

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**BOARD APPOINTMENT SUMMARY**

Meeting Date 8/21/08

Department: Administration

Advisory Board: Green Task Force on Environmental Sustainability and Conservation

**I. EXECUTIVE BRIEF**

**Motion: Staff recommends motion to:** **A) adopt** Resolution amending Resolution R2008-1007 to delete the LEED Accreditation requirement for the licensed professional engineer member and the licensed professional residential builder member; and **B) Appoint** the following individuals to the Green Task Force on Environmental Sustainability and Conservation for terms commencing on August 19, 2008, and ending upon completion of the Task Force mission, sunseting or disbandment of the Task Force, or upon resignation or replacement by the Board of County Commissioners.

Seat	Name	Requirement	Nominated By
2		Citizen w/ various exper.	District 1 - Comm. Marcus
3	Tricia Ward Waldman	Citizen w/ various exper.	District 2 - Comm. Koons
4	Greg Rice	Citizen w/ various exper.	District 3 - Comm. Kanjian
5	Susan Haynie	Citizen w/ various exper.	District 4 - Comm. McCarty
6	Rep. Maria Sachs	Citizen w/ various exper.	District 5 - Comm. Aaronson
7	Mark S. Beatty	Citizen w/ various exper.	District 6 - Comm. Santamaria
8	Andrew Luchey	Citizen w/ various exper.	District 7 - Comm. Greene
9	Robert Gottlieb	Municipal Representative	League of Cities
10	Joseph Snider	S. FL Chapter, USGBC	US Green Building Council
11 & 12	Jayne King Drew Martin Cynthia Plockelman Patricia Welch (pick two)	Environmental Organizations	Sierra Club Sierra Club Audubon Society of Everglades PalmNet; Comm. Kanjian
13	Maureen Kussler	Architect - LEED Accreditation	Comm. Kanjian
14	Bruce Loren	Attorney - LEED Accreditation	Comm. Kanjian
15	Richard Goodwin, P.E.	Engineer	Comm. Kanjian
16	J.P. Di Misa	Res. Builder	Comm. Kanjian
17	John Banting	Comm. Builder - LEED Accreditation	Comm. McCarty Comm. Santamaria

**Summary:** The Task Force is comprised of 16 members as listed above, plus one member of the Board of County Commissioners serving as Chair. Commissioner Kanjian was selected as the BCC representative and Task Force Chair on June 3, 2008. For the remaining seats, written notice was sent to each Commissioner to request nominations in accordance with PPM CW-O-023. The Task Force makeup includes district appointments and at-large appointments. Four (4) of the at-large members (Seats 9, 10, 11, & 12) are nominated by outside organizations in accordance with the establishing resolution. LEED accreditation is being deleted due to lack of eligible appointees. Countywide (GB)

**Background and Justification: (See page 3)**

**Attachments:**

- A) Resolution amending R2008-1007
- B) Resolution R2008-1007
- C) Nomination Forms

Recommended by: Patty Wheeler for John Arum 8/14/08  
 Assistant County Administrator Date

Legal Sufficiency: [Signature] 8/14/08  
 Assistant County Attorney Date

**II. REVIEW COMMENTS**

**A. Other Department Review:**

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**Department Director**

**August 19, 2008**  
**Green Task Force**

**Background and Justification: (Continued from Page 1)** This Task Force was established on June 3, 2008, to identify actions and policies that can be implemented by the Board of County Commissioners to encourage healthier, more resource efficient and more sustainable buildings, energy and natural resource conservation and environmental sustainability.

