

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: 9/9/08 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve a budget transfer in the amount of \$80,760 from the Law Enforcement Trust Fund (LETf) (1151) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Florida Statute 932.7055 requires that no less than 15% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2008 estimated donation requirement is \$122,726. The funds are requested to aid qualified organizations that meet the requirements set forth in F.S. 932.7055. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The current State LETf balance is \$1,646,028. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$1,559,268. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective agency. No new positions are needed and no additional County funds are required. Countywide (DW)

ORGANIZATION	AMOUNT
Extended Hands Community Outreach, Inc.	\$25,860
Faith-Hope-Love-Charity, Inc.	\$25,000
The Juvenile Transition Center, Inc.	\$29,900
Total Amount of Donations	\$80,760

Background and Justification: The Palm Beach County Sheriff's Office has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETf requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055.

Attachments:

1. Budget Transfer
2. LETf Donation Applications (3)

RECOMMENDED BY: [Signature] 7/31/08
DEPARTMENT DIRECTOR DATE

APPROVED BY: [Signature] 8-11-08
ASSISTANT COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures					
Operating Costs	\$80,760				
External Revenues	(\$80,760)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1151 Agency 160 Org _____ Object _____

Reporting Category _____

B. **Recommended Sources of Funds / Summary of Fiscal Impact:**

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

III REVIEW COMMENTS

A. **OFMB Fiscal and/or Contract Administration Comments:**

Adwillhite 8-8-8
8/8/08 OFMB CN 8/6/08

Dr. J. Jacoby 8/11/08
Contract Administration

B. **Legal Sufficiency:**

[Signature] 8/11/08
Assistant County Attorney

C. **Other Department Review:**

Department Director

This summary is not to be used as a basis for payment.

BOARD OF COUNTY COMMISSIONERS
 PALM BEACH COUNTY, FLORIDA
 BUDGET TRANSFER

FUND 1151 LAW ENFORCEMENT TRUST FUND

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u>								
160-1690-9498	Trfr to Sheriff Fund	0	232,054	80,760	\$0	\$312,814		
<u>Reserves - New Projects</u>								
160-9900-9908	Reserves - New Projects	1,253,854	1,615,028	0	80,760	1,534,268		
TOTAL FUND				\$80,760	\$80,760			

Palm Beach County Sheriff's Office

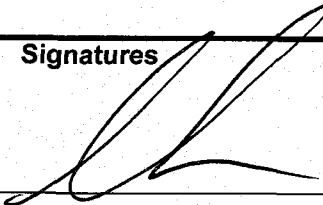
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date



7/31/08

By Board of County Commissioners
 At Meeting of August 19, 2008

Deputy Clerk to the
 Board of County Commissioners

Attachment A

**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**



GENERAL INFORMATION

❖ **PURPOSE/GUIDELINES OF DONATION**

1. Law Enforcement Trust Fund (LETF) donations are intended to assist agencies and organizations with the following purposes:

- Drug Treatment Program
- Drug Abuse Education
- Drug Prevention
- Crime Prevention
- Safe Neighborhood
- School Resource Officer Program(s)

An agency or organization that wishes to receive such funds shall complete an application accompanied by a written certification, signed by the Executive Director or Fiscal Agent, that the funds will be used for one or more of the authorized purposes as listed above.

2. Pursuant to FSS 932.7055(5)(c), any agency or organization that receives money from a law enforcement trust fund shall provide an accounting for such monies. An "Accounting of Funds" form must be completed and is due 60 days after the earlier of termination of any funding Agreement or upon completion of the activities funded by any LETF donation.
3. Failure to comply with any of the provisions set forth in this application will result in denial of future funding.
4. Inclusion of printed program/organization brochure is optional.
5. In order to establish a clear understanding of the proposed program, applicants shall respond to all questions and complete the current year budget.
6. Each agency is asked to provide a contact person who will be available for further information, follow up and/or interviews.

❖ **FUNDING DECISIONS/APPROVAL**

The Palm Beach County Sheriff's Office has final approval to determine which programs will receive any designated funding. The Palm Beach County Board of County Commissioners must then approve the request prior to donation award.

