



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>433,312</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><b>433,312</b></u>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes X No \_\_\_\_\_

Budget Account No.: Fund 0001 Dept. 767 Unit 7682 Object 8101

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:** *neg 9/17/08*

The adopted budget for the Riviera Beach Youth Violence Prevention Project is \$433,312.

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*atwillhite 9-19-08*  
 OFMB *9/17/08* *MM 9/16/08* *cn 9/16/08*

*Dr. J. Jawley 9/23/08*  
 Contract Dev. and Control *9/23/08*

**B. Legal Sufficiency:**

*[Signature]*  
 Assistant County Attorney *10/1/08*

This Contract complies with our contract review requirements.  
*At the time of our review, the contract was not executed.*

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

(continued from page 1)

The CJC utilized a national model created by the U.S. Department of Justice, Office of Justice Programs. A comprehensive approach was developed using the research compiled by Florida State University and involved professionals from the criminal justice system, education, and human services, and local youth. Florida State University, Center for Public Policy in Criminal Justice, assimilated and analyzed local violent crime data which demonstrates, after a decline from 1994-2002, a significant increase in murders and firearms crimes. Four subcommittees, including crime prevention, law enforcement, courts and corrections, developed a strategic plan. A Youth Workgroup was formed with 25 youth from various areas of the county. The Workgroup surveyed over 500 youth, including juveniles in jail and on Department of Juvenile Justice probation. The recommendations made by the Workgroup have been incorporated into the overall plan. The research supports a multi-agency comprehensive approach is most effective. The project incorporates the model programs and the recommendations from the subcommittees.

The CJC recommended implementation of a Youth Empowerment Center with programs for teens that are not in the criminal justice system and a Justice Service Center with programs for juveniles and young adults on probation or re-entering from jail and prison in each of the five targeted violent crime areas. The project emphasizes education, employment services, and law enforcement strategies.

**INTERLOCAL AGREEMENT BETWEEN  
THE BOARD OF COUNTY COMMISSIONERS,  
PALM BEACH COUNTY, FLORIDA, AND  
THE CITY OF RIVIERA BEACH, FLORIDA**

THIS INTERLOCAL AGREEMENT is made the first day of October, 2008 by and between the Board of County Commissioners, Palm Beach County, a political subdivision of the State of Florida (herein referred to as the COUNTY), and the City of Riviera Beach, a municipality located in Palm Beach County, Florida (herein referred to as the CITY), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

**WITNESSETH:**

**WHEREAS**, Section 163.01 of the Florida Statutes, known as the Florida Interlocal Cooperation Act of 1969, authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

**WHEREAS**, Part I of Chapter 163 of the Florida Statutes permits public agencies as defined therein to enter into interlocal agreements with each other to exercise jointly any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

**WHEREAS**, The Criminal Justice Commission (CJC), upon direction from the Board of County Commissioners (BCC), continues the development of a Youth Violence Prevention Project which addresses the increase in violent firearms crimes; and

**WHEREAS**, on December 5, 2006 the BCC approved funding to initiate partnerships with Riviera Beach, West Palm Beach and Boynton Beach to implement the Youth Violence Prevention Project; and

**WHEREAS**, the CITY has presented a proposal to initiate a partnership in accordance with the Youth Violence Prevention Project guidelines; and

**WHEREAS**, the COUNTY, will reimburse the CITY for the expenses outlined in the Budget Narrative in Exhibit "B", up to the amount of \$433,312 from October 1, 2008 through September 30, 2009 for the Youth Violence Prevention Project set forth in Exhibit "A". A copy of the budget is attached as Exhibit "B" and by this reference incorporated herein; and

**WHEREAS** the CITY will provide services and expenditures in the targeted areas as set forth in Exhibits "A" and "B"; and

**NOW, THEREFORE**, in consideration of the mutual representations, terms and

covenants hereinafter set forth, the parties hereto agree as follows:

## **SECTION 1. PURPOSE and PAYMENT**

The CITY agrees that it shall implement a Youth Violence Prevention Project in partnership with the COUNTY and adhering to the concepts proposed by the CJC and approved by the BCC, outlined in the Youth Violence Prevention Project Implementation Plan in Exhibit "E". The COUNTY agrees to reimburse the CITY for the expenses identified in Exhibit "B" for the Program in a total amount not to exceed \$433,312.

The COUNTY'S Executive Director of the Criminal Justice Commission may authorize adjustments in the inclusive budgeted items of up to 10% provided there is not an increase in the total Agreement amount.

