

Agenda Item No. 6D1

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: June 17, 2008

Consent

Regular

Department: Housing & Community Development

Submitted by: Housing & Community Development

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve and advertise for Public Hearing on Tuesday, July 22, 2008 at 9:30 a.m.: the Draft Palm Beach County Action Plan (AP) for FY 2008-09, which includes the Community Development Block Grant (CDBG) Selection Committee's funding recommendations for the CDBG Program; the Emergency Shelter Grant Program (ESGP) Advisory Board's funding recommendations for ESG Program; and the HOME Investments Partnership (HOME) Program description.

Summary: In order to receive CDBG, ESGP, and HOME annual entitlement grant allocations, federal regulations require Palm Beach County to prepare a Draft Action Plan (AP) which should be finalized and submitted to the U.S. Department of Housing and Urban Development (HUD), no later than August 15, 2008. Failure to meet the above deadline will automatically result in the loss of CDBG funds for the upcoming fiscal year. The Draft Palm Beach County Action Plan outlines the recommended expenditures of FY 2008-09 entitlement grants as follow: CDBG - \$6,799,338; ESG - \$304,558; HOME - \$2,512,639, and an additional \$21,563 under the HOME American Dream Down payment Initiative (ADDI) program. **These are Federal Funds which do not require a local match.** Countywide (TKF)

Background and Policy Issues: The U.S. Department of Housing and Urban Development (HUD) through Federal Regulations outlined under Final Rule 24 CFR Part 91, et al, published January 5, 1995, consolidated into a single submission, the planning and application aspects of the CDBG, ESG, and HOME Programs. The regulations require that Palm Beach County administer the programs in a single consolidated program year via the preparation of a Draft Action Plan and the final Action Plan (AP). In compliance with HUD's regulations, HCD has prepared the Draft Action Plan for Fiscal Year 2008-2009. The following information, together with the attachments represents a summary of the AP by program and of the Citizen Participation Process. **(Continued on page 3)**

Attachments:

- A. CDBG Applicants, Activities and CDBG Selection Committee Funding Recommendations
- B. CDBG Proposed Expenditures for FY 2008-09 and Local Entitlement Funding Methodology
- C. Summary of the CDBG Evaluation Process
- D. ESGP Funding Methodology and Advisory Board Funding Recommendations for FY 2008-09
- E. HOME Program Description for FY 2008-09; and
- F. Executive Summary of the Draft Action Plan for FY 2008-09
- G. Draft Action Plan for FY 2008-09

Recommended By: Edward R. Pompey

Department Director

5/29/08
Date

Approved By: Shannon D. Fry

Assistant County Administrator

6-11-08
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

<u>Fiscal Years:</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures:	_____	_____	_____	_____	_____
Operating Costs:	_____	_____	_____	_____	_____
External Revenues:	_____	_____	_____	_____	_____
Program Income (County):	_____	_____	_____	_____	_____
In-Kind Match (County):	_____	_____	_____	_____	_____
NET FISCAL IMPACT:	✶ _____	_____	_____	_____	_____
 # OF ADDITIONAL FTE POSITIONS (Cumulative):	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account #: Fund _____ Agency _____ Unit _____ Object _____ Program Code/Period _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

✶ No fiscal impact at this time.

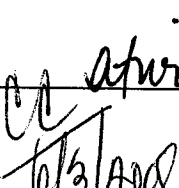
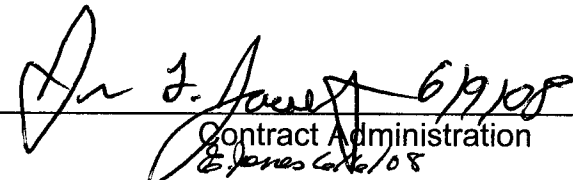
C. Departmental Fiscal Review:



 Shairette Major, Fiscal Manager I

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

<p>  _____ OFMB 6/3/08 </p>	<p> U.S. 08 6/4/08 5/29/08 </p>	<p>  _____ Contract Administration 6/19/08 </p>
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B. Legal Sufficiency:



 Assistant County Attorney
 6/10/08

C. Other Department Review:

_____ Department Director

This summary is not to be used as a basis for payment.

Background and Policy Issues (continued from page 1):

As part of the background and policy issues, several attachments have been prepared as follows:

Attachment "A"- CDBG Applicants, Activities and CDBG Selection Committee Funding Recommendations:

This attachment provides a listing of all CDBG applicants, proposed activities by categories, funding amount received during FY 2007-08, and the Selection Committee funding recommendations for FY 2008-09.

The County's CDBG entitlement for FY 2008-09 is \$6,799,338, which represents a 3.8% decrease (\$269,231) from FY 2007-08. Program income is projected at \$300,000 for a total gross CDBG entitlement amount of \$7,099,338. Ten percent (10%) of the FY 2008-09 entitlement, or \$679,934, have been set aside for the CDBG Economic Development Program, which is administered by the Office of Economic Development. In addition, for FY 2008-09, HUD advised HCD that no more than 12.6% of the grant could be expended on public service activities. This is a reduction from the 15% allowed in FY 2007-08. Besides public services and economic development, the CDBG Program proposes to fund public facilities and improvements, housing rehabilitation, fair housing, program administration, and activity delivery costs.

For the FY 2008-09 funding cycle, a total of fifty-six (56) requests for funding were received, for a total of \$7,737,939 in CDBG funds. HCD has completed evaluations of all activities, determined their eligibility status, and the CDBG Selection Committee has made recommendations for funding. All applicants have been informed of their eligibility status, the Committee's funding recommendations, and of all public meetings.

Attachment "B" - . CDBG Proposed Expenditures for FY 2008-09 and Local Entitlement Funding Methodology:

This attachment presents the proposed CDBG expenditures for FY 2008-09 and explains the Local Entitlement Funding Methodology.

Under the Local Entitlement Methodology funds are set aside to address HCD's On-going Housing Programs, Countywide Public Services, Project Implementation Costs, Program Administration Costs, the Economic Development Set Aside Program, Indirect Costs and Contingency. Remaining funds represent the total available funds for distribution among the qualifying municipalities and the Unincorporated Area.

Attachment "C" - Summary of the CDBG Evaluation Process

This attachment summarizes the CDBG Evaluation Process utilized to review all CDBG applications. HCD utilizes a One-Stage and Two-Stage Process to evaluate activities. The One-Stage process was designed for activities submitted and/or prioritized by municipalities with Target Areas. The Two Stage process is for countywide activities, activities in the unincorporated areas of Palm Beach County, and municipalities without target areas.

Each process utilizes Evaluation Forms with a set of criteria to evaluate the activities. In addition to the determination of eligibility per HUD regulations, the forms also seek information relative to activity management, activity need, experience and past performance. A scoring system is utilized in the Two Stage Process, only. Applications with less than 55 points will not be reviewed under the second stage of the process and applicants are advised of this action. The second stage consists of assessing the urgency of the activity, its viability, and its feasibility. It also includes the review of the audited financial statements, tax returns, and past performance, among other factors.

Once all applications are reviewed, staff presents their findings to the CDBG Selection Committee which makes funding recommendations.

Attachment "D" - ESGP Funding Methodology and Advisory Board Funding Recommendations for FY 2008-09:

This attachment explains the ESGP funding methodology and the recommendations established by the ESGP Advisory Board.

The County's ESG entitlement for FY 2008-09 is \$304,558, a 0.5% (\$1,676) reduction from FY 2007-08. The ESG Program proposes to fund operations and maintenance of homeless facilities, homeless prevention activities, and essential services for the homeless. An amount of \$15,228 (representing 5% of the county's total allocation) has been reserved to cover some of the staff cost for administering the program.

For the FY 2008-09 funding cycle, a total of 16 applications from 15 agencies were received. All applications were reviewed by HCD staff utilizing the Emergency Shelter Grants Program (ESGP) Evaluation Criteria. Areas of review included ESGP eligibility criteria, justification of need, cost reasonableness and effectiveness, past performance, management capacity, and consistency with local needs identified in the Five-Year Consolidated Plan. HCD staff made an oral presentation on the findings outlined in each evaluation. The ESGP Advisory Board elected to apply a minimum score of 83 points which was to be met if applicants were to be further considered for funding. This score eliminated three applicants.

The Palm Beach County ESGP Advisory Board, in coordination with HCD staff, conducted a total of three (3) public meetings to review FY 2008-09 ESG applications and make funding recommendations. Reasonable public notice was provided for all meetings.

Attachment "E" - HOME Program Description for FY 2008-09

This attachment outlines Palm Beach County's HOME Program Description for FY 2008-09. The allocation for FY 2008-09 is \$2,512,639, which represents a 2.9% decrease (\$76,225) from FY 2007-08. The program proposes to fund new construction and acquisition/rehabilitation of single-family housing for first-time homebuyers, new construction and acquisition/rehabilitation of affordable multi-family housing, Community Housing Development Organization (CHDO) operating expenses, and program administration. The American Dream Down payment Initiative (ADDI) is a subcomponent under the HOME Program, and Palm Beach County will receive a FY 2008-09 allocation of \$21,563 or a 59.6% reduction from FY 2007-08. This program proposes to fund acquisition of single-family housing for low-income first-time homebuyers.

Attachment "F" - Executive Summary of the Draft Action Plan for FY 2008-09

This attachment summarizes the housing and community development goals and objectives to be addressed by the proposed activities under the CDBG, ESGP and HOME programs.

Attachment "G" - Draft Action Plan for FY 2008-09

The original document is over 50 Pages. Copy of Plan can be viewed in Minutes.

