

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## AGENDA ITEM SUMMARY

Meeting Date: September 23, 2008      ☒ (X) Consent      ☐ ( ) Regular  
☐ ( ) Ordinance      ☐ ( ) Public Hearing

Department

**Submitted By:** Community Services

**Submitted For: Division of Senior Services**

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve: A) Budget Transfer of \$162,000 in the General Fund increasing the transfer to DOSS Community Care for the Elderly (CCE) and decreasing the transfer to DOSS – Title III Older Americans Act; B) Budget Amendment of \$162,000 in the DOSS – Older Americans Act (OAA) Title III Fund decreasing the transfer from the General Fund and Contracted Food; and C) Budget Amendment of \$162,000 in the DOSS - CCE Fund increasing the transfer from the General Fund and appropriating it to Contractual Services.**

**Summary:** These adjustments are needed to cover 12,462 additional projected In-Home Services units in the CCE program through September 30, 2008, at a contracted vendor reimbursement rate of \$13 per unit, and will be offset by a projected underproduction of units in the OAA C1 – Congregate Meals program. (DOSS) Countywide except for portions of Districts 3, 4, 5 and 7 south of Hypoluxo Road (TKF)

**Background and Justification:** These budget adjustments are the result of DOSS optimizing the use of County funds to help the neediest clients in various DOSS programs.

**Attachments:**

1. Budget Transfer - General Fund 0001
2. Budget Amendment - DOSS - OAA Title III Fund 1007
3. Budget Amendment - DOSS - CCE Fund 1008

**Recommended By:**

**Department Director**

Date \_\_\_\_\_

**Approved By:**

Assistant County Administrator

Date \_\_\_\_\_

## II. FISCAL ANALYSIS IMPACT

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures					
Operating Costs	<u>162,000</u>				
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>162,000</u>				
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>				

Is Item Included in Current Budget: Yes      No X  
 Budget Account No.: Fund 1007/1008 Dept. 144 Unit. 1458/1443 Obj. 3401/3419  
 Program Code Var.                     

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

The transfer from the General Fund to DOSS – Older Americans Act will be decreased in order to cover the costs in the DOSS – CCE Fund.

Departmental Fiscal Review: RED

### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Administration Comments:**

There is no change in ad valorem equivalent.

Atwillhite 9.9.08

9/8/08

OFMB

50  
9/5/08

## Contract Administration

**B. Legal Sufficiency:**

 9-10-08  
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

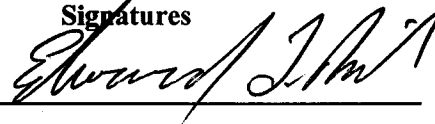
BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER  
General Fund 0001

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/5/08	REMAINING BALANCE
<b><u>EXPENDITURES</u></b>								
<b><u>DOSS OAA Title III - C1</u></b>								
0001-820-9100-9008	Tr To DOSS Title III Fd 1007	2,616,674	2,616,674	0	162,000	2,454,674	208,888	2,245,786
	<b>Total Appropriations &amp; Expenditures</b>	<b>2,616,674</b>	<b>2,616,674</b>	<b>0</b>	<b>162,000</b>	<b>2,454,674</b>		
<b><u>DOSS-CCE</u></b>								
0001-820-9100-9009	Tr To DOSS Comm Care Eldrly Fd 1008	806,002	806,002	162,000	0	968,002	186,309	781,693
	<b>Total Appropriations &amp; Expenditures</b>	<b>806,002</b>	<b>806,002</b>	<b>162,000</b>	<b>0</b>	<b>968,002</b>		

**OFMB**  
**INITIATING DEPARTMENT/DIVISION**  
**Administration/Budget Department Approval**  
**OFMB Department - Posted**

Signatures



Date

9-3-2008

**By Board of County Commissioners**  
**At Meeting of September 23, 2008**

**Deputy Clerk to the**  
**Board of County Commissioners**

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT**

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FUND 1008 DOSS - Community Care For Elderly (CCE)

BGRV - 144- 081108\*670

BGEX - 144- 081108\*3256

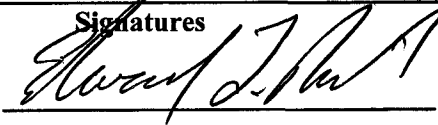
Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/5/08	REMAINING BALANCE
<b><u>REVENUES</u></b>							
<b><u>DOSS-CCE</u></b>							
1008-144-1443-8000 Tr Fr General Fund Fd 0001	806,002	806,002	162,000	0	968,002		
<b>Total Receipts and Balances</b>	<b>1,910,130</b>	<b>1,910,130</b>	<b>162,000</b>	<b>0</b>	<b>2,072,130</b>		
<b><u>EXPENDITURES</u></b>							
<b><u>DOSS-CCE</u></b>							
1008-144-1443-3401 Other Contractual Services	911,274	911,274	162,000	0	1,073,274	955,919	117,355
<b>Total Appropriations &amp; Expenditures</b>	<b>1,910,130</b>	<b>1,910,130</b>	<b>162,000</b>	<b>0</b>	<b>2,072,130</b>		

OFMB

INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures



Date

9-3-2008

By Board of County Commissioners  
At Meeting of September 9, 2008

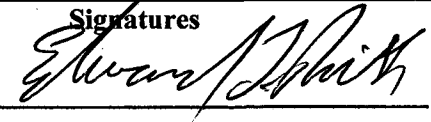
Deputy Clerk to the  
Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT  
FUND 1007 DOSS - Title III Older Americans Act (OAA)

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BGRV - 144- 081208\*672  
BGEX - 144- 081208\*3259

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/5/08	REMAINING BALANCE
<u>REVENUES</u>								
<u>DOSS OAA Title III - C1</u>								
1007-144-1458-8000	Tr Fr General Fund Fd 0001	657,110	657,110		162,000	495,110		
	Total Receipts and Balances	1,498,387	1,498,387	0	162,000	1,336,387		
<u>EXPENDITURES</u>								
<u>DOSS OAA Title III - C1</u>								
1007-144-1458-3419	Contracted Food	858,418	858,418	0	162,000	696,418	502,307	194,111
	Total Appropriations & Expenditures	1,498,387	1,498,387	0	162,000	1,336,387		

OFMB	Signatures	Date	By Board of County Commissioners
INITIATING DEPARTMENT/DIVISION		9-3-2008	At Meeting of September 9, 2008
Administration/Budget Department Approval	_____	_____	Deputy Clerk to the
OFMB Department - Posted	_____	_____	Board of County Commissioners