

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: September 23, 2008

Department: Community Services

Advisory Board: Homeless Advisory Board

I. EXECUTIVE BRIEF

Motion: Staff recommends motion to approve: appointment of the following community and business representative to the Homeless Advisory Board for a term of two (2) years, effective September 23, 2008:

<u>Seat No.</u>	<u>Appointment</u>	<u>Member Category</u>
34	Don Chester	Hospital Executive Officer

Summary: On May 1, 2007, the Board of County Commissioners approved a resolution establishing the Homeless Advisory Board. The Advisory Board consists of sixteen (16) core members who are principally elected officials or agency heads (or their designees) and twenty (20) community and business members. The community and business member seats are broken down as follows: seven (7) business representatives; three (3) private foundation representatives; four (4) formerly homeless representatives; one (1) faith based community representative; one (1) philanthropist; one (1) housing authority representative; one (1) hospital executive officer; and two (2) general members. In accordance with the establishing resolution, the community and business representatives to this advisory board are nominated by the core members. This seat was previously held by David Zechman and approved by the Board of County Commissioners on November 6, 2007. The above nomination for a community and business member seat was approved by the core members on July 16, 2008.

Background and Justification: The impetus for developing this Board stems from the federal mandate that communities implement plans to end homelessness and a desire of the Board of County Commissioners to achieve consensus on dealing with this multi-faceted and complex problem. The Homeless Advisory Board serves as liaison to the BCC in the development and implementation of a ten-year strategic plan to end homelessness. The Board will be accountable for tracking and reporting the progress in achieving the goals and objectives outlined in the strategic plan. The Division of Human Services provides staff support to this Board.

Attachments:

1. Board Appointment information form
2. Current Board Listing
3. Resolution R2007-0720 & R2007-1693

Recommended by: _____

Department Director

Date

Approved by: _____

Assistant County Attorney

Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Part I:

☒ At Large Appointment or ☐ District Appointment

Seat Requirement: Hospital Executive Representative Seat #: n/a

☐ *Reappointment or ☒ New Appointment

Part II: *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT*

Occupation/Affiliation: Assistant Administrator

Business Name: St. Mary's Medical Center

Business Address: 901 45th Street

City & State West Palm Beach, FL Zip Code: 33407

Residence Address: 148 Bloomfield Drive

City & State West Palm Beach, FL Zip Code: 33405

Home Phone: (561) 585-4342 Business Phone: (561) 881-2892 ext.

Cell Phone: (561) 371-0898 Fax: (561) 882-1025

Email Address: don.chester@tenethealth.com

Mailing Address preference: ☒ Business Address ☐ Residence

Minority Identification Code:

- ☐ IF (Native-American Female) ☐ IM (Native-American Indian Male)
☐ AF (Asian-American Female) ☐ AM (Asian-American Male)
☐ BF (African-American Female) ☐ BM (African-American Male)
☐ HF (Hispanic-American Female) ☐ HM (Hispanic-American Male)
☐ WF (Caucasian Female) ☒ WM (Caucasian Male)

Part III: COMMISSIONER COMMENTS

Appointment to be made at BCC Meeting on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

Number of previously disclosed voting conflicts during the previous term

Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 6/2007

Don Chester

Nominee, Homeless Advisory Board Hospital Executive Representative

Don Chester is Assistant Administrator of St. Mary's Medical Center where he has been employed since 1973. Over the 35 years his responsibilities have included: Laboratory, Pharmacy, Fund Development, Food Services, Environmental Services, Biomedical Engineering, Facilities & Construction, Media Relations, Volunteers, Respiratory Services, Cardiology/Catheterization Laboratory, Pastoral Care, Memory Disorder Center, Marketing and Community and Government Relations. An active member of the community, he has been chairman of the board of eight organizations and currently serves on the Boards of: Palm Beach County Medical Society Services, Palm Beach County Community Health Alliance, the EMS Advisory Council, Healthy Mothers/Healthy Babies, Susan G. Komen for the Cure and Quantum House.

Mr. Chester has been a resident of Palm Beach County since 1970. He has a Bachelor's Degree in Biology from Ripon College, Wisconsin and a Masters Degree in Health Services Administration from Nova Southeastern University. He and his wife of 37 years, Sally, reside in West Palm Beach.