As part of the requirements outlined by the citizen participation process, public comments will be considered prior to submission of the final Action Plan to HUD.

The provision of input regarding the Draft AP for FY 2008-2009 will allow HCD staff to continue the citizen participation process, which will culminate with a BCC Public Hearing on July 12, 2008 to approve the Final Action Plan for FY 2008-2009.

Palm Beach County Department of Housing and Community Development
Community Development Block Grant (CDBG) Program
Fiscal Year 2008-2009 (34th Year)
Applicants, Activities, and CDBG Selection Committee Funding Recommendations

Category	Applicant	FY07-08 Allocation	Brief FY08-09 Activity Description	FY08-09 Funding Recommendations
PUBLIC SERVICE				
Homeless Services (6)	Children's Home Society of Florida	\$80,400	Provision of operational costs for a transitional living facility (7 family units)--1199 West Lantana Road, Lantana (District 7)	\$80,400
	Adopt-a-Family	\$40,000	Transitional housing case management and supportive services for Project Safe (32 families/96 individuals)--1736 Lake Worth Road, Lake Worth (District 7)	\$32,000
	Faith-Hope-Love-Charity, Inc.	\$41,560	Provision of costs associated with the Stand-Down House, a shelter for homeless veterans, to serve 42 unduplicated clients daily--(1) 4309 Davis Road, Lake Worth (2) 3175 Congress Ave., Suite 304, Palm Springs (District 3)	\$20,000
	The Lord's Place/Café Joshua	\$20,000	Operating costs to offer job training and case management for 20 homeless individuals in Café Joshua's Chef and Catering Apprentice programs, and in the Engagement Center--2808 N. Australian Avenue, West Palm Beach (District 7)	\$20,000
	The Salvation Army Center of Hope	\$22,000	Provision of case management services at the Center of Hope (275 individuals)-- 1577 North Military Trail, WPB (District 2)	\$17,600
	Community Caring Center of Boynton Beach, Inc.	\$20,000	Operational costs associated with the Emergency Food, Shelter and Financial Aid Program (2000 households)--145 NE 4th Avenue, Boynton Beach (District 7)	\$15,000
Total Homeless Services				\$185,000
Victims of Domestic Abuse Services (4)	The Children's Place at Home Safe	\$100,545	Provision of operational costs associated with a residential children's shelters (160 individuals)--(1) 2840 6th Avenue South, Lake Worth, FL 33461; (2) 680 Ipswich St., Boca Raton, FL 33432; and (3) 4884 Haverhill Road, WPB (Districts 2, 3, 4)	\$65,000
	Aid to Victims of Domestic Abuse	\$50,000	Provision of operation costs associated with a transitional housing project and program STEPS (30 & 80 individuals)--confidential location	\$50,000
	Florida Resource Center for Women and Children	\$60,000	Provision of operational costs associated with abused women's shelter at a 15-bed shelter facility for abused women and their children (100 clients)--confidential location	\$45,000
	Place of Hope, Inc.	\$50,000	Case management and supportive services for family-style foster care (36 individuals)--9078 Isaiah Lane, Palm Beach Gardens (District 1)	\$40,000
Total Victims of Domestic Abuse Services				\$200,000
Youth Services (2)	West Jupiter Community Group	\$60,000	Costs associated with an after-school program (115 individuals) --7187 Church Street, Jupiter (District 1)	\$45,000
	The Juvenile Transition Center	N/A	Expenses to provide development services (ACT and SAT preparatory classes) to 30 teens in the ESTEEM Ambassadors Program-- 1901 N. Seacrest Blvd, Boynton Beach (District 7)	\$25,000
Total Youth Services				\$70,000

Palm Beach County Department of Housing and Community Development
Community Development Block Grant (CDBG) Program
Fiscal Year 2008-2009 (34th Year)
Applicants, Activities, and CDBG Selection Committee Funding Recommendations

Category	Applicant	FY07-08 Allocation	Brief FY08-09 Activity Description	FY08-09 Funding Recommendations
Health Related Services (2)	Healthy Mothers/Healthy Babies Coalition of PBC	\$74,335	Provision of costs associated with a mobile outreach health center (800 individuals) and other project related expenses --1720 E. Tiffany Drive, #201A, Mangonia Park (District 7)	\$55,751
	Sickle Cell Foundation	\$33,000	Expenses related to the operations of the Glades Project (144 individuals)--136 S. Main Street, Belle Glade (District 6)	24,750
Total Health Related Services				\$80,501
Fair Housing Services (1)	Legal Aid Society of PBC	\$90,000	Costs associated with a Fair Housing Project (72 complaints, 25 workshops, 4 Foreclosure Prevention Clinics)--423 Fern Street, Suite 200, WPB (District 7)	\$124,800
Total Fair Housing				\$124,800
Disabled Services (2)	The ARC of PBC, Inc.	\$75,000	Provision of operational costs associated with in the Supportive Living Program (195 individuals)--720 Park Avenue, Riviera Beach (District 1)	\$75,000
	Coalition for Independent Living Options (CILO)	\$40,000	Provision of meal delivery, life skills classes, and emergency financial assistance (100 individuals)--6800 Forest Hill Blvd., Greenacres (District 2)	\$30,000
Total Persons with Disabilities Services				\$105,000
Multi Disciplinary Services (1)	Urban League of Palm Beach County	\$25,279	Operational costs associated with the Comprehensive Housing Counseling Program (550 household)--1700 North Australian Ave, West Palm Beach (District 7)	\$18,959
Total Multi-Disciplinary Services				\$18,959
TOTAL PUBLIC SERVICE				\$784,260
PUBLIC FACILITIES/INFRASTRUCTURE				
Water and Sewer Improvements (2)	Town of Mangonia Park	N/A	Replacement of elevated water storage tank (1283 individuals) --5705 Candlewood Avenue, Mangonia Park (District 7)	\$465,000
	Westgate CRA	\$300,000	Installation of sanitary sewer for 300 households in the Golfview Heights/Belvedere Homes area in West Palm Beach (District 2)	\$250,000
Total Water and Sewer Improvements				\$715,000
Flood Drain Improvements (1)	PBC Engineering Services	N/A	Street improvements in the Elmwood Estates/ Roan Lane CCRT Area (144 individuals)—Roan Court & Roan Lane located in the vicinity of Lake Park(District 7)	\$300,000
Total Flood Drain Improvements				\$300,000
Parks and Recreational Facilities (1)	PBC Parks and Recreation	N/A	Costs associated with the construction of a splash playground at the Westgate Recreation Center, 3691 Oswego Avenue, West Palm Beach (2445 individuals) (District 2)	\$152,986
Total Parks				152,986
TOTAL PUBLIC FACILITIES/INFRASTRUCTURE				\$1,167,986

Palm Beach County Department of Housing and Community Development
Community Development Block Grant (CDBG) Program
Fiscal Year 2008-2009 (34th Year)
Applicants, Activities, and CDBG Selection Committee Funding Recommendations

Category	Applicant	FY07-08 Allocation	Brief FY08-09 Activity Description	FY08-09 Funding Recommendations
ENTITLEMENT MUNICIPALITIES				
Parks and Recreational Facilities (2)	City of Belle Glade	\$209,400	Phase II of renovation of Airport Park to benefit 4,379 children (includes Special Area of Hope Program Allocation and local entitlement)(District 6)	\$650,733
	City of Lake Worth	\$208,492	Modification of existing storm water retention property to be used also as a recreational field adjacent to the Lake Worth Target Area (District 7)	\$125,000
Total Parks and Recreational Facilities				\$775,733
Water and Sewer Improvements (1)	City of Pahokee	\$75,217	Purchase and installation of a wireless integrated water billing system to replace the City's water meters to benefit 6,000 residents (District 6)	\$82,516
Total Water and Sewer Improvements				\$82,516
Flood Drain Improvements (1)	Town of Lake Park	N/A	Flood and drainage improvements and construction of parking spaces, fencing, lighting, and landscaping in alleyways off 10 th & Street Park Avenue in the Lake Park Target Area (Districts 1, 7)	\$60,151
Total Flood Drain Improvements				\$60,151
Sidewalks (1)	City of Lake Worth	\$208,492	Construction of sidewalks in the City's Target Area to benefit 4,259 residents (District 7)	\$79,646
Total Sidewalks				\$79,646
Street Improvements (3)	City of Riviera Beach	\$251,191	Reconstruction of W. 23rd Street between Avenue O and R in the City's Target Area to serve 171 persons (District 7)	\$300,773
	Town of Jupiter	\$78,473	Decorative street lights in the Pine Gardens north section of the Jupiter Target Area to benefit 1,004 individuals (District 1)	\$93,963
	City of Greenacres	\$74,626	Infrastructure improvements to Jennings Avenue to benefit 32 individuals (District 2)	89,356
Total Street Improvements				\$484,092
Housing (1)	City of South Bay	\$46,930	Operational costs of the City's Community Development Department (District 6)	\$56,194
Total Housing				\$56,194
Clearance and Demolition (1)	City of Lake Worth	\$208,492	Demolition and removal of the "Unity Wall" of Wingfield Street to benefit 2,240 people (District 7)	\$45,000
Total Clearance and Demolition				\$45,000
TOTAL ENTITLEMENT MUNICIPALITIES				\$1,583,332
GRAND TOTAL				\$3,535,578

Attachment B, Proposed CDBG Expenditures for FY 2008-09 and Local Entitlement Funding Methodology

Table B-1 specifies the projects recommended for funding under the CDBG Program during FY 2008-09. It is estimated that 95.7% of applicable funds will be targeted to benefit low- and moderate-income persons. The projects are arranged by objective and/or category to reflect the priorities outlined in the Five-Year Consolidated Plan. The following provides a brief description of each of the objectives:

