily purchased, performed or received, and applied toward completing the project; such costs are documented by invoices or other appropriate documentation which are filed in the Grantee's permanent records.
3. The Grantee is required to pay such costs under the terms and provisions of contracts relating directly to the project, and the Grantee is not in default of any terms or provisions of the contracts.
4. All funds received to date have been applied toward completing the project.
5. All permits and approvals required for the construction which is underway have been obtained.

\_\_\_\_\_  
(Signature of Grant Manager)

\_\_\_\_\_  
(Date)

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**Engineer's Certification  
of Disbursement Request**

I, \_\_\_\_\_, being the Professional Engineer retained by  
(name of Professional Engineer)  
\_\_\_\_\_, am responsible for overseeing construction of the  
(name of Grantee/Recipient)  
project described in the Agreement and do hereby certify that:

1. Equipment, materials, labor, and services represented by the construction invoices have been satisfactorily purchased or received and applied to the project in accordance with construction contract documents filed with and previously approved by the Department of Environmental Protection;
2. Payment is in accordance with construction contract provisions;
3. Adequate construction supervision is being provided to assure compliance with construction requirements and Florida Administrative Code Rule 62-600 or Rule 62-604, as appropriate;
4. Construction up to the point of this disbursement is in compliance with the contract documents;
5. All changes, additions, or deletions to the construction contract(s) have been documented by change order and all change orders have been submitted to the Department; and
6. All additions or deletions to the Project which have altered the Project's performance standards, scope, or purpose (since issue of the pertinent Department permit) have been identified in writing to the Department or are identified and attached hereto.

\_\_\_\_\_  
Signature of Professional Engineer

\_\_\_\_\_  
Firm or Affiliation

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(P.E. Number)

ATTACHMENT C  
PROGRESS REPORT FORM

<b>DEP Agreement No.:</b>	LP6077		
<b>Grantee Name:</b>	PALM BEACH COUNTY		
<b>Grantee Address:</b>			
<b>Grantee's Grant Manager:</b>		<b>Telephone No.:</b>	
<b>Quarterly Reporting Period:</b>			
<b>Project Number and Title:</b>			
<b>Provide a summary of project accomplishments to date. (Include a comparison of actual accomplishments to the objectives established for the period. If goals were not met, provide reasons why.)</b>			
<b>Provide an update on the estimated time for completion of the project and an explanation for any anticipated delays.</b>			
<b>Provide any additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.</b>			

(continued from page 1)

Identify below, and attach copies of, any relevant work products being submitted for the project for this reporting period (e.g., report data sets, links to on-line photographs, etc.)

Provide a project budget update, comparing the project budget to actual costs to date.

Budget Category	Total Project Budget	Expenditures Prior to this Reporting Period	Expenditures this Reporting Period	Project Funding Balance

This report is submitted in accordance with the reporting requirements of DEP Agreement No. LP6077 and accurately reflects the activities and costs associated with the subject project.

\_\_\_\_\_  
Signature of Grantee's Grant Manager

\_\_\_\_\_  
Date

ATTACHMENT D

SPECIAL AUDIT REQUIREMENTS

The administration of resources awarded by the Department of Environmental Protection (which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the contract/agreement) to the recipient (which may be referred to as the "Contractor", "Grantee" or other name in the contract/agreement) may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

AUDITS

**PART I: FEDERALLY FUNDED**

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised.

1. In the event that the recipient expends \$500,000 or more in Federal awards in its fiscal year, the recipient must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. EXHIBIT 1 to this Agreement indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the Federal awards expended in its fiscal year, the recipient shall consider all sources of Federal awards, including Federal resources received from the Department of Environmental Protection. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the recipient conducted by the Auditor General in accordance with the provisions of OMB Circular A-133, as revised, will meet the requirements of this part.
2. In connection with the audit requirements addressed in Part I, paragraph 1., the recipient shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.
3. If the recipient expends less than \$500,000 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the recipient expends less than \$500,000 in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than Federal entities).
4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at <http://12.46.245.173/cfda/cfda.html>.

