# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY



Meeting Date: May 20, 2008

[X ]Consent [ ]Ordinance

[ ]Regular [ ]Public Hearing

# **Department: Facilities Development & Operations**

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Work Order No.08-094 with Hi-Tech Roofing & Sheetmetal, Inc. (R-2007-0941) in the amount of \$217,200 to perform roof replacement on the 3rd floor at the PBSO Admin Building A.

**Summary:** The work consists of the removal of the existing coal-tar pitch roof system and replacement with a new 3 ply modified bitumen roof system. The SBE participation in this work order is 100%. When the participation for this Work Order is added to the total participation against the Roofing contract, the resulting values are 44.03%. The participation goals are 15%. The total construction duration is 90 days. This work will comply with all applicable local, state, and federal codes and regulations. (FD&O Admin) <u>District 2</u> (JM)

**Background and Justification:** The existing roof system has reached the end of it's useful life and has become an expensive maintenance problem. This is a scheduled maintenance replacement. The Roof Authority, Inc. submitted the low bid of \$212,060.00 but it was rejected as non-responsive (no SBE participation). Roofing Concepts Unlimited, Inc. submitted the second low bid of \$215,500.00 but it was also rejected as non-responsive (no SBE participation). Hi-Tech Roofing & Sheetmetal, Inc. submitted the low responsive, responsible bid of \$217,200.00.

#### **Attachments:**

- 1. Work Order
- 2. Contractor's Cost Proposal
- 3. Budget Availability Statement

Recommended by:	Adrey Work	4 23 18	
-	Department Director	Date	
Approved by:	0 - ANI	5/9/08	
	County Administrator	Date	

# II. FISCAL IMPACT ANALYSIS

# A. Five Year Summary of Fiscal Impact:

Fiscal Year	2008	2009	2010	2011	2012
Capital Expenditures Operating Costs	\$217,200.00 0	0 0	0 0	0 0	0 0
External Revenues Program Income (County) In-Kind Match (County)	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0
NET FISCAL IMPACT	\$217,200.00	0 0	0	0	0
# Additional FTE Positions (Cumulative)			_	_	
Is Item Included in Current B	udget? Yes <u>X</u>	No _			

Budget Account No: 3804-411-B386-4907 (\$120,000.00) 3804-411-B402-4907 (\$118,920.00)

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:** 

1.29 01 C. Departmental Fiscal Review:

## **III. REVIEW COMMENTS**

# A. OFMB Fiscal and/or Contract Development & Control Comments:

10 O 08102

**B. Legal Sufficiency:** 

ssistant County Attor

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

Contract De

This item complies with current County policies.

# WORK ORDER Work Order #08-094 Annual Contract: Roofing R-2007-0941

To:	HI-TECH Roofing & sheet Metal, Inc 2266 4 <sup>th</sup> Avenue North Lake worth ,FI 33460 Attention: Mr. Mike Daley	
Project Location:	3228 Gun Club Rd, West Palm Beach	
Project # Title:	08484 CJC Admin 3 <sup>rd</sup> Floor Roof Replacement	
Scope of Work:	Provide all permits , engineering labor and materials to Coal-tar pitch system and replace with new 3 ply John specifications.	remove existing Manville per the
Amount of W.O.:	\$217,200.00	
Requisition Date:	04/22/2008	
Account Number:	3804-411-B386-4907,3804-411-B402-4907 (see attached o amounts)	distribution
Vendor Code:	VC 000008741	
Commission District:	2	· · · · · · · · · · · · · · · · · · ·
PBC Representative:	Procurement & Project Implementation Group AMM MUL Director, Facilities Development & Operations	<u>4-22</u> -08 Date <u>42808</u> Date
Approval:	PBC County Attorney	Date
Approval:	Addie L. Greene, Chairperson, Palm Beach County Board of County Commissioners	Date
ACKNOWLEDGMENT:	Mike Daley Hi-Tech Roofing & Sheet Metal Inc	4-22-08 Date
COPIES TO:	Contract Development & Control Lisa Juliano Finance Brad Rubinson Fixed Assets Angelo DiPierro FD&O Fiscal Larry Schaner	
SBE % Participation to Dat SBE % Participation this W *Specific Goals for this Cor	1.0. <b>100</b>	

