

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: 7/22/2008 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department:
Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to: A) Approve the submittal of two (2) grant proposals to the Florida Department of Law Enforcement (FDLE) for the FY2008 Byrne Formula Grant Program for the period of October 1, 2008 through September 30, 2009, totaling \$186,774 in federal funds as follows: 1) Palm Beach County Public Safety for Drug Court treatment services in the amount of \$6,774; and 2) State Attorney's Office, 15th Judicial Circuit for COMBAT program positions in the amount of \$180,000; and

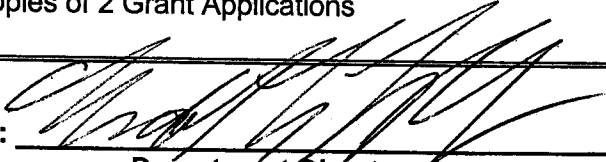
B) Authorize the Criminal Justice Commission's Executive Director, through the County Administrator, to execute electronically all related documents for the FY2009 Edward Byrne Memorial Justice Assistance Grant (JAG) Program and to execute all necessary forms, documents and the resulting grant agreement as required by the FDLE for FY2009.

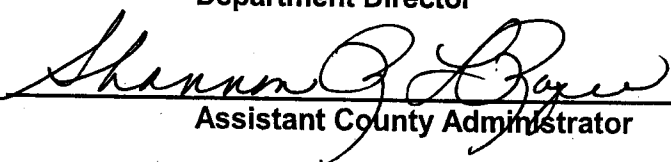
SUMMARY: The Criminal Justice Commission met on February 25, 2008, and voted on the recommendations made by staff for FY2009 funds totaling \$186,774. Match is not required for the JAG program. Countywide (DW)

BACKGROUND & JUSTIFICATION: The FDLE, Office of Criminal Justice Grants administers the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The JAG Program is a blend of the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs which allows local governments to support a broad range of activities to prevent and control crime based on local needs and conditions. Palm Beach County has been allocated \$186,774 in FY2008 federal funds for expenditure in FY2009. The CJC recommends two (2) programs for funding for the period October 1, 2008 through September 30, 2009.

The FDLE requires that at least 51% of the units of local government in Palm Beach County, which represent 51% or greater of the County's population, support and approve the allocation of FY2008 funds for these programs.

- ATTACHMENTS:**
- 1. FDLE Funding Announcement
 - 2. BOCC Approval Letter
 - 3. Mayor Approval Letters
 - 4. Signature Authority Designation
 - 5. 2 Original copies of 2 Grant Applications

Recommended By:  7-16-08
Department Director (Final 1) DATE

Approved By:  7-21-08
Assistant County Administrator DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

FISCAL YEAR	2008	2009	2010	2011	2012
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____
OPERATING COSTS	_____	186,774	_____	_____	_____
EXTERNAL REVENUES	_____	<186,774>	_____	_____	_____
PROGRAM INCOME (County)	_____	_____	_____	_____	_____
IN-KIND MATCH (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	0.00	_____	_____	_____
# OF ADDITIONAL FTE POSITIONS	_____	_____	_____	_____	_____

IS ITEM IN ~~proposed~~ BUDGET? YES * NO _

BUDGET ACCOUNT NO.: FUND _____ DEPT _____ UNIT _____

B. RECOMMENDED SOURCES OF FUNDS/SUMMARY OF FISCAL IMPACT:

The Federal funds portion of these grants will be funded by the Federal Byrne Formula Grant Program, passed through the Florida Department of Law Enforcement. Match is not required with the JAG program.

State Attorney's Office-COMBAT Program - 0001-762-7670
Federal - FY09 \$180,000

PBC Public Safety-Drug Court - 0001-660-5240
Federal - FY09 \$6,774

The grant budget is included in the Proposed FY2009 budget.

C. DEPARTMENTAL FISCAL REVIEW: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Atwill 7-16-08
OFMB 7-11-08 7/15/08 28 CN 7/16/08 7/16/08

J. Jacoby 7/17/08
Contract Administration

B. Legal Sufficiency:

[Signature] 7/21/08
Assistant County Attorney

C. Other Departmental Review:

Attachment 1

FDLE Funding Announcement



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Office of Criminal Justice Grants
Post Office Box 1489
Tallahassee, Florida 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Charlie Crist, Governor
Bill McCollum, Attorney General
Alex Sink, Chief Financial Officer
Charles H. Bronson, Commissioner of Agriculture

Copy LF JA
JH
CJC 6/19/08

June 12, 2008

The Honorable Addie Greene
Chairperson, Palm Beach County
Board of Commissioners
301 North Olive Avenue
West Palm Beach, Florida 33401

