

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 6, 2008

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) First Amendment to Agreement (R2007-1152) with the City of Belle Glade for Airport Park Improvements to increase funding from \$57,015 to \$200,000; to extend the project completion date from September 30, 2008, to March 30, 2009, and the reimbursement request date from December 30, 2008, to June 30, 2009; and to provide a revised Exhibit A and cost estimate;
- B) A Budget Transfer of \$142,985 in the Transportation Improvement Fund from Reserve for District 6 to the County Transportation Trust Fund;
- C) A Budget Transfer of \$142,985 in the Transportation Trust Fund increasing the annual transfer from the Transportation Improvement Fund and decreasing the annual transfer from the General Fund;
- D) A Budget Transfer of \$142,985 in the General Fund decreasing the annual transfer to the County Transportation Trust Fund and increasing the annual transfer to the Park Improvement Fund; and
- E) A Budget Amendment of \$142,985 in the Park Improvement Fund increasing the annual transfer from the General Fund and increasing the appropriation to the District 6 Recreation Assistance Program (RAP).

Summary: This Amendment increases the amount of funding for the Airport Park Improvements project by \$142,985 for a total project amount not-to-exceed \$200,000, extends the project completion date from September 30, 2008, to March 30, 2009 and the reimbursement request date from December 30, 2008, to June 30, 2009. The Amendment also allows for the expansion of project elements and an increase in the project cost estimate. All other terms of the Agreement remain the same. The budget transfers and budget amendment increase the gas tax support and decrease the ad valorem support of the County Transportation Trust Fund, thereby allowing for the allocation of the available ad valorem support to the District 6 Recreation Assistance Program (RAP). At the November 21, 2006, Board meeting, the flexibility of up to \$200,000 per year in Transportation Improvement Fund transfers was approved for this purpose. With the approval of this project, the remaining balance available in transfers for District 6 for Fiscal Year 2008 will be \$57,015. District 6 (AH)

Background and Justification: The attached First Amendment to Agreement with the City of Belle Glade was required because in order to complete Phase I of the project in a more time and cost effective manner, the City increased project elements for Airport Park from lighting improvements at the north field only to include purchase and installation of fencing, backstops, and dugouts at the north field, grading and lighting the multipurpose field, renovating the restroom/concession building, demolishing the existing racquetball courts, and other miscellaneous expenses relating to the project, as reflected in the attached revised Exhibit A. The total project cost estimate increased from \$91,500 to \$244,065. The increase of \$142,985 in Recreation Assistance Program funding allows for a total County project contribution of \$200,000 (\$182,985 from RAP and \$17,015 from CCRT) to help offset Belle Glade's costs for the project. The time extension of six months will allow additional time for project completion and an additional six months for submission of the reimbursement request. The Amendment has been executed on behalf of the City of Belle Glade, and now needs to be approved by the Board of County Commissioners.

Attachments:

- 1. First Amendment to Agreement
- 2. Budget Transfers (3)
- 3. Budget Amendment
- 4. Commissioner Authorization

Recommended by: 
Department Director

4/16/08
Date

Approved by: 
Assistant County Administrator

5/5/08
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Grant Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>142,985</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>142,985</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No X
 Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Transportation Improvement Fund/Reserve for District 6 (3500-368-9116-9907)

C. Departmental Fiscal Review: chopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 Adwillhite 4.30.08
 OFMB 88 4/28/08 SH 4/28/08 CN 4/23/08
 SN 4/24/08

 Dr. J. Jewel 5/1/08
 Contract Development and Control
 E. J. Jones 5/1/08

B. Legal Sufficiency:

This amendment complies with our review requirements.

 Anne Delgant 5/5/08
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 10/95
 ADM FORM 01

**FIRST AMENDMENT TO AGREEMENT BETWEEN PALM BEACH COUNTY AND THE CITY OF BELLE
GLADE FOR FUNDING OF AIRPORT PARK IMPROVEMENTS**

THIS AMENDMENT is entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and the City of Belle Glade, a Florida Municipal Corporation, herein referred to as "Belle Glade".

WITNESSETH:

WHEREAS, on July 10, 2007, COUNTY entered into an Agreement (R-2007-1152) with Belle Glade, hereinafter referred to as "Agreement" to provide Recreation Assistance Program (RAP) funding (\$40,000) and CCRT Capital Outlay Funding (\$17,015) in an amount not to exceed \$57,015 to assist with the Airport Park Lighting improvements, hereinafter referred to as the "Project"; and

WHEREAS, in order to expand the project scope from "lighting improvements" to "Airport Park Improvements - Phase I", Belle Glade has requested that County increase the amount of Project funding by \$142,985 for a total RAP and CCRT capital funding allocation of \$200,000; and

WHEREAS, Belle Glade has also requested that County extend the project completion date to allow for additional time to complete the project and submit project reimbursement documentation; and

WHEREAS, the Project will benefit all citizens of Palm Beach County.