❖ **AUTHORITY**

The use of LETF as donations is authorized under section 932.7055, Florida State Statutes.

PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A



APPLICATION

1. Legal name of Organization:

Extended Hands Community Outreach, Inc.

NAME

2. Address:

528 Cheerful Street

STREET ADDRESS

West Palm Beach, Florida 33407

CITY, STATE, ZIP

3. Executive Director:

Shandra Stringer

NAME

Shandra Stringer

SIGNATURE

(561) 315-5463 myhandscando@aol.com

TELEPHONE NUMBER

E-MAIL ADDRESS

Tax ID #: 03-0484951

4. Fiscal Agent:

same as above

NAME

Shandra Stringer

SIGNATURE

(561) 315-5463

TELEPHONE NUMBER

myhandscando@aol.com

E-MAIL ADDRESS

5. Date:

2/13/08

DATE

02-13-2008 RCVD

**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



Organization Name: Extended Hands Community Outreach, Inc.

LETF Funding Request (MUST match total on Financial Application): \$25,860.25

1. What service will your organization provide through the use of Law Enforcement Trust Funds?
 - School Resource Officers
 - Drug Treatment Program
 - Crime Prevention
 - Safe Neighborhood
 - Drug Abuse Education
 - Drug Prevention Programs
2. Organization Purpose: Extended Hands Community Outreach, Inc. strives to help individuals achieve a life of self-sufficiency and improve their quality of life by providing tangible services like literacy programs, job training, job placement, temporary shelter, food distribution, substance abuse awareness and prevention, after-school care and counseling.
3. Provide a brief summary of program's activities/services to be funded: A series of 4 - ten-week Parent Project workshops, held at a total of three locations in West Palm Beach, Riviera Beach and Belle Glade, and Boynton Beach as an alternate delivered to parents of high-risk and acting out teenagers and adolescents. Workshops meet once a week. These workshops are designed to improve parenting skills and techniques to reduce children's destructive behavior, illegal drugs, cutting classes, dropping out of school, running away, violence, theft, gang activity, other criminal activity, etc.). The Parent Project has been successful across the county in reducing juvenile crime and improving school attendance and performance including successes in court-mandated diversion programs and the Florida Department of Juvenile Justice. Each course series will enroll 12 parents for a total of 48 participants. Some participants will be voluntary, others court mandated.
4. What results are you committed to achieving? We will facilitate 4 of 10 weeks classes in three different locations. We expect 75% of participants to complete the course (36 out of 48). Although the parents are taking the course, the goal is to improve parenting skills and outcomes for children, so we are measuring progress of the children of attendees. We expect to achieve the following outcomes after parents complete the course:
 - 25% of minors on probation will not violate probation
 - 25% of minors will not re-offend
 - 25% of minors not in the juvenile justice system will remain out of the system
 - 25% of minors will increase their school attendance or return to school after dropping out
 - 25% of minors will improve their school grades in at least two classes by a full letter grade

02-13-2006 RCYD

**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



FINANCIAL APPLICATION

Period Covered (one year) From: 10/01/2008

To: 9/30/2009

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$133,660.00	16,800.00	11.3%
2.	Employee Benefits/Payroll Taxes	\$33,415.0		
3.	Professional Fees	\$ 10,000	\$2,000.00	20%
4.	Occupancy/Utilities	\$ 9,000	\$ 0	0%
5.	Telephone	\$ 1,788	\$ 0	0%
6.	Postage/Shipping	\$5,000	\$ 500.00	10%
7.	Printing & Publications	\$8,000	\$1,056.00	25%
8.	Supplies	\$ 10,000	\$1,000.00	10%
9.	Travel	\$ 4,644	\$ 0	0%
10.	Miscellaneous Expenses	\$9,600	\$3,240.00	25%
11.	Miscellaneous Expense: Indirect Costs	\$25,285	1,264.25	5%
	Total Expenses	\$250,392.00	\$25,860.25	10.25%

02-13-2008 RCVO

PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A



Budget Narrative

Provide detailed description for each expense listed on the Financial Application. You may attach additional sheets if necessary.