**Palm Beach County Homeless Advisory Board
Membership Directory (7.25.2008)**

Name	Title	Representing	Address	Phone	E-Mail
Leo Abdella	Pastor & Director, Outreach Ministries, Christ Fellowship Church, Inc.	Faith-Based Community	5343 Northlake Boulevard Palm Beach Gardens, FL 33418	(561) 799-7600	leoa@cftoday.org
Judith Aigen	Executive Director, Boca Raton Housing Authority	Housing Authority	2333A West Glades Road Boca Raton, FL 33431	(561) 206-6208	jaigen@bocahousing.org
Robert (Bob) Anis	Director, Behavioral Health Services, Columbia Hospital	Palm Beach County Emergency Shelter Board	2201 45th Street West Palm Beach, FL 33407	(561) 881-2687	Robert.anis@hcahealthcare.com
Scott Badesch	President/CEO	United Way of Palm Beach County	2600 Quantum Boulevard Boynton Beach, FL 33426	(561) 375-6600	scottbadesch@unitedwaypbc.org
Thomas Bell	Residential Technician, Gulfstream Goodwill Industries, Inc. – Project Success	Formerly Homeless Community	1503 South Federal Hwy Lake Worth, FL 33460	O (561) 540-3515 H (561) 586-7475 C (561) 317-2637	TMB369@msn.com
Perry Borman	Circuit 15 Administrator	Florida Department of Children & Families	111 South Sapodilla Avenue West Palm Beach, FL 33401	(561) 214-0943	perry_borman@dcf.state.fl.us
Jorge Camejo	Director of Development Services	City of Boca Raton (Designated Alternated to Appointed Steve Abrams)	201 West Palmetto Park Road Boca Raton, FL 33432	(561) 367-7070	jcamejo@myboca.us
Michele Carter	Offender Re-Entry Program Manager, Gulfstream Goodwill Industries	Formerly Homeless Community	1715 East Tiffany Dr West Palm Beach, FL 33407	O (561) 685-0603	carter@gulfstreamgoodwill.com mdcarter6556@comcast.net
Don Chester	Assistant Administrator, St. Mary's Medical Center	Hospital Executive	901 45th Street West Palm Beach, FL 33405	(561) 881-2892	don.chester@tenethealth.com
Michelle Diffenderfer	Shareholder, Lewis, Longman & Walker, P.A.	Business Community	1700 Palm Beach Lakes Blvd West Palm Beach, FL 33401	(561) 640-0820	mdiffenderfer@llw-law.com
Gaetana Ebbole	CEO	Children's Services Council of Palm Beach County	2300 High Ridge Road Boynton Beach, FL 33426	(561) 740-7000 ext. 2167	tana.ebbole@cscpbc.org
Rita Ellis	Mayor	City of Delray Beach	100 NW 1st Avenue Delray Beach, Florida 33444	(561) 243-7010	ritaellis@mydelraybeach.com