- *Housing Objective:* To preserve and enhance the supply of safe, sanitary, adequate, affordable housing to meet the needs of low- and moderate-income persons and persons with special needs within Palm Beach County. Also, to conserve, upgrade, and expand the existing housing stock; to demolish unsafe and dilapidated housing; to assist homeless persons to obtain appropriate housing; to provide relocation assistance to individuals and families affected by the implementation of housing programs; to remove barriers to affordable housing for low- and moderate-income persons; to institute a mechanism to provide preference to projects that are located close to employment centers; and to advise property owners who receive housing rehabilitation funds through HCD's housing programs of potential LBP contamination in older homes, and conduct assessments of housing units to determine if lead based paint is present.
- *Demolition and Clearance Objective:* To implement the Demolition and Clearance Program to eliminate slummed and blighted structures and conditions that have a blighting effect on neighborhoods, or otherwise pose a health and safety risk to the public.
- *Public Facilities Objective:* To improve the safety and livability of neighborhoods by increasing access to quality public facilities, including but not limited to centers for the disabled, parks and/or recreation facilities, and youth centers; to reduce the isolation of income groups within a geographical area through the revitalization of deteriorating or deteriorated neighborhoods; to restore and preserve properties of special historic, architectural or aesthetic values; to remove architectural barriers preventing easy access by the disabled; and to conserve energy resources.
- *Infrastructure Objective:* To improve the safety and livability of neighborhoods by increasing access to quality public infrastructure, including but not limited to water, sewer, and street improvements, and tree planting/beautification projects, to meet the needs of Palm Beach County residents, particularly low-and moderate-income residents of HCD's Planning Areas.
- *Public Services Objective:* To improve and make available health, educational, human, and housing-related services to low- and moderate-income persons, including but not limited to, services for seniors, abused/neglected children, and victims of domestic violence. Also, to help stabilize deteriorating neighborhoods; to make accessible and available activities directed towards the prevention of homelessness and assistance to the homeless; to expand education and outreach efforts to affirmatively further fair housing, including increased public awareness of Fair Housing discrimination laws and the remedies available to persons believed to have been victims of unlawful housing practices.
- *Economic Development Objective:* To expand economic opportunities, including job creation and retention; to establish, stabilize and expand small businesses (including microbusinesses); to provide public services concerned with employment; to provide jobs involved in carrying out activities under programs covered by this plan to low-income persons living in areas affected by those programs and activities; to make available mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices; to make available capital and credit for development activities that promote the long-term economic and social viability of the community; and to empower low-income persons to reduce generational poverty in federally assisted and public housing.

**TABLE B-1, PALM BEACH COUNTY (CDBG) PROGRAM
Fiscal Year 2008-09 (34th Year), Recommended Expenditures by Objective/Category**

HCD Housing Objective

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) Rehabilitation (countywide)	PBC HCD	\$300,000
	Housing Total	\$300,000

HCD Demolition & Clearance Objective

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) HCD Demolition & Clearance Program (Countywide)	PBC HCD	\$200,000
	Demolition & Clearance Total	\$200,000

HCD Public Facilities Objective

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) Belle Glade, City of: renovation of Airport Park; SR80 & Airport Road, Belle Glade (Special AOH)	PBC Parks & Rec.	\$650,733
2) Lake Worth, City of: construction of recreational field; between 2 nd & 3 rd Avnue North at western termini, Lake Worth	City of Lake Worth	\$125,000
3) Mangonia Park, Town of: water treatment plant improvements; 5705 Candlewood Avenue, Mangonia Park	Town of Mangonia Park	\$465,000
4) PBC Parks & Recreation: Westgate splash park; 3691 Oswego Avenue, West Palm Beach	PBC Parks & Rec.	\$152,986
	Public Facilities Total	\$1,393,719

HCD Infrastructure Objective

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) Greenacres, City of: drainage infrastructure on Jennings Avenue, north of 10 th Avenue North, Greenacres	City of Greenacres	\$89,356
2) Jupiter, Town of: decorative street lighting; Pine Gardens North neighborhood, Jupiter	Town of Jupiter	\$93,963
3) Lake Park, Town of: drainage & parking improvements to alleyways off 10 th Street & Park Avenue, Lake Park	Town of Lake Park	\$60,151
4) Lake Worth, City of: sidewalk construction north of Lake Avenue, west of Dixie, and south of 10 th Avenue North, Lake Worth	City of Lake Worth	\$79,646
5) Lake Worth, City of: demolition of the Unity Wall; western side of Wingfield Street, south of 12 th Ave South, Lake Worth.	City of Lake Worth	\$45,000
6) Pahokee, City of: purchase/installation of water meters; city-wide	City of Pahokee	\$82,516
7) PBC Engineering: drainage improvements to Roan Court/Roan Lane; Elmwood Estates/Roan Lane CCRT Area	PBC Engineering Services	\$300,000
8) Riviera Beach, City of: reconstruction of West 23 rd Street in the Riviera Beach Target Area	City of Riviera Beach	\$300,773
9) Westgate/Belvedere Homes CRA: sanitary sewer construction; multiple streets in the Golfview Heights/Belvedere Homes area.	Westgate/B.H. CRA	\$250,000

**TABLE B-1, PALM BEACH COUNTY (CDBG) PROGRAM
Fiscal Year 2008-09 (34th Year), Recommended Expenditures by Objective/Category**

Infrastructure Total \$1,301,405

HCD Public Services Objective

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) Adopt-A-Family: Project SAFE transitional housing; 1736 Lake Worth Road, Lake Worth	Adopt-A-Family	\$32,000
2) Aid to Victims of Domestic Abuse: Program STEPS transitional housing (confidential location)	Aid to Victims of Domestic Abuse	\$50,000
3) Children's Home Society of Florida: Transitions Home for pregnant teens/teen mothers; 1199 Lantana Road, Lantana	Children's Home Society	\$80,400
4) Coalition for Independent Living Options: meals, life skills classes, & financial assistance; 6800 Forest Hill Blvd, West Palm Beach	Coalition for Independent Living Options	\$30,000
5) Community Caring Center of Boynton Beach: emergency food, shelter, & financial aid program; 145 NE 4 th Avenue, Boynton Beach	Community Caring Center of Boynton Beach	\$15,000
6) Faith-Hope-Love-Charity: Stand Down House shelter for homeless veterans; 4309 Davis Road, Lake Worth	Faith-Hope-Love-Charity, Inc.	\$20,000
7) Florida Resource Center for Women & Children: emergency shelter for abused women & their children (confidential location)	Florida Resource Center for Women & Children	\$45,000
8) Healthy Mothers/Healthy Babies Coalition: mobile outreach health center; 1720 Tiffany Drive, #201A, Mangonia Park	Healthy Mothers/Healthy Babies of PBC	\$55,751
9) Legal Aid Society: fair housing investigation & education; 423 Fern Street, Suite 200, West Palm Beach	Legal Aid Society of PBC	\$124,800
10) Place of Hope: case management for children in foster care; 9078 Isaiah Lane, Palm Beach Gardens	Place of Hope, Inc.	\$40,000
11) Sickle Cell Foundation: case management & educational outreach; 136 South Main Street, Belle Glade	Sickle Cell Foundation	\$24,750
12) The Arc of PBC: supportive living program for persons with developmental disabilities; 720 Park Avenue, Lake Park	The Arc of PBC, Inc.	\$75,000
13) The Children's Place at Home Safe: operations of 3 residential shelters for abused children; multiple locations	The Children's Place at Home Safe	\$65,000
14) The Juvenile Transition Center: ESTEEM ambassadors program, SAT/ACT prep; 1901 North Seacrest Avenue, Boynton Beach	The Juvenile Transition Center	\$25,000
15) The Lord's Place/Café Joshua: Chef's & Caterer's Apprentice job training programs for homeless individuals; 2808 North Australian Avenue, West Palm Beach	The Lord's Place/Café Joshua	\$20,000
16) The Salvation Army: Center of Hope transitional living facility for homeless individuals; 1577 North Military Trail, West Palm Beach	The Salvation Army Center of Hope	\$17,600
17) Urban League: Comprehensive Housing Counseling Program; 1700 North Australian Avenue, West Palm Beach	Urban League of Palm Beach County	\$18,959
18) West Jupiter Community Group: after-school educational enrichment at West Jupiter Tutorial Center; 7187 Church Street, Jupiter	West Jupiter Community Group	\$45,000
	Public Services Total	\$784,260

HCD Program Administration Cost Objective

**TABLE B-1, PALM BEACH COUNTY (CDBG) PROGRAM
Fiscal Year 2008-09 (34th Year), Recommended Expenditures by Objective/Category**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) General Administration, Planning, and Fiscal	PBC HCD	\$1,090,681
Program Administration Total		\$1,090,681

HCD Project Implementation Cost Objective

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) City of South Bay Community Development Program: salaries for CD Director, office assistant, and inspector, at 335 NW 2 nd Ave., South Bay	South Bay, City of	\$56,194
2) Housing-related and capital improvements activities	PBC HCD	\$791,592
Project Implementation Total		\$847,786

HCD Economic Development Objective

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) 10% of the CDBG Entitlement is set aside for economic development activities	PBC EDO	\$679,976
Economic Development Total		\$679,976

HCD Contingency Reserves/Unprogrammed Funds

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) 2.96% of the CDBG Entitlement is set aside for contingency	PBC HCD	\$201,511
Contingency/Unprogrammed Total		\$201,511

SUMMARY OF CDBG PROGRAM EXPENDITURES, FY 2008-09 (34th YEAR)

1) Housing -----	\$300,000	
2) Demolition & Clearance-----	\$200,000	
3) Public Facilities -----	\$1,393,719	
4) Infrastructure -----	\$1,301,405	
5) Public Services -----	\$784,260	
6) Program Administration -----	\$1,090,681	
7) Project Implementation -----	\$847,786	
8) Economic Development -----	\$679,976	
9) Contingency/Unprogrammed -----	\$201,511	
TOTAL EXPENDITURES		\$6,799,338

SUMMARY OF AVAILABLE CDBG RESOURCES, FY 2008-09 (34th YEAR)

1) Entitlement Amount -----	\$6,799,338
2) Estimated Program Income -----	\$300,000*

*As Program Income is realized over the course of FY 2008-09 it will be allocated to eligible CDBG activities.