Re: Federal Fiscal Year (FFY) 2008 Edward Byrne Memorial Justice Assistance
Grant (JAG) Program – JAG Countywide

Dear Chairperson Greene:

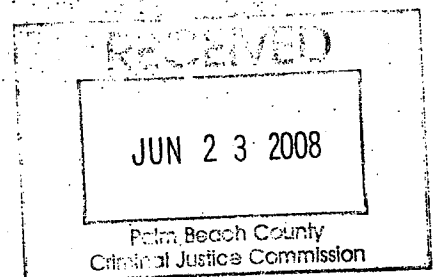
The Florida Department of Law Enforcement (FDLE) anticipates an award from the United States Department of Justice for FFY 2008 JAG funds. FDLE will distribute these funds in accordance with the JAG Countywide distribution provisions of Chapter 11D-9, Florida Administrative Code.

FDLE has set aside \$186,774 funds for use by all units of government within Palm Beach County. The enclosed Program Announcement provides an overview of these funds and can be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system. Since Congress did not appropriate the same level of funding as in previous years, this amount may represent a significant decrease in funding.

As a condition of participation in this program, the units of government in each county must reach a consensus concerning the expenditure of these funds. This consensus must include the projects to be implemented as well as the agency responsible for such implementation.

Developing such consensus will require someone to exercise leadership and assume a coordinating role in the development of applications for these funds. FDLE recommends that the Board of County Commissioners assume this responsibility.

Service • Integrity • Respect • Quality



The Honorable Addie Greene
June 12, 2008
Page Two

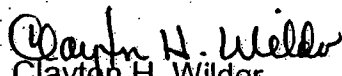
In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

The enclosed Certificate of Participation form requests the identification of an individual coordinator. We will send this individual further information regarding the application process in FDLE's on-line grant management system. Please complete the enclosed Certificate of Participation and return it within 30 days from the date of this correspondence to:

Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308
Attention: Clayton H. Wilder, Administrator

We look forward to working with you. If you have any questions or if we can provide you with any assistance regarding the JAG Program, please contact me at (850) 617-1250.

Sincerely,


Clayton H. Wilder
Administrator

CHW/JP/th

Enclosures

cc: Mayors in Palm Beach County
Law Enforcement Agencies in Palm Beach County
Project Directors in Palm Beach County

**PROGRAM ANNOUNCEMENT
FEDERAL FISCAL YEAR 2008**

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

The State of Florida, Department of Law Enforcement (FDLE), anticipates an award from the United States Department of Justice for \$3,912,204 in Justice Assistance Grant (JAG) funds. This announcement is to notify eligible applicants of program requirements.

Eligible Applicants

Units of local government are eligible to receive subgrants from FDLE. "Units of local government" means any city, county, town, township, borough, parish, village, or other general-purpose political subdivision of a State and includes Native American Tribes that perform law enforcement functions as determined by the Secretary of the Interior.

Program Strategy and Purposes

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for any one or more of the following purpose areas:

- 1) Law enforcement programs
- 2) Prosecution and court programs
- 3) Prevention and education programs
- 4) Corrections and community corrections programs
- 5) Drug treatment programs
- 6) Planning, evaluation, and technology improvement programs
- 7) Crime Victim and Witness Programs

Any law enforcement or justice initiative previously eligible for funding under Byrne or LLEBG is eligible for JAG funding.

Program Development

Each county is allocated a sum of money for use by all local governments within the county. This amount is determined through a funding algorithm established in the administrative rule.

Chapter 11D-9.005, Florida Administrative Code, requires that units of government in each county reach consensus concerning the expenditure of these funds, including the projects to be implemented and the agency responsible for such implementation.

Maximum coordination is required to meet this program requirement, and the Department requests the county board of commissioners to coordinate requests for all local governments within the county. The Chairman, Board of County Commissioners, in each county so notified is requested to return to the Department a statement of certification indicating the county's

willingness to serve as the coordinating unit of government for at least 51 percent of the units of government which also represents at least 51 percent of the population located in said county. This certification must be returned within 30 days from the date of receipt of notification. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

Match Requirements

There is no match requirement under the guidelines of the JAG program.

Application Requirements and Deadlines

Once the Certificate of Participation form designating the coordinator for your county is received, the Office of Criminal Justice Grants will send this individual further information regarding the application process.

Applicants must apply on-line using FDLE's grant management system. In addition to the on-line submission, applicants must print out the completed application and submit **two (2) hard copies** (both with *original signatures*) no later than **5:00 P.M., Friday, July 25, 2008**. **A separate application must be submitted for each proposed project.** Applications should be mailed or hand delivered to the following:

Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308
Attention: Clayton H. Wilder, Administrator

Applications must be accompanied by letters of approval representing agreement among at least 51 percent of all units of local government representing at least 51 percent of the county population as to the allocation of dollars to each project in the county.