Salaries (list employees and individual compensation): Program Coordinator: \$40,000 ,2 Program Specialists at \$36,000.00 equals to \$72,000, Office Assistant \$10,140, requesting(15 hours monthly at \$13/hour x 52 weeks). Benefits: 25% of salaries = \$33,415.00. Courses will be taught by Program Coordinator and two Program Specialists Two Additional Assistance at \$5,760.00 each equals to \$11,520.00. Requesting amount \$16,800.00. 120 hours for 4- 10 weeks class at 2 facilitators for each class at \$35.00 per hour is \$16,800.00. 120 hours X \$35.00 =\$4,200.00 with 4 facilitators.

Professional Fees (list vendor and type of service provided): \$10,000: Requesting amount \$2,000.00. Fee for Professional Evaluations for multiple sites on an annual basis by the University of Tennessee, the evaluation tool recommended by the Parent Project. \$500.00 for each 4 - 10 - week class.

Occupancy/Utilities (list utilities): \$9,000: Occupancy and Utilities: Rent: \$6,000 (Office space: \$500/month for 12 months. Utilities: \$3,000 (250.00/month at 12 months for electric, water and sewer).

Telephone (provide telephone numbers): \$1,788: \$149/month x 3 cell phones x 12 months. Phone numbers are (561) 315-5463, (561) 512-7300, and (561) 261-4501.

Postage/Shipping: \$5,000.00 Requesting amount \$500.00 for postage, shipping of program materials, participants notice, and other mailings as deemed necessary for the operation of the program.

02-13-2008 RCVD

**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



Printing & Publications (list type of material): \$8,000: Requesting amount \$1,056.00; Program materials/workbooks, flyers for all meetings, brochures about the program, quarterly newsletter with program highlights, updates meeting locations as well. Workbooks for all students: \$22/each x 48 participants = \$1,056.00

Supplies (list supplies/equipment): \$10,000.00: Requesting amount: \$2,000. Paper, pens, pencils, markers, digital camera, presentation board/chart, copier, software, and fax machine.

Travel (individuals traveling, destination and purpose): \$4,644 Mileage throughout Palm Beach County. 300 miles/month x 3 staff x .43/mile x 12 months = \$4,664.

Miscellaneous Expenses (specify items): \$0----- Food: \$9,600 . Requesting \$2,400.00. Food for workshop participants. 90 class sessions x 12 students/class x \$3/person = \$3,240.00.

Miscellaneous Expense: Indirect Costs: \$25,285. Requesting: 1,264.25 5% of budget.

02-13-2008 RCVD

PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A



APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Shandra Stringer
Name (please print)

Executive Director
Title (please print)

Shandra Stringer
Signature

2-12-2008
Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 12th day of February, 2008 by Shandra Stringer (name of individual) as Executive Director (title) of Extended Hands Community Outreach, Inc. of organization/ agency), who is personally known to me or who produced _____ as identification.

Shari Speed
Notary Public

My Commission Expires:

NOTARY PUBLIC-STATE OF FLORIDA
Shari Speed
Commission # DD735977
Expires: NOV. 19, 2011
BONDED THRU ATLANTIC BONDING CO., INC.

02-13-2008 RCVD



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

GENERAL INFORMATION

❖ **PURPOSE/GUIDELINES OF DONATION**

1. Law Enforcement Trust Fund (LETF) donations are intended to assist agencies and organizations with the following purposes:

- Drug Treatment Program
- Drug Abuse Education
- Drug Prevention
- Crime Prevention
- Safe Neighborhood
- School Resource Officer Program(s)

An agency or organization that wishes to receive such funds shall complete an application accompanied by a written certification, signed by the Executive Director or Fiscal Agent, that the funds will be used for one or more of the authorized purposes as listed above.