# ATTACHMENT # /

Only questions receive in writing will be responded to regarding this solicitation for quote. Questions may be faxed to (561)233-2052

#### **QUOTATION FORM**

The Quotation Form shall be enclosed in a sealed opaque envelope. The envelope shall be addressed as follows: 08484 PBSO Administration Building (roof replacement) 3228 Gun Club Rd, West Palm Beach ,Fl Procurement & Project Implementation Group 2633 Vista Parkway West Palm Beach, Florida 33411 Attention: Daniel Racette No responsibility will be attached to the Owner for premature opening of or failure to open a quotation not properly identified. If the quotation is sent by mail, the sealed envelope shall be enclosed in a separate mailing with the notation "SEALED BID ENCLOSED" on the face thereof.

In accordance with Palm Beach County Ordinance 2003-018 there shall be no communication other than written regarding this solicitation between any interested parties and any county representative between the Due Date and the Time of Award

PROJECT: PBSO Administration Building 3<sup>rd</sup> Floor (Roof Replacement)

PROJECT NO.: 08484

DUE:

**April 18th 2008** 

**RETURN TO:** 

Daniel Racette Procurement & Project Implementation Group 2633 Vista Parkway West Palm Beach, Fl 33411

SCOPE OF WORK: This quotation is to furnish all material, labor, supervision, and supplies to remove existing Coal-Tar pitch system and replace with a new 3 ply John Manville or equivalent modified bitumen system as per specifications provided at the pre-bid held on Friday, April 4, 2008.  $The \, complete \, quote \, package \, contains \, the \, Quotation \, Form, Schedule \, 1 (List \, of \, Proposed \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, Form, Schedule \, SBE/MWBE \, Contains \, the \, Quotation \, SBE/MWBE \, Contains \, SBE/MWBE \, Contains \, SBE/MWBE \, Contains \, SBE/MWBE \, Contains \, SCH \, Con$ Subcontractors) and Schedule 2 (Letter of Intent to Perform as an SBE or MWBE Subcontractor). The complete quote package must be returned in order to receive credit for SBE Vendor Preference

#### TOTAL BID AMOUNT

<u>\$ 217,200</u> Is the Prime Vendor a Palm Beach County Registered Small Business Enterprise?

QUOTATION PROVIDED BY: H- Tech Roofing + Sher Contractor Name	et Metal, Inc
4/17/08	
Date	7
Signature	
President	
Title	

Quotations Must Contain Original Signatures. No Copies Or Faxed Quotes Will Be Accepted

#### SCHEDULE 1

	LIST OF PROPOSED SBE-M/WBE S	SUBCONTRACTORS	
ROJECT NAME: CJC PBSO ADMIN 3RD FLOOR - RO	OOF REPLACEMENT	PROJECT NO	08484
IAME OF PRIME BIDDER:	& SHEETMETAL, INC.	·	
CONTACT PERSON:	PHONE NO:	FAX NO:	
	DEPARTMENT		

	(Check one o	r both Categories	\ ·			Subcontract Amour	ht	
Name, Address and Phone Number	Minority Business	Small Business		Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. HI-TECH ROOFING		×	\$		\$	\$	\$ <u>217,200.00</u>	\$
2.			\$		\$	\$	\$	\$
3.			\$		\$	\$	\$	\$
4.			\$		\$	\$	\$	\$
5.			\$		\$	\$	\$	\$
(Please use additional sheets if necessary)		Tota	al \$		\$	\$	\$ <u>217,200.00</u>	\$

Total Bid Price \$ 217,200.00

Total Value of SBE Participation \$\_\_\_\_ 217,200.00

The amounts listed on this form must be supported by the Subcontractors prices included on Schedule 2 in order to be counted toward goal attainment. Firms may be certified by Palm Beach County as an SBE and/or M/WBE. If firms are certified as both an SBE and M/WBE, please indicate the dollar amount under the appropriate category. M/WBE information is being collected for tracking purposes only. Note: 1. 2.