Questions regarding this Program Announcement should be directed to Clayton H. Wilder, Florida Department of Law Enforcement, at (850) 617-1250.

BOCC Approval Letter



Criminal Justice Commission
301 N. Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943
Fax: (561) 355-4941
www.pbcgov.com/cjc

**Palm Beach County
Board of County
Commissioners**
Addie L. Greene, Chairperson
John F. Koons, Vice Chair
Karen T. Marcus
Robert J. Kanjian
Mary McCarty
Burt Aaronson
Jess R. Santamaria

**Criminal Justice
Commission Officers**
James Barr, Chairman
Barbara Cheives, Vice Chairman
Douglas Duncan, Secretary
Richard Staudinger, Treasurer

County Administrator
Robert Weisman

Executive Director
Michael L. Rodriguez
E-mail: mlrodrig@pbcgov.org

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Affirmative Action Employer"*

July 10, 2008

Mr. Clayton H. Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Re: Certificate of Participation, Federal Fiscal Year 2008

Dear Mr. Wilder,

This is to inform you that the Palm Beach County Board of County Commissioners accepts the invitation to serve as the coordinating unit of government in the Florida Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

For purposes of coordinating the participation of our application(s) for grant funds with the Office of Criminal Justice Grants, we have designated the following person:

Name:	Mr. Michael L. Rodriguez
Title:	Executive Director
E-mail Address:	mlrodrig@pbcgov.org
Agency:	Criminal Justice Commission
Address:	301 North Olive Avenue, Suite 1001
Telephone:	(561) 355-2314
County:	Palm Beach

Sincerely,

Addie L. Greene
Chairperson, Board of County Commissioners

Reviewed and Approved:

Assistant County Administrator

DRAFT

**FOR DISCUSSION PURPOSES
ONLY**

County Attorney's Office

Executive Director

Mayor Approval Letters

(waiting for originals)



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301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943
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**Palm Beach County
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Karen T. Marcus
Robert J. Kanjian
Mary McCarty
Burt Aaronson
Jess R. Santamaria

County Administrator
Robert Weisman

June 16, 2008

To All Palm Beach County Mayors:

The Criminal Justice Commission (CJC) seeks your approval in the allocation of FY2009 (Federal Fiscal Year 2008) JAG funds. The total FY2008 allocation to Palm Beach County is **\$186,774**.

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. Due to decreased federal grant funding and the uncertainty for continued funding in future years, the CJC voted to support continuation of existing programs. The recommendation for the FY2009 allocation is as follows:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Drug Court Treatment	\$6,774
Palm Beach County/ State Attorney's Office	COMBAT Program	\$180,000
TOTAL		\$186,774

The Florida Department of Law Enforcement (FDLE) requires that fifty-one percent (51%) of the local units of government representing at least fifty-one percent (51%) of the county's population agree on the allocation of these funds.

For your convenience, we have prepared a sample letter for your use. This sample letter can also be e-mailed to you by e-mailing a request to Michael Szakacs at MSZAKACS@PBCGOV.ORG. Due to the application deadline, this letter must be received at the Criminal Justice Commission Office, **no later than June 27, 2008**.



Criminal Justice Commission
301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943
FAX: (561) 355-4941
www.pbcgov.com/cjc



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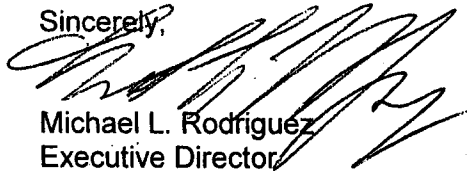


Please send the letter to:

Palm Beach County Criminal Justice Commission
Attn: Michael Szakacs
301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401

If you should require additional information or have any questions, please contact Michael Szakacs at (561) 355-4939. Your immediate attention to this matter is greatly appreciated.

Sincerely,



Michael L. Rodriguez
Executive Director

Cc: Mr. James Barr, CJC Chairman
All Palm Beach County Police Chiefs

Attachment 4

Signature

Authority

Designation

Letter



Criminal Justice Commission

301 North Olive Avenue, Suite 1001

West Palm Beach, FL 33401-4705

(561) 355-4943

FAX: (561) 355-4941

www.pbcgov.com/cjc

**Palm Beach County
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Jess R. Santamaria

County Administrator

Robert Weisman

June 16, 2008

Mr. Clayton H. Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Re: FY2008 Edward Byrne Memorial Justice Assistance Grant
(JAG) Program - Signature Authority Designation

Dear Mr. Wilder:

I am writing to extend signature authority to Mr. Michael L. Rodriguez, Executive Director of the Palm Beach County Criminal Justice Commission, to execute all related documents for the FY2008 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This authorization includes submitting the application electronically and the execution of all necessary forms and documents including the resulting grant agreement as required by the Florida Department of Law Enforcement.