RESOLUTION NO. R-2008-XXXX

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING SECTION 3 OF RESOLUTION NO. R-2008-1007, DELETING THE REQUIREMENT FOR LEED ACCREDITATION FOR THE LICENSED PROFESSIONAL ENGINEER AND THE LICENSED PROFESSIONAL RESIDENTIAL BUILDER MEMBERS

**WHEREAS**, the Board of County Commissioners approved Resolution No. R-2008-1007, creating the "Palm Beach County Green Task Force on Environmental Sustainability and Conservation" herein referred to as the "Task Force"; and

**WHEREAS**, the Task Force consists of 17 voting members and 3 non-voting members; and

**WHEREAS**, Resolution No. R- 2008-1007 required the licensed professional engineer and licensed professional residential builder voting members be LEED Accredited; and

**WHEREAS**, the Board of County Commissioners desires to delete the requirement of LEED Accreditation from the qualifications of the licensed professional engineer and the licensed professional residential builder.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:**

**Section 1.**

SECTION 3: COMPOSITION of Resolution No. 2008-1007 is hereby amended to read:

- A. The Task Force shall be comprised of 17 voting members and 3 non-voting members as follows:

**Voting Members**

- One (1) Member of the Board of County Commissioners serving as Chair;
- Seven (7) citizens with expertise or experience in building construction, energy management, environmental management, real estate, economic development, or community affairs, nominated by individual Commissioners (District Appointments);
- One (1) municipal representative nominated by the League of Cities;
- One (1) member of the South Florida Chapter of the United States Green Building Council nominated by the Chapter;
- Two (2) members of recommended by environmental organizations active in the Palm Beach County;

One (1) licensed professional architect, LEED Accredited;  
One (1) licensed attorney, LEED Accredited and Florida Bar certified in construction law;  
One (1) licensed professional engineer, LEED Accredited;  
One (1) licensed professional residential builder, LEED Accredited;  
One (1) licensed professional commercial builder, LEED Accredited;

**Non-voting Members**

Director of the County Planning, Zoning & Building Department or designee;  
Director of the Department of Environmental Resources Management or designee;  
Director of the Facilities Development & Operations Department or designee.

As used in this section, LEED means the Leadership in Energy and Environmental Design Green Building Rating System developed by the U.S. Green Building Council, a third-party certification program for the design, construction and operation of high-performance green buildings. LEED Accredited means accredited by the Green Building Certification Institute, an incorporated entity supported by the U.S. Green Building Council, established to administer green building practices.

**Section 2. Effective Date**

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida

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The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

ADDIE L. GREENE, Chairperson, District 7 -  
JEFF KOONS, Vice Chair, District 2 -  
KAREN T. MARCUS, District 1 -  
ROBERT J. KANJIAN, District 3 -  
MARY McCARTY, District 4 -  
BURT AARONSON, District 5 -  
JESS R. SANTAMARIA, District 6 -

The Chairperson thereupon declared the Resolution duly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

ATTEST:  
SHARON R. BOCK,  
CLERK & COMPTROLLER

BY: \_\_\_\_\_  
Gentry Benjamin  
Assistant County Attorney

BY: \_\_\_\_\_  
Deputy Clerk



Agenda Item #: 5.A.1

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

RK/MC 7-0

R-2008-1007

AGENDA ITEM SUMMARY

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Meeting Date: June 3, 2008

( ) Consent (X) Regular  
( ) Ordinance ( ) Public Hearing

Department

Submitted By: Administration

Submitted For: Administration

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: Adopt a Resolution establishing the Palm Beach County Green Task Force on Environmental Sustainability and Conservation.

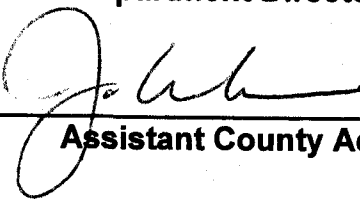
**Summary:** This Resolution defines the mission, composition, and responsibilities of the Palm Beach County Green Task Force on Environmental Sustainability and Conservation (Task Force). The Task Force mission shall be to identify actions and policies that can be implemented by the Board of County Commissioners to encourage healthier, more resource efficient and more sustainable buildings, energy and natural resources conservation and environmental sustainability. The Task Force is comprised of 17 voting members and 3 non-voting members and will sunset in one (1) year unless reauthorized by the Board of County Commissioners. Countywide (GB)

**Background and Justification:** The concept of a task force for the purpose of promoting natural resource conservation, environmental sustainability, green building and land planning practices was recommended by Commissioner Kanjian and approved by the Board of County Commissioners on April 22, 2008. Staff has subsequently researched various local and state initiatives and worked with Commissioner Kanjian to define the Task Force composition, mission, responsibilities and operational requirements. Staff will be requesting that district and at large appointments be completed at the June 17, 2008, BCC meeting.