The COUNTY'S representative shall review in advance all capital and event expenses in excess of \$500.00. All events must have their own budgets. All equipment and capital items costing more than \$300.00 shall be inventoried and marked. A list of all such items shall be provided to the COUNTY'S representative within twenty (20) days of receipt and prior to payment by the COUNTY. In the event of the termination of the Youth Violence Prevention Project by either party under this or subsequent contracts, the items purchased hereunder shall be immediately transferred to the COUNTY.

All subcontracts for services herewith, shall require prior review and written authorization by the COUNTY'S representative.

## **SECTION 2. REPRESENTATIVE/MONITORING POSITION**

The COUNTY'S representative/contract monitor during the term of this Agreement shall be Brenda Oakes, whose telephone number is (561) 355-1617.

The CITY'S representative/contract monitor during the term of this Agreement shall be David Wright whose telephone number is (561) 845-4097.

## **SECTION 3. EFFECTIVE DATE/TERMINATION**

This Agreement shall take effect on Ocyober 1, 2008 and shall continue in full force and effect up to and including September 30, 2009 unless otherwise terminated as provided herein.

## **SECTION 4. RESPONSIBILITIES AND DUTIES**

The CITY agrees to: provide services and sustain said services in accordance with the Youth Violence Prevention Project Implementation Plan delineated in Exhibit "E".

## **SECTION 5. PAYMENTS/INVOICING AND REIMBURSEMENT**

The CITY shall submit monthly programmatic reports (Exhibit "C") and monthly financial invoices (Exhibit "D") to the COUNTY which will include a reference to this Agreement, identify the project and identify the amount due and payable to the CITY, as well as confirmation of the CITY's expenditures for the Project. Upon receipt and approval of the CITY's monthly programmatic and fiscal invoices, included as part of Exhibits A and B, the COUNTY will reimburse the CITY the not-to-exceed amount in accordance with the budget (Exhibit "B"). Invoices shall be itemized in sufficient detail for prepayment

audit thereof. The CITY shall supply any further documentation deemed necessary by the COUNTY, including detailed data for the purposes of evaluation of the Project by the Florida State University College of Criminology and Criminal Justice. Invoices received from the CITY will be reviewed and approved by the staff of the COUNTY'S CJC, indicating that expenditure has been made in conformity with this Agreement and then will be sent to the COUNTY's Finance Department for final approval and payment. Invoices will normally be paid within thirty (30) days following approval.

#### **SECTION 6. ACCESS AND AUDITS**

The CITY shall maintain adequate records to justify all charges, expenses, and costs incurred in performing the work for at least three (3) years after completion of the Project. The COUNTY shall have access to all books, records and documents as required in this section for the purpose of inspection or audit during normal business hours.

#### **SECTION 7. BREACH/OPPORTUNITY TO CURE**

The parties hereto expressly covenant and agree that in the event either party is in default of its obligations herein, the party not in default shall provide to the party in default thirty (30) days written notice to cure said default before exercising any of its rights as provided for in this Agreement.

#### **SECTION 8. TERMINATION**

This Agreement may be terminated by either party to this Agreement upon sixty (60) days written notice to the other party.

#### **SECTION 9. ATTORNEY'S FEES**

Any costs or expenses (including reasonable attorney's fees) associated with the enforcement of the terms and/or conditions of this Agreement shall be borne by the respective parties; however, this clause pertains only to the parties to this Agreement.

#### **SECTION 10. NOTICE AND CONTACT**

All notices provided under or pursuant to the Agreement shall be in writing, delivered either by hand or by first class, certified mail, return receipt requested, to the representatives identified below at the address set forth below.

For the COUNTY:

Michael L. Rodriguez  
Executive Director  
Criminal Justice Commission  
301 N. Olive Ave., Suite 1001  
West Palm Beach, Florida 33401

With a copy to:

Dawn Wynn, Assistant County Attorney  
301 North Olive Avenue, 6<sup>th</sup> Floor  
West Palm Beach, FL 33401

For the CITY:

Thomas A. Masters, Mayor  
600 West Blue Heron Blvd.  
City of Riviera Beach  
Riviera Beach, FL 33404

**SECTION 11. DELEGATION OF DUTY**

Nothing contained herein shall be deemed to authorize the delegation of the constitutional or statutory duties of the officers of the COUNTY and CITY.

