

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: May 20, 2008

Department

Submitted By: Planning, Zoning and Building / Planning

Advisory Board Name: Historical Resources Review Board (HRRB)

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Reappointment of two members to seats (4 and 6) on the Historic Resources Review Board (HRRB); for a three (3) year term from 2007 to 2010 in order for the County to continue to meet state guidelines as a Certified Local Government (CLG).

Reappoint (1): CLG Requires Specific Professional Qualifications:

<u>Nominee</u>	<u>Requirement:</u>	<u>Seat</u>	<u>Nominated By</u>
Frederike Mittner	Historic Preservationist	#4	Koons, Marcus

Reappoint (1): Requires No Specific Professional Qualifications

<u>Nominee</u>	<u>Seat</u>	<u>Nominated By</u>
Mr. Richard Procyk	# 6	Koons, Marcus

**Summary:** The Unified Land Development Code (ULDC) Article 17, Section 9 provides for the membership of the HRRB. Two positions (Seats 4 and 6) need to be filled at this time due to term expirations. Both seats are at-large positions to be appointed by the Board of County Commissioners (BCC). Both can be reappointed. Ms. Friederike Mittner and Mr. Richard Procyk have expressed an interest in reappointment to the HRRB. Both positions will have 3-year terms. Countywide (RB)

**Background and Justification:** The HRRB was established by the Historic Preservation Ordinance adopted on February 2, 1993, to make recommendations to the BCC regarding historic designations and related matters. The ULDC provides for the HRRB to be composed of nine (9) members. The code provides that five members must be from among ten specific historic preservation related disciplines. The four remaining seats are among those with no specific professional requirements, but consideration is to be given to individuals with a demonstrated interest in history, architecture, or the following related disciplines: business person, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by 1990 PBC Historic Sites Survey as containing twenty-five (25) or more structures with potential for historic preservation.

**Attachments:**

- A. Board Appointment Information Forms
- B. Unified Land Development Code, Article 17, Section 8
- C. Membership List
- D. Memo to BCC Soliciting Nominations

Recommended By: [Signature] 4/21/08

Department Director

Date

Approved By:

[Signature]

Assistant County Attorney

Date

**II. REVIEW COMMENTS**

**A. Other Department Review:**

**Department Director**

**(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)**

**Form revised 06/92**









## Attachment B

### Membership Qualification for Historic Resources Review Board

Please be aware that applications for membership on the Historic Resources Review Board will be reviewed per the language of the county's Historic Preservation Ordinance. As codified in Article 17 Section 9(C) of the Palm Beach County Unified Land Development Code, this states that:

- 1) all nine (9) members of the HRRB shall be residents of Palm Beach County,
- 2) each member shall demonstrate an interest in local history,
- 3) one member with professional experience shall be appointed from each of the following five (5) professional disciplines:
  - history,
  - architecture,
  - archeology,
  - architectural history, and
  - historic architecture,
- 4) other historic preservation related disciplines shall be considered for the above five (5) positions. These include:
  - Urban Planning,
  - American Studies,
  - American Civilization,
  - Cultural Geography, or
  - Cultural Anthropology,
- 5) each of the five (5) positions shall meet the requirements outlined in the Professional Qualifications Standards of the Florida Certified Local Government Guidelines,
- 6) in addition to the above five (5) positions, there shall be a sixth person with a demonstrated interest, degree, or experience in one of the above professional disciplines who is also a resident of the area of the County west of Twenty (20) Mile Bend, including any of the incorporated or unincorporated communities in proximity to Lake Okeechobee,
- 7) the remaining three (3) Board positions have no specific membership qualifications as a prerequisite to appointment, but consideration shall be given to those individuals listed below with a demonstrated interest in history, architecture, or related disciplines:
  - business person,
  - engineer,
  - contractor in a construction trade,
  - landscape architect,
  - urban planner,
  - attorney, and
  - resident of areas identified by the 1990 Palm Beach County Historic Sites Survey as containing twenty-five (25) or more structures with potential for historic preservation.