TOTAL GROSS CDBG FUNDING \$7,099,338

CDBG Local Entitlement Funding Methodology

Palm Beach County must submit yearly to the U.S. Department of Housing and Urban Development (HUD) the Action Plan (AP), which includes, among other things, the County's Community Development Block Grant Program (CDBG) application. This application lists and describes the proposed activities with their suggested level of funding.

To arrive at its funding suggestions for the CDBG program, HCD staff uses a Local Entitlement Methodology to ensure a fair distribution of available CDBG funds among participating jurisdictions and other agencies requesting CDBG funds. Under this methodology, funds are set aside to address HCD's On-going Housing Programs, Public Service Activities, Project Implementation Costs, Program Administration Costs, the Economic Development Set Aside Program, and Contingency. Remaining funds are distributed among the qualifying municipalities and the Unincorporated Area. Implementation of the methodology considers the following:

- CDBG allocations vary annually. In February 2008, HUD made public the estimated allocation for FY 2008-09. The estimated CDBG allocation for the Palm Beach County jurisdiction is \$6,799,338.
- Proportionate share or contribution percentage is subject to periodic adjustment by HUD. The current figures were provided by HUD in 1997.
- The level of funding for HCD's On-Going Housing Programs is based on targeted goals and objectives of the Department of Housing and Community Development.
- Set-aside funds for HCD's On-Going Housing Programs are targeted to benefit participating municipalities as well as the unincorporated areas of Palm Beach County.
- Set Aside funds for the Economic Development Program will revert to the general CDBG program for use for community development activities if not allocated to the project by start of Palm Beach County's fiscal year or if unexpended within 3 years of the start of Palm Beach County's fiscal year.
- The activities/projects must be eligible per CDBG Program regulations and must serve a National Objective of the CDBG Program.
- HCD's Planning Areas are classified in three (3) categories, as follows:
 - 1) Category I: Municipalities having an Interlocal Agreement to participate in the County's Urban County Participation Program but no Target Areas.
 - 2) Category II: Municipalities having an Interlocal Agreement to participate in the County's Urban County Qualification Program, and having identified and/or potential Target Area.
 - 3) Category III: Unincorporated Palm Beach County Target Areas.
- An activity located within a municipality is considered Countywide if at least 51% of the direct beneficiaries reside outside of the municipality and the four entitlement municipalities.
- Funding for eligible public service activities will be derived from the County's gross CDBG entitlement.
- Funding of eligible Countywide activities requesting funding for capital improvements will be derived from the County's CDBG Unincorporated Share.
- Funding of Non-Countywide Activities located within a municipality receiving a local entitlement will be derived from the municipality's final entitlement amount.

- When implementing the CDBG Program within participating municipalities, HCD absorbs administrative expenses related to the program.
- Activities impacting HUD's 20% cap on planning and administration are not allowed.
- Non-profit agencies will be eligible to receive funding for hard construction costs. However, only those non-profit agencies with a history of successfully implementing CDBG-funded design/construction projects will be eligible to receive CDBG funds for design.

a. Ensuring Subrecipient Timeliness

In order to comply with 24 CFR 570.902 of the CDBG regulations which stipulates that a grantee is considered to be timely, if 60 days prior to the end of the grantee's program year, the balance in its line-of-credit does not exceed 1.5 times the annual grant, the following will be implemented to hasten expenditure of CDBG funds by subrecipients:

- Preference will be given to activities/projects that are ready to move forward quickly. Evidence of the project's ability to expend the majority of funds within 12 months from the start of Palm Beach County's fiscal year will be required.
- All municipal applicants receiving funding for the design and construction of capital improvements projects are required to complete design of such projects within one (1) fiscal year and to complete permitting and construction of the capital improvement project within two (2) fiscal years. A portion of the allocation sufficient to complete one functional component of the project will be committed automatically to such component.

b. Procedures

The Palm Beach County Local Entitlement Methodology will be implemented as follows:

- From the County's annual CDBG entitlement, the County will set aside funds for:
 - HCD's On-Going Housing Programs;
 - Public Service Activities;
 - Project Implementation Costs;
 - Program Administration Costs (including indirect costs);
 - 10% Economic Development Program; and
 - Contingency.
- The remaining amount represents the Total Available Funds to fund Municipalities' activities and Unincorporated Area activities, including Countywide C/I activities (see Table B-2).
- From the Total Available CDBG Funds, an initial entitlement is calculated for Category I Municipalities, Category II Municipalities, and the Unincorporated Areas, based on the proportionate share of the entitlement for which they are responsible (see Table B-3).
- The total initial proportionate share of Category I Municipalities is redistributed to Category II Municipalities and the Unincorporated Areas by dividing each individual proportionate share of Category II Municipalities and the Unincorporated Areas by the total proportionate share of Category II Municipalities and the Unincorporated Areas, and then multiplying each individual result by the Category I total (see Table B-4).
- A Final Entitlement Table is prepared showing the final entitlements for the Category II Municipalities and the Category I Municipalities requesting funding, and for the Unincorporated Areas (see Table B-5).
- Program Income will be allocated to eligible CDBG activities that can expend the

funds in a timely manner.

- The Special Area of Hope Program allocation is deducted from the Unincorporated Share.

b. Implementation

Palm Beach County's entitlement for FY 2008-09 is \$6,799,338. HCD deducts set-aside funds from the total entitlement. What remains is the amount of funds available for CDBG activities in participating Municipalities and the Unincorporated Area.

Total CDBG Entitlement for FY 2008-09.....	\$6,799,338
HCD's On-Going Housing Rehabilitation Program.....	\$ 300,000
HCD's On-going Demolition & Clearance Program.....	\$ 200,000
Public Service Activities.....	\$ 784,260
Project Implementation Costs.....	\$ 791,592
Program Administration Costs.....	\$1,090,681
Economic Development.....	\$ 679,976
Contingency.....	\$ 201,511
Total Available CDBG Funds.....	\$2,751,318

**TABLE B-2
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

Fiscal Year 2008-09 (34th Year)

Countywide Activities, Program Implementation/Administration, Economic Development, & Contingency

A. HCD On-going Housing Program

1) Funds to make housing rehabilitation loans/grants.....	\$ 300,000
SUBTOTAL.....	\$ 300,000

B. HCD On-going Demolition & Clearance Program

1) Funds to Carry out Demolition and Clearance.....	\$ 200,000
SUBTOTAL.....	\$ 200,000

C. Public Service Activities

1) Adopt-A-Family.....	\$ 32,000
2) Aid to Victims of Domestic Abuse.....	\$ 50,000
3) Children's Home Society.....	\$ 80,400
4) Coalition for Independent Living Oipctions.....	\$ 30,000
5) Community Caring Center of Boynton Beach.....	\$ 15,000
6) Faith-Hope-Love-Charity.....	\$ 20,000
7) Florida Resource Center for Women and Children.....	\$ 45,000
8) Healthy Mothers/Healthy Babies.....	\$ 55,751
9) Legal Aid Society of Palm Beach County.....	\$ 124,800
10) Place of Hope.....	\$ 40,000
11) The Arc of Palm Beach County.....	\$ 75,000
12) The Children's Place at Home Safe.....	\$ 65,000
13) The Juvenile Transition Center.....	\$ 25,000
14) The Lord's Place/Café Joshua.....	\$ 20,000
15) Salvation Army of Palm Beach County.....	\$ 17,600
16) Sickle Cell Foundation.....	\$ 24,750
17) Urban League of Palm Beach County.....	\$ 18,959
18) West Jupiter Community Group.....	\$ 45,000
SUBTOTAL.....	\$ 784,260

D. Project Implementation Costs

1) Including Housing Related Activites and Capital Improvements.....	\$ 791,592
SUBTOTAL.....	\$ 791,592

E. Program Administration Costs

1) Including General, Fiscal, and Planning Section Administration (16.04% of grant as directed by HUD) (Inclusive of Indirect Costs - \$108,660).....	\$ 1,090,681
SUBTOTAL.....	\$ 1,090,681

F. Economic Development

1) Set-Aside Program (10% of Entitlement)	SUBTOTAL..... \$ 679,976
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G. Contingency

1) 2.96% of Entitlement	SUBTOTAL..... \$ 201,511
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GRAND TOTAL..... \$ 3,748,020

FY 2008-09 ENTITLEMENT GRANT.....	\$ 6,799,338
TOTAL ON-GOING PROGRAMS/ADMIN.....	\$ 3,748,020

TOTAL AVAILABLE FUNDS*..... \$ 3,051,318

*Doesn't Include Program Income Estimated at \$300,000

Table B-3
PALM BEACH COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Fiscal Year 2008-09 (34th Year) Initial Entitlement Funds