Name	Title	Representing	Address	Phone	E-Mail
Lois Frankel	Mayor	City of West Palm Beach	200 2nd Street West Palm Beach, FL 33401	(561) 822-1400	lfrankel@wpb.org
Kerry Gallagher	Realtor, Community Real Estate Services, Inc.	Philanthropic Community	421 Flamingo Drive West Palm Beach, FL 33401	(C) (561) 386-9627 (O) (561) 655-5112	kerrygall@aol.com
Paul Gionfriddo	President, Quantum Foundation	Private Foundation Community	505 South Flagler Drive, Suite 220 West Palm Beach, FL 33401	(561) 832-7497	pgionfriddo@quantumfnd.org
Bill Graham	Chairman	Palm Beach County School Board	3300 Forest Hill Boulevard, C-316 West Palm Beach, FL 33406	(561) 434-8038	boardoffice@palmbeach.k12.fl.us
Susan D. Guillama	Executive Vice President & Chief Administrative Officer, The Quantum Group, Inc.	Business Community	3420 Fairlane Farms Rd #C Wellington, FL 33414	(561) 798-9800	sguillama@QuantumMD.com
David Gury	Retired, Chairman, President and CEO, Nabi Biopharmaceuticals	Business Community	2360 N.W. 43rd Street Boca Raton, FL 33431	(561) 997-7908 (561) 212-8104	dgury@att.net
Shannon Sadler Hull	President & Chief Executive Officer, Community Foundation for Palm Beach and Martin Counties	Private Foundation Community	700 S. Dixie Highway, Suite 200 West Palm Beach, FL 33401	(561) 659-6800	ssadler@cfpbmc.org
Stephen Johnson	Administrator, Westgate Tabernacle Church	Formerly Homeless Community	1722 Suwanee Drive West Palm Beach, FL 33409	(561) 891-1326	etiennetennis@yahoo.com
Robert Kellman	Officer, Crime Prevention Unit	City of Boynton Beach (Designated Alternated to Appointed Jerry Taylor)	100 East Boynton Beach Blvd. Boynton Beach, FL 33425	(561) 742-6849	kellmanr@ci.boynton-beach.fl.us
Jeff Koons	Commissioner	Palm Beach Board of County Commissioners	301 North Olive Avenue West Palm Beach, FL 33401	(561) 355-2202	jkoons@co.palm-beach.fl.us
Ezra M. Krieg	Senior Consultant, Community Leadership Consulting	General Representative	16485 Bridlewood Circle Delray Beach, FL 33445	(561) 495-1124 F (561) 495-1114	EzraKrieg@yahoo.com
Phillip D. Lewis	Owner-Broker, Philip D. Lewis Real Estate	Business Community	P.O. Box 9726 Palm Beach, FL 33419	West (561) 844-0201 (561) 833-7106	pdl317@yahoo.com
Jeffrey C. Lindskoog	Captain	Palm Beach County Sheriff's Office	3228 Gun Club Road West Palm Beach, FL 33406	(561) 688-3990	lindskoogj@pbso.org
Miriam Maldonado	Outreach Worker, Adopt A Family of the Palm Beaches	Formerly Homeless Community	1712 2nd Avenue North Lake Worth, FL 33460	(561) 253-1361 ext. 115	mmaldonado@adoptafamilypbc.org
Dr. Jean Malecki	Director	Palm Beach County Health Department	P.O. Box 29 West Palm Beach, FL 33402	(561) 355-3120	jean_malecki@doh.state.fl.us
Thomas Masters	Mayor	City of Riveria Beach	600 West Blue Heron Boulevard Rivera Beach, FL 33404	(561) 845-4000	mayormasters@rivierabch.com

Name	Title	Representing	Address	Phone	E-Mail
Bill Oberlink	Retired President - Southeast Region, AT&T Wireless	Business Community	13061 Sabal Chase Palm Beach Gardens, FL 33418	C (561) 371-6600	weccebo@bellsouth.net
Nancy Perez	The Honorable	Palm Beach County Judiciary	3228 Gun Club Road West Palm Beach, FL 33406	(561) 688-4599	nperez@co.palm-beach.fl.us
Jack Scarola	Attorney, Searcy Denney Scarola Barnhart & Shipley, P.A.	Business Community	2139 Palm Beach Lakes Boulevard West Palm Beach, FL 33409	561-686-6300	mep@searcylaw.com
Reverend Andrew Sherman	Rector, St. Gregory's Episcopal Church	General Representative	100 NE Mizner Blvd. Boca Raton, FL 33429	(561) 395-8285 ext. 603	asherman@bellsouth.net
Bill Washington		Business Community	819 South Mangonia Circle West Palm Beach, FL 33401	(561) 703-5197	billwashjr@comcast.net
Suzette Wexner	President, Palm Healthcare Foundation, Inc.	Private Foundation Community	1016 North Dixie Highway West Palm Beach, FL 33401	(561) 833-6333 ext. 105	swexner@phfpbc.org
Dr. Ron Wiewora	Chief Medical Officer	Health Care District of Palm Beach County (Designated Alternated to Appointed Dwight Chenette)	324 Datura Street, Suite 401 West Palm Beach, FL 33401	(561) 659-1270 ext. 5685	rwiewora@hcdpbc.org
Steve Wilson	Mayor	City of Belle Glade	110 Dr. Martin Luther King, Jr. Boulevard West Belle Glade, Florida 33430-3900	(561) 966-0100	

