

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: 7/8/2008 Consent Regular
 Workshop Public Hearing

Department:

Submitted By: Cooperative Extension Service

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve a budget amendment of the Board of County Commissioners, Palm Beach County, Florida, establishing the Cooperative Extension Revenue Fund in the amount of \$94,195.

Summary: The Cooperative Extension Service Department (Department) is consolidating several small accounts, previously managed under the auspices of University of Florida/Institute of Food and Agricultural Sciences (UF/IFAS) into one account, so there will be County oversight. These funds come from numerous sources including program fees, small program appropriations, and private contributions. Countywide. (AH)

Background and Justification: The Department is a collaborative partnership between UF/IFAS and Palm Beach County. UF/IFAS managed several small accounts for the Department. The Department is now consolidating these small accounts into one account so there will be County oversight. Expenditures from this account will include programmatic materials, scholarships for 4-H youth, registration and travel for 4-H youth and volunteers attending district, state and national competitions, speaker fees, reimbursement for travel for university specialists, curricula, and other necessary expenditures to support Department programming in the County.

Attachment:

- (1) Budget Amendment
-

Recommended By: Audrey L. Stroman 6/17/2008
Department Director Date

Approved By: [Signature] 6/27/08
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	< \$94,195 >	< 95,000 >	< 95,000 >	< 95,000 >	< 95,000 >
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No X
 Budget Account No.: Fund 1482 Dept. 310 Unit 1800 Object various
 Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

Joan N. McElree

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

<p><i>A. White</i> 6-20-08 OFMB/Budget SW 6/19/08 CJ 6/17/08</p>	<p><i>J. J. Jacobson</i> 6/23/08 Contract Development and Control</p>
---	--

B. Legal Sufficiency:

Anne DeBrent 6/23/08
 Assistant County Attorney

C. Other Department Review:

 Department Director

2008 - 1076

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Fund 1482 Cooperative Extension Revenue Fund

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 6/5/08	REMAINING BALANCE
<u>Cooperative Extension Special Revenue Trust</u>							
<u>Revenues</u>							
310 1800 6999 OTHER MISCELLANEOUS REVENUES	0	0	94,195		94,195		
TOTAL RECEIPTS & BALANCES			94,195	0	94,195		
<u>Expenditures</u>							
310 1800 4001 TRAVEL/PER DIEM	0	0	5,000		5,000		
310 1800 4941 REGISTRATION	0	0	2,000		2,000		
310 1800 5201 MATERIAL/SUPPLIES-OPERATING	0	0	87,195		87,195		
TOTAL APPROPRIATIONS & EXPENDITURES			94,195		94,195		

Signatures & Dates

County Cooperative Extension
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Audrey R. Norman
Abigail Hite 6.20.08

SP 6/19/08

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF

July 8, 2008
Deputy Clerk to the
Board of County Commissioners