Total Available for New Projects*:	\$ 2,751,318	
Category I Entitlement Municipalities	HUD Estimated Proportionate Share of County Entitlement	Initial Entitlement Funds
Atlantis	0.10462%	\$ 2,878
Briny Breezes	0.03686%	\$ 1,014
Cloud Lake	0.00497%	\$ 137
Glen Ridge	0.01677%	\$ 461
Gulf Stream	0.06538%	\$ 1,799
Haverhill	0.15224%	\$ 4,189
Hypoluxo	0.07846%	\$ 2,159
Juno Beach	0.18308%	\$ 5,037
Lake Clark Shores	0.28771%	\$ 7,916
Lantana	1.21621%	\$ 33,462
Manalapan	0.02206%	\$ 607
Mangonia Park	0.39232%	\$ 10,794
North Palm Beach	0.88928%	\$ 24,467
Palm Beach Gardens	2.21011%	\$ 60,807
Palm Beach Shores	0.14385%	\$ 3,958
Palm Springs	0.96774%	\$ 26,626
Royal Palm Beach	1.42546%	\$ 39,219
South Palm Beach	0.11769%	\$ 3,238
Tequesta	0.34002%	\$ 9,355
Wellington	1.99173%	\$ 54,799
Category I Subtotal	10.64656%	\$ 292,921
Category II Municipalities		
Belle Glade	8.14297%	\$ 224,039
Greenacres	2.90200%	\$ 79,843
Jupiter	3.05159%	\$ 83,959
Lake Park	1.95349%	\$ 53,747
Lake Worth	8.10765%	\$ 223,067
Pahokee	2.67983%	\$ 73,731
Riviera Beach	9.76808%	\$ 268,751
South Bay	1.82497%	\$ 50,211
Category II Subtotal	38.43058%	\$ 1,057,347
Unincorporated Palm Beach County**	50.92286%	\$ 1,401,050
GRAND TOTAL	100.00000%	\$ 2,751,318

* Includes FY 2008-09 Estimated Allocation of \$6,799,755 minus CDBG Administration, Implementation, Public Services, Economic Development, and Contingency Costs totalling \$4,194,146.

**TABLE B-4
PALM BEACH COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Fiscal Year 2008-09 (34th Year)**

Proportionate Share of Total Entitlement Funds Available to Category II and the Unincorporated Area

Category II Municipalities and the Unincorporated Area	Proportionate Percentage	Initial Entitlement	Proportionate Share of Cat. I Among Cat. II and Unincorp.	Additional Entitlement	Final Entitlement
Belle Glade, City of	8.14297%	\$ 224,039	9.11321%	\$ 26,694	\$ 250,733
Greenacres, City of	2.90200%	\$ 79,843	3.24777%	\$ 9,513	\$ 89,356
Jupiter, Town of	3.05159%	\$ 83,959	3.41519%	\$ 10,004	\$ 93,963
Lake Park, Town of	1.95349%	\$ 53,747	2.18625%	\$ 6,404	\$ 60,151
Lake Worth, City of	8.10765%	\$ 223,067	9.07368%	\$ 26,579	\$ 249,646
Pahokee, City of	2.67983%	\$ 73,731	2.99913%	\$ 8,785	\$ 82,516
Riviera Beach, City of	9.76808%	\$ 268,751	10.93195%	\$ 32,022	\$ 300,773
South Bay, City of	1.82497%	\$ 50,211	2.04241%	\$ 5,983	\$ 56,194
Category II Total	38.43058%	\$ 1,057,348	43.00959%	\$ 125,984	\$ 1,183,332
Unincorporated PBC	50.92286%	\$ 1,401,050	56.99037%	\$ 166,936	\$ 1,567,986
Category I Total	10.64656%	\$ 292,920	N/A	N/A	N/A
GRAND TOTAL	100.00%	\$ 2,751,318	100.00%	\$ 292,920	\$ 2,751,318

**TABLE B-5
PALM BEACH COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Fiscal Year 2008-09 (34th Year)
Final Entitlement Available to Category II Municipalities and the Unincorporated Area**

Total Available for New Projects: \$ 2,751,318

Category II Municipalities	Proportionate Share Among Category II & Unincorporated Palm Beach County	Final Entitlement Funds*
Belle Glade, City of	9.11321%	\$ 250,733
Greenacres, City of	3.24777%	\$ 89,356
Jupiter, Town of	3.41519%	\$ 93,963
Lake Park, Town of	2.18625%	\$ 60,151
Lake Worth, City of	9.07368%	\$ 249,646
Pahokee, City of	2.99913%	\$ 82,516
Riviera Beach, City of	10.93195%	\$ 300,773
South Bay, City of	2.04241%	\$ 56,194
Category II Total	43.00959%	\$ 1,183,332
Unincorporated PBC	56.99041%	\$ 1,567,986
Category I Total	0.00000%	N/A
GRAND TOTAL	100.00%	\$ 2,751,318

*Final entitlement funds include initial entitlement plus additional entitlement from Category I municipalities.

Attachment C, Summary of CDBG Evaluation Process and Citizen Participation Process

Palm Beach County Housing and Community Development (HCD) utilizes a One-Stage and Two-Stage Process to evaluate activities. Each process utilizes Evaluation Forms with a set of criteria to evaluate the activities. In addition to the determination of eligibility per HUD regulations, the forms include, among other things, activity management, activity need, experience, and past performance.

The One-Stage Process was designed for activities submitted and/or prioritized by municipalities with Target Areas. The Two-Stage Process involves scoring points and is applicable to countywide activities, unincorporated area activities, and activities located in/sponsored by non-entitlement municipalities.

To reduce the processing of applications that are incorrectly prepared or lack sufficient information for staff to perform a proper review and to encourage applicants to submit well-prepared applications, a Review Threshold was established, as described below.

a. **ONE-STAGE PROCESS**

This process applies to those activities submitted by the municipalities, or by agencies whose activities will have an impact on the municipalities' entitlement.

STAGE I: Preparation of the Evaluation Criteria Form for Municipalities and Local Agencies Impacting the Municipalities' Entitlement

The form consists of seventeen (17) sections and one (1) appendix. A description of the Criteria Categories is included in the evaluation form. No scoring points are assigned to this form. The form will be prepared by Planning staff and distributed to other HCD sections, where applicable, for comments.

Funding allocations for municipalities will be based on the results of Stage I and the prioritization submitted by the applicable municipality. Funding allocations will include, where applicable, conditions and observations.

Municipalities and agencies impacting the municipalities' entitlement will not be affected directly by the Review Threshold. However, as part of the application process, municipalities must certify that their endorsed activities will meet a National Objective and that the endorsed agency(s) has the capacity and resources in place to undertake the proposed activity. Municipalities are advised that, should an endorsed activity fail to meet a national objective or an endorsed agency fails to comply or displays difficulty in complying with the contract requirements (e.g., receives monitoring findings), sanctions such as deductions to the municipality's future entitlements may be applied.

b. **TWO-STAGE PROCESS**

The two-stage process applies to countywide activities, activities in the unincorporated area, and activities located/ sponsored by non-entitlement municipalities. It comprises the following two components:

STAGE I: Preparation of the Preliminary Evaluation Criteria Form for Countywide/ Unincorporated Activities or Activities Located/ Sponsored by Non-Entitlement Municipalities

This Form consists of sixteen (16) sections and one (1) appendix. Nine (9) of the sections include scoring points and are described in Appendix A of the form. Scoring points are included to provide a preliminary overall rating of each activity. This preliminary rating represents one instrument that assists staff in arriving at funding suggestions. The form is prepared by Planning staff and distributed to other HCD sections, where applicable, for comments.

- Review Threshold – Applications for activities located in the unincorporated area, having a countywide impact, or located/sponsored by non-entitlement municipalities will be subject to a review threshold of 55 points. This threshold represents 50% of the maximum possible points of 110. The Preliminary Evaluation Criteria Form (Stage I of the Evaluation Process) will be used to determine the points awarded. Applications with less than 55 points will be eliminated from the process and no further information will be requested from these applicants. During the evaluation process for FY 2008-09, an executive decision was made to allow one (1) application that did not meet the scoring threshold into subsequent stages of the review process due the emergency conditions that the activity would address.

STAGE II: Implementation of the Comparative Analysis

A comparative analysis will be performed for the activities that met the requirements of the Review Threshold. The comparative analysis is based on the following factors:

- Staff Assessment of Urgency
- Assessment of Activity Viability
- Assessment of Activity Feasibility
- Assessment of the Applicant Organizational and Financial Strength
- Assessment of Capability to Administer Grant Funding
- Activity Results/Benefits
- Activity Continuity
- Board of County Commissioners or HUD Directive
- Additional Information, if applicable

Upon completion of Stage II, HCD Planning Staff summarizes the findings from both Stages of the application process. This information is then presented during a public meeting to a CDBG Selection Committee that considers input from both staff and applicants and makes funding recommendations and municipal allocations. All applicants are notified in writing of the funding recommendations and allocations, and are informed of the scheduled meetings to discuss the Draft Action Plan. Funding suggestions and allocations are presented to the Board of County Commissioners at a regular meeting and then at a public hearing.

During the FY 2008-09 CDBG application process, fifty-two (52) applicants submitted applications for fifty-six (56) activities as a result of the Notice of Funding Availability (NOFA) published on October 21, 2007. The total amount requested by the applicants for all activities was \$7,737,939– a 2.7% decrease from the prior year's request – with a total activity/project cost of \$72,725,275.

