

3H-14

Agenda Item #:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: July 8, 2008 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A) Notice to exercise the first option to extend the term of the ATM Operating License Agreement (R2007-2243) dated December 18, 2007, with the PBC Credit Union for the operation of automated teller machines (ATMs) within the South County Administrative Complex Office of the Tax Collector located at 501 South Congress Avenue, Delray Beach;
- B) Notice to exercise the first option to extend the term of the ATM Operating License Agreement (R2007-2244) dated December 18, 2007, with the PBC Credit Union for the operation of automated teller machines (ATMs) within the Downtown West Palm Beach Office of the Tax Collector located at 301 N. Olive Ave, West Palm Beach;
- C) Notice to exercise the first option to extend the term of the ATM Operating License Agreement (R2007-2245) dated December 18, 2007, with the PBC Credit Union for the operation of automated teller machines (ATMs) within the Midwestern Communities Service Center Office of the Tax Collector located at 200 Civic Center Way, Royal Palm Beach;
- D) Notice to exercise the first option to extend the term of the ATM Operating License Agreement (R2007-2246) dated December 18, 2007, with the PBC Credit Union for the operation of automated teller machines (ATMs) within the North County Courthouse Office of the Tax Collector located at 3188 PGA Blvd., Palm Beach Gardens.

Summary: The PBC Credit Union currently leases ATM space within four (4) separate branch offices of the Tax Collector of Palm Beach County, for the operation of automated teller machines. The initial term of each ATM Operating License Agreement was for approximately six (6) months ending on May 31, 2008, with five (5) extension options, each for a period of one year. This option will extend the term of the Lease Agreement for one (1) year, from June 1, 2008, through May 31, 2009. The Board has no discretionary authority to not allow the exercise of the option. However, the Agreement provides that either party may terminate this Agreement upon thirty (30) days written notice. The Agreement also provides that the County Administrator may approve renewals on behalf of the County. There is no annual rent for these Agreements. (PREM) Districts 1, 6, 7 (JMB)

Attachments:

- 1. Location Maps
- 2. Option to Extend Letter
- 3. County Acceptance Letter as signed by Robert Weisman

Recommended By: [Signature] Department Director Date 6/19/08

Approved By: [Signature] County Administrator Date 7/3/08

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2008 | 2009 | 2010 | 2011 | 2012 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Capital Expenditures | _____ | _____ | _____ | _____ | _____ |
| Operating Costs | _____ | _____ | _____ | _____ | _____ |
| External Revenues | _____ | _____ | _____ | _____ | _____ |
| Program Income (County) | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County) | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | <u><u>-0-</u></u> | <u><u>-0-</u></u> | <u><u>-0-</u></u> | <u><u>-0-</u></u> | <u><u>-0-</u></u> |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |

Is Item Included in Current Budget: Yes _____ No X

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____
Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

No fiscal impact.