Core Member Designated Alternates

Name	Title	Representing	Address	Phone	E-Mail
Dr. Alina Alonso	Assistant County Health Director	Dr. Jean Malecki - Palm Beach County Health Department	P. O. Box 29 West Palm Beach, FL 33401	(561) 355-3108	Alina_Alonso@doh.state.fl.us
Dave Dameron	Lieutenant	Jeff Lindskoog - Palm Beach County Sheriff's Office	3228 Gun Club Road West Palm Beach, FL 33406	(561) 688-3806	damerond@pbso.org
Dr. Ann Faraone	Director, Student Intervention Services	Bill Graham - Palm Beach County School Board	505 South Congress Avenue Boynton Beach, FL 33426	(561) 738-2902 (561) 738-2966	faraonea@palmbeach.k12.fl.us
Stephen Faroni	Circuit Operations Administrator	Perry Borman - Florida Department of Children & Families	111 South Sapodilla Avenue West Palm Beach, FL 33401	(561) 857-5843	stephen.faroni@dcf.state.fl.us
John J. Green	Housing & Community Development Coordinator	Thomas Masters - City of Riviera Beach	600 West Blue Heron Boulevard Riviera Beach, FL 33404	(561) 845-4060	jgreen@rivierabch.com
Lela Jordan	Community Resources Coordinator	Lois Frankel - City of West Palm Beach	P.O. Box 3366 West Palm Beach, FL 33402	(561) 804-4975 C (561) 644-7328	Ljordan@wpb.org

Name	Title	Representing	Address	Phone	E-Mail
Robert Kanjian	Commissioner	Jeff Koons - Palm Beach Board of County Commissioners	301 North Olive Avenue West Palm Beach, FL 33401	(561) 355-2203	bkanjian@co.palm-beach.fl.us
Kathleen Kroll	Chief Judge	Nancy Perez - Palm Beach County Judiciary	205 North Dixie Highway West Palm Beach, FL 33401	(561) 355-4378	kkroll@pbcgov.com
Elivio Serrano	Executive Vice President	Scott Badesch - United Way of Palm Beach County	2600 Quantum Boulevard Boynton Beach, FL 33426	(561) 375-6600	elivioserrano@unitedwaypbc.org
Tom Sheehan	Chief of Policy & Operations/General Counsel	Gaetana Ebbola - Children's Services Council of Palm Beach County	2300 High Ridge Road Boynton Beach, FL 33426	(561) 740-7000 ext. 2196 (561) 374-7596	tom.sheehan@cscpbc.org
Lillian Tomeu	Assistant City Manager	Donald Garrett - City of Belle Glade	110 Dr. Martin Luther King, Jr. Boulevard West Belle Glade, FL 33430-3900	(561) 996-0100	ltomeu@belleglade-fl.com

Staff

Name	Title	Representing	Address	Phone	E-Mail
Krysten Bennett	Senior Public Affairs Consultant	Langton Associates	118 West Adams Street, Suite 700 Jacksonville, FL 32202	(904) 598-1368	kbennett@langtonconsulting.com
Georgiana Devine	Homeless Services Program Manager	Palm Beach County	810 Datura Street West Palm Beach, FL 33401	(561) 355-4778	gdevine@pbcgov.com
Mike Langton	President	Langton Associates	118 West Adams Street, Suite 700 Jacksonville, FL 32202	(904) 598-1368	mlangton@langtonconsulting.com
Ed Rich	Director, Palm Beach County Department of Community Services	Palm Beach County	810 Datura Street West Palm Beach, FL 33401	(561) 355-4700	erich@pbcgov.com
Claudia Tuck	Division Director, Palm Beach County Human Services	Palm Beach County	810 Datura Street West Palm Beach, FL 33401	(561) 355-4772	ctuck@pbcgov.com
Jon Van Arnam	Assistant County Administrator	Palm Beach County	301 North Olive Avenue West Palm Beach, FL 33401	(561) 355-2740	jvanarna@pbcgov.com

RESOLUTION NO. R-2007-1693

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION 2007-0720 REGARDING THE HOMELESS ADVISORY BOARD; PROVIDING FOR ALTERNATES; PROVIDING FOR ADDITIONAL MEMBERS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Part 582 and 583; and