Emergency Shelter Grant Program (ESGP)

Palm Beach County has been allocated \$304,558 from U.S. HUD through an entitlement formula under the ESG Program for FY 2008-09. Palm Beach County's ESG Program focuses on assisting non-profit service-provider agencies with funds for operations and maintenance of emergency shelters and transitional housing; for essential services to the homeless; and for homeless prevention activities, as defined by ESGP regulations. Due to the small amount of funds received from HUD, HCD does not award ESGP funds for payment of agency staff salaries, or for the renovation, major rehabilitation, or conversion of structures, although they are eligible activities. An amount of \$15,228 (representing 5% of the county's total allocation) will be reserved to cover some of the staff cost for administering the program. Subrecipient agencies provide services countywide to individuals and families who are homeless (or chronic homeless), or who are at risk of becoming homeless. Served within these broad categories are sub-populations identified and/or prioritized by the county or by the continuum of care process.

ESGP Funding Methodology

In order to equitably, impartially and efficiently distribute ESGP funds, Palm Beach County established an Advisory Board to make funding recommendations. The recommendations are subject to approval by the Board of County Commissioners (BCC) through ratification of the Action Plan.

The ESGP Advisory Board consists of nine regular members and two alternates. All are required to be non-conflict members and Palm Beach County residents. One member must be presently or formerly homeless; and all members and alternates are nominated by the Homeless Coalition of Palm Beach County, Inc. Members are appointed at-large by the BCC and serve two-year terms. The Advisory Board's primary objective is to review applications and make funding recommendations for distribution of the ESGP funds. The following describes the process used to arrive at the recommendations:

- The *Emergency Shelter Grants Program (ESGP) Application and Evaluation Packet for FY2008-09* was revised in late 2007 to accommodate revisions recommended by the ESGP Advisory Board.
- The Department of Housing and Community Development (HCD) notified potential applicants that ESGP applications were available through a Notice of Funding Availability (NOFA) published on October 21, 2007 in the *PB Post* (a newspaper of general circulation).
- HCD received 16 applications from 15 agencies by the application deadline of January 4, 2008. All applications were reviewed by HCD staff utilizing the Emergency Shelter Grants Program (ESGP) Evaluation Criteria, FY 2008-09. Copies of staff's review were presented to the ESG Advisory Board Members at the first meeting of the Board held on February 27, 2008. On March 18, 2008, at the Board's second meeting, HCD staff made verbal presentation on the findings outlined in each evaluation. Areas of review included ESGP eligibility criteria, justification of need, cost reasonableness and effectiveness, past performance, management capacity, and consistency with local needs identified in the Five-Year Consolidated Plan. The ESGP Advisory Board elected to apply a minimum score of 83 points which was to be met if applicants were to be further considered for funding. This score eliminated three applicants. A decision was also taken by the Board to visit one applicant due to it operating its activity from a new site.
- All applicants were notified in writing of the status of their applications and requested to respond, in writing, to any questions relating to their applications, which had been raised by staff or by the Advisory Board.
- All thirteen applicants which had been requested to provide additional information responded by the reporting deadline. Staff reviewed the agencies' responses and reported the additional information to the ESGP Advisory Board at its third meeting held on April 8, 2008. The ESGP Advisory Board also made its funding recommendations at this meeting. The thirteen remaining applicants, after the threshold score was applied, were all recommended for funding. The funding recommendations comply with the spending caps which limit spending

in both the Homeless Prevention and Essential Services categories to a maximum of 30% of the total ESG allocation.

- The Advisory Board will hold its fourth meeting during the summer of 2008 to discuss the existing process for administering the program to determine if time spent by County staff can be reduced.
- The fifth meeting, scheduled for September 2008 will review and update the ESG application packet.

HCD may request, or the Advisory Board may choose to reconvene for additional meetings to address matters concerning the ESG Program.

ESGP Recommendations

Palm Beach County is slated to receive \$304,558 under the ESG Program for FY 2008-09. After deducting the statutory 5% (\$15,228) eligible for use as program administration a balance of \$289,330 was available for distribution to eligible non-profit agencies who responded to the Notice of Funding Availability. Sixteen (16) applications were received for a total of \$654,780 in funding requests. The Advisory Board has recommended that FY 2008-09 ESGP funds be distributed to 12 applicant agencies to assist the 13 projects for which funds were requested. The following is a tabulation of the funding recommendations based on eligible funding categories: Operations & Maintenance: \$168,190 (55.2%); Essential Services \$30,060 (9.9%); and Homeless Prevention \$91,080 (29.9%). Under ESGP regulations, not more than 30% of the total allocation may be used for "Essential Services" to the County's homeless population, and not more than 30% of the total allocation may be used for "Homeless Prevention" to assist households at risk of becoming homeless. The funding recommendations do not exceed these caps. Table II-7 shows the ESGP Advisory Board funding recommendations set forth by eligibility category.

Palm Beach County's policy is for the dollar-for-dollar match required by ESGP regulations to be provided by the subrecipient agencies. This match may be in cash or in-kind. An in-kind match may include the value of any material or building used in carrying out the ESG activity; the value of any lease paid on a building used for sheltering the homeless; any salary paid to agency staff working in support of carrying out the ESG activities; or the time and services contributed by volunteers to carry out ESG activities, calculated at \$5.00 per hour.

**Table II-7
ESGP Funding Recommendations for FY 2008-09**

Agency	Amount Requested	Funding Recommendations			Total
		Operations & Maintenance	Essential Services	Homeless Prevention	
Adopt-A-Family of the Palm Beaches	\$25,000	0	0	\$22,860	\$22,860
Aid to Victims of Domestic Abuse	\$30,000	\$22,860	0	0	22,860
Center for Family Services	\$80,700	0	0	0	0
Children's Case Management Organization.	\$24,000	11,860	0	11,000	22,860
Children's Home Society of Florida	\$56,000	22,870	0	0	22,870
Children's Place at Home Safe	\$25,500	22,860	0	0	22,860
Community Caring Center of Boynton Beach	\$25,000	2,000	1,500	19,360	22,860
Faith-Hope-Love-Charity	\$25,500	20,860	2,000	0	22,860
Farmworker Coordinating Council	\$56,000	0	0	22,860	22,860
Florida Housing Corporation	\$46,800	0	0	0	0
Florida Resource Center for Women & Children	\$32,100	19,160	3,700	0	22,860
The Lord's Place – Family Shelter	\$71,240	22,860	0	0	22,860
The Lord's Place – Café Joshua	\$63,400	0	22,860	0	22,860
Salvation Army	\$48,000	22,860	0	0	22,860
Urban League of Palm Beach County	\$15,000	0	0	15,000	15,000
YWCA	\$30,540	0	0	0	0
Totals	\$654,780	\$168,190 (55%)	\$30,060 (10%)	\$91,080 (29%)	\$289,330
Statutory Spending cap: 30% of total ESGP total allocation of \$304,558; applies to Essential Services and Homeless Prevention		Not Applicable	\$91,367	\$91,367	

HOME/ American Dream Down Payment Initiative (ADDI) Program Description

The HOME Program was created by the 1990 Cranston-Gonzalez National Affordable Housing Act. The purpose of this program is to allocate funds to eligible participating jurisdictions (PJs) to strengthen public/private partnerships for the provision of affordable housing opportunities for low and very low income households. The American Dream Down-payment Initiative (ADDI) Program was signed into law in December 2006. ADDI's purpose is to increase the homeownership rate, especially among lower income and minority households and to revitalize and stabilize communities. In Palm Beach County, the HOME Program and the ADDI are administered by HCD.

a. Entitlement Amount

A sum of \$2,512,639 has been allocated to Palm Beach County as an entitlement under the HOME Program for FY 2008-2009. The amount awarded to the County under the ADDI Program for FY 2008-09 is \$21,563. The Federal regulations which govern the implementation of the HOME Program require that at least 10% of HOME Program allocation be spent on program administration and planning and on activities and 15% on CHDO administered activities. The specific amounts which will be set-aside by Palm Beach County to fund these eligible costs under the HOME Program are outlined below:

- *Program Administration and Planning*: \$251,263.90 representing 10% of the overall HOME Program allocation (the regulations allow for up to 10% of the HOME allocation to be used for program administration and planning related to the HOME and ADDI Programs).
- *Allocation to Community Housing Development Organizations (CHDOs) to administer HOME program activities*: \$376,895.85 representing 15% of the overall HOME Program Allocation (the regulations require that at least 15% of the grant to be used for activities/projects that are implemented by CHDOs). The following eligible activities may be funded:
 - ❖ rehabilitation of existing single family housing or new construction of single-family housing for first time homebuyers (FTH);
 - ❖ rehabilitation of affordable existing rental housing or new construction of rental units;
 - ❖ direct homeownership assistance (i.e., down-payment and gap financing) to FTH;

The remaining seventy-five percent (75%) of the entitlement \$1,884,479.25 is not subject to any HUD-mandated set aside and HCD proposes to use these funds on the following activities:

- *CHDO Operating Expenses*: \$125,631.95 representing 5% of the overall HOME Program allocation (the regulations allows for up to 5% of the grant to be used to fund for CHDO operating expenses).
- *HCD administered Countywide Second Mortgage Subsidy Program for First-time Homebuyers*: \$1,758,847.30. Under this program, HCD proposes to subsidize the acquisition of single-family homes and vacant lots for construction of houses for very-low and low-income families who are first-time homebuyers. This program will be administered by HCD in collaboration with selected not-for-profit housing providers and the Consortium.
- *Rental Competitive Program* \$500,000. Under this program, funding will be awarded via a Request for Proposal (RFP) which will be published during the course of the year.