If you have any questions, please feel free to call me at (561) 355-2712.

Thank you for your cooperation and attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Weisman", with a long horizontal flourish extending to the right.

Robert Weisman
County Administrator

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printed on recycled paper

5a

COMBAT

Program

Application

5b

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners

County: Palm Beach

Chief Official

Name: Addie Greene

Title: Chairperson

Address: 301 North Olive Avenue

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2207 **Ext:**

Fax: 561-355-3990

Suncom:

Email: Agreene@pbcgov.com

Chief Financial Officer

Name: Carter Hammer

Title: Chief Financial Officer

Address: 301 North Olive Avenue

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-6845 **Ext:**

Fax: 561-355-6727

Suncom:

Email: CHammer@pbcgov.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Implementing Agency

Organization Name: State Attorney's Office, 15th judicial Circuit
County: Palm Beach

Chief Official

Name: Barry Krischer
Title: State Attorney
Address: 401 North Dixie Highway
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-4872 **Ext:**
Fax: 561-355-7274
Suncom:
Email: bkrischer@sa15.state.fl.us

Project Director

Name: Greg Kridos
Title: Chief, COMBAT Unit
Address: 401 North Dixie Highway
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-7273 **Ext:**
Fax:
Suncom:
Email: gkridos@sa15.state.fl.us

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

General Project Information

Project Title: COMBAT 2008-2009
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: State Attorney's Office, 15th Judicial Circuit
Project Start Date: 10/1/2008 **End Date:** 9/30/2010

Problem Identification

Coordination is needed within certain targeted communities, especially Weed & Seed areas, to rid these neighborhoods of persistent crime in Palm Beach County Florida. The overall objective is to assist local citizens in taking control of their neighborhoods in order to restore safety and security. One basic need is to address the problem with a consistent strategy, one which begins by assisting local communities to better understand public safety and crime in local neighborhoods. The strategy includes the need to assist local law enforcement in the preparation of criminal cases in order to improve the quality of justice in local communities as well as addressing local problem areas in an effort to bring all available resources to bear to improve public safety. The coordination of the community, the courts and local citizens is central to the approach designed to assist local areas to ultimately take responsibility for public safety in their own neighborhoods.

Project Summary

The Program: The Palm Beach County State Attorney's Office created the Community Based Anticrime Task Force (COMBAT) that funds four prosecutors to handle cases in the Weed & Seed and Youth Violence Prevention zones and gang violence in targeted areas. These areas have been identified as having significantly more crime than other areas in Palm Beach County. This funding will pay a portion of four prosecutor's salaries and benefits.

Project Activities:

Project attorneys will conduct the following activities; 1) Filing and review of all felony cases generated in the Weed & Seed areas of Palm Beach County. Filing and Reviewing all gang and violent crimes handled by the Violent Crimes Task Force; 2) vertical prosecution of all cases that have a significant impact on the Weed & Seed areas and the targeted gang violence areas. These cases may include areas that have been targeted for particular increased enforcement or individuals who pose a particular significant threat in the community; 3) conducting routine training activities with officers assigned to the Weed & Seed areas and the Violent Crimes Task Force in order to increase their effectiveness and insure successful prosecution; 4) attending community meetings and keeping the residents informed regarding the progress made toward the goals of the Weed and Seed project and the Violent Crimes Task Force and to channel their energy into productive, useful efforts that achieve the goals of the project; 5) continuing to stay aware of the new and creative efforts of community prosecution in other jurisdictions to insure that the county of Palm Beach applies the best practices from across the country to our problems at home; 6) coordinating the efforts of all available state, local, and federal agencies to form an alliance of interested parties to achieve the best result possible for the projects and issues undertaken by the Weed & Seed participants, the Violent Crimes Task Force and the Youth Violence Prevention project.

Goals and Objectives:

The Project has the following goals: Goal 1- Implementation of an innovative, comprehensive and integrated multi-agency strategy designed for law enforcement and

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

to promote community revitalization in order to control and prevent crime, drug abuse, and associated open air drug markets, and gang activity.

Objectives: 1) The crime reduction strategy will include efforts designed to provide effective use of resources on a local, state, and federal level to insure the likelihood of achieving the desired goals of returning control of the streets to the community residents and eliminating the drugs and violence from the neighborhoods in the Weed & Seed project areas and the Youth Violence Prevention Zones. The project will generate long term investigations designed to identify and prosecute king pins in the criminal enterprise responsible for the drug dealing and associated violence in the Weed & Seed areas and targeted gang violence areas. Target the most violent and most successful criminals for increased effort and allocation of additional resources to insure swift and successful prosecution; Objective 2) To change the perception within the community from fear of the negative elements to one of control and pride in the community and to increase the level of "expectation of apprehension" in the mind of the criminal element as a crime reduction strategy. Once law enforcement accomplishes these two strategies the people in the community will shift to the positive catalysts in the community and the seeding process can flourish.