Adwillhite 6.30.08
OFMB
88 6/30/08
6/26/08
C.N. 6/25/08

Dr. J. Jacoby 7/1/08
Contract Development and Control
E. Jones 7/1/08

B. Legal Sufficiency:

James Braku 7/2/08
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

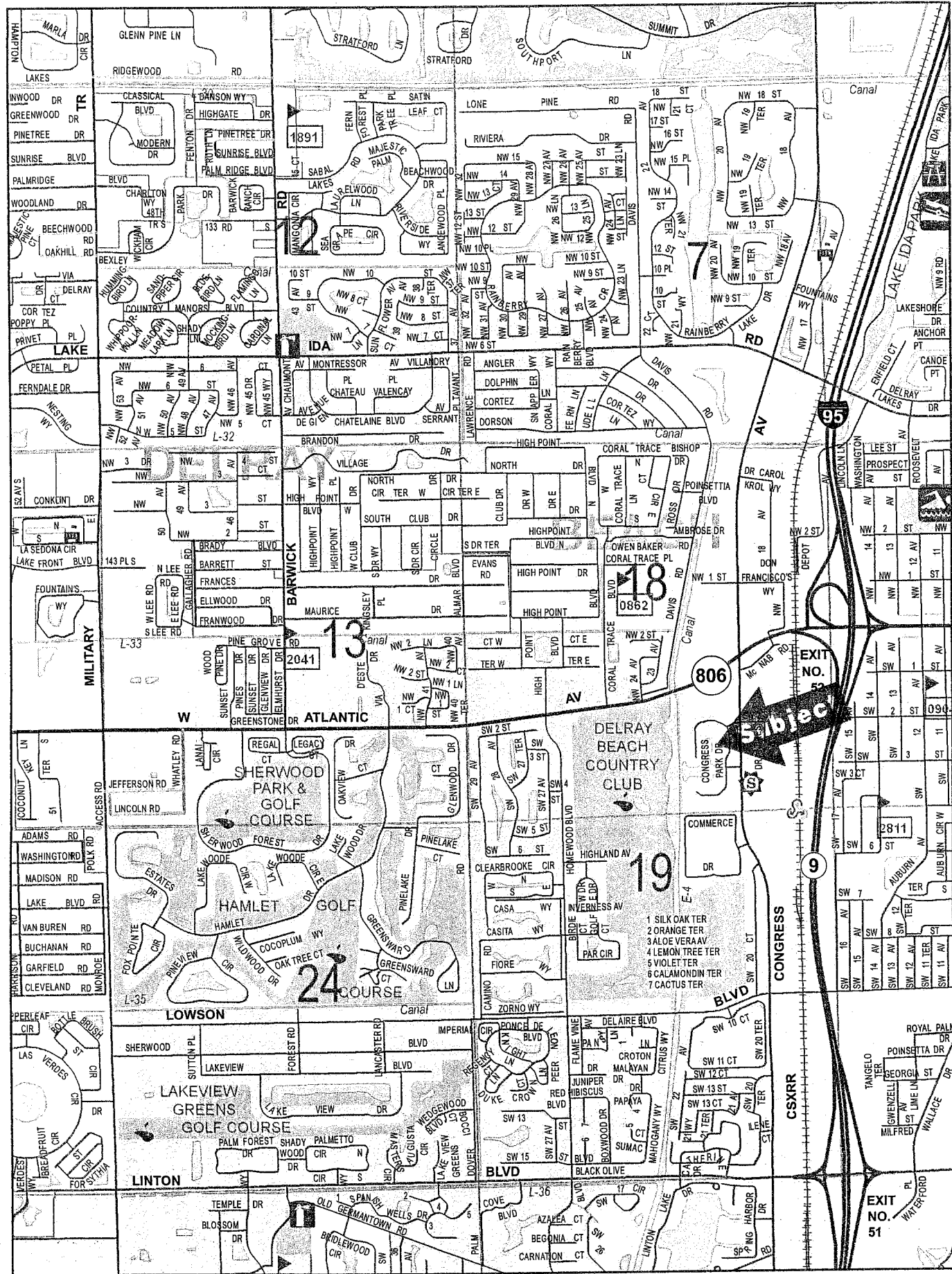
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LOCATION: 501 SOUTH CONGRESS AVE., DELRAY BEACH

