

Agenda Item #: **3.M.7.**

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: July 22, 2008

☒ Consent ☐ Regular
☐ Ordinance ☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A) an increase in the change fund for the Coconut Cove Waterpark from \$4,100 to \$5,000; and B) an increase in the change fund for the Calypso Bay Waterpark from \$4,150 to \$5,000.

Summary: The Coconut Cove Waterpark and the Calypso Bay Waterpark currently have \$4,100 and \$4,150 respectively in each of their change funds. These amounts are not sufficient to run the waterparks smoothly on a day to day basis. The increase for each change fund will result in more efficient admission and concession operations by reducing the frequency of exchanging coins and currency for lower denominations. Districts 5 and 6 (AH)

Background and Justification: According to PPM # CW-F-041, Department Heads are authorized to act as the County Administrator's designee to establish change funds in amounts not-to-exceed \$1,000. The Board may approve higher limits for an individual department for specific purposes. Due to the heavy volume these two waterparks experience, they run out of change and small bills early in the day. Also, Brinks does not provide change on weekends and holidays, which are the busiest days at the waterparks. Without this increase in the change funds, the waterparks do not have the proper bills available to set up the cash register bags each evening and do not have an adequate change supply for each day's opening. Staff feels that increasing the Coconut Cove Waterpark and the Calypso Bay Waterpark change funds to \$5,000 will ensure greater efficiency in the operations of these waterparks.

The Coconut Cove Waterpark change fund custodian is Andrea Walsh, Recreation Facility Manager II. The Calypso Bay Waterpark change fund custodian is Diana Rodriguez, Recreation Facility Manager II.

Attachment: None

Recommended by: _____


Department Director

6/30/08
Date

Approved by: _____


Assistant County Administrator

7-9-08
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

ADDITIONAL FTE
POSITIONS (Cumulative) _____

Is Item Included in Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Department _____ Unit _____
Object _____ Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This item has no fiscal impact; funds moving from one asset account to another.

A) Coconut Cove Waterpark	Fund 0001 BSA 1021 SBSA 0137	\$900
B) Calypso Bay Waterpark	Fund 0001 BSA 1021 SBSA 0138	\$850

C. Departmental Fiscal Review: chopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Atwillhite 7.7.08
OFMB 88-7/7/08

Dr. J. Jacoby 7/8/08
Contract Development and Control
E. Jones 7/8/08

on 7/8/08
SH 1/2/08

B. Legal Sufficiency:

Anne Delgent 7/9/08
Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 10/95
ADM FORM 01

This summary is not to be used as a basis for payment

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