Summary of HOME and ADDI Funding and Beneficiaries

Table HSNG-2 shows that approximately 26 first-time homebuyers and 25 renters will benefit from the programs that are slated for implementation under the HOME/ADDI and

Rental Programs. Utilizing an average subsidy of \$63,450 per household, the HOME Program will provide homeownership benefits to 26 households under the HOME funded Countywide Second Mortgage Program and 6 under the CHDO Administered Program. Also, by providing average per unit subsidy of \$20,000, HOME funds will also be used to assist with the construction of 25 rental units.

Funds attributable to the ADDI Program will be used to subsidize the acquisition of 2 housing units by first-time homebuyers. The average subsidy will be \$7,500. This subsidy will be used primarily for gap financing. The two (2) units will be co-assisted with HOME funds.

Table HSNG -2

Programs	Funding Source/Amount			Households/Units Assisted			
	HOME	ADDI	Grand Total	HOME	ADD I	HOME + ADDI	Grand Total
CHDO Administered Program	\$376,895.85	N/A	\$376,895.85	6	0	0	6
2 nd Mortgage Program	\$1,758,847.30	\$21,563	\$1,780,410.30	26	2	(6)*	28
Sub-Total (Owners)	\$2,,135,743.15	\$21,563	2,157,306.15	32	2	(6)*	34
Competitive Rental	\$500,000	N/A	\$500,000	25	n/a	n/a	25
Grand-Total	\$2635,743.15	\$53,383	\$2,657,306.15	57	2	(6)*	59

* already included under HOME

Matching Contributions

The HOME Program regulations requires each participating jurisdiction to contribute, as matching contribution, not less than 25% of the funds drawn from its HOME Investment Trust Fund Treasury account in that fiscal year. This contribution is required for only certain activities. For Palm Beach County, during FY 2008-09, this will be no less than \$700,000 and shall apply to the following programs: CHDO Administered Program, Countywide 2nd Mortgage (first-time homebuyers activity) Program and the Competitive Rental activity. Palm Beach County plans to make at least \$550,000 in match requirement available from the Florida State Housing Initiatives Partnership (SHIP) Program.

Proposed HOME Projects

In previous years, Palm Beach County used the Community 2020 Planning Software provided by HUD to assist in the preparation of its Action Plan. Community 2020 provided a vehicle for identifying and describing each individual proposed activity/program. In an effort to bridge the gap, however, between the Community 2020 software and the new Consolidated Plan Management (CPMP) Tool, Palm Beach County decided to utilize the Excel spreadsheet called "Projects" provided within the CPMP Tool to identify and describe each of the County's proposed activities and programs. Much like the Community 2020 software, each activity spreadsheet yields a detailed one-page summary of all the information HUD requires the County to submit. As such, five Proposed Project Forms – in the form of CPMP "Project" spreadsheets – detailing FY 2008-09 HOME activities can be found in Appendix 4 of this Plan.

HOME Priority Needs and Objectives

Programs to be sponsored by the HOME Program will address, to varying degrees, specific priorities recognized in the Five Year Plan for FY 2005-2010. Table HSNG-3 illustrates the correlation between the HOME Program and these priorities.

Table HSNG-3

HOME Program	Activity Type	Priorities Addressed
CHDO Administered Activities	Rehabilitation of existing single family housing or new construction of single-family housing for first time homebuyers (FTH); direct homeownership assistance (i.e., down-payment and gap financing) to FTH.	Potential Homeowners: High, Medium
Countywide Homebuyer (single family) Program	Acquisition of Real Property Acquisition/Rehabilitation, or New Construction.	Potential Homeowners: High, Medium

HOME Program	Activity Type	Priorities Addressed
Rental Competitive Program	Acquisition and/or Rehabilitation New Construction.	Existing and Potential Renters: High, Medium
ADDI American Dream Down payment Initiatives Program	New Construction of housing and acquisition and/or rehabilitation of housing.	Potential Homeowners: High, Medium

b. Affirmative Marketing Targeted Outreach

In furtherance of Palm Beach County's commitment to non-discrimination and equal opportunity in housing, and to fulfill the requirements of the HOME and ADDI programs to undertake outreach which are targeted at low and very-low income persons, particularly residents and tenants of public housing and manufactured housing, the County's Department of HCD has established policies and procedures to affirmatively market housing units produced under these programs. The objectives of these affirmative marketing policies and procedures are in accordance with 24 CFR 92.351 of the HOME regulations and Section 3 of the Housing Development Act of 1968, as amended (12 U.S.C. 1701 U), and is applicable to other Federal, State and local regulations.

Actions to be Taken

In order to carry out the policies and procedures of HCD's Affirmative Marketing Program, all non-profits, for-profits, municipalities and individual owner-investor subrecipients of the above-mentioned programs must comply with the following:

- ▶ The Equal Opportunity logo or slogan must be used by owners in advertising vacant units, and on solicitations for Owner Proposal Notices.
- ▶ Lenders, non-profit housing developers, and other program subrecipients are requested to solicit applications from persons in the housing market area who are not likely to apply to housing without special outreach. Owners and agencies can satisfy this requirement by posting a notice of vacancies or housing opportunities in locations, including, but not limited to, the following:
 - Churches and other related organizations;
 - Community organizations;
 - Fair housing groups;
 - Housing counseling agencies;
 - Agencies for the disabled;
 - Employment centers;
 - Local Public Housing Authorities (PHAs) or other similar agencies.
- ▶ Program participants must also utilize, as far as possible, all commercial media in informing all potentially eligible homebuyers in the market. The use of community, minority and other special interest publications likely to be read by persons needing special outreach, is also highly recommended.
- ▶ All program participants are required to adequately inform and train their staff on the objectives of affirmative marketing and ensure that their staff takes every step to ensure compliance. The above-mentioned policies and procedures must be provided in written form to each staff member.
- ▶ Lenders, non-profit housing developers, and other program subrecipients will be required to keep records describing actions taken to affirmatively market units in the rehabilitation program. Palm Beach County HCD will keep records of their efforts to affirmatively market units and will require rental owners to provide each jurisdiction with its records. Investors/owners are required to provide a copy of advertisements, minutes of meetings, income documentation, and census tract information, as applicable.
- ▶ Affirmative marketing records of the subrecipients in the program will be monitored on-site annually, and a report will be compiled to assess their efforts in adhering to the requirements. These records will include, but not be limited to: copies of brochures, news clippings, press releases, sign-in logs from community meetings, and

any letters of inquiry written to, or from, prospective clients. The participants will be informed of their responsibility to adhere to the said requirements.

- ▶ Participants are required to submit monthly or quarterly reports using measures such as number of housing units provided, and number of families assisted. These reports will identify racial/ethnic/gender classifications. These measures will be used to determine the success of the program.

Meetings will be held, as required, with selected subrecipients, to ensure the smooth implementation of these and other program requirements.

The County will assess the affirmative marketing program to determine the success of affirmative marketing actions (such as advertisements, etc.), and address the potential necessity for corrective actions, making distinctions between failures based upon marketing/targeting problems, those based on systemic (program eligibility) factors, or lack of interest. Affirmative marketing success will be tracked through the various program applications by notations of racial/ethnic/gender distinctions on program documents. The Department recognizes that the volume of response from racial/ethnic/gender groups may not be an indication of affirmative marketing efforts and, therefore, it will make periodic adjustments in its affirmative marketing techniques, with consultation from specialized equal housing opportunity, fair housing and racial and gender-based minority groups.

c. Guidelines for Resale or Recapture

Home Program guidelines require that the participating jurisdiction must impose either resale or recapture requirements, at its option. HCD has established the following provisions to recapture HOME funds and to ensure affordability:

Principal Residence: Any home acquired under the HOME First-Time Homebuyers Program or the ADDI Program must be the principal residence of a low- or very-low-income owner. In the event that the property, or any interest in the property is sold, conveyed or in any other manner disposed of (including by Agreement or Deed) prior to thirty (30) years, the amount of the assistance which was provided to the initial homebuyer shall become due and repayable in full. The affordability period commences on the date HOME funds are invested.

Refinance: The HOME 2nd mortgage is forgiven at a rate of 1/360th per month. If the homeowner draws any equity out of the home during the affordability period, the HOME subsidy must be repaid at the prorated amount.

Affordability: To ensure affordability, HCD has established a policy under HOME that requires any subrecipient or new purchaser to pay monthly mortgage carrying costs (principal, interest, property taxes and insurance) that will not exceed thirty (35) percent of the income of a family at seventy-five (75%) percent of the median income for Palm Beach County. The legal instruments used by the County to ensure affordability will be a second mortgage and promissory note, which will be enforced by the relevant financial institution or title monitoring company.

In the case where the County does not provide a rehabilitation grant and / or mortgage subsidy, "a right of first refusal" or "right to purchase" will be included by the CHDO in the sales agreement and mortgage agreement, on behalf of the County.

The "right of first refusal" or "right to purchase" will be transferred to the purchasing family, and does not mean the County has to purchase the property. However, the County can purchase the property and then convey it to the new homebuyer.

Executive Summary

Include the objectives and outcomes identified in the plan and an evaluation of past performance.

The Palm Beach County FY 2008-09 Action Plan (AP) was prepared by the Department of Housing and Community Development (HCD) to cover the October 1, 2008 through September 30, 2009 time period for the Palm Beach County (PBC) entitlement jurisdiction. The entitlement jurisdiction includes all of the unincorporated Palm Beach County, and twenty-eight participating jurisdictions. It excludes the entitlement cities of Boca Raton, Boynton Beach, Delray Beach, and West Palm Beach, as well as ten non-participating municipalities.

The FY 2008-09 AP represents the fourth year of the Five Year Consolidated Plan 2005-10 adopted by the PBC Board of County Commissioners on July 12, 2005. The Action Plan used HUD's web-automated Consolidated Plan Management Process (CPMP) format. Therefore, the layout of this year's Plan is similar to the 2007-08 AP format.

