3H-11

Agenda Item #:

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date: July 22, 2008

[X] Consent [] Workshop [] Regular[] Public Hearing

Department: Facilities Development and Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 2 to contract with Heery International, Inc., (R2006-2219) for program management services for the Jail Expansion Program 2 in the amount of \$3,311,688, subject to the closing on the Criminal Justice and Public Improvement Revenue Bonds, Series 2008 on August 27, 2008.

Summary: CSA No. 2 will provide program management services for the portion of West County Detention Facility phase of the Jail Expansion Program from March 1, 2008 to February 28, 2010. The Program Manager will continue to act as an extension of staff assisting in all aspects of the project including managing the design and construction phases. This CSA will complete the services required for the West County Detention Facility phase. The SBE Goal for this project is 15%. Heery International's SBE participation for this work is 13.7%. The overall SBE participation is 16.7%. (Capital Improvements Division) Countywide (JM)

Background and Justification: On April 15, 2006, the Board approved proceeding with the Jail Expansion Program II consisting of the expansion of the West County Detention Facility and the Stockade and renovations to the Main Detention Center at an estimated \$267 Million. On October 17, 2006, the Board approved the contract with Heery International, Inc., to provide program management services for the Jail Expansion Program in the amount of \$2,043,614. This CSA completes the program management services for the West County Jail.

Attachment:

- 1. Location Map
- 2. Budget Availability Statement
- 3. Consultant Service Authorization No. 2

Recommended by:	Anny Wolf	7/15/08
<i>fore</i>	Department Director	Date
Approved by:	M	YUN
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County) NET FISCAL IMPACT	2008 <u>\$3,311,688</u> <u>\$3,311,688</u>	2009 0 0 0 0 0 0 0	2010 0 0 0 0 0	2011 0 0 0 0 0 0 0	2012 0 0 0 0 0
# ADDITIONAL FTE POSITIONS (Cumulative) Is Item Included in Current Buc	 lget? Yes	 			
Budget Account No: Fund Report	Dept ing Category	U	nit O	bject	

B. Recommended Sources of Funds/Summary of Fiscal Impact: Funding for this contract is from the Public Improvements Revenue Bonds, Series 2008 to be sold on August 18, 2008.

III. <u>REVIEW COMMENTS</u>:

A. OFMB Fiscal and/or Contract Development and Control Comments: The budget will be established at the time the bond is sold in account 3053/411/B362 (6502.

1.16-OFMB Legal Sufficiency: B. Assistant County Attorney DO HAS FUNDS TO Could Any WORK-DOUE BEFORK 8/18/08

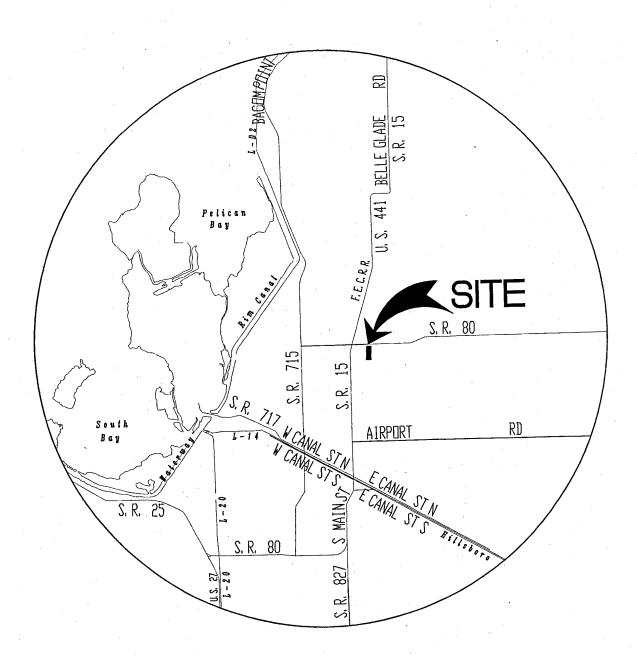
C. Other Department Review:

Contract Administrator Contract Administrator Elenes 7/17/08 This item complies with current

County policies. The Notice To Proceed Ghoved be issored at the frame of Closing of the Revenue Banct.

Department Director

This summary is not to be used as a basis for payment.



LOCATION MAP

ATTACHMENT # /

FACILITIES DEVELOPMENT & OPERATIONS BUDGET AVAILABILITY STATEMENT

REQUEST DATE:	07/07/08	REQUESTED BY: Mike McPh	erson PHONE: 233-0278 FAX: 233-0270	
PROJECT TITLE:	PBC Jail Expa	nsion Program II	PROJECT NO.: 04202	
ORIGINAL CONTI	RACT AMOUN	' T:	BCC RESOLUTION#:	
REQUESTED AMC	UNT:	\$3,311,688	DATE:	
CSA or CHANGE C	RDER NUMB	ER: CSA No. 2		

CONSULTANT/CONTRACTOR:

Heery International Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Professional services shall include Program Management. These monies will be funded through the sale of bonds scheduled for within the next 60 days.