Goal 2: to facilitate a revitalization effort in the Weed & Seed areas and the targeted gang violence areas that will create a hospitable environment that is conducive to raising a family and living without fear in a neighborhood that exudes pride and a sense of community.

Objective 1: to insure availability of services to reduce the social ills within the community and to provide opportunities for the betterment of the individuals within the community through educational programs, treatment programs, and recreational opportunities for youth.

Objective 2: to create business opportunity in the specified neighborhoods and revitalize the economic base to create opportunity and growth by actively working with the business community and effectively communicating the positive changes to the area and the commitment to continue to maintain that positive trend.

Program Evaluation and Performance Measures: The community is asked to complete questionnaires to determine both problems and successes in the respective areas. Statistics are kept about number of cases, what types of crimes are handled, number of cases prosecuted, average length of sentence, number of cases with formal federal indictments, cases with a federal sentence as well as community outreach indicators. The project will utilize crime mapping information provided by the Criminal Justice Commission to more efficiently allocate available resources to the indicated problem areas.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Application for Funding Assistance

Florida Department of Law Enforcement

Justice Assistance Grant - County-wide

Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 002 - Prosecution and Court Programs

State Purpose Area: 016 - Innovative Programs

Activity Description

Activity: System Improvement

Target Group: Adults

Geographic Area: County-Wide

Location Type: Neighborhood

Activity Description

Activity: Law Enforcement

Target Group: Adults

Geographic Area: City-Wide

Location Type: County-Wide

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer: na

Question: If "other" was selected for location type, please describe.

Answer: na

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Monthly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 212023390182150150000

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$180,000.00	\$198,955.00	\$378,955.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$180,000.00	\$198,955.00	\$378,955.00
Percentage	47.499	52.5009	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

The budget supports four full time prosecutors whose combined annual salaries total 299,688. Fringe benefits for these prosecutors amount to 79,267 and include FICA, Retirement, Health and Life as well as Disability Insurance. The total cost for salaries and benefits is 378,955. The grant will pay 180,000 of those costs with the SAO picking up the rest of the salaries and benefits expense. The SAO will also pick up the costs for two other prosecutors and four support staff assigned to the project.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

Section Questions:

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee.

Answer: 1,000

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: No

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: No indirect cost

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: No unit costs

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,
whiteout, etc. are not acceptable.

State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Typed Name and Title: _____

Date: _____

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

Implementing Agency
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: State Attorney's Office

Signature: 

Typed Name and Title: Barry Krischer - State Attorney

Date: July 8, 2008

Application Ref # 2009-JAGC-860
Contract -JAGC-PALM- - -

Section #6 Page 1 of 1

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 5: Standard Conditions

Insert Standard Conditions Page here.

EEOP Short Form



Mon Jun 30 14:35:42 EDT 2008

Step 1: Introductory Information

Grant Title:	Byrne Grant	Grant Number:	2008-JAGC-PALM-6-Q9-066
Grantee Name:	State Attorney-15th Circuit	Award Amount:	\$45,000.00
Grantee Type:	State Government Agency		
Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
Contact Person:	James Acree	Telephone #:	561-355-7100
Contact Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
State Granting Agency:	Criminal Justice Comm-Palm Beach Co	Grant Number:	
Contact Name:	Michael Rodriguez, Exec Director		
Contact Address:	301 N. Olive West Palm Beach, Florida 33401		
Telephone #:			

Grant Title:	Victims of Crimes Act	Grant Number:	V-7118
Grantee Name:	State Attorney-15th Circuit	Award Amount:	\$405,000.00
Grantee Type:	State Government Agency		
Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
Contact Person:	Lincoln Fry	Telephone #:	561-624-6735
Contact Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
State Granting Agency:	Florida Attorney General	Grant Number:	
Contact Name:	Helen Johnson		
Contact Address:	107 W. Gaines Street Tallahassee, Florida 32301		
Telephone #:			

Grant Title:	Victim Assistance Academy	Grant Number:	2005-VF-GX-K017
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Grantee Name:	State Attorneys Office -15 Circuit	Award Amount:	\$100,000.00
Grantee Type:	State Government Agency		
Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
Contact Person:	Sandi McVane	Telephone #:	561-355-7100
Contact Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
DOJ Grant Manager:	Laura Ivkovich	DOJ Telephone #:	202-616-3576