WHEREAS, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County through the Department of Community Services Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks. Each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established a Homeless Advisory Board on May 1, 2007, and wishes to make certain amendments to the membership.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

SECTION I: COMPOSITION: Section 2 of Resolution R-2007-0720 is amended to read as follows:

A. The Advisory Board shall be comprised of sixteen (16) "Core Member Seats" and sixteen (16) "Community and Business Member Seats" as follows:

Core Member Seats (16)

Palm Beach County Commissioner or designated alternate;

Palm Beach County Sheriff or Sheriff's appointee or designated alternate;

Palm Beach County Chief Judge or judge's appointee or designated alternate;

Palm Beach County School Board Chairperson or Board Member or designated alternate;

City of West Palm Beach, Mayor or Commissioner or designated alternate;

City of Boca Raton, Mayor or Council Member or designated alternate;

City of Delray Beach, Mayor or Commissioner or designated alternate;

City of Boynton Beach, Mayor or Commissioner or designated alternate;

City of Riviera Beach, Mayor or Council Member or designated alternate;

City of Belle Glade, Mayor or Commissioner or designated alternate;

Palm Beach County Health Department Director or designated alternate;

United Way of Palm Beach County Executive Director or designated alternate;

Heath Care District Chief Executive Officer or designated alternate;

Children's Services Council Chief Executive Officer or designated alternate;

Florida Department of Children and Families District Administrator or designated alternate;

Emergency Shelter Grant Advisory Board Chairperson or Board Member.

The designated alternate shall be counted towards achieving a quorum and shall have full voting rights when attending in the absence of the appointed official.

Community and Business Member Seats (2016)

Seven (7) Business Representatives;

Three (3) Private Foundation Representatives;

Four (4) Two (2) Formerly Homeless Representatives;

One (1) Faith Based Community Representative;

One (1) Philanthropist;

One (1) Housing Authority Representative;

One (1) Hospital Executive Officer.

Two (2) general members with an interest in homelessness in Palm Beach County.

SECTION II: REMOVAL FOR LACK OF ATTENDANCE Section 9 of Resolution R-2007-0720 shall be amended to read as follows:

Members of the Advisory Board shall be automatically removed for lack of attendance.

Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy. Core Members who send a designated alternate shall not be considered to be absent.

SECTION III: EFFECTIVE DATE

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida. All provisions of Resolution R-2007-0720 not specifically amended herein, shall remain unchanged.

The foregoing Resolution was offered by Commissioner Jeff Koons , who moved its adoption. The motion was seconded by Commissioner Marcus , and upon being put to a vote, the vote was as follows:

Commissioner Addie L. Greene, Chairperson	- Aye
Commissioner Jeff Koons, Vice Chair	- Aye
Commissioner Karen T. Marcus	- Aye
Commissioner Robert J. Kanjian	- Aye
Commissioner Mary McCarty	- Aye
Commissioner Burt Aaronson	- Aye
Commissioner Jess R. Santamaria	- Aye

The Chairperson thereupon declared the Resolution duly passed and adopted this 2nd day of October, 2007.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: 

Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 

Tammy K. Fields

Senior Assistant County Attorney

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Agenda Item #: 5C-1

A/m.s-0
N/S 465
R-2007-0720

Meeting Date: May 1, 2007

() Consent

(X) Regular

() Ordinance

() Public Hearing

Department

Submitted By: Community Services

Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: approve a resolution establishing a Homeless Advisory Board.

Summary: On December 5, 2006, the Board of County Commissioners conceptually approved the establishment of a Homeless Advisory Board. The impetus for developing this Board stems from the federal mandate that communities implement plans to end homelessness. The Homeless Advisory Board would serve as liaison to the BCC as well as facilitate coordination of a vision and adoption of the Ten Year Strategic Plan to End Homelessness. The purpose of developing a Homeless Advisory Board is to achieve consensus on dealing with this multi-faceted and complex issue in regards to homelessness in Palm Beach County. Additionally, the Board will be accountable for tracking and reporting the progress in achieving the goals and objectives outlined in the Strategic Plan. The Advisory Board will consist of sixteen (16) Core members to include ten (10) elected officials from both county and city municipalities, judicial, law enforcement; and six (6) members to include Palm Beach County Health Department Director, United Way of Palm Beach County Chief Executive Officer, Health Care District Chief Executive Director, Children's Services Council Chief Executive Officer; Florida Department of Children and Families District Administrator, and Emergency Shelter Grant Advisory Board Chairperson or Board Member. There will be sixteen Community and Business Member Seats which shall be filled by individuals nominated by a majority vote of individuals in Core Member Seats. The sixteen (16) community and business partners include: seven (7) business representatives; three (3) private foundation representatives; two (2) formerly homeless representatives; one (1) faith based community representative; one (1) philanthropist; one (1) Housing Authority representative; and one (1) hospital executive officer. The Division of Human Services will provide staff support to this Board. (Human Services) Countywide (TKF)

