

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b> August 19, 2008	<input checked="" type="checkbox"/> <b>Consent</b>	<input type="checkbox"/> <b>Regular</b>
	<input type="checkbox"/> <b>Workshop</b>	<input type="checkbox"/> <b>Public Hearing</b>

**Department**  
**Submitted By:** Community Services  
**Submitted For:** Ryan White Part A

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to adopt: Resolution delegating authority to the County Administrator, or his designee, to sign the Fiscal Year 2009 HIV Emergency Relief Grant Application and any other necessary documents.

**Summary:** The County has been notified that, as an Eligible Metropolitan Area (EMA) we will receive funds under the Part A HIV Emergency Relief Grant. The grant application for FY 2009 must be submitted to the U.S. Department of Health and Human Services by September 29, 2008. The grant application will be completed by the 19th of September, but still must be reviewed by the HIV CARE Council staff and the Community Services Department. To ensure that the grant application deadline is met, the delegation of authority to sign the application is requested. Countywide (TKF)

**Background and Justification:** Designated EMAs are those communities which as of March 31, 1993, reported to and had confirmed by the Center for Disease Control (CDC), a cumulative total of more than 2,000 cases of AIDS within the EMA, or that had a per capita incidence of cumulative cases of AIDS equal to or exceeding 0.0025.

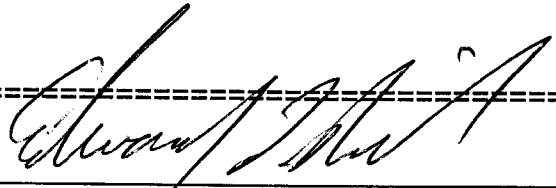
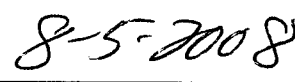
Part A funds provide direct financial assistance to EMAs most severely affected by the HIV epidemic. The purpose of the funds is to deliver or enhance HIV related outpatient and ambulatory health and support services, including case management and comprehensive treatment services for individuals and families with HIV disease.

The goal is to provide support to, and to augment, the urban health care systems currently bearing the overwhelming burden of providing HIV-related care, by assisting EMAs to operate programs that provide an appropriate continuum of outpatient and ambulatory health care and support services. Funding priorities must be established by the designated Part A HIV Health Services Planning Council based upon an assessment of the service of all affected populations within the EMA.

Since streamlining of the agenda process has increased the length of time between Board meetings and, it is imperative that the application be executed timely, the Department is requesting that the Board delegate authority to the County Administrator or his designee to sign the grant application.

**Attachments:**  
Resolution

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<b>Recommended by:</b> 	
Department Director	Date

<b>Approved by:</b> 	
Assistant County Administrator	Date

**II. FISCAL IMPACT ANALYSIS**

**Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenue	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b>00</b>	_____	_____	_____	_____

# ADDITIONAL FTE POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund \_\_\_\_\_ Dept. \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
 Program code \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Funding provided through the U.S. Department of Health and Human Services. No County match is required. Federal funds will provide needed services to HIV/AIDS clients in Palm Beach County.

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**  
*There is no fiscal impact associated with this agenda item.*

OFMB Fiscal and/or Contract Administration comments:

*atwillhite 8.8.8*  
 OFMB *8/8/08* *8/6/8*  
*8/7/08*

*Ann J. Jacoby*  
 Contract Dev. and Control  
*8/18/09*

**B. Legal Sufficiency:**  
*[Signature]*  
 Assistant County Attorney

**C. Other Department Review:**

Department Director

**This summary is not to be used as a basis for payment.**

**RESOLUTION NO.**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR HIS DESIGNEE TO EXECUTE ANY OTHER NECESSARY DOCUMENTS RELATED TO THE Part A HIV EMERGENCY RELIEF GRANT PROGRAM FISCAL YEAR 2009 APPLICATION ON BEHALF OF THE COUNTY COMMISSIONERS.**

**WHEREAS**, Palm Beach County has been notified that it is an Eligible Metropolitan Areas (EMAs) which will receive funds under Part A, the "HIV Emergency Relief Grant Program" of the Ryan White Treatment Modernization Act of 2006

**WHEREAS**, since streamlining of the agenda process has increased the length of time between Board meetings and it is imperative that any other necessary documents be executed with the greatest dispatch; and

**WHEREAS**, Palm Beach County has adopted an optional Home Rule Charter pursuant to Section 1(g) of Article VIII of the Florida State Constitution of Part IV, Chapter 125, Florida Statutes; and

**WHEREAS**, Section 125.85, Florida Statutes, authorizes the delegation of any powers and duties not set forth therein by resolution or ordinance of the Board of County Commissioners; and

**WHEREAS**, the delegation to the County Administrator, or his designee, the authority to execute any other necessary documents would eliminate delays caused by such items to be brought before the Board of County Commissioners and would therefore be consistent with the goal of the Board of County Commissioners to streamline the agenda process; and

**WHEREAS**, the specific delegation of signatory authority of any other necessary documents is in accordance with PPM #CW-F-003 when said document follow the format as set forth in paragraph 2 herein below, which document is incorporated herein and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA**, as follows:

1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
2. The County Administrator, or his designee, is hereby expressly authorized to execute, on behalf of the Board of County Commissioners, any other necessary documents related to the Part A HIV Emergency Relief Grant.
3. This delegation of signature authority is strictly limited to the parameters set forth herein above so that the execution of the aforementioned document by the County Administrator, or his designee, constitute a ministerial act on his part in accordance with PPM #CW-F-003.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

ADDIE L. GREENE, CHAIRPERSON  
JEFF KOONS  
KAREN T. MARCUS  
ROBERT J. KANJIAN  
MARY MC CARTY  
BURT AARONSON  
JESS R. SANTAMARIA

The Chairperson thereupon declared the Resolution duly passed and adopted this  
\_\_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK/COMPTRROLLER

By: \_\_\_\_\_  
Assistant County Attorney

By: \_\_\_\_\_  
Deputy Clerk