ATTACHMENT # 1

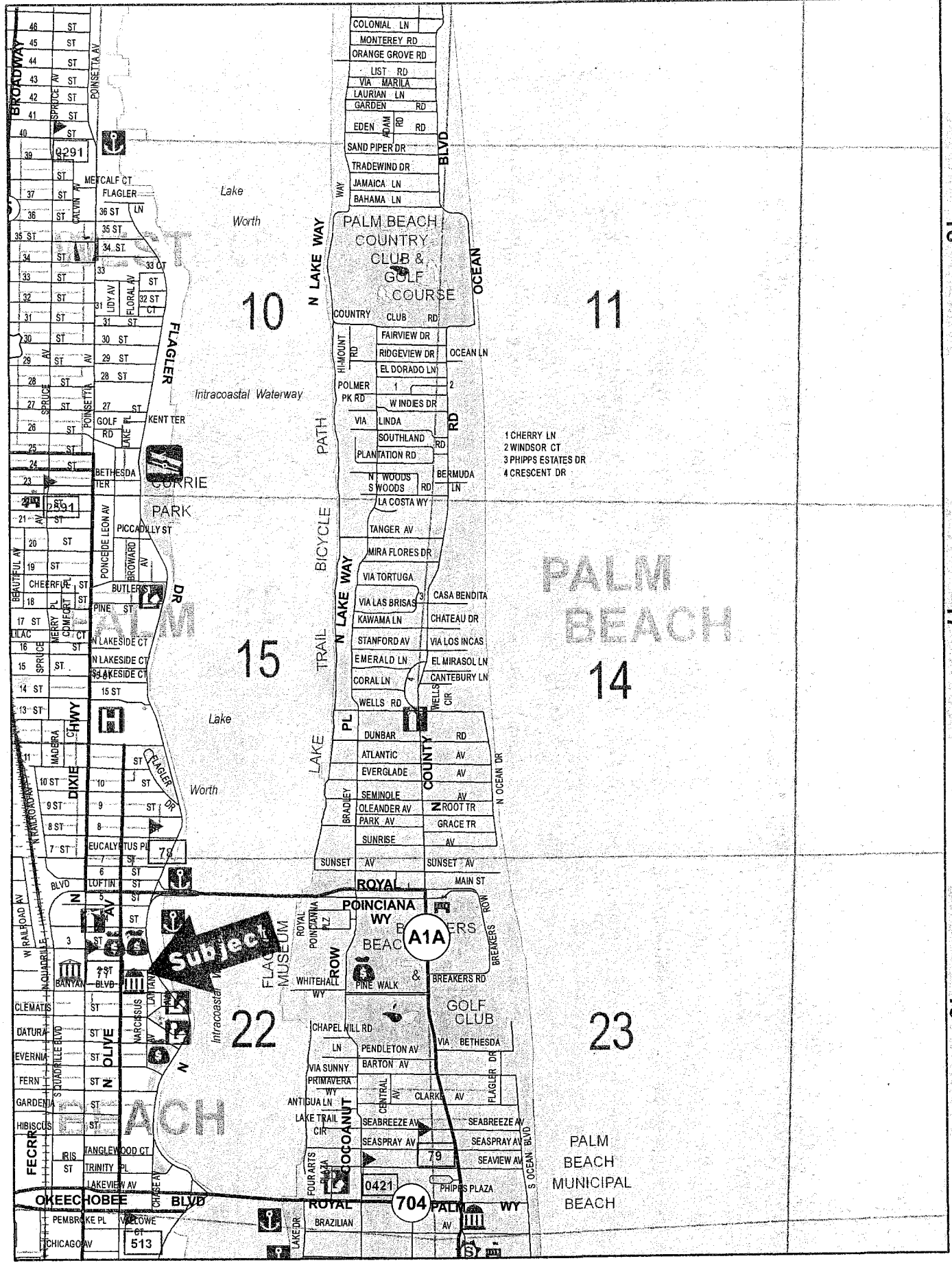
LOCATION MAP



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LOCATION: 301 NORTH OLIVE AVE., WEST PALM BEACH