**Attachments:** Resolution

\_\_\_\_\_

Recommended by: \_\_\_\_\_  
Department Director Date

Approved by:  5-29-08  
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures					
Operating Costs	<u>5,000</u>	<u>10,000</u>			
External Revenue					
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<u>5,000</u>	<u>10,000</u>			
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>					
Is Item Included in Current Budget:	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>		
<b>Budget Account No.:</b>	Fund _____	Dept. _____	Unit _____	Obj. _____	
	Program Code _____		Program Period: _____		

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Fiscal impact estimates are for staff costs, materials and mailing expenses. Funding source is ad valorem.

Departmental Fiscal Review:

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

*Costs will be absorbed in departmental budgets.*

*Atwillwhite* 5.29.08      *Joe J. Jacob* 5/29/08  
 OFMB      *on 5/29/08*      Contract Administration  
*5/29/08*

**B. Legal Sufficiency:**

*[Signature]* 5/29/08  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

RESOLUTION NO. R-2008- 1007

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE PALM BEACH COUNTY GREEN TASK FORCE ON ENVIRONMENTAL SUSTAINABILITY AND CONSERVATION.

**WHEREAS**, the Palm Beach County Comprehensive Plan includes a goal to preserve, protect and enhance the County's natural resources, encouraging the highest possible environmental quality and best long-term management of natural resources; and

**WHEREAS**, the Board of County Commissioners is committed to environmental, economic and social stewardship; and

**WHEREAS**, the Governor of the State of Florida, on July 13, 2007, signed Executive Orders 07-126, 07-127 and 07-128, initiating Florida's energy policy and demonstrating a commitment to reducing Florida's greenhouse gases and increasing energy efficiency; and

**WHEREAS**, the Board of County Commissioners supports Florida's Energy Policy and the principles of the executive orders; and

**WHEREAS**, the Board of County Commissioners supports additional review of the November 2007 recommendations of the Alternative Energy Task Force formed by the Palm Beach County Overall Economic Development Program Committee; and

**WHEREAS**, the federal government, under a 1999 Presidential Executive Order and through programs fostered within many of its key agencies, has committed to building "green;" and

**WHEREAS**; the Board of County Commissioners supports a similar commitment towards building green and employing green practices to conserve our natural resources and establish a sustainable community; and

**WHEREAS**, the United States Green Building Council has reported that green building initiatives including legislation, executive orders, resolutions, ordinances, policies, and incentives are found in 77 cities, 24 counties, 19 towns, 28 states, 12 federal agencies, 12 public school jurisdictions and 36 institutions of higher education across the United States; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, desires to establish a task force to inventory current County policies related to green building practices and environmental sustainability and to identify additional actions and policies that can be implemented to encourage healthier, more resource efficient and more sustainable buildings, energy and natural resources conservation and environmental sustainability.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:**

**SECTION 1: ESTABLISHMENT OF THE GREEN TASK FORCE ON ENVIRONMENTAL SUSTAINABILITY AND CONSERVATION**

There is hereby established a task force to be known as the "Palm Beach County Green Task Force on Environmental Sustainability and Conservation" herein referred to as the "Task Force."

**SECTION 2: MISSION**

The mission of the Task Force shall be to identify actions and policies that can be implemented by the Board of County Commissioners to encourage healthier, more resource efficient and more sustainable buildings, energy and natural resources conservation and environmental sustainability.

