Agenda Item:

3F9

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA ITEM SUMMARY

Meeting Date: Septemb	er 9, 2008	(X) Consent ( ) Ordinance	(	) Regular ) Public Hearing
Department				
Submitted By:	<u>Communit</u>	y Services		
Submitted For:	Division of	f Senior Services		· ·

#### **I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** Amendment No. 001 to Standard Agreement No. IP008-9500 (R2008-1041) for the Emergency Home Energy Assistance (EHEAP) Program, with the Area Agency on Aging (AAA) of Palm Beach/Treasure Coast, Inc. for the period April 1, 2008, through December 31, 2008, increasing the agreement amount by \$10,889.05 for a new total not-to-exceed amount of \$21,778.10.

**Summary:** This Amendment will increase crisis benefits (electric service disconnection) by \$10,889.05, which enables the Division's ability to serve more elderly clients. In the area south of Hypoluxo Road, Ruth Rales Jewish Family Service currently provides EHEAP services under a similar agreement from the AAA. (DOSS) <u>Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road</u> (TKF)

**Background and Justification:** EHEAP is a home energy assistance program funded by the U.S. Department of Health and Human Services by way of the AAA. The program operates in accordance with the guidelines of the Low Income Home Energy Assistance Program (LIHEAP) State Plan. The EHEAP program is administered by the DOSS staff, specifically to the elderly population. Eligible households may be provided with one (1) benefit per season up to \$400 per benefit, not-to-exceed two (2) benefits per fiscal year.

#### Attachments:

Amendment No. 001

Recommended By:	Juny I flit	P=15-2008
-	Department Director	Date
Approved By:	Ach	8/25/08
	Assistant County Administrator	Date

# **II. FISCAL ANALYSIS IMPACT**

# A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures Operating Costs External Revenue	7,259 _	3,630.05			
Program Income (County) In-Kind Match (County)	· · · · · · · · · · · · · · · · · · ·				· · · · · · · · · · · · · · · · · · ·
NET FISCAL IMPACT	7,259	<u>3,630.05</u>			4 <del></del>
# ADDITIONAL FTE POSITIONS (Cumulative)	0	_0_			
Is Item Included in Current Budget Account No.: Fun Pro	•	Dept. <u>144</u>	<u>X</u> No Unit. <u>1483</u> C	_ Dbj. <u>_Var.</u>	

**B.** Recommended Sources of Funds/Summary of Fiscal Impact: Federal funds through the Department of Elder Affairs.

Departmental Fiscal Review: \_

# III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Awrech ଏ ଅ

Β. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

fract Admini tration

This amendment complies with our review requirements. Amendment #001

This AMENDMENT, entered into between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "Agency on Aging" and the <u>Division of Senior Services</u>, hereinafter referred to as the "Provider", amends Agreement No. <u>IP008-9500</u>.

The purpose of this amendment is to increase the total amount of the agreement by \$10,889.05.

Section II. is amended to read:

#### A. Agreement Amount

To pay for service in accordance with the PROGRAM PROVISIONS of this agreement in an amount not to exceed \$21,778.10, subject to the availability of funds.

#### **B.** Source of Funds:

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the provider pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

Program Title	Year	Funding Source	CFDA#	Fund Amounts
Emergency Home Energy Assistance	2008	U.S. Dept. of Health and Human Services	93.568	\$21,778.10
TOTAL FUNDS CON	ITAINED	IN THIS AGREEMENT:		\$21,778.10

ATTACHMENT I, Budget Summary, is hereby replaced with the revised Budget Summary, attached hereto.

This amendment shall be effective on the last date that the amendment is signed by both parties.

This amendment shall end on December 31, 2008.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all its attachments are hereby made a part of the agreement.

1

#### Amendment #001

(MM/DD):\_\_

#### Agreement Number IP008-9500

IN WITNESS THEREOF, the parties hereto have caused this 5-page amendment to be executed by their undersigned officials as duly authorized.

PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida

### AREA AGENCY ON AGING **OF PALM BEACH TREASURE** COAST, INC.

SIGNED BY:		SIGNED BY:	
PRINT NAME:	Addie L. Greene	PRINT NAME:	
TITLE:	Chairperson	TITLE:	
DATE:		DATE:	
SIGNED BY:			
PRINT NAME:	Sharon R. Bock	<u> </u>	
TTTLE:	Clerk and Comptroller	_	
DATE:		-	
FEDERAL ID NUMBER:	59-6000785	_	
FISCAL YEAR END			

Approved as to form and legal sufficiency

Assistant County Attorney terms and conditions Approved Wiru 1 Department Director

2

Agreement Number IP008-9500

# ATTACHMENT I

# EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM

#### BUDGET SUMMARY

1.	Crisis/Services	\$21,778.10
2.	Outreach	\$0.00
3.	Total	\$21,778.10
4.	Projected minimum number of consumers to be served:	54

NOTE: Eligible households may be provided with one benefit per season up to and not to exceed four hundred dollars per benefit. The minimum number of consumers may reflect multiple duplicated consumers if a consumer receives a benefit in both seasons.

#### **EMERGENCY CERTIFICATION FOR RETROACTIVE PAYMENT**

## **Background**

The Area Agency is awarding the <u>Palm Beach County Board of County</u> <u>Commissioners</u> Emergency Home Energy Assistance Program (EHEAP) additional funds for the 2008-09 program year. The purpose of these funds is to serve clients according to eligibility guidelines outlined by the Department of Elder Affairs.

# **Justification**

The <u>Palm Beach County Board of County Commissioners</u> will be providing services to eligible clients beginning April 1, 2008; however, since the amendment will not be signed by that time, it will require certification for retroactive payment back to April 1, 2008. The provision of these services will aid the clients with home energy assistance.

#### **Certification**

I hereby certify this situation to constitute an emergency pursuant to Chapter 287, Florida Statutes, and approve payment of the amendment between the Area Agency on Aging and the <u>Palm Beach County Board of County</u> <u>Commissioners</u> starting April 1, 2008.

BELOW TO BE FILLED OUT BY THE AREA AGENCY ON AGING

Signature

Title

Area Agency on Aging of Palm Beach/Treasure Coast, Inc.

Date

# **Attestation Statement**

Agreement/Contract Number IP008-9500

Amendment Number \_\_\_\_001\_\_\_

I, <u>Addie L. Greene, Chairperson</u>, attest that no changes or (*Provider Representative*)

revisions have been made to the content of the above referenced agreement/contract or amendment between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. and <u>Palm Beach County Board of County Commissioners</u>. The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no affect on the agreement/contract content.

Signature of Provider Representative

Date