LOCATION MAP





LOCATION: 200 CIVIC CENTER WAY, ROYAL PALM BEACH

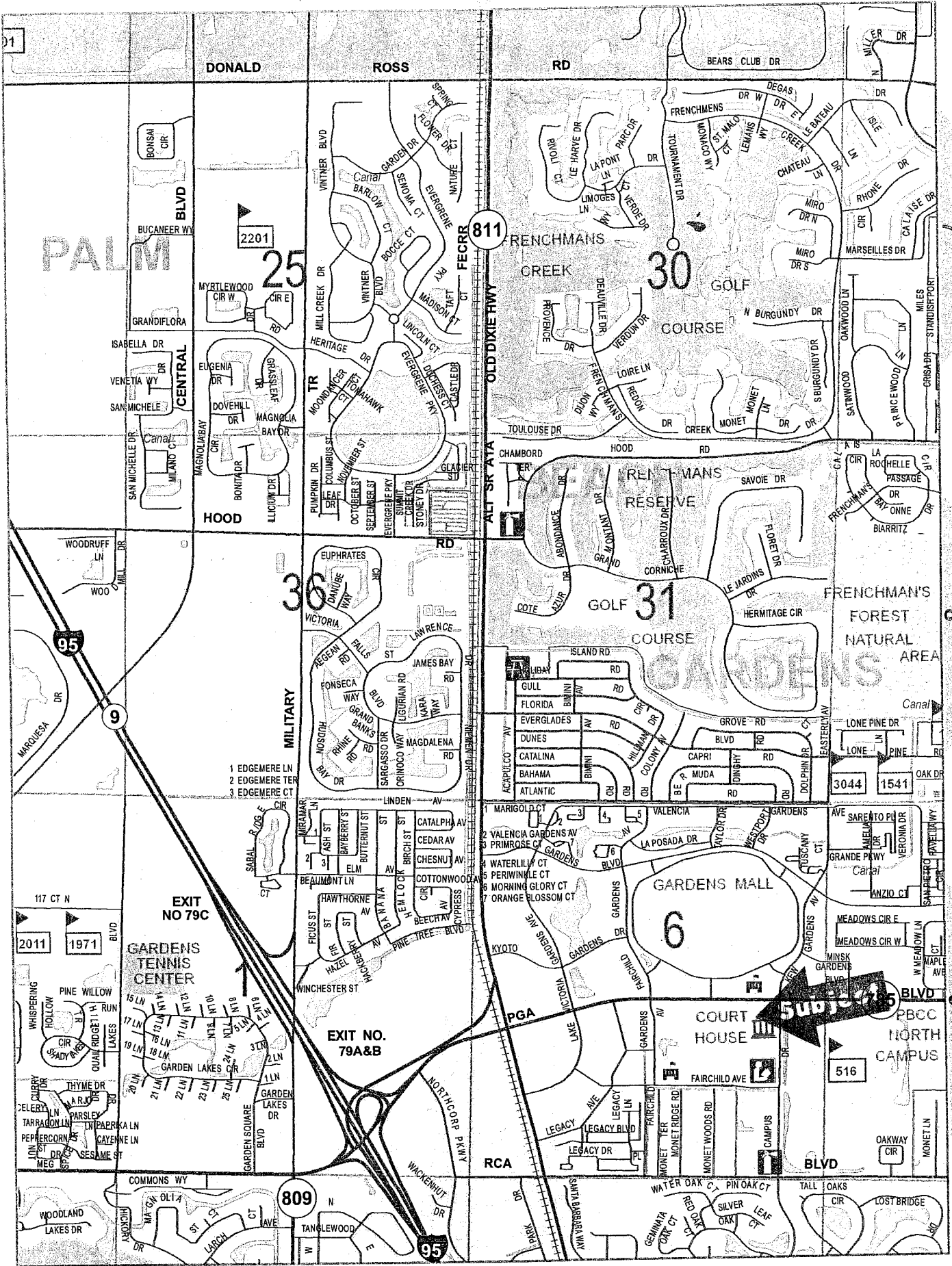
LOCATION MAP

Handwritten signature or initials, possibly "JZ", with a long vertical line extending downwards.

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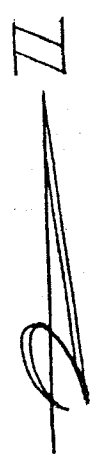
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LOCATION: 3188 PGA BLVD.; PALM BEACH GARDENS

LOCATION MAP





April 15, 2008

Attention: Director
Property and Real Estate Management Division
2633 Vista Parkway
West Palm Beach, FL 33411

Reference: License Agreements:
R2007-2243 - 345 South Congress Ave, Delray Beach, FL
R2007-2244 - 301 North Olive Ave, WPB, FL
R2007-2245 - 200 Civic Center Way, Royal Palm Beach, FL
R2007-2246 - 3188 PGA Blvd., Palm Beach Gardens, FL

Dear Director:

Pursuant to Section 10, Term, of the above referenced License Agreements, the current Term will expire on May 31, 2008.