**SECTION 12. FILING**

A copy of this Agreement shall be filed with the Clerk and Comptroller in and for Palm Beach County.

**SECTION 13. LIABILITY**

The parties to this Agreement and their respective officers and employees shall not be deemed to assume any liability for the acts, omissions, and negligence of the other party. Further, nothing herein shall be construed as a waiver of sovereign immunity by either party, pursuant to Section 768.28, Florida Statutes.

**SECTION 14. REMEDIES**

This Agreement shall be construed by and governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Agreement will be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

**SECTION 15. EQUAL OPPORTUNITY PROVISION**

The COUNTY and the CITY agree that no person shall, on the grounds of race, color, sex, national origin, disability, religion, ancestry, marital status, sexual orientation, or gender identity or expression, be excluded from the benefits of, or be subjected to, any form of discrimination under any activity carried out by the performance of this Agreement.

**SECTION 16. INSURANCE BY CITY OF RIVIERA BEACH**

Without waiving the right to sovereign immunity as provided by s.768.28 F.S., CITY acknowledges to be self-insured for General Liability and Automobile Liability under Florida sovereign immunity statutes with coverage limits of \$100,000 Per Person and \$200,000 Per Occurrence; or such monetary waiver limits that may change and be set forth by the legislature.

In the event CITY maintains third-party Commercial General Liability and Business Auto Liability in lieu of exclusive reliance of self-insurance under s.768.28 F.S., CITY shall agree to maintain said insurance policies at limits not less than \$500,000 combined single limit for bodily injury or property damage.

The CITY agrees to maintain or to be self-insured for Worker's Compensation & Employer's Liability insurance in accordance with Florida Statute 440.

When requested, CITY shall provide an affidavit or Certificate of Insurance evidencing insurance, self-insurance and/or sovereign immunity status, which the COUNTY agrees

to recognize as acceptable for the above mentioned coverages. Compliance with the foregoing requirements shall not relieve the CITY of its liability and obligations under this Interlocal Agreement.

**Section 17. NOTICES**

The CITY, and its subcontractors, shall include information in all public announcements, advertisements and printed materials relating to the Youth Violence Prevention Project and its activities thereafter, that the funding has been provided by the Palm Beach County Criminal Justice Commission and the Palm Beach County Board of County Commissioners.

**Section 18. CRIMINAL HISTORY RECORDS CHECK**

The CITY shall conduct a Criminal History Records Check including fingerprinting for all CITY employees or subcontractors who are in direct contact with youth program participants.

**Section 19. REGULATIONS; LICENSING REQUIREMENTS:**

The CITY shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. The CITY is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

**Section 20. CAPTIONS**

The captions and section designations herein set forth are for convenience only and shall have no substantive meaning.

**Section 21. SEVERABILITY**

In the event that any section, paragraph, sentence, clause, or provision herein shall be held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

**SECTION 22. ENTIRETY OF AGREEMENT**

This Agreement represents the entire understanding between the parties, and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement.



**ATTEST:**

**PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS**

Sharon R. Bock, Clerk and Comptroller

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Addie L. Greene, Chairperson

(SEAL)

WITNESSES:

CITY: Riviera Beach, FL

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Thomas A. Masters, Mayor

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

APPROVED AS TO TERMS  
AND CONDITIONS

By: \_\_\_\_\_  
County Attorney

By: \_\_\_\_\_  
Michael L. Rodriguez, Executive Director  
Criminal Justice Commission

Exhibit A

**2008-2009 UNIFORM BUDGET**

**Full Name of Funder**  
**Palm Beach County, Criminal Justice Commission**

**Funding Period:**  
 From: October 1, 2008 To: September 30, 2009

<b>Full Legal Name of Agency</b>	<b>Local Address of Agency</b>
City of Riviera Beach	600 W. Blue Heron Blvd Riviera Beach, FL 33404
<b>Telephone Number</b>	<b>Fax Number</b>
(561) 845-4000	(561) 840-3353

<b>Prepared By</b>	
<b>Signature</b>	<b>Typed Name and Title</b>
	David Wright, Jr Intergovernmental Relations Coordinator
<b>Date Submitted</b>	<b>Telephone Number</b>
	(561) 845-4097

<b>Authorized Signature</b>	
<b>Signature</b>	<b>Title</b>
	City Manager
<b>Typed Name</b>	<b>Date</b>
William E. Wilkins	

**FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE**  
**FOR: PALM BEACH COUNTY, CRIMINAL JUSTICE COMMISSION**

Agency: **Riviera Beach Youth Violence Prevent** Proposed Budget For Year Ending:

**September 30, 2009**

REVENUES	PBC Requested Amount	Balance Amount
<b>1. Funds from Government Sources</b>		
<b>2. Dept. of Children &amp; Families</b>		
<b>3. Palm Beach County: Criminal Justice Commission</b>	\$ 433,312.00	
<b>4. Children's Services Council</b>		
<b>5. Federal (Specify)</b>		
<b>6. School District</b>		
<b>7. Other: City of Riviera Beach</b>		\$ 105,600.00
<b>8. United Way</b>		
<b>8a. United Way of Palm Bch Cty</b>		
<b>8b. United Way/Community Chest</b>		
<b>8c. Other United Way</b>		
<b>9. Foundation (Specify)</b>		
<b>10. Fund Raising</b>		
<b>11. Contributions, Legacies &amp; Bequests</b>		
<b>12. Membership Dues</b>		
<b>13. Program Service Fees and Sales</b>		
<b>14. Investment Income</b>		
<b>15. In-Kind</b>		
<b>16. Miscellaneous Revenue</b>		
<b>17.Total Revenues</b>	<b>\$433,312</b>	<b>\$105,600</b>

All Financial Information Rounded to Nearest Dollar

**FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE**

Agency: Riviera Beach Youth Violence Prevent Proposed Budget For Year Ending:

September 30, 2009

<b>EXPENDITURES</b>	<b>PBC Requested Amount</b>	<b>Balance Amount</b>
<b>18. Salaries</b>	\$ 190,670.00	
<b>19. Employee Benefits</b>		
a. FICA [ .0765 x \$190,670.00 = \$14,586.00]	\$ 14,586.00	
b. FL Unemployment [\$47.05 x4 = \$188.00]	188.00	
c. Health & Dental Plan [\$6,729.00 x 4=\$26916.00]	26,916.00	
<b>20. Sub-Total Employee Benefits</b>	<b>\$41,690.00</b>	<b>\$0</b>
<b>21. Sub-Total Salaries &amp; Benefits</b>	<b>\$232,360.00</b>	<b>\$0</b>
<b>22. Travel</b>		
a. Travel/Transportation		
b. Conferences/Registration/Travel [Southern States Crime Prevention Conf. 1 person; Reg. \$325 Airfare \$391 round trip; Hotel @ \$140.00/ night for 3 nights = \$420; Per Diem 4 persons @ \$32 per day for 2 days = \$64; Total \$1,200];	1,200	
c. Staff Mileage (.33 per mile x 2,500 miles)	\$825	
d. Gas (3 vehicles @ \$200/monthly fill-up x 12)		3600.00
<b>23. Sub-Total Travel</b>	<b>\$2,025</b>	<b>\$3,600</b>
<b>24. Building/Occupancy</b>		
a. Rent [Port Center \$ 30,120.00] [Retrofit Youth Empowerment Building \$102,000]	\$30,120	\$102,000.00
b. Depreciation		
<b>25. Sub-Total Building/Occupancy</b>	<b>\$30,120</b>	<b>\$102,000.00</b>
<b>26. Communications/Utilities</b>		
a. Telephone (Installation and operation cost for 2 telephones \$2,000.00 @ Youth Empowerment Center)	\$9,748.00	
Operational cost/monthly billing for 2 Internet Service/Cable Comcast @ 208.113 x 12 months. \$2,500		
Operations of 4 phone lines & fax line @ Justice Service Center \$1,500; operational cost/ monthly billing		

for 1 Internet Service/ Cable (Comcast ) @ \$104 x 12 months = \$1,248		
Cellular Phones (3) monthly billing = \$2,500		
b. Postage & Shipping Correspondence mailed from Youth Empowerment & Justice Service Centers	\$750	
c. Utilities (Power/Water/Gas)	\$4,000	
<b>27. Sub-Total Communications/Utilities</b>	<b>\$14,498.00</b>	<b>\$0</b>

**All Financial Information Rounded to Nearest Dollar**

**FORM A : INDIVIDUAL PROGRAM BUDGET NARRATIVE**

Agency: Riviera Beach Youth Violence Prevent Proposed Budget For Year Ending:

September 30, 2009

<b>EXPENDITURES</b>	<b>PBC Requested Amount</b>	<b>Balance Amount</b>
<b>28. Printing &amp; Supplies</b>		
a. Office Supplies (Pens, Paper, Pencils, Folders, etc)	\$3,000.00	
b. Program Supplies	\$2,000	
c. Printing & Publications	\$2,500	
d.		
<b>29. Sub-Total Printing &amp; Supplies</b>	<b>\$7,500.00</b>	<b>\$0</b>
<b>30. Food Service</b> Afternoon snacks for youth	\$5,125	
<b>31. Other</b>		
a. Professional Fees/Contractual/Legal Youth Worker [Part-time] \$12/hr x 30 hrs/wk x 52 wks \$18,720; Youth Worker [Part-time] \$15/hr x 30 hrs/wk x 52 wks \$23,400; All Air-Condition Storage [3 months @ 140 per month] = \$420 PalmBeach Community College \$55,000 ; Russo Consulting Group \$1,400 & \$1,375 Rolle, Edgecombe, Inc \$4,500 & \$4,700; TBD Substance Abuse Prevention/Counseling \$3,000 TBD Anti-Violence Workshop \$2,000; Tutorial Services \$9,500; TBD Fitness Program \$656	\$124,671	
b. Insurance		
c. Building Maintenance (Maintenance contract for 1 bdlg. \$100.00 per month x 12)	\$1,200.00	
d. Equipment Rental & Maintenance (Copier Maintenance \$121.50 per month x 12 months)	\$1,458.00	
e. Specific Assistance to Individuals		
f. Membership Dues		
g. Training & Development	\$ 750.00	
h. Awards & Grants		
i. Payments to Affiliated Organizations		
j. Payments to Non Affiliated Organizations		
k. Miscellaneous Justice Service Center Annual Consortium \$2,105; JSC & YEP Client Services \$11,500	\$13,605	
<b>32. Sub-Total Other</b>	<b>\$141,684</b>	<b>\$0</b>
<b>33. Equipment Purchase (capital items)</b>		

<b>34. Indirect/Administrative Costs</b>		
<b>35. Total Expenditures</b>	<b>\$433,312</b>	<b>\$105,600</b>
<b>36. Total administrative cost of program</b>		

All Financial Information Rounded to Nearest Dollar

**FORM A-1 PERSONNEL BUDGET NARRATIVE**

**FOR FUNDER: Palm Beach County, Criminal Justice Commission**

\_\_\_\_\_ of \_\_\_\_\_

**Agency: City of Riviera Beach**

**Program: Riviera Beach Youth Violence Prevention**

**Budget for Fiscal Year October 1, 2006 - September 30, 2007**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
<u>Personnel</u> Positions/Salaries	% of Time	Agency Salary	Dates		Number of Pay Periods	Salary Per Pay Period	Percentage of Total Salary	Amount	Total
			From	To					
Justice Service Ctr Director	100.00	\$51,376.00	Oct. 1	Sept. 30	26.00	\$1,976.00	100.00	\$51,376.00	\$51,376.00
Youth Empower Ctr Director	100.00	\$51,376.00	Oct. 1	Sept. 30	26.00	\$1,976.00	100.00	\$51,376.00	\$51,376.00
Re-entry Coordinator	100.00	\$39,468.00	Oct. 1	Sept. 30	26.00	\$1,518.00	100.00	\$39,468.00	\$39,468.00
Community Oriented Police	100.00	\$48,450.00	Oct. 1	Sept. 30	26.00	\$1,863.46	100.00	\$48,450.00	\$48,450.00
<b>Sub-Total Salaries</b>		<b>\$190,670</b>						<b>\$190,670</b>	<b>\$190,670</b>





**FORM C: TOTAL AGENCY BUDGET BY PROGRAM**

Agency: Riviera Beach Youth Violence Prevention

Proposed Budget For Year Ending:

September 30, 2008

<b>EXPENDITURES</b>							
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Items							Total Budget
<b>PROGRAM NAME: Riviera Beach Youth Violence Prevention</b>							
12. Salaries	190,670						\$190,670
13. Employee Benefits							
a. Employee Benefits	41,690						\$41,690
b. Payroll Taxes & Unemployment							\$0
14. Sub-Total Salaries and Benefits	\$232,360	\$0	\$0	\$0	\$0	\$0	\$232,360
15. Travel							
a. Travel/Transportation							\$0
b. Conferences/Registration/Travel	2,025					3,600	\$5,625
16. Sub-Total Travel	\$2,025	\$0	\$0	\$0	\$0	\$3,600	\$5,625
17. Building/Ownership/Occupancy							
a. Rent	30120.00					102000.00	\$132,120
b. Depreciation							
Sub-Total Bldg/Ownership/Occupancy	\$30,120	\$0	\$0	\$0	\$0	\$102,000	\$132,120
18. Communications/Utilities							
a. Telephone	9,748						\$9,748
b. Postage & Shipping	750.00						\$750