Grant Title:	STOP Violence Against Women	Grant Number:	LN038
Grantee Name:	State Attorneys Office-15th Circuit	Award Amount:	\$79,450.00
Grantee Type:	State Government Agency		
Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
Contact Person:	Lincoln Fry	Telephone #:	561-355-7100
Contact Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
State Granting Agency:	Florida Dept of Children and Families	Grant Number:	
Contact Name:	Viayak Sharma		
Contact Address:	1317 Winewood Blvd Tallahassee, Florida 32399		
Telephone #:			

Grant Title:	Local Law Enforcement Block Grant	Grant Number:	R2007-0201
Grantee Name:	State Attorneys Office	Award Amount:	\$180,000.00
Grantee Type:	State Government Agency		
Address:	401 N. Dixie Hwy West Palm Beach, Florida 33401		
Contact Person:	Lincoln Fry	Telephone #:	561-355-7100
Contact Address:	401 N. Dixie Hwy West Palm Beach, Florida		

33401

State Granting Agency:	Criminal Justice Comm-Palm Beach County	Grant Number:
Contact Name:	Michael Rodriguez	
Contact Address:	301 N. Olive West Palm Beach, Florida 33401	
Telephone #:		

Policy Statement:

The State Attorney's Office in accordance with federal, state and local laws provides a work environment that is free from discrimination, including harassment. The State Attorneys' policy prohibits discrimination or harassment because of race, religious creed, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation or any other basis protected by federal, state or local law or ordinance or regulation.

Step 4b: Narrative Underutilization Analysis

The State Attorneys Office reviewed the Utilization Analysis and noted the following.

EEO #1 includes only one person so any underutilization percentages are irrelevant.

EEO #2 Indicates that our largest underutilization percentage for Professionals is -3% for white males. Our office hires the most qualified applicants available at the time of need.

EEO #3 includes only 4 people so any underutilization percentages are irrelevant.

EEO #5 Indicates a high underutilization of white men in Administrative Support, however minority men are underutilized less than a -3% and -2% so we can improve upon this.

Step 5 & 6: Objectives and Steps

1. EEO #2 Our office will concentrate on professional applicants in the category of H/M, A/M and B/F. A goal of one more person in each category should limit the underutilization.

a. The pool of law school graduates is limited. Resumes do not include sex or race for these professional positions. The office will request State of Florida Employment Applications on each applicant to enable actual identification of such criteria. However, the office will continue to hire the most qualified applicants.

2. EEO # 5 Although the largest percentage of underutilization is for W/M, concentration in finding administrative support applicants in the area of H/M and B/M will improve those figures.

a. The Office will reach out to neighboring community college and paralegal schools to seek qualified applicants.

Step 7a: Internal Dissemination

The Human Resource Administrator will maintain a hard copy of the EEO plan and advise employees and applicants of its availability.

Step 7b: External Dissemination

All State Attorney records are public record and available to anyone upon request.

Utilization Analysis Chart
Relevant Labor Market: Palm Beach County, Florida

Job Categories	Male							Female						
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races
Officials/Administrators														
Workforce #/%	1/100%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	45,400/55%	3,750/5%	2,065/3%	40/0%	800/1%	10/0%	390/0%	24,170/29%	2,615/3%	2,165/3%	40/0%	515/1%	0/0%	215/0%
Utilization #/%	45%	-5%	-3%	-0%	-1%	-0%	-0%	-29%	-3%	-3%	-0%	-1%	0%	-0%
Professionals														
Workforce #/%	52/37%	3/2%	4/3%	0/0%	1/1%	0/0%	0/0%	66/46%	7/5%	6/4%	0/0%	2/1%	0/0%	1/1%
CLS #/%	35,905/40%	2,870/3%	2,485/3%	25/0%	1,510/2%	4/0%	245/0%	36,750/41%	3,255/4%	4,975/6%	30/0%	1,250/1%	4/0%	520/1%
Utilization #/%	-3%	-1%	0%	-0%	-1%	-0%	-0%	6%	1%	-1%	-0%	0%	-0%	0%
Technicians														
Workforce #/%	1/25%	1/25%	0/0%	0/0%	0/0%	0/0%	1/25%	0/0%	1/25%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	2,905/28%	410/4%	320/3%	4/0%	105/1%	0/0%	15/0%	4,520/44%	555/5%	1,225/12%	15/0%	150/1%	20/0%	40/0%
Utilization #/%	-3%	21%	-3%	-0%	-1%	0%	25%	-44%	20%	-12%	-0%	-1%	-0%	-0%
Protective Services: Sworn														
Workforce #/%	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/
CLS #/%	7,045/62%	700/6%	1,620/14%	25/0%	30/0%	0/0%	150/1%	1,085/10%	90/1%	605/5%	4/0%	0/0%	0/0%	20/0%
Utilization #/%														
Protective Services: Non-sworn														
Workforce #/%	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/
Civilian Labor Force #/%	305/47%	40/6%	85/13%	0/0%	0/0%	0/0%	0/0%	160/24%	30/5%	25/4%	0/0%	0/0%	0/0%	10/2%
Utilization #/%														
Administrative Support														
Workforce #/%	4/3%	0/0%	2/1%	0/0%	0/0%	0/0%	0/0%	76/54%	16/11%	42/30%	0/0%	2/1%	0/0%	0/0%
CLS #/%	35,185/26%	4,370/3%	4,965/4%	40/0%	670/0%	4/0%	650/0%	67,895/50%	9,170/7%	11,290/8%	190/0%	1,265/1%	40/0%	975/1%
Utilization #/%	-23%	-3%	-2%	-0%	-0%	-0%	-0%	4%	5%	21%	-0%	0%	-0%	-1%