**SECTION 3: COMPOSITION**

A. The Task Force shall be comprised of 17 voting members and 3 non-voting members as follows:

**Voting Members**

One (1) Member of the Board of County Commissioners serving as Chair;  
Seven (7) citizens with expertise or experience in building construction, energy management, environmental management, real estate, economic development, or community affairs, nominated by individual Commissioners (District Appointments);

One (1) municipal representative nominated by the League of Cities;

One (1) member of the South Florida Chapter of the United States Green Building Council nominated by the Chapter;

Two (2) members recommended by environmental organizations registered as 501(c)(3) entities active in Palm Beach County;

One (1) licensed professional architect, LEED Accredited;

One (1) licensed attorney, LEED Accredited and Florida Bar certified in construction law;

One (1) licensed professional engineer, LEED Accredited;

One (1) licensed professional residential builder, LEED Accredited;

One (1) licensed professional commercial builder, LEED Accredited;

**Non-voting Members**

Director of the County Planning, Zoning & Building Department or designee;  
Director of the Department of Environmental Resources Management or designee;  
Director of the Facilities Development & Operations Department or designee.

As used in this section, LEED means the Leadership in Energy and Environmental Design Green Building Rating System developed by the U.S. Green Building Council, a third-party certification program for the design, construction and operation of high-performance green buildings. LEED Accredited means accredited by the Green Building Certification Institute, an incorporated entity supported by the U.S. Green Building Council, established to administer green building practices.

**SECTION 4: APPOINTMENTS, TERMS, VACANCIES**

- A. All members of the Task Force shall be residents of Palm Beach County, Florida at the time of appointment and while serving on the Task Force.
- B. The maximum number of boards, commissions and task forces that an individual appointed by the Board of County Commissioners may serve on at one time shall be three (3).
- C. Task Force members shall serve until: completion of the Task Force mission; sunseting or disbandment of the Task Force; resignation; or replacement by the Board of County Commissioners.
- D. Alternate members are not permitted under this Resolution.
- E. Vacancies shall be filled by the Board of County Commissioners in a manner that maintains the composition defined in Section 3.
- F. The Board of County Commissioners may remove a member for cause or actions inconsistent with the mission and responsibilities of the Task Force.
- G. Task Force members shall not be prohibited from qualifying as a candidate for elected office.

**SECTION 5: CODE OF ETHICS**

Task Force members shall abide by the Palm Beach County Code of Ethics as stated in County Resolution 94-693 as may be amended.

**SECTION 6: RESPONSIBILITIES**

The responsibilities of the Task Force shall be the following:

- 1. To provide advice and assistance in creating an inventory of current practices, policies and programs and programs of the Board of County Commissioners that support green building and environmental sustainability concepts.

2. To provide advice, assistance and recommendations on policies related to the incorporation of environmentally sustainable practices and standards into County building programs, operations and purchasing.
3. To provide advice, assistance and recommendations on incentive-based or regulatory programs to encourage and support healthier, more resource efficient, sustainable, green building and land planning practices within the community.
4. To provide advice, assistance and recommendations on actions, policies and public education programs that can be implemented to support and promote energy and natural resources conservation and environmental sustainability.

#### **SECTION 7: MEETINGS**

- A. The Task Force shall meet as frequently as necessary to accomplish the mission. The Task Force Chair, working with Task Force members, shall establish meeting dates, times and locations. A majority of the members appointed shall constitute a quorum for the conduct of the Task Force's business. In the presence of a quorum, Task Force business shall be conducted by a vote of a majority present and be governed by Robert's Rules of Order.
- B. Reasonable public notice of all Task Force meetings shall be provided, and all such meetings shall be open to the public at all times.

#### **SECTION 8: OFFICERS**

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
  1. Duties of the Chair:
    - a. Call and set the agenda for Task Force meetings;
    - b. Preside at Task Force meetings;
    - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
    - d. Perform other functions as the Task Force may assign by rule or order.
  2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Task Force and shall serve until replaced.
  1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
  2. If a vacancy occurs in the office of the Vice Chair, the Task Force will elect another member to fill the position.