2. Pursuant to FSS 932.7055(5)(c), any agency or organization that receives money from a law enforcement trust fund shall provide an accounting for such monies. An "Accounting of Funds" form must be completed and is due 60 days after the earlier of termination of any funding Agreement or upon completion of the activities funded by any LETF donation.
3. Failure to comply with any of the provisions set forth in this application will result in denial of future funding.
4. Inclusion of printed program/organization brochure is optional.
5. In order to establish a clear understanding of the proposed program, applicants shall respond to all questions and complete the current year budget.
6. Each agency is asked to provide a contact person who will be available for further information, follow up and/or interviews.

❖ **FUNDING DECISIONS/APPROVAL**

The Palm Beach County Sheriff's Office has final approval to determine which programs will receive any designated funding. The Palm Beach County Board of County Commissioners must then approve the request prior to donation award.

❖ **AUTHORITY**

The use of LETF as donations is authorized under section 932.7055, Florida State Statutes.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

1. **Legal name of Organization:** Faith*Hope*Love*Charity, Inc.

Faith*Hope*Love*Charity, Inc.

NAME

2. **Address:**

3175 South Congress Avenue, Suite 304

STREET ADDRESS

Palm Springs, FL 33467

CITY, STATE, ZIP

3. **Executive Director:**

Roy J. Foster

NAME

Roy J. Foster

SIGNATURE

(561) 968-1612

TELEPHONE NUMBER

r129oy@msn.com

E-MAIL ADDRESS

FEID #: 65-0464807

4. **Fiscal Agent:**

Marcia Rainford

NAME

M. Rainford

SIGNATURE

(561) 968-1612

TELEPHONE NUMBER

Marcrc@fdn.com

E-MAIL ADDRESS

5. **Date:**

October 23, 2007

DATE

11-13-2007 RCVD



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Organization Name: Faith*Hope*Love*Charity, Inc.

LETF Funding Request (MUST match total on Financial Application): \$25,000.00

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- School Resource Officers
- Drug Treatment Program
- Crime Prevention
- Safe Neighborhood
- Drug Abuse Education
- Drug Prevention Programs

2. Organization Purpose: The purpose of the program is to reintegrate homeless veterans with substance abuse back into the community as full-time, employed, sober citizens able to maintain independent living.

3. Provide a brief summary of program's activities/services to be funded: Services provided in Phase 1 of the program included emergency/transitional housing, food, clothing, case management, peer groups, AA/NA meetings(on and off site). The West Palm Beach Veteran's Medical Center collaborated with (FHLC, Inc.) to assess eligible veterans to enter Stand-Down's program. Transportation to and from the VAMC several times daily where the veterans are expected to engage in out-patient substance abuse treatment as well as job training/employment on a daily basis.

4. What results are you committed to achieving? The goals of achievements are: (1) clients returning to employment - 90%, (2) completion of phase 1- 90%, (3) securing independent housing - 75%, and clients moving through all phases of program - 60%.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: 01/01/2008 To: 12/31/2008

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$ 141,987.00	\$ 0.00	0%
2.	Employee Benefits/Payroll Taxes	\$ 32,657.00	\$ 0.00	0%
3.	Professional Fees	\$ 13,416.00	\$ 0.00	0%
4.	Occupancy/Utilities	\$ 104,674.00	\$ 10,000.00	9.55%
5.	Telephone	\$ 11,897.00	\$ 0.00	0%
6.	Postage/Shipping	\$ 773.00	\$ 0.00	0%
7.	Printing & Publications	\$ 9,013.00	\$ 0.00	%
8.	Supplies	\$ 93,720.00	\$ 15,000.00	16%
9.	Travel	\$ 3,605.00	\$ 0.00	0%
10.	Meetings	\$ 515.00	\$ 0.00	0%
11.	Miscellaneous Expenses	\$ 257.00	\$ 0.00	0%
	Total Expenses	\$ 412,514.00	\$ 25,000.00	6.06%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): N/A

Professional Fees (list vendor and type of service provided): N/A

Occupancy/Utilities (list utilities): Liability Insurance - \$5,000.00 and Utilities - \$5,000.00