Background and Justification: In 1995, the BCC began addressing homelessness when homeless individuals and families began congregating in county parks. From this initial project, Human Services began to work with the Palm Beach County Homeless Continuum of Care to bring federal resources to supplement local dollars. This is a county-wide issue that has not gone away. Efforts to date have been coordinated by service providers. To truly address the issues of homelessness, others need to participate. The Division has served as the Lead Entity for Homeless Services and is charged with developing a Plan to End Homelessness in Palm Beach County in the next ten years. This complex issue has necessitated the need for the development of a comprehensive, all inclusive Homeless Advisory Board.


Attachments: Resolution for Homeless Advisory Board

Recommended By:


Department Director

4-18-2007
Date

Approved By:


Assistant County Administrator

4/26/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenue	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	0	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No X
Budget Account No.: Fund _____ Dept. _____ Unit _____ Obj. _____
Program Code _____ Program Period: _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

There is no fiscal impact associated with this item.

[Signature] 4/24/07 OFMB [Signature] 4/25/07 Contract Administration
[Signature] 4/23/07 [Signature] 4/25/07

B. Legal Sufficiency:

[Signature] 4/26/07
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

RESOLUTION NO. R-2007 -0720

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE HOMELESS ADVISORY BOARD.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Part 582 and 583; and

WHEREAS, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County through the Department of Community Services Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks. Each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, desire to establish an advisory board in conjunction with the Continuum of Care to assist the County in achieving a Ten (10) Year Plan to End Homelessness:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

SECTION 2: COMPOSITION

- A. The Advisory Board shall be comprised of sixteen (16) "Core Member Seats" and sixteen (16) "Community and Business Member Seats" as follows:

Core Member Seats (16)

Palm Beach County Commissioner;
Palm Beach County Sheriff or Sheriff's appointee;
Palm Beach County Chief Judge or judge's appointee;
Palm Beach County School Board Chairperson or Board Member;
City of West Palm Beach, Mayor or Commissioner;
City of Boca Raton, Mayor or Council Member;
City of Delray Beach, Mayor or Commissioner;
City of Boynton Beach, Mayor or Commissioner;
City of Riviera Beach, Mayor or Council Member;
City of Belle Glade, Mayor or Commissioner;
Palm Beach County Health Department Director;
United Way of Palm Beach County Executive Director;
Heath Care District Chief Executive Officer;
Children's Services Council Chief Executive Officer;
Florida Department of Children and Families District Administrator;
Emergency Shelter Grant Advisory Board Chairperson or Board Member.

Community and Business Member Seats (16)

Seven (7) Business Representatives;
Three (3) Private Foundation Representatives;
Two (2) Formerly Homeless Representatives;
One (1) Faith Based Community Representative;
One (1) Philanthropist;
One (1) Housing Authority Representative;
One (1) Hospital Executive Officer.

SECTION 3: APPOINTMENTS, TERMS, VACANCIES AND COMPOSITIONS

- A. All members of the Advisory Board shall be residents of Palm Beach County, Florida at the time of appointment and while serving on the Advisory Board.
- B. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three (3).
- C. Terms of office for the Advisory Board members shall be two (2) year terms. There shall be no limit on the number of terms an individual may serve.
- D. "Core Member Seats" shall be filled by individuals selected and appointed by the government entity or organization designated for the seat. Appointments shall be requested by County staff upon adoption of this resolution and generally every two (2) years thereafter in a manner that will provide for appointment or reappointment prior to the term expiration.
- E. "Community and Business Member Seats" shall be filled by individuals nominated by a majority vote of individuals in Core Member Seats. The nominations shall be approved by the Board of County Commissioners.
- F. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above. The Board of County Commissioners may remove a member for cause inconsistent with the functions of the Advisory Board.
- G. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.
- H. In the event that a municipality, organization or government agency designated for a Core Member Seat chooses not to participate on the Advisory Board, the Board of County Commissioners may designate a replacement entity. Such replacement does not require an amendment to this Resolution.

