

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

=====

**Meeting Date:** May 6, 2008

**Department:**

**Submitted By:** Office of Financial Management & Budget

**Advisory Board Name:** Impact Fee Review Committee

=====

**I. Executive Brief**

**Motion and Title:** Staff recommends motion to approve the appointment of Jeffrey Naftal to the Impact Fee Review Committee to complete the unexpired term of Matty Mattioli for the period May 6, 2008 – September 30, 2010.

**Summary:** The Impact Fee Review Committee consists of seven members and three alternate members appointed by the BCC. The membership of the committee includes three representatives from municipalities, three representatives from the business community, and one member selected at large. The alternate members include one representative from each of the categories above. An alternate member shall be authorized to vote in place of an absent voting member appointed from the same category and shall count toward a quorum. This agenda item provides for the appointment of Jeffrey Naftal to complete the unexpired term of Matty Mattioli, Seat #3, municipal representative. Mr. Mattioli has resigned from the Impact Fee Review Committee for personal reasons. Mr. Naftal is currently serving as an alternate member of the committee.

Countywide (LB)

**Background and Policy Issues:** Article 17 of the Unified Land Development Code provides for an Impact Fee Review Committee. Impact Fee Review Committee members must be qualified electors in Palm Beach County for two years prior to appointment. The Impact Fee Review Committee is required to submit a report to the Board of County Commissioners regarding the implementation of Article 13 (Impact Fees), levels of service for impact fees assessed under Article 13, impact fee revenues and expenditures pursuant to Article 13 and recommended amendments to Article 13; reviews all amendments to Article 13 prior to their consideration by the Board of County Commissioners; and the performance of such other duties as the Board of County Commissioners deems appropriate.

**Attachments:**

1. Advisory Board Nominee Information Form
2. Impact Fee Review Committee Membership Roster
3. Article 17, ULDC, Impact Fee Review Committee

=====

**Recommended by:**  4-3-08  
for **Department Director**  **Date**

**Approved By:**  4/3/08  
**Assistant County Attorney** **Date**



Attachment 2

IMPACT FEE REVIEW COMMITTEE  
MEMBERS

Robert Gottlieb, Councillor Town of South Palm Beach	Municipal Representative
Nancy Hogan, Commissioner Town of Ocean Ridge	Municipal Representative
Vacant	Municipal Representative
E. Llwyd Ecclestone III, Developer Ecclestone Signature Homes	Business Community
Joseph Pollock, Vice President Kimley-Horn & Associates, Inc.	Business Community
Arnold Broussard, Consultant	At-Large
Jeffrey Naftal, Town Manager Town of Juno Beach	Alternate - Municipal
Bruce Malasky, Developer DCM & Associates	Alternate - Business
Dennis Thomas, Engineer Miller Legg	Alternate - At-Large

**Section 11 Impact Fee Review Committee**

**A. Establishment**

There is hereby created an Impact Fee Review Committee (IFRC).

**B. Powers and Duties**

The IFRC shall have the following powers and duties under the provisions of this Code:

1. submit a Report to the BCC whenever PBC conducts a full review or update of the impact fee system relating to:
  - a. the implementation of Art. 13, Impact Fees;
  - b. actual levels of service for the impact fees exacted in Art. 13, Impact Fees;
  - c. the collection, encumbrance, and expenditure of all impact fees collected pursuant to Art. 13, Impact Fees;
  - d. the validity and assumptions in the technical memoranda used to support the impact fee schedules in Art. 13, Impact Fees; and
  - e. any recommended amendment to Art. 13, Impact Fees.
2. review amendments to Art. 13, Impact Fees prior to their consideration by the BCC.
3. perform such other duties as the BCC deems appropriate.

**C. Board Membership**

**1. Qualifications**

The IFRC shall be composed of seven members and three alternate members appointed by the BCC. The membership of the IFRC shall include three representatives from municipalities within PBC, three representatives from the business community, and one member selected at large. The voting membership of the IFRC shall include three representatives from municipalities within PBC three representatives from the business community, and one member selected at large. The alternate members shall include one representative from each of the three categories above. An alternate member shall be authorized to vote in place of an absent voting member appointed from the same category and shall count toward a quorum.

**D. Officers**

**1. Secretary**

The Impact Fee Coordinator shall serve as Secretary of the IFRC.

**E. Meetings**

**1. General or Special Meetings**

General meetings of the IFRC shall be held as needed consistent with its powers and duties. Special meetings may be called by the Chair of the IFRC, or in writing by a majority of appointed members of the IFRC. 24-hour written notice shall be given to each IFRC member for a special meeting.