Telephone (provide telephone numbers): N/A

Printing & Publications (list type of material): N/A



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): Food - \$15,000.00

Travel (individuals traveling, destination and purpose): N/A

Meetings (attendees, purpose, items needed for meeting): N/A

Miscellaneous Expense (specify items): N/A

11-13-2007 RCVD



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Roy J. Foster

Executive Director

Name (please print)

Title (please print)

Roy J Foster
Signature

10/23/07
Date

NOTARY SECTION:

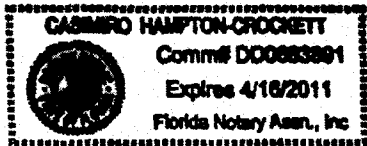
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 23rd day of
_October, 2007 by Roy J. Foster (name of individual) as Executive Director (title) of
Faith*Hope*Love*Charity, Inc. (name of organization/ agency) who is personally known to me
or who produced _____ as identification.

Casimir Hampton Crockett
Notary Public

My Commission Expires:



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



GENERAL INFORMATION

❖ **PURPOSE/GUIDELINES OF DONATION**

1. Law Enforcement Trust Fund (LETF) donations are intended to assist agencies and organizations with the following purposes:

- Drug Treatment Program
- Drug Abuse Education
- Drug Prevention
- Crime Prevention
- Safe Neighborhood
- School Resource Officer Program(s)

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2. Pursuant to FSS 932.7055(5)(c), any agency or organization that receives money from a law enforcement trust fund shall provide an accounting for such monies. An "Accounting of Funds" form must be completed and is due 60 days after the earlier of termination of any funding Agreement or upon completion of the activities funded by any LETF donation.
3. Failure to comply with any of the provisions set forth in this application will result in denial of future funding.
4. Inclusion of printed program/organization brochure is optional.
5. In order to establish a clear understanding of the proposed program, applicants shall respond to all questions and complete the current year budget.
6. Each agency is asked to provide a contact person who will be available for further information, follow up and/or interviews.

❖ **FUNDING DECISIONS/APPROVAL**

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❖ **AUTHORITY**

The use of LETF as donations is authorized under section 932.7055, Florida State Statutes.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

1. Legal name of Organization: THE JUVENILE TRANSITION CENTER, INC.

NAME

2. Address:

1901 NORTH SEACREST BLVD.

STREET ADDRESS

BOYNTON BEACH, FLORIDA 33435

CITY, STATE, ZIP

3. Executive Director:

STEPHANIE MINGO-MCKOY

NAME

Stephanie Mingo-Mckoy

SIGNATURE

(561) 306-0252

TELEPHONE NUMBER

CHILLOUT@BELLSOUTH.NET

E-MAIL ADDRESS

FEID #: 65-0770795

4. Fiscal Agent:

NAME

SIGNATURE

()

TELEPHONE NUMBER

E-MAIL ADDRESS

5. Date:

December 13, 2007

DATE

01-03-2008 RC

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**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: THE JUVENILE TRANSITION CENTER, INC.

LETF Funding Request (MUST match total on Financial Application): \$29,900.

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- School Resource Officers
- Drug Treatment Program
- Crime Prevention
- Safe Neighborhood
- Drug Abuse Education
- Drug Prevention Programs

2. Organization Purpose: The Juvenile Transition Center presently offers a highly structured educational enrichment program that emphasizes delinquency prevention among teens 13-18. Our agency intends to address gang violence and juvenile delinquency by concentrating on personal, social and cultural development activities designed to cultivate productive citizens.

3. Provide a brief summary of program's activities/services to be funded: 40 Anti-Gang participants will participate in the Largest Crime Prevention Conference & international Forum of South Florida on March 26-28, 2008. This conference will equip the youth with valuable skills, inspiration and prevention knowledge in the fight against crime, violence and drugs. In addition, this conference will assist to challenge and motivate these youth to make their communities and schools safer places in an effort to reduce delinquency and victimization.
Other activities that play a key role in the transformation of our community youth are: On-going tutoring (all disciplines), internet accessibility, quarterly community youth forums that will give youth a voice, quarterly newsletters disseminated to neighborhood associations, and at the conclusion of the prevention program students will be recognized for their accomplishments (crime-free living, taking ownership for their communities, improving academically, making referrals to the program).