SECTION 4: AUTHORITY

The Advisory Board shall have the following authority and powers:

- A. Gather community input on homelessness.

- B. Review and comment to the Board of County Commissioners on homeless legislation.
- C. Assist in the preparation of and oversee implementation of the Ten Year Plan to End Homelessness.
- D. Make funding recommendations to the Board of County Commissioners.
- E. Recruit private and public sector representatives to the membership of particular Advisory Board committees. Adopt rules and by-laws providing for the governance of the Advisory Board, which rules and by-laws will be adopted by a majority vote of the members of the Advisory Board.

These members shall be subject to the rules and by-laws of the Advisory Board, if rules and bylaws are created, and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.

SECTION 5: CODE OF ETHICS

Advisory Board members shall abide by the Palm Beach County Code of Ethics as stated in County Resolution 94-693 as may be amended.

SECTION 6: RESPONSIBILITIES

The responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten (10) Year Plan to End Homelessness goals.

These include the following:

1. Review progress made in the County towards achieving the objectives identified in the Ten (10) Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations.
2. Foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in

order to ensure the efficient and timely implementation of the (10) Year Plan to End Homelessness.

3. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten (10) Year Plan to End Homelessness within Palm Beach County.
4. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.

SECTION 7: MEETINGS

- A. The Advisory Board shall meet a minimum of eight (8) times a year; however, members may be required to attend additional meetings. A majority of the members appointed shall constitute a quorum for the conduct of the Advisory Board's business. In the presence of a quorum, Advisory Board business shall be conducted by a vote of a majority present and be governed by Robert's Rules of Order. The Chair shall have the authority to call emergency meetings, as is needed and appropriate, by informing members at least one week in advance.
- B. Reasonable public notice of all Advisory Board meetings shall be provided, and all such meetings shall be open to the public at all times.

SECTION 8: OFFICERS

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
 1. Duties of the Chair:
 - a. Call and set the agenda for Advisory Board meetings;
 - b. Preside at Advisory Board meetings;
 - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
 - d. Perform other functions as the Advisory Board may assign by rule or order.

2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one (1) year.
1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
 2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.
- C. The Secretary shall be elected by a majority vote of the Advisory Board and shall serve for a term of one (1) year.
1. The Secretary shall be responsible for the record-keeping functions and will review all Minutes and correspondence of the Advisory Board.
 2. If a vacancy occurs in the office of the Secretary, the Advisory Board will elect another member to fill the unexpired term.

SECTION 9: REMOVAL FOR LACK OF ATTENDANCE

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

SECTION 10: EFFECTIVE DATE

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Aaronson who moved its adoption. The motion was seconded by Commissioner Marcus, and upon being put to a vote, the vote was as follows:

ADDIE L. GREENE, CHAIRPERSON	- Aye
JEFF KOONS, VICE CHAIR	- Aye
KAREN T. MARCUS, COMMISSIONER	- Aye
BURT AARONSON, COMMISSIONER	- Aye
WARREN H. NEWELL, COMMISSIONER	- Absent
MARY McCARTY, COMMISSIONER	- Aye
JESS R. SANTAMARIA, COMMISSIONER	- Aye

The Chairperson thereupon declared the Resolution duly passed and adopted this 1st day of May, 2007.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

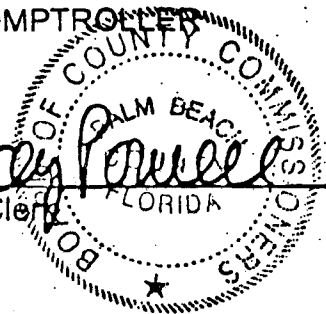
BY:

Tammy K. Fields
Assistant County Attorney

ATTEST:
SHARON R. BOCK,
CLERK & COMPTROLLER

BY:

Sharon R. Bock
Deputy Clerk



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