3.

G:\CID\Forms\SBA Schedule 1 for Subcontractor.wpd

#### PALM BEACH COUNTY FACILITIES DEVELOPMENT & OPERATIONS DEPARTMENT

### COMPETITIVE QUOTATION COMPARISON

CJC Admin 3<sup>rd</sup> Floor Roof Replacement PROJECT NO. 08484

BRIEF SCOPE OF QUOTATION: Roof Replacement

SOLICITATION DATE: 04/04/08

NUMBER OF QUOTATIONS SOLICITED: 7

QUOTATION RECEIPT DATE: 04/18/08

NUMBER OF QUOTATIONS RECEIVED

	VENDOR	DOLLAR QUOTATION	COMMENTS
1	Hi-Tech Roofing & Sheet metal Inc	217,200.00	SBE
2	Murton Roofing Corp	229,950.00	
3	Roofing concept Unlimited Inc	215,500.00	No STE
4	Advance Roofing	274,802,00	
5	Certified Roofing		No Bid
6	Industrial Roofing Repairs Inc	259,499,00	SBE
7	.The Roof Authority, Inc	212,060,00	No SRE
8			
9			
10			

COMMENTS:

■ IS A MATERIAL SAFETY DATA SHEET REQUIRED? □ YES □ NO HAS MSDS BEEN PROVIDED? □ YES □ NO

THE RECOMMENDED CONTRACTOR'S INSURANCE AND LICENSE ARE CURRENT AND IN COMPLIANCE WITH PALM BEACH COUNTY REQUIREMENTS.
 INITIALS
 BASED ON A REVIEW OF THE ABOVE-LISTED QUOTATIONS, IT IS CONCLUDED THAT HI TACH ROOFIN VENDOR

NAME 04/18/08 DATE SIGNATURE SIGNATURE DATE

08-09

BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 04/18/08

REQUESTED BY: Daniel Racette

це

PHONE: 233-2057

Maximo #

2922307

PROJECT TITLE: CJC Admin 3rd Floor Roof Replacement

PROJECT NO: 08484

LOCATION#: CJC Administration

BUILDING NUMBER: 108

CONTRACTOR/CONSULTANT NAME:

Hi-Tech Roofing & Sheet metal Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR: Furnish all material, labor, supervision, permits, and supplies necessary and reasonably incidental to remove existing Coal-Tar pitch system and replace with new 3 ply John Manville or equivalent per the specifications provided by Facilities Services.

WILL THIS AMENDMENT CHANGE THE ESTIMATED COST OF THE PROJECT? IF YES, PROVIDE ESTIMATES OF THE NEW COSTS:

CONSTRUCTION ARCHITECTURE/ENGINEER \*STAFF COSTS CONTINGENCY

<u>\$217,200.00</u>
NAS / hall
\$10,860.000 Syker
\$21,720.00

TOTAL

2<del>49,780.00</del> 920

\*By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

BUDGET ACCOUNT NUMBERS (IDENTIFY ALL SOURCES) FUNDING SOURCE (CHECK ALL THAT APPLY)

FUND: OBJECT: 3804-41 AD VALOREM	DEPT: 11 - B386 - 11 - B4102 -	4907- \$118,9	SUBUNIT:
	DOTHERBACON		G FEDERAL/DAVIS

SUPPLEMENTAL AGREEMENT TO BE APPROVED BY: Department Director (WO<\$50,000) ANTICIPATED DATE OF APPROVAL BAS APPROVED BY: A Marker Department Director (WO<\$50,000) BAS APPROVED BY: A Marker Department Director (WO<\$50,000) BAS APPROVED BY: A Marker Department Director (WO<\$50,000) BAS APPROVED BY: A Marker Department Director (WO<\$50,000)

ATTACHMENT #3