**PART II: STATE FUNDED**

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2)(1), Florida Statutes.

1. In the event that the recipient expends a total amount of State financial assistance equal to or in excess of \$500,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Executive



Office of the Governor and the Chief Financial Officer; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this Agreement indicates State financial assistance awarded through the Department of Environmental Protection by this Agreement. In determining the State financial assistance expended in its fiscal year, the recipient shall consider all sources of State financial assistance, including State financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

2. In connection with the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of Section 215.97(7), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2)(d), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$500,000 in State financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$500,000 in State financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-State entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <http://state.fl.us/fsaa/catalog> or the Governor's Office of Policy and Budget website located at <http://www.myflorida.com/myflorida/government/contacts/opbOffice.html> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website <http://www.leg.state.fl.us/>, Governor's Website <http://www.myflorida.com/>, Department of Financial Services' Website <http://www.dbf.state.fl.us/> and the Auditor General's Website <http://www.state.fl.us/audgen>.

### PART III: OTHER AUDIT REQUIREMENTS

*(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(7)(m), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)*

### PART IV: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by PART I of this Attachment shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the recipient directly to each of the following:
  - A. The Department of Environmental Protection at the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400
  - B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:

Federal Audit Clearinghouse  
Bureau of the Census

1201 East 10th Street  
Jeffersonville, IN 47132

C. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.

2. Pursuant to Section .320(f), OMB Circular A-133, as revised, the recipient shall submit a copy of the reporting package described in Section .320(c), OMB Circular A-133, as revised, and any management letters issued by the auditor, to the Department of Environmental Protection the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

3. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

A. The Department of Environmental Protection at the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

B. The Auditor General's Office at the following address:

State of Florida Auditor General  
Room 401, Claude Pepper Building  
111 West Madison Street  
Tallahassee, Florida 32399-1450

4. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at the following address:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

5. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

6. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with OMB Circular A-133, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

**PART V: RECORD RETENTION**

The recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of 5 years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of 3 years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

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1296

EXHIBIT - 1

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Federal Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following:					
Federal Program Number	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category

State Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Funds for Federal Programs:					
Federal Program Number	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

State Funds Awarded to the Recipient Pursuant to this Agreement Consist of the Following Funds Subject of Section 215.97, F.S.:						
State Program Number	Funding Source	State Fiscal Year	Catalog of State Financial Assistance Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	LI 1717A - Ecosystem Management & Restoration TF	2005-2006	37.039	Statewide Surface Water Restoration and Wastewater Projects	\$800,000	141116-05

<b>Total Award</b>	<b>\$800,000</b>	
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For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<http://aspe.os.dhhs.gov/cfda>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<http://sun6.dms.state.fl.us/fsaa/>]. The services/purposes for which the funds are to be used are included in the Contract scope of services/work. Any match required by the recipient is clearly indicated in the Contract.

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**ATTACHMENT E**  
**ADVANCE PAYMENT – INTEREST EARNED MEMORANDUM**  
**WHEN REPORTING OR REMITTING, PLEASE RETURN A COPY OF THIS REQUEST**

TO:

FROM: Darinda McLaughlin, Finance and Accounting Director  
 Bureau of Finance and Accounting, MS 78

DATE:

SUBJECT: Advance Payment - Contract No.  
 Interest Due to DEP:

Pursuant to Section 216.181(16), Florida Statutes, advance payments may be required to be deposited into an interest bearing account until all funds have been depleted. In order to update the status on the unused portion of the advanced funds and/or interest due, advance approval of the Chief Financial Officer, and the terms of the above referenced contract, the following information is needed for our records no later than \_\_\_\_\_.