CONSTRUCTION PROFESSIONAL SERVICES STAFF COSTS** (Design/Construction Phase) MISC. (permits, prints, advertising, etcetera) TOTAL

\$3,311,688.00	
\$3,311,688.00	

** By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

UNIT: B362

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3053 D

DEPT: 411

FUNDING SOURCE (CHECK ALL THAT APPLY):

BAS APPROVED BY: ENCUMBRANCE NUMBER:

OBJ: 6502

□ AD VALOREM

M XOTHER

FEDERAL/DAVIS BACON

DATE:

Revised 03/30/04



CONSULTANT SERVICES AUTHORIZATION

HEERY INTERNATIONAL, INC.

JAIL EXPANSION PROGRAM II PROJECT NO. 06213 COUNTYWIDE

THIS AUTHORIZATION NO. 2 to the Contract dated 10/17/06 (R2006-2219) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 3 of this Authorization.

CONSULTANT: HEERY INTERNATIONAL, INC. 999 PEACHTREE STEREET NE ATLANTA, GEORGIA 30309-3953

1.

- 2. Services completed to date: Program Management Services have been completed for the existing contract and the previous CSA.
- 3. Description of Services to be provided by Consultant: Professional services include Program Management as detailed on the attached proposal dated May 30, 2008.

4.	History:			
	<u>CSA #</u>	<u>Amount</u>	Date Approved	Approved By
	Original	\$2,043,104.00	10/17/06	BCC
	CSA #1	\$ 710,728.00	10/16/07	BCC

- 5 Time of Commencement: Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official "Notice to Proceed".
- 2. **Compensation:** The compensation to be paid to the Consultant for the requested services shall be:

Lump Sum charge of **\$3,311,688.00**

3. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

ATTACHMENT # 3

- 4. If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.
- 5. EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED, all other terms and conditions of the original Contract remain in full force and effect.

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

COUNTY

ATTEST: Sharon R. Bock, Clerk & Comptroller

By:_

Deputy Clerk

WITNESS:

Carolyn Jones

Name (type or print)

Approved as to Form and Legal Sufficiency

Assistant County Attorney

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

By:
Addie L. Greene, Chairperson
HEERY INTERNATIONAL INC.
By: MILL STATIC
Name: David J. Kimmel
Title: Vice President
Date: July 8, 2008

Approved as to terms and conditions

MMy WOLF

Exhibit A Revised (7/2/08)

Fee Summary	Beach County Jail To Complete West Co 2008 to 2/28/2010	unty
Labor Expenses	Subtotal	\$3,257,260 <u>\$54,428</u> \$3,311,688
•	TOTAL FEE:	\$3,311,688

Notes:

- 1. The above labor fee in the amount of \$3,257,260 represent the amount of Heery's services from March 1, 2008 through February 28, 2010 (estimated completion date for West County Projects).
- 2. The West County projects include the outbuildings (Fuel Island, Drug Farm, Impound/Evidence Storage and the Eagle Academy) the main West County Jail Expansion and Central Video Visitation Building at the Stockade Site.
- 3. The above fees do not include the interior renovation of Pod C or the interior renovation of the Courts Area unless these areas can be completed prior to the completion of the West County main jail expansion scheduled for February 28, 2010.
- 4. The above expenses in the amount of \$54,428 represents the balance of Heery's expenses from the original contract.