4. What results are you committed to achieving? 85 % of Anti-Gang participants will improve reading and/or math skills evidenced by FCAT scores by February 28, 2009

90 % of Anti-Gang participants will refrain from any criminal activity during program tenure February 28, 2009

01-03-2008 RCVD

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**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: 03/01/2008 02/28/2009

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$165,895	\$5,000	%
2.	Employee Benefits/Payroll Taxes	\$28,546	\$-0	%
3.	Professional Fees	\$7,984	\$-0-	%
4.	Occupancy/Utilities	\$28,578	\$-0-	%
5.	Telephone	\$6,350	\$-0-	%
6.	Postage/Shipping	\$1,000	\$500	%
7.	Printing & Publications	\$4,002	\$2,000	50%
8.	Supplies	\$9,441	\$4,000	42%
9.	Travel	\$29,473	\$14,500	49%
10.	Meetings	\$4,338	\$2,000	46%
11.	Miscellaneous Expenses	\$8,304	\$1,900	23%
	Total Expenses	\$293,911	\$29,900	10%

01-03-2008 RCVD

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**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): _____

Instructors (2) each instructor will provide on-going tutoring sessions to students with a demonstrated academic deficiency approximately \$250 per week each for a total of ten (10) weeks for a grand total this line item \$5, 000.

Professional Fees (list vendor and type of service provided): _____

This line item not requested

Occupancy/Utilities (list utilities): _____

This line item not requested

Telephone (provide telephone numbers): _____

This line item not requested

Printing & Publications (list type of material): Stationary, Brochures, Quarterly Newsletters, Applications, Program Documents for intake, assessments, evaluations, follow-up forms.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): Cases of Paper, Ink Cartridges, Imaging Drums, FCAT software,
Pens, pencils, diskettes, cd-roms, folders, envelopes, portfolios, instructional materials, training software,
test fees, modules, etc

TOTAL budget this line item \$4,000

Travel (individuals traveling, destination and purpose): 40 youth and 6 chaperones to Miami, FL to attend
the National Crime Prevention Conference & International Forum in March 2008. This a 3-day conference
and accommodations are necessary as well as transportation currently the lowest quote is from Midnight
Sun @ \$ 3, 500. Accommodations at the Raddison are \$135 per night which will sleep 4 ppl to a room,
the estimate for this is \$3,000 and finally each student will pay a cost of \$200 to register for this event @
\$8,000 to register

Meetings (attendees, purpose, items needed for meeting): Quarterly crime-prevention forums to
be attended by Palm Beach County youth for the purpose of living crime-free. The forums will cover the
following: Anti-gangs & truces, Drug & Alcohol Prevention, Laws and Legislation, Prevention through
Performance

Miscellaneous Expense (specify items): Postage for mailing newsletters and other letters to
parents, schools, religious and government institutions. Costs associated with the end-of the year youth
recognition banquet that will include (caterer, decorations, awards/trophies, and incentives)

01-33-2008 RCVD

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PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

STEPHANIE MINGO-MCKOY
Name (please print)

EXECUTIVE DIRECTOR
Title (please print)

Stephanie Mingo-McKoy
Signature

DECEMBER 13, 2007
Date

NOTARY SECTION:

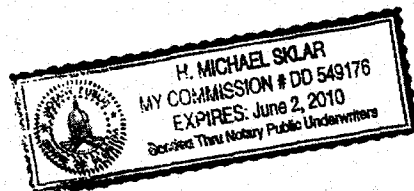
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 13th day of December, 2007 by Stephanie Mingo-McKoy (name of individual) as Executive Director (title) of Juvenile Transition Center, Inc. (name of organization/ agency), who is personally known to me or who produced FL. Drivers License as identification.

[Signature]
Notary Public

My Commission Expires: June 2, 2010



01-03-2009 RCVD