Initial advance funding disbursed _____	\$ _____
1. Advanced funds principle expended or returned by contractor covering period of _____ to _____	\$ _____
2. Balance advance funding principle available	\$ _____
3. Interest earned on advanced funds covering period of _____ to _____	\$ _____
4. Amount of interest paid to DEP as of _____	\$ _____
5. Interest balance due to DEP as of _____	\$ _____

\_\_\_\_\_  
 (Project Manager's Signature) (Date)

Special Instructions: If the grant/contract specifies that any accrued interest, which is based upon a grant/contract advance payment(s), will not be paid to DEP until after termination of the grant/contract, the advance fund recipient shall complete report items 1 and 2 only for the first three quarters of the state's fiscal year. The report for the state's fourth fiscal year quarter shall include items 1, 2, 3, 4, and 5. Items 3, 4, and 5 will be the life to date interest

If the contract states that no interest is due, quarterly reports of unexpended advances are required, lines 1 and 2.

In all cases the line 1 and 2 reported amounts are on a cash basis for the advance payment principle. Do not include receivables, payables, or interest previously paid to DEP.

If the grant/contract requires quarterly accrued interest payments to DEP, the fund recipient must complete items 1 through 5 for each quarterly report.

Payments of interest due to DEP shall be paid within the specifications of the contract/grant.

Thank you for your cooperation in providing the above information. If you have questions, please contact Lydia Louis (850) 245-2452 in the Contracts Disbursement Section.

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ATTACHMENT F  
**ADVANCE PAYMENT JUSTIFICATION FORM**

Use of this form is not required unless the advance requested requires the prior approval of the Comptroller. For advance requests that are equal to or less than the purchasing threshold of category two as defined in Section 287.017, Florida Statutes, and meet one of the advance payment requirements identified in Section 215.422(14), Florida Statutes, use of this form is waived. However, the purchase requisition or contract review form must clearly identify the criteria being met under 215.422(14), Florida Statutes that allows the advance to be made without prior Comptroller approval.

Name/Address of the Vendor/Recipient:			
Contact Person/Phone No.:			
Agreement No./Purchase Order No. (if known):	LP6077		
Commodities/Services/Project Description:			
Organizational Structure (i.e. local gov't, non-profit corporation, etc.)			
Value of Purchase or Grant:			
Advance Payment Amount Requested:			
Period Advance Payment to Cover:	<input type="checkbox"/> 90 days startup	<input type="checkbox"/> Full Contract Period	
	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Other (specify):	
Indicate Statutory Authority:	<input type="checkbox"/> 215.422, F.S.	<input type="checkbox"/> 216.181, F.S.	
GAA Year and Line Item Info:	SFY:	Line Item:	
<b>1. Reason advance payment is required:</b>			
<b>2. The following information required for advances requested pursuant to 215.422, Florida Statutes (and the Comptroller's Voucher Processing Handbook) which exceed the purchasing threshold of category two as defined in 287.017, Florida Statutes.</b>			
<b>A.</b> Document, if applicable, the cost savings to be incurred as a result of an advance payment that are equal or greater than the amount the State would earn by investing the funds and paying in arrears. Include the percent (%) savings to be realized. In calculating the percent savings as compared to the percent that can be earned by the State, information may be obtained from the Department of Insurance, Division of Treasury at 850/413-2776 or SunCom 293-2776 regarding the current Treasury earnings rate.			
<b>B.</b> Document, if applicable, how the goods or services are essential to the operation of the Department and why they are available only if advance payment is made:			

C. Identify the procurement method used to select the vendor.

**3. The following information required for advances to Governmental Entities and Non-Profits pursuant to 216.181, Florida Statutes. (Limited to GAA Authorized, Statutorily Authorized, and Grant & Aid Appropriation Categories 05XXXX or 14XXXX)**

A. The entity acknowledges the requirement to invest advance funds in an interest bearing account and to remit interest earned to the Department on a quarterly basis.

Provide a description of how the entity intends to invest the advanced funds and track the interest earned on the advanced funds:

Remittances must: 1) be identified as interest earnings on advances, 2) must identify the applicable DEP Agreement (or Contract) No., and 3) be forwarded to the following address:

Florida Department of Environmental Protection  
Bureau of Finance and Accounting  
Receipts Section  
P.O. Box 3070  
Tallahassee, Florida 32315-3070

B. A letter requesting advance payment from the recipient, on its letterhead, must be attached.

ATTACHMENT F

3. The recipient must provide an estimated budget for each quarter covered by the agreement. The summary information should include salaries, fringe benefits, overhead, contracts (specify services to be contracted out), equipment, if authorized (specify items to be purchased), supplies, travel, and other costs.