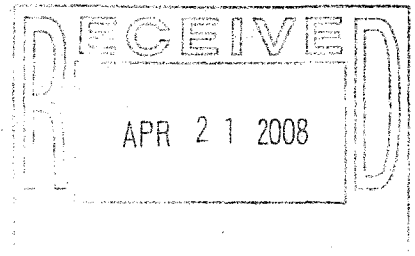
In accordance with Section 15, Notices, kindly accept this letter as notification that PBC Credit Union has chosen to exercise our option for renewal on the above references License Agreements.

Kindly confirm the License Agreement renewals to me at the address listed below.

Sincerely,

A handwritten signature in black ink, appearing to read 'John D. Deese', is written over a faint, larger version of the same signature.

John D. Deese, CCUE
Chief Executive Officer



WEST PALM BEACH OFFICE
3469 Summit Blvd. West Palm Beach, FL 33406-4193 • Phone (561) 686-4006 • Fax (561) 687-9943
www.pbccu.coop

ATTACHMENT # 2



Via Certified Mail Return Receipt
Requested # 7006 0100 0005 7951 7895

May 21, 2008

**Facilities Development &
Operations Department
Property & Real Estate
Management Division**

2633 Vista Parkway
West Palm Beach, FL 33411-5605
(561) 233-0200
FAX: (561) 233-0210
www.pbcgov.com/fdo

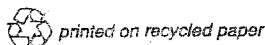
**Palm Beach County
Board of County
Commissioners**

- Addie L. Greene, Chairperson
- Jeff Koons, Vice Chair
- Karen T. Marcus
- Robert J. Kanjian
- Mary McCarty
- Burt Aaronson
- Jess R. Santamaria

County Administrator

Robert Weisman

*"An Equal Opportunity
Affirmative Action Employer"*



Mr. John D. Deese, CCUE
Chief Executive Officer
PBC Credit Union
3469 Summit Blvd.
West Palm Beach, FL 33406

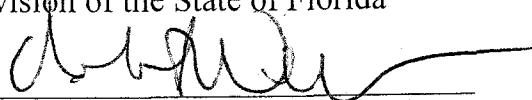
Re: Request of Renewal for ATM Operating License Agreements:
R2007-2243, Location: 501 South Congress Ave., Delray Beach, FL
R2007-2244, Location: 301 North Olive Ave., West Palm Beach, FL
R2007-2245, Location: 200 Civic Center Way, Royal Palm Beach, FL
R2007-2246, Location: 3188 PGA Blvd., Palm Beach Gardens, FL

Dear Mr. Deese:

The County is in receipt of your letter dated April 15, 2008, whereby the PBC Credit Union is exercising its first extension option as provided for in Paragraph 10, of each of the above referenced ATM Operating License Agreements, dated December 18, 2007. The County hereby agrees to the first of five (5), one-year extensions allowed under each Agreement. Exercising this first extension option will extend each Agreement for one (1) year from June 1, 2008 through May 31, 2009.

All other terms and conditions of each of the ATM Operating License Agreements shall remain unmodified and in full force and effect and are hereby ratified and confirmed.

PALM BEACH COUNTY, a political
subdivision of the State of Florida

By: 
Robert Weisman, County Administrator

cc: Audrey Wolf, Director, Facilities, Development, and Operations
Ross C. Hering, Director, Property and Real Estate Management
James M. Brako, Assistant County Attorney, CAO
Anne M. Gannon, Tax Collector, Palm Beach County

G:\Property Mgmt Section\In Lease\Credit Union ATM Gvt Center\Opt 1\Letter of Acceptance. May 2008.doc

ATTACHMENT # 3