

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: October 7, 2008 [X] Consent [ ] Regular

Department: Housing and Community Development

Submitted By: Housing and Community Development

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: Approve a budget amendment for \$456,140 in the Hurricane Housing Recovery Plan (HHRP) Fund 1105.

**Summary:** This budget amendment is necessary to carry forward the remaining balance of the HHRP grant and establish the budget for FY2009. The HHRP grant was scheduled to end on June 30, 2008 and was not included in the proposed FY2009 budget during the budget workshops. Since that time, the grant has been amended, with State of Florida approval, to extend the grant end date to June 30, 2009 so that the grant funds can be fully expended. These are State funds that require no local match. (Countywide) (TKF)

**Background and Justification:** On September 27, 2005, the Board of County Commissioners approved the Hurricane Housing Recovery Plan (R2005-1885 and R2005-1886). The HHRP was created for the purpose of providing strategies to utilize Hurricane Recovery funds for housing recovery efforts for extremely low, very low, low and moderate income households in Palm Beach County.

Funding for the HHRP was approved by the 2005 State of Florida Legislature based on the recommendation of the Governor and Lieutenant Governor to appropriate one-time hurricane housing recovery funds to accommodate different housing needs that resulted from the 2004 hurricanes that hit Florida. The Florida Housing Finance Corporation administers the plan and approved the amendment to extend the grant end date.

**Attachments:**

- 1. Budget Amendment
- 2. Extension Approval Letter

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Recommended by:  9/12/08  
 Department Director Date

Approved By:  10/2/08  
 Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures					
Operating Costs		\$456,140			
External Revenues					
Program Income		(\$257,094)			
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>		<b>\$199,046</b>			

# ADDITIONAL FTE POSITIONS (Cumulative)	2008	2009	2010	2011	2012


Is Item Included In Current Budget?    Yes \_\_\_    No X  
 Budget Account No.:

Fund 1105 Dept 143 Unit 1443 Object various Program Code/Period various/GY05

B. Recommended Sources of Funds/Summary of Fiscal Impact:

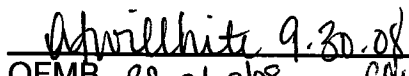
**Approval of this agenda item will establish budget for the remaining balance of the Hurricane Housing Recovery Plan grant.**

C. Departmental Fiscal Review:

  
 Shairette Major, Fiscal Manager I

**III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Development and Control Comments:

  
 OFMB 88 9/29/08    CM 9/11/08

  
 Contract Development and Control

B. Legal Sufficiency:

  
 Senior Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

May 29, 2008

Mr. Edward W. Lowery, Director  
Housing and Community Development Office  
Palm Beach County  
160 Australian Ave., Ste. #500  
West Palm Beach, FL 33406

RE: Extension Request for Expenditure of HHRP Funds for Fiscal Year 2005/2006

Dear Mr. Lowery:

The Florida Housing Finance Corporation is in receipt of your correspondence dated May 27, 2008 requesting an extension of the expenditure deadline for the HHRP Allocation for Fiscal Year 2005/2006.

According to Rule 67ER06-45 (9), which governs the HHR program, exceptions to the timeframe, are allowable under certain conditions, as detailed below:

*Eligible counties and eligible municipalities shall have two years to encumber funds for their intended use, and an additional year to fully expend the funds. If a local entity shows that it has been unable to fully expend the funds after this period, it may request a one year extension to this timeframe pursuant to subparagraph 67-37.005(6)(f)2., F.A.C.*

Florida Housing believes that your current situation warrants an extension based on the reasons presented in your correspondence. Therefore, your deadline to expend funds for the 2005/2006 fiscal year is extended by twelve (12) months. The new deadline is June 30, 2009. We do stipulate, however, as a part of this extension, that the County provide the Corporation a written monthly update outlining the status of the current spending.

Please keep in mind that you are still required to submit an annual report on September 15, 2008.

The Corporation commends your continuing efforts to benefit the citizens of Florida through the HHR program. If we can be of assistance to you in the administration of your HHR Program, please don't hesitate to contact us.

Sincerely,



Robert Dearduff  
SHIP Administrator

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**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT**

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BGRV-143-091208000000000000699  
BGEX-143-0912080000000000003410

FUND 1105 - Hurrigan Housing Recovery Plan

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>REVENUE</b>								
143-1443-8901	Balance Brought Forward	0	0	456,140	0	456,140		
	<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>456,140</b>	<b>0</b>	<b>456,140</b>		
<b>EXPENDITURES</b>								
143-1443-1201	Salaries & Wages Regular	0	0	75,295	0	75,295		
143-1443-2101	Fica - Taxes	0	0	4,668	0	4,668		
143-1443-2105	Fica Medicare	0	0	1,092	0	1,092		
143-1443-2201	Reitremment Contributions FRS	0	0	8,170	0	8,170		
143-1443-2301	Insurance - Life & Health	0	0	13,172	0	13,172		
143-1443-5121	Data Processing Software	0	0	4,334	0	4,334		
143-1443-8301	Contributions for Individuals	0	0	349,410	0	349,410		
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>456,140</b>	<b>0</b>	<b>456,140</b>		

Housing and Community Development  
 INITIATING DEPARTMENT/DIVISION  
 Administration/Budget Department Approval  
 OFMB Department - Posted

Signatures \_\_\_\_\_ Date \_\_\_\_\_  
*Edward W. [Signature]* 9/12/08

By Board of County Commissioners  
 At Meeting of  
October 7, 2008  
 Deputy Clerk to the  
 Board of County Commissioners