**For further information, please contact Christian Davenport, Planning Division, at (561) 233-5331.**

**Attachment C  
HRRB Member Attendance**

**HRRB Meetings**

Seat #	Members	1/12/2006 1:30-4pm	3/2/2006 1:30-4pm	5/4/2006 1:30-4pm	8/3/2006 1:30-4pm
1	Warren Adams	NA	NA	NA	P
2	Helen Vogt Green	A	P	P	A
3	Amy Alvarez	NA	NA	NA	P
4	Frederike Mittner	P	p	P	P
5	Dr. Clifford Brown	NA	NA	NA	P
6	Richard Procyk	P	P	A	P
7	Katharine Dickenson	P	P	P	A
8	Dale Erickson	NA	NA	NA	P
9	Jud Laird	P	P	P	P
	<b>Total Present</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>7</b>

**HRRB Meetings**

Seat #	Members	3/15/2007 1:30-4pm	4/25/2007 1PM-4PM	8/10/2007 1:30-4pm	10/12/2007 1:30-4PM
1	Warren Adams	P	A	P	P
2	Helen Vogt Green	P	P	P	A
3	Amy Alvarez	P	P	P	A
4	Frederike Mittner	P	P	E	E
5	Dr. Clifford Brown	P	P	P	P
6	Richard Procyk	P	P	A	P
7	Katharine Dickenson	P	E	E	A
8	Dale Erickson	P	P	P	P
9	Jud Laird	P	P	P	P
	<b>Total Present</b>	<b>9</b>	<b>7</b>	<b>7</b>	<b>5</b>

**HRRB Meetings**

Seat #	Members	1/11/2008 1:30-4pm	3/27/2008 1PM-4PM		
1	Warren Adams	A	E		
2	Helen Vogt Green	P	P		
3	Amy Alvarez	E	E		
4	Frederike Mittner	P	P		
5	Dr. Clifford Brown	P	P		
6	Richard Procyk	A	P		
7	Katharine Dickenson	P	P		
8	Dale Erickson	P	P		
9	Jud Laird	P	P		
	<b>Total Present</b>	<b>6</b>	<b>7</b>		

NA = Seats were not fill at that time  
P = Present  
A = Absent  
E = Excused (death in family, maturity leave ect).





**Department of Planning,  
Zoning & Building**

2300 North Jog Road  
West Palm Beach, FL 33411-2741  
(561) 233-5000

Planning Division 233-5300  
Zoning Division 233-5200  
Building Division 233-5100  
Code Enforcement 233-5500  
Contractor Certification 233-5525  
Administration Office 233-5005  
Executive Office 233-5228

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**Palm Beach County  
Board of County  
Commissioners**

Addie L. Greene, Chairperson

Jeff Koons, Vice Chair

Karen T. Marcus

Robert J. Kanjian

Mary McCarty

Burt Aaronson

Jess R. Santamaria

**County Administrator**

Robert Weisman

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## MEMORANDUM

TO: The Honorable Addie Greene, Chairperson, and  
Members of the Board of County Commissioners

FROM: Christian Davenport, MA, RPA   
County Archaeologist

DATE: March 13, 2008

SUBJECT: **Board Appointments for Historic Resources Review  
Board (HRRB)**

**Item:** The Board of County Commission (BCC) members regarding reappointments for two (2) seats on the Historic Resources Review Board (HRRB). The two seats are #4 and #6. The terms of these seats expired May 31, 2007. We request that nominations for these seats be provided no later than **Friday, April 14, 2008** so this item can be placed on the BCC's **May 20, 2008** agenda.

**Background & Additional Information:** In order for the County to continue to meet state guidelines as a Certified Local Government (CLG) one of the two seats is required to be filled by a historic preservation specialist; the other has no specific professional requirements for appointment. Both of these positions will have 3-year terms that will run through **May 31, 2011**.

**Ms. Friederike Mittner** and **Mr. Richard Procyk** currently hold seats #4 and Seat # 6 respectively. Both have expressed interest in reappointment. Ms. Mittner is the Historic Preservation Planner for the City of West Palm Beach and fulfills the professional requirement as set forth by the State's CLG requirements. Mr. Procyk is an amateur historian and has a strong interest in the history of Riverbend Park.

Consistent with ULDC, Section 4.30 C.3.(d), "...any member may be reappointed for one (1) successive term" "... but any member can be reappointed to additional terms at BCC direction". Copies of Board Appointment Information Forms for these two members are found as Attachment A.



**Disposition:** If you would like to re-nominate the existing members, or make any additional nominations of individuals who are interested in historic preservation, please provide candidate information to me by **Friday, April 14, 2008**, or by fax at (561) 233-5365. All nominations received will be provided to the Board at the **May 20, 2008** meeting for consideration.

Should you have any questions, please contact me at (561) 233-5331.

Attachments

c: Verdenia Baker, Deputy County Administrator  
Barbara Alterman, Executive Director, PZ&B  
Lorenzo Aghemo, Planning Director

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