Job Categories	Male							Female						
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races
Skilled Craft														
Workforce #/%	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/
CLS #/%	30,705/63 %	8,475/17%	5,290/11%	135/0%	380/1%	25/0%	520/1%	1,790/4%	640/1%	415/1%	10/0%	85/0%	0/0%	25/0%
Utilization #/%														
Service/Maintenance														
Workforce #/%	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/
CLS #/%	36,150/29 %	18,100/15 %	14,410/12 %	170/0%	1,140/1%	85/0%	2,065/2%	26,025/21 %	9,830/8%	13,880/11 %	95/0%	1,065/1%	25/0%	1,440/1%
Utilization #/%														

I understand the regulatory obligation under 28 C.F.R. 42.301-.308 to collect and maintain extensive employment data by race, national origin, and sex, even though our organization may not use all of this data in completing the EEOP Short Form.

I have reviewed the foregoing EEOP Short Form and certify the accuracy of the reported workforce data and our organization's employment policies.



[signature]

Chief Asst. Exec. Dir
[title]

6-30-08
[date]

Drug
Court
Application

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners

County: Palm Beach

Chief Official

Name: Addie Greene
Title: Chairperson
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-2207 **Ext:**
Fax: 561-355-3990
Suncom:
Email: Agreene@pbcgov.com

Chief Financial Officer

Name: Carter Hammer
Title: Chief Financial Officer
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-6845 **Ext:**
Fax: 561-355-6727
Suncom:
Email: CHammer@pbcgov.com

Application for Funding Assistance

Florida Department of Law Enforcement
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Section 1: Administration

Implementing Agency

Organization Name: Palm Beach County Public Safety

County: Palm Beach

Chief Official

Name: Vince Bonvento

Title: Assistant County Administrator

Address: 20 South Military Trail

City: West Palm Beach

State: FL **Zip:** 33415

Phone: 561-712-6470 **Ext:**

Fax: 561-712-6490

Suncom:

Email: evillanu@pbcgov.org

Project Director

Name: Dorrie Tyng

Title: Drug Court Coordinator

Address: 3228 Gun Club Road, Room B-126

City: West Palm Beach

State: FL **Zip:** 33406

Phone: 561-688-4530 **Ext:**

Fax: 561-688-4635

Suncom:

Email: dtyng@co.palm-beach.fl.us

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

General Project Information

Project Title: PALM BEACH COUNTY DRUG COURT
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Public Safety
Project Start Date: 10/1/2008 **End Date:** 9/30/2009

Problem Identification

Local drug overdoses, drug use and drug activity in Palm Beach County is a legitimate concern. The Florida Drug Control Strategy 1999-2005, Office of Drug Control, Executive Office of the Governor, State of Florida, utilizing data from the Florida Department of Children and Families Substance Abuse Programs Office, estimates that Florida's rate of drug use is approximately 25 percent (25%) higher than the national average. Cocaine related deaths are rising at a steady pace, over 65 percent (65%) in the last six years. The heroine death rate has risen over 50 percent (50%) in the past year alone, and many experts believe that not all of the heroin-induced deaths are being captured in statistics. To add to an ever increasing problem, new drugs are consistently being illegally manufactured and distributed.

The Palm Beach County Sheriff's Office reports an average of 87.5 inmates housed in the County jail on any given day in 2003, for drug charges (includes sales and possessions, not including) drug-related arrests). To further demonstrate the growing urgency, the Medical Examiners office reports 421 drug overdoses in Palm Beach County from January 1st 2002 to May 5th 2004. The financial burden reaches the entire community. The estimated taxpayer cost to incarcerate the average offender in the Palm Beach County Jail is \$87.00 per day. The average cost for a Drug Court graduate is approximately \$1,900 annually or \$5.28 per day.