A sample summary format is provided below. The summary should include the breakdown for each quarter of the agreement period.

Description	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Salaries (Identify personnel/titles)				
Fringe Benefits				
Contractual Services (list services and estimated costs)				
Equipment (Identify each item and cost)				
Supplies				
Travel				
Other (specify)				
Overhead/Indirect				
<b>Total:</b>				

Certification Statement

The forgoing information is presented to the Florida Department of Environmental Protection in support of our request for advance payment. I certify that the information provided accurately reflects the financial issues facing the entity at this time.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Type Name of Signatory: \_\_\_\_\_  
 Title: Chief Financial Officer or designee

DEP Program Area Review/Approval

Recommendation:  Approve Request  Deny Request

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Type Name of Signatory: \_\_\_\_\_  
 Title: \_\_\_\_\_ Bureau: \_\_\_\_\_ Division: \_\_\_\_\_

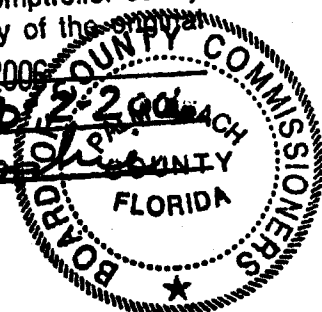
The DEP Program Area should forward this information to the Contracts Disbursements Section at MS78. The Contracts Disbursements Section will forward requests for advance payment to the State Comptroller for review and legislature consultation, as appropriate.

Bureau of Finance & Accounting Use Only

DEP 55-222 (03-02)  
 DEP Agreement No. LP6077, Attachment F

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STATE OF FLORIDA, COUNTY OF PALM BEACH  
 I, SHARON R. BOCK, Clerk & Comptroller certify  
 this to be a true and correct copy of the original  
 filed in my office on APR 04 2006  
 dated at West Palm Beach, FL on 3/22/2006  
 By: Judith Crook  
 Deputy Clerk



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2008 - 09/2

BGEX - 380- 0403080000000002464  
 BGRV - 380- 0403080000000000465

BOARD OF COUNTY COMMISSIONERS  
 PALM BEACH COUNTY, FLORIDA

BUDGET AMENDMENT  
Fund 3900 Capital Outlay

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED 4/3/2008	REMAINING BALANCE
<b>REVENUES</b>							
<u>Transfers</u>							
381- E111 Environmental Restoration      3439-State Grnt Other Phys Envir	1,250,000	1,250,000	750,000		2,000,000		
<b>TOTAL RECEIPTS &amp; BALANCES</b>	48,617,734	50,677,682	750,000	0	51,427,682		
<b>EXPENDITURES</b>							
381- E111 Environmental Restoration      8101-Contributions Othr Govtl Agency	377,068	377,068	367,692	0	744,760	1,434,616	-689,856
381- E111 Environmental Restoration      3401-Other Contractual Services *	250,000	250,000	382,308	0	632,308	250,000	382,308
<b>TOTAL APPROPRIATIONS &amp; EXPENDITURES</b>	48,617,734	50,677,682	750,000	0	51,427,682		

Environmental Resources  
 Management  
 \_\_\_\_\_  
 INITIATING DEPARTMENT/DIVISION  
 Administration/Budget Department Approval  
 OFMB Department - Posted

Signatures & Dates  
*Richard E. Walby* 4/17/08  
*adwillhite* 4.30.08  
 \_\_\_\_\_  
 \_\_\_\_\_

BY BOARD OF COUNTY COMMISSIONERS  
 AT MEETING OF  
 \_\_\_\_\_  
 May 6, 2008  
 Deputy Clerk to the  
 Board of County Commissioners

*4/28/08*

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