The Action Plan serves to meet the annual planning and application requirements for HUD's Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), and HOME Investment Partnerships (HOME) Programs. These formula grants are made available to Palm Beach County yearly, as long as the federal budget permits.

The following amounts represent Palm Beach County's allocations for FY 2008-09:

- **CDBG Program:** The allocation is \$6,799,338. This represents a reduction of 3.8% from FY 2007-08 allocation. It is estimated that 95.7% of applicable funding categories will be targeted to benefit low-and moderate-income persons. The CDBG program proposes to set aside 10% of the grant to fund the County's CDBG Economic Development Program. Additionally, funds will provide for public facilities and improvements, infrastructure, housing, public services, fair housing, and program administration. Based on HUD directives no more than 12.6% of the grant can be expended under the Public Service category.
- **HOME Program:** The allocation is \$2,512,639. This represents a reduction of 2.9% from the FY 2007-08 allocation. The County proposes to fund the Rental Competitive Program, CHDO set aside, CHDO Operating Expenses, First-Time Homebuyer Program, and program administration. Palm Beach County will receive additional funding under the American Dream Down payment Initiative (ADDI). The purpose of the ADDI Program is to provide down payment assistance to low-income families who are first-time homebuyers for the purchase of single-family housing that will serve as the family's principal residence. ADDI funding for Fiscal Year 2008-09 is \$21,563. This represents a reduction of 59% from the FY 2007-08 allocation.
- **ESG Program:** The estimated allocation is \$304,558. This represents a reduction of 0.5% from the FY 2007-08 allocation. The County proposes to fund agencies that provide services to the homeless and populations at risk of homelessness to cover operation/maintenance, homeless prevention, and essential services.

The Action Plan was developed in consultation with private citizens; units of local, county, and state government; local, regional, and state non-profit agencies concerned with housing, social services, health, and other community development needs; non-profit and for-profit housing providers; housing authorities; and other appropriate local institutions. Additionally, residents are offered opportunities and encouraged to participate in the consolidated planning process via public notices, public meetings, website notifications, and posting of the documents in local libraries.

The Plan provides a description of the actions, projects, and programs that will take place during FY 2008-09 to address the priority needs and specific goals and objectives

identified in the County's Five Year Consolidated Plan (FY 2005-10). Hence, it seeks to address the overall community development goal of achieving decent housing, a suitable living environment, and expanded economic development opportunities principally for low- and moderate- income persons. Objectives are proposed to be accomplished utilizing the aforementioned federal programs, and other funds that are reasonably expected to be made available, including but not limited to state funds and public housing funds. Accordingly, the following provides a summarized discussion of the same.

HOUSING

The Five Year Strategic Plan's housing goal is to expand the supply of affordable housing, improve the quality of housing, and increase access to affordable housing to assist in meeting the needs projected for extremely-low, low, and moderate income renters and owners, and special needs populations, extending and strengthening partnerships among all levels of government and the private sector, including not-for-profit and for-profit organizations, in the production, delivery, and operation of affordable housing.

During FY 2008-09 Palm Beach County proposes to accomplish the following:

- Retain the Affordable Housing Stock.
 - Assist 70 extremely low-, low-, and moderate- income owners to rehabilitate their homes.
 - Assist 15 renters through rental rehabilitation.
- Increase the Availability of Permanent Affordable Housing in Standard Condition.
 - Assist 22 extremely low-, low-, and moderate- income homebuyers through new housing construction.
 - Assist 180 extremely low-, low-, moderate- income homebuyers to acquire (with or without rehabilitation) homes.
 - Assist 281 extremely low-, low-, and moderate-income renters through new rental construction.
 - Assist 596 extremely low-, low- moderate- income renters through rental assistance.
 - Assist 35 extremely-low, low-, and moderate- income households for the payment of impact fees and/or sewer water connection fees.
- The County will continue with its effort to make affordable housing available to disadvantaged minorities with at least 51% of households assisted to be members of this category.
- The County will continue to foster and maintain affordable housing and remove barriers to affordable housing. The Community Land Trust of Palm Beach County was created as a result of the meetings put together by the Attainable Housing Working Group, an informal committee convened by the County in early 2005 consisting of representatives of the not-for-profit sector, the home building industry, real estate interests, the business community, County staff and representatives of several municipalities. The County approved an appropriation of \$200,000 cash for two (2) years to fund salaries and benefits to staff the Community Land Trust of Palm Beach County; and \$200,000 in-kind for two (2) years to cover operational costs at the January 9, 2007 BCC Meeting. During FY 2007-08 the CLT hired an Executive Director and a Program Assistant.

HOMELESSNESS

The Five Year Strategic Plan's Homeless Reduction goal is to assist homeless persons to obtain appropriate housing; assist persons at risk of becoming homeless; and implement activities aimed at reaching HUD's goals of ending chronic homelessness by 2012.

During FY 2008-09, Palm Beach County proposes to accomplish the following:

- Use CDBG monies to fund 6 agencies to provide direct assistance to approximately 1,041 homeless individuals and 7 homeless families.

- Use ESGP monies to fund 10 agencies to provide direct assistance to approximately 3,917 homeless individuals.
- Fund 6 activities with ESGP funds to provide homeless prevention services to approximately 1,079 persons.
- Fund 2 activities with CDBG funds to provide homeless prevention services to approximately 704 persons.
- Use SHIP funds to provide assistance to 25 very low/low households facing foreclosure.
- Continue to coordinate with agencies in the implementation of the Continuum of Care and support applications requesting funding from HUD.

NON HOMELESS SPECIAL NEEDS

The Five Year Strategic Plan's goal is to, in coordination with other agencies, increase the supply of supportive housing for non-homeless special needs populations.

During FY 2008-09 Palm Beach County proposes to accomplish the following:

- Assist 10 special needs households under the Special Needs/Barrier Free Housing Program.
- At least 10% of the households assisted under HCD's housing programs should fall under the category special needs.
- Support applications for funding.

PROVISION OF SUITABLE LIVING ENVIRONMENT

The Five Year Strategic Plan's goal is provide a suitable living environment by improving the safety and livability of neighborhoods; increasing access to quality public and private facilities and services; reducing the isolation of income groups within a geographical area through the revitalization of deteriorating or deteriorated neighborhoods; restoring and preserving properties of special historic, architectural or aesthetic values; and conservation of energy resources.

During FY 2008-09 Palm Beach County proposes accomplish the following:

- Increase the Safety and Livability of Neighborhoods by Increasing Access to Quality Public and Private Facilities:
 - Fund park improvements in the Westgate Target Area (TA) to benefit approximately 2,445 persons; in the City of Belle Glade to benefit approximately 4,379 persons; and in the City of Lake Worth to benefit approximately 5,569.
 - Fund water and sewer improvements in the Town of Mangonia Park to benefit approximately 1,283 persons; in the city of Pahokee to benefit approximately 6,000 persons; and in the Westgate Target area to benefit approximately 300 households.
 - Fund street improvements in the City of Riviera Beach to benefit approximately 171 persons; in the Town of Jupiter to benefit approximately 1,004 persons; in the City of Greenacres to benefit approximately 32 persons; and in the City of Lake Worth to benefit approximately 4,259 persons.
 - Fund drainage improvements in Elmwood Estates to benefit approximately 144 person; and in the Town of Lake Park to eliminate slum and blight.
 - Fund a demolition project in the City of Lake Worth to benefit approximately 2,240 persons.
- Increase the Safety and Livability of Neighborhoods by Increasing Access to Quality Public Services:
 - Fund two agencies to provide services to approximately 295 disabled persons.
 - Fund two agencies to provide after school services to approximately 145 children.
 - Fund one agency to provide job training to approximately 20 homeless persons.
 - Fund two agencies and one activity to provide health services to approximately 2,452 persons.
 - Fund two agencies to provide services to approximately 196 abused and neglected children.

- Fund two agencies to provide services to approximately 180 victims of domestic abuse.
- Fund one activity to provide services to approximately 338 elderly persons.
- Fund one activity to provide emergency food to approximately 1,238 individuals.
- Increase the Safety and Livability of Neighborhoods by Increasing Access to Quality Housing Related Public Services
 - Fund one agency to provide fair housing counseling to approximately 72 persons, provide 25 workshops and operate 4 foreclosure prevention clinics.
 - Fund one agency to provide housing counseling to approximately 500 persons.
- Increase the Safety and Livability of Neighborhoods through the Revitalization of Deteriorating or Deteriorated Neighborhoods
 - Coordinate the establishment of Target Areas within participating municipalities and the unincorporated area of the County.
 - Continue to coordinate with the County's Office of Community Revitalization, and participate in the Countywide Community Revitalization Team (CCRT), which focuses in revitalizing distressed neighborhoods.
 - HCD will continue to implement its Demolition Program to remove unsafe and dilapidated vacant structures.

EXPAND ECONOMIC OPPORTUNITIES

The Five Year Strategic Plan's goal is to expand economic opportunities, including, job creation and retention; establishment, stabilization and expansion of small businesses (including micro businesses); the provision of public services concerned with employment; and empowerment and self-sufficiency opportunities for low-income persons to reduce generational poverty in federally assisted and public housing.

- The County will set aside 679,976, of its CDBG grant to provide funding to projects that retain or create jobs for low/mod income persons.
- Revolving CDBG funds will be used to provide assistance to approximately 2 micro-enterprise businesses.
- The County will reapply for the Section 108 program to be used with a BEDI grant for the revitalization of a commercial corridor in Belle Glade to create 200 jobs.