This project will divert drug-addicted individuals from incarceration and endeavor to make them productive members of society while gradually minimizing criminal justice involvement. The Drug Court will impact the community by reducing incarceration costs, reducing the recidivism rate and increasing jail space for more serious offenders. In coordination with a drug court judge, the drug court staff utilizes criminal justice partnerships to assist the defendant with supportive social services including, employment, educational/vocational, and transportation.

Funding for treatment services is necessary in order to continue the program in its current design. Currently there is an average of 250 participants in the program. Without this funding, many individuals, who would otherwise be qualified, would not be offered the benefits of Drug Court. Without the benefits of treatment, these offenders will most likely contribute further to the perpetual "revolving door" in our system.

Project Summary

The Edward Byrne Memorial Justice Assistance Grant (JAG) funds will provide offenders outpatient individual and group substance abuse counseling, and drug testing for one month. Thereby continuing to reduce the impact of repeat drug offenders on the criminal justice system, and increasing jail space for more serious offenders.

The Drug Court Program is a judicially supervised, multi-phase, comprehensive treatment program lasting for a minimum of one year, depending on individual progress. Each phase consists of specified requirements for advancement into the next phase. After the initial application,

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the applicant has a bio-psycho-social assessment performed within seven days. This assessment determines the appropriate entrance phase. All participants, regardless of starting phase, are required to attend AA/NA meetings, drug testing, reports to probation, and regular court meetings. Phase specific requirements are as follows: Phase I - Three group sessions per week, one individual session per month. Phase II - Two group sessions per week, one individual sessions per month. Phase III - One group session per week, one individual session per month. Phase IV - Aftercare consists of continuing with monthly individual counseling sessions.

The target population is adult male and female, non-violent felony level offenders. The candidate must be charged with one of the following charges: possession of a controlled substance, attempted purchase of a controlled substance, or obtaining a controlled substance by fraud. No other pending felony charges, no prior violent felony convictions, and no domestic battery convictions are allowed.

Application for Funding Assistance

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Section 2: Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 005 - Drug Treatment Programs

State Purpose Area: 013 - Offender Community Treatment
(13A-State; 13B-Local, 13C-Juvenile Assessment Center; 13D-Drug Court)
Objectives and Questions are the same for each of the above, sub-areas specify where services are provided.

Activity Description

Activity: Drug Court
Target Group: Adults
Geographic Area: County-Wide
Location Type: Court Circuit

Objectives and Measures

Objective: 013.05 - Serve a specified number of participants in a drug court program.

Measure: Part 1
How many participants will there be in a drug court program?

Goal: 200

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Florida Department of Law Enforcement
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Section 3: Performance

Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer:

Question: If "other" was selected for location type, please describe.

Answer:

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000785

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$6,774.00	\$0.00	\$6,774.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$6,774.00	\$0.00	\$6,774.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application for Funding Assistance

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Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

Budget Category: Contractual Services

All funds requested in this proposal will be used for outpatient individual and group substance abuse counseling and drug testing. The individual unit cost were determined by using the costs listed on the Palm Beach County Sheriff's Office-Substance Abuse Awareness Program contract and with the FY2007 and FY2008 contracts between the same treatment providers and Palm Beach County, Board of County Commissioners. The units, type of Service, itemized cost, description and total for each type of service is as follows:

- 1) 126 Out-patient group counseling @ \$22.50/one and a half hour session, Totaling \$2,835.
- 2) 32 Out-patient (Individual Counseling) @ \$57.68/one hour sessions, Totaling \$1,845.76
- 3) 149 Drug Test @ \$14.00/7-Panel drug test, Totaling \$2,086.

Any project cost exceeding the award amount of \$6,774. will be incurred by Department of Public Safety, Palm Beach County Board of County Commissioners.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

Section Questions:

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee.

Answer: 1000

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: No

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: There are no indirect cost included in the budget.

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: The individual unit cost were determined by using the costs listed on the Palm Beach County Sheriff's Office-Substance Abuse Awareness Program contract and with the FY2007 and FY2008 contracts between the same treatment providers and Palm Beach County, Board of county Commissioners. The units, type of Service, itemized cost, description and total for each type of service is as follows:

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- 3) 149 Drug Test @ \$14.00/7-Panel drug test, Totaling \$2,086.

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Section 5: Standard Conditions

Insert Standard Conditions Page here.

Application for Funding Assistance

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Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,
whiteout, etc. are not acceptable.

State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Typed Name and Title: _____

Date: _____

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

Implementing Agency
Official Administrator or Designated Representative

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____

DRAFT
FOR DISCUSSION PURPOSES
ONLY

Application Ref # 2009-JAGC-877

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Section #6 Page 1 of 1

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Section 7: Certifications and Authorizations

Insert Certifications and Authorizations here.