Palm Beach County Jail

3/1/2008 to 2/28/2010

Program Management Services Through West County 5/2008

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Palm Beach County Jail

3/1/2008 to 2/28/2010

Program Management Services

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Program Management Services					
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ESTIMATED DIRECT COST EXPENSES					а. С
Direct Office Expenses					
Office Rent					
Utilities				-	
Electric	Supplied b	y Ow	ner		
Telephones					
System					
Installation (Phone and T1)				:	
Monthly Service (7 lines) (6-Voice/1-Fax)	· · · ·				
T1 Line for Internet Access					
Long Distance				* 0	
Project Phones	260	мо	\$0.00	\$0	PA
Furniture					
Offices (Desk/Chair/Credenza/File/Etc.)					
File/Storage (Work Tables/File Cabinets)	Supplied b	y Ow	ner		
Breakroom (Microwave/Refrigerator)					
Equipment					
Desktop Computers (w/Monitor/MS Office)	1	EA	\$0.00	\$0	PA
Laptop Computers (w/Docking Station/Monitor/etc.)	3	EA	\$0.00	\$0	PA
Ink Jet Printer	2	EA	\$0.00	\$O	PA
Ink Cartridges	100	MO	, \$0.00	\$0	PA
Laser Printer	1	EA	\$0.00	\$0	PA
Laser Printer Cartridge	28	MO	\$300.00	\$8,400	
Digital Camera (w/1G Memory Card)	2		\$0.00	\$0	PA
Scanner	1	LS	\$0.00	\$0	PA.
Adobe Acrobat	4	LS	\$0.00	\$0	PA
Other Software/Licenses/Upgrades	30	EA	\$0.00	\$0	PA
Software		1			
Expedition	1	EA	\$0.00	\$0	PA
Primavera - P3	1	LS	\$0.00	\$0	PA
Annual Maintenance	4	YRS	\$0.00	\$0	PA
IT Support				\$0	PA
Monthly Service	28	MO	\$100.00	\$2,800	
Copier					
Purchase	1	EA	\$0.00	\$0	PA
Maintenance Agreement	1,000,000	EA	\$0.00	\$0	PA
Copier Paper (5000/case)	200	Case	\$0.00	\$0	PA ·
Temporay Living/Travel Expenses					
Project Team Travel	64,951	Miles		\$29,228	
Temporary Living Expenses	1	LS	\$0.00	\$0	PA
Parking	220	wk	\$0.00	\$0	PA
Supplies	1 220				· · · ·
Project Supplies (Monthly)	28	mo	\$250.00	\$7,000	
Postage (Daily)	28	MO	\$250.00	\$7,000	
Miscellaneous	20				
	23	мо	\$0.00	\$0	PA
Water (drinking water @ site trailer) Cleaning (site trailer)	23	MO	\$0.00	\$0	PA
Site Vehicle	20	LS	\$0.00	\$0	PA
	<u> </u>	1 20	1 40,000		\$ 54,428
TOTAL ESTIMATED REIMBURSABLE	3				<u> </u>

Note: 1. Items listed under Miscellaneous (Water, Cleaning and Site Vehicle) totaling \$20,000 has replaced the line item for "Expedition Software" not being used under this contract.
2. PA denotes previously authorized items.

Heery International

Proprietary and Confidential

				SCHEDULE I				
Project NAME Palm Beach Co	unty Jail E	xpansion Pro	LIST OF PROPO ect - II	SED SBE-MAYBE SUBC	04202		<u>_</u>	
NAME OF PRIME CONSULTANT:		International,		·				
DESCRIPTION OF WORK:	Program	Management	Services	· · ·			•	
	PL	EASE IDENTIFY	ALL APPL	ICABLE CATEGO	RIES OF SUBCO	NSULTANTS		
, <u></u>	(Clicck one or	both Categories)	Subcontract	Amount				
Name, Address and Phone Number	Minurity Business	Small Business	Black	t His	panic	Women	Caucasian	Other (Please Spe
Gaudet Associates, Inc 3021 Jupiter Park Cir. #101 Jupiter, Florida 33458			5	5	2	5		s 455,168.0
2			S	S	S	5		5
з.			5	5	S	S		S
a.			S	S	S	S		S
5.			5	5	5	S		S .
(Please use additional sheets if necessary)		Tatal	S	2	S	5		s 455,168.
Tatni Price s <u>3,311,688.00</u>	• •	Participation S	455,168	3.00	Total SBE-M/WBI		4%	

Note:

١. 7. 3.

The amounts listed on this form must be supported by the Subconsultant prices included on Schedule 2 in order to be counted toward goal attainment. Firms may be certified by Palm Beach County as an SBE and/or M/WBE. If firms are certified as both an SBE and M/WBE, please indicate the dollar amount under the appropriate extegnry. M/WBE information is being collected for tracking purposes only.

SCHEDULE#2 LETTER OF INTENT TO PERFORM AS AN SHE OR MANBE SUBCONSULTANT PROJECT NAME: PBC Jail Expansion Project - Il Heery International, Inc. PROJECT NO. 04202 TO: (Name of Prime) The undersigned is certified by Palm Beach County as a (check one): Small Business Enterprise Black Business Enterprise _____ Hispenic Business Enterprise Women Business Enlerprise Other (Please Specify) Date of Pelm Beach County Certification: The undersigned is prepared to perform the following described work in connection with the above project (Specily in detail particular work tlems or parts thereof to be performed): Program Management Services Project Manager at the following price S_ \$455,168,00 and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Paim Beach County. If undersigned intends to sub-subcontract any portion of this subcontract to enon-certified SBE subconsultant, the amount of any such subcontract must be stated: \$ 0.00. The undersigned subconsultant understands that the provision of this form to prime consultant does not prevent subconsultant from providing services to other consultants. Gaudet Associates, Inc. SIPTION I GBE-MAUBE Subcohedilani) By: (Signalure) Joseph Gaudet, President (Print name/illie of person executing on behalf of SBE-MWBE Subconsultant) 6/11/08 Dale