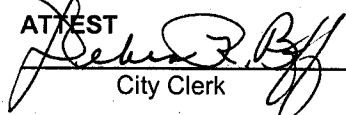
NOW THEREFORE, the parties hereby agree as follows:

1. The first "Whereas" clause is amended to read, "Whereas Belle Glade is making Phase I improvements to Airport park to include installing lighting, fencing, backstops, and dugouts at the North field, grading and lighting the multipurpose field, renovating the restroom/concession building, and demolishing existing racquetball courts; and
2. The second "Whereas" clause is amended to read, "Whereas the improvements are required in order to provide expanded and upgraded facilities in order to better serve the City's recreational needs; and"
3. The fourth "Whereas" clause is amended to read, "Airport Park Improvements - Phase I are anticipated to cost approximately \$244,065; and"
4. The fifth "Whereas" clauses is amended to reflect the total amount of funding to be in the amount of \$200,000 instead of \$57,015; and
5. The seventh "Whereas" clause is amended to read "funding for said program in an amount not to exceed \$200,000 is available from the Recreation Assistance Program (RAP) - District 6 (\$182,985) and the Countywide Community Revitalization Team (CCRT) Capital Outlay Fund (\$17,015); and"
6. Section 1 of the Agreement is amended to read "County agrees to fund an amount not-to-exceed \$200,000 to Belle Glade for Airport Park Phase I improvements to include installation of lighting, fencing, backstops, and dugouts at the North field, grading and lighting of the multipurpose field, renovating the restroom/concession building, and demolishing existing racquetball courts, as set forth in the revised Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".
7. The first two sentences of Section 10 of the Agreement are amended to read "Belle Glade shall complete the Project by March 30, 2009, and invoices and checks submitted for reimbursement must be dated within the project time frame of January 8, 2007, through March 30, 2009. Belle Glade shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before June 30, 2009."
8. A revised Exhibit "A", as attached hereto and incorporated herein by reference shall replace the original Exhibit "A" attached to the original Agreement.
9. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

ATTEST:
SHARON R. BOCK, Clerk & Comptroller

By: _____
Deputy Clerk

ATTEST

City Clerk

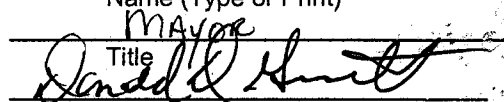
**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: _____
County Attorney

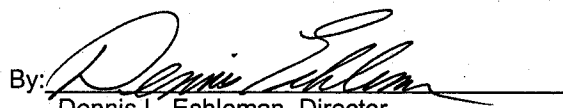
**PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS**

By: _____
Commissioner Addie L. Greene, Chairperson

CITY OF BELLE GLADE
By: Donald D. Garrett
Name (Type or Print)

Mayor
Title

Signature

APPROVED AS TO TERMS AND CONDITIONS

By: 
Dennis L. Eshleman, Director
Parks and Recreation Department

**Recreation Assistance Program (RAP) and CCRT
Exhibit "A" to Agreement**

Name of Municipality: City of Belle Glade
Mailing Address: 110 Dr. Martin Luther King Jr. Boulevard West, Belle Glade, FL 33430
Name of Mayor: **Dr. Ray Torres Sanchez**
Name of City Manager: **William F. Underwood**
Project Liaison Information: Dante Dowers
Name: Telephone #: 561-992-1622
Fax #: 561-992-2221
e-mail: ddowers@belleglade-fl.com

PROJECT INFORMATION

1. Name of Project: **Airport Park Phase I Development**
2. Project Description
 - General (Project Scope):
 - Public Purpose
To provide adequate lighting for City Programs that take place at night, and to improve and upgrade existing facilities
 - Location: Airport in Belle Glade
 - Anticipated Number of Participants/Users: 300 plus youth and 1,000's of community members annually
3. Project Elements: List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project expenses". Do Not include expenditure line item budget/ amounts.
Purchase and installation of lighting including, wiring, ballast, fixtures, and poles for north field; purchase and installation of fencing, backstops, and dugouts at the North field, grading and lighting the multipurpose field, renovating the restroom/concession building, and demolishing existing racquetball courts, and other miscellaneous expenses for the project
4. Estimated Lump Sum Total for Project: \$200,000
5. Project Initiation date (date of first invoice for which reimbursement will be requested) and anticipated End date (date which project will be completed and all invoices paid): January 8, 2007, through March 30, 2009.

Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation at this time. After the Agreement is approved, and the reimbursement request is submitted, all invoices and checks must be dated within the stated project time frame AND Categories for Project Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

6. Required Attachments:- Certificate of Insurance X

Amount of Recreation Assistance Program and CCRT Funding \$200,000
RAP -District 6 (\$182,985); CCRT \$17,015
Form available online by request. Contact Susan Yinger at syinger@pbcgov.com

2008 _____

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY
BUDGET Transfer

BGEX 040308-2462

FUND Transportation Improvement

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 4/03/08	REMAINING BALANCE
TRANSFERS-COUNTY TRANS TRUST								
3500-821-8006-9026	Tr To Co Trans Trust Fd 1201	2,000,000	2,364,685	142,985	0	2,507,670	0	2,507,670
RESERVE FOR DISTRICT 6								
3500-368-9116-9907	Res-Future Construction	935,695	513,453	0	142,985	370,468		
				142,985	142,985			
	(Airport Park Improvements-Phase I Belle Glade - RAP)							

SIGNATURE

DATE

By Board of County Commissioners
At Meeting of 05/06/08

Engineering & Public Works

R.D. Ward

5/4/08

Administration / Budget Approval

OFMB Department - Posted

Deputy Clerk to the
Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY
BUDGET Transfer

BGRV 040308-464

FUND County Transportation Trust

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/03/08	REMAINING BALANCE
COUNTY TRANS TRUST								
1201-800-8006-8162	Tr Fr Transport Imp Fd 3500	2,000,000	2,364,685	142,985	0	2,507,670	0	2,507,670
COUNTY TRANS TRUST								
1201-800-8006-8000	Tr Fr General Fund Fd 0001	9,924,198	9,559,513	<u>0</u>	<u>142,985</u>	9,416,528		
				142,985	142,985			
	(Airport Park Improvements Phase I -Belle Glade - RAP)							

SIGNATURE

DATE

By Board of County Commissioners
At Meeting of 05/06/08

Engineering & Public Works

R. D. Ward

4/4/08

Administration / Budget Approval

OFMB Department - Posted

Deputy Clerk to the
Board of County Commissioners

08-

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Page 1 of 1

BGEX 583 041108*2485

FUND 0001 - GENERAL FUND

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/11/08	REMAINING BALANCE
<u>Transfers</u>								
0001-820-9100-9184	Tr To Park Imprv Fd 3600	1,100,000	1,464,685	142,985	0	1,607,670	656,796	950,874
0001-820-9100-9026	Tr To Co Trans Trust Fd 1201	9,924,198	9,559,513	0	142,985	9,416,528	4,855,303	4,561,225
	TOTAL			142,985	142,985			

Parks and Recreation Department
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

 4/15/08

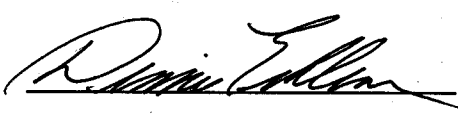
By Board of County Commissioners
At Meeting of
May 6, 2008
Deputy Clerk to the Court

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 583 041108*468
BGEX 583 041108*2486

FUND 3600 - PARK IMPROVEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/11/08	REMAINING BALANCE
REVENUES								
3600-800-8000-8000	Tr Fr General Fund Fd 0001	1,100,000	1,464,685	142,985	0	1,607,670	656,796	950,874
TOTAL RECEIPTS & BALANCES		15,440,494	19,317,301	142,985	0	19,460,286		
APPROPRIATIONS								
3600-583-R916-001-8101	Contributions Othr Govtl Agency	0	0	142,985	0	142,985	0	142,985
TOTAL APPROPRIATIONS & EXPENDITURES		15,440,494	19,317,301	142,985	0	19,460,286		

	Signatures	Date	
Parks and Recreation Department		<u>4/15/08</u>	By Board of County Commissioners
INITIATING DEPARTMENT/DIVISION			At Meeting of
Administration/Budget Department Approval			May 6, 2008
OFMB Department - Posted	_____	_____	Deputy Clerk to the Court

From: Susan Yinger
To: Jean Matthews
Date: 12/28/2007 11:45 AM
Subject: Fwd: \$143K for Airport Park

CC: Dennis Eshleman; Johnnie Easton; Tim Granowitz

>>> Johnnie Easton 12/28/2007 11:36 AM >>>
Jean,

Please send Johnnie Easton the cost estimate for phase I when available. Also, please forward a copy to me for preparation of the RAP Agreement for the additional \$143,000. I'll go ahead and prepare the Exhibit A Form for the Agreement and write the Agreement as soon as I get the cost estimate from you (probably on Monday).

In the meantime, I'll prepare the "letter of Award" this afternoon so you'll have it for your grant packet

Susan,

Commissioner Santamaria has allocated up to \$143,000 in RAP/Gas Tax Funds to the City of Belle Glade toward the rehabilitation of Airport Park.

These funds are to be used in conjunction with the \$40,000 previous RAP allocation and the \$17,015 from OCR (from 2007) for the same purpose. This would bring the total of county funds for this phase of the project to \$200K.

Commissioner Santamaria would like to utilize the transfer of funds from his gas tax for this allocation. Could you please prepare the necessary transfer for \$143,000 from District Six Gas Tax to District Six RAP for this allocation?

Commissioner would also like to see an outline of Phase I for this project as soon as it is available.

Thank you !!!

Johnnie "Smiley" Easton
Administrative Assistant
Commissioner Jess Santamaria
Palm Beach County
301 North Olive Avenue, Suite 12
West Palm Beach, FL 33401
561-355-6300

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