**FORM C: TOTAL AGENCY BUDGET BY PROGRAM**

Agency: Riviera Beach Youth Violence Prevention

Proposed Budget For Year Ending:

September 30, 2008

<b>EXPENDITURES</b>								
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
<b>PROGRAM NAME</b>	<b>Items</b>							<b>Total Budget</b>
	c. Utilities (Power/Water/Gas)	4,000						\$4,000
<b>19.</b>	<b>Sub-Total Comm/Utilities</b>	<b>\$14,498</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,498</b>
<b>20.</b>	<b>Printing &amp; Supplies</b>							
	a. Office Supplies	3000.00						\$3,000
	b. Program Supplies	2000.00						\$2,000
	c. Printing & Publications	2500.00						\$2,500
<b>21.</b>	<b>Sub-Total Printing &amp; Supplies</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,500</b>
<b>22.</b>	<b>Food Service</b>	5,125						\$5,125
<b>23.</b>	<b>Other</b>							
	a. Professional Fees/Contractual/Legal	124,671						\$124,671
	b. Insurance							\$0
	c. Building Maintenance	1200.00						\$1,200
	d. Equipment Rental & Maintenance	1458.00						\$1,458

**FORM C: TOTAL AGENCY BUDGET BY PROGRAM**

Agency: Riviera Beach Youth Violence Prevention

Proposed Budget For Year Ending:

September 30, 2008

EXPENDITURES							
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Items							Total Budget
<u>PROGRAM NAME</u>							
e. Specific Assistance to Individuals							\$0
f. Membership Dues							\$0
g. Training & Development	750.00						\$750
h. Awards & Grants							\$0
i. Payments to Affiliated Organizations							\$0
j. Payments to Non Affiliated Organizations							\$0
k. Miscellaneous	13605.00						\$13,605
<b>24. Sub-Total Other</b>	<b>\$141,684</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$141,684</b>
<b>25. Equipment Purchase (capital items)</b>							<b>\$0</b>
<b>26. Indirect/Admin Costs</b>							<b>\$0</b>
<b>27. Total Expenditures</b>	<b>\$433,312</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$105,600</b>	<b>\$538,912</b>

**FORM C-1: TOTAL AGENCY SALARIES BY POSITION  
FOR: PALM BEACH COUNTY, CRIMINAL JUSTICE COMMISSION**

Agency: Riviera Beach Youth Violence For Year Ending September 30, 2008

	<b>Position Title</b>	<b># of Positions</b>	<b>Total Salaries</b>
1	Justice Service Center Director	1.00	\$ 51,376.00
2	Youth Empowerment Center Director	1.00	\$ 51,376.00
3	Reentry Coordinator	1.00	\$ 39,468.00
4	Community Oriented Police	1.00	\$ 48,450.00
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
	<b>TOTAL</b>	4	\$ 190,670.00

**City of Riviera Beach Youth Violence Prevention Initiative  
FY 2008-2009  
Budget Detail**

BUDGET DETAIL WORKSHEET

**A. PERSONNEL**

<u>Name/Position</u>	<u>Salary Computation</u>	<u>Cost</u>
Valerie Grimsley/ Youth Empowerment Director	\$51,376/year	\$ 51,376
Jeanette Gordon/ Justice Service Center Director	\$51,376/year	\$ 51,376
Orie Bullard/ Re-entry Coordinator	\$39,468/year	\$ 39,468
Police Officer/ Quinton Jacobs	\$48,450/year	\$ 48,450
<b>TOTAL</b>		<b><u>\$190,670</u></b>

**B. FRINGE BENEFITS**

<u>Name/Position</u>	<u>Benefits Computation</u>	<u>Cost</u>
Four (4) Positions		
FICA	\$190,670 x .0765 = \$14,586	\$ 14,586
FL Unemployment	\$47.05 x 4 = \$188	\$ 188
Health & Dental	\$6,729 x 4 = \$26,916	\$ 26,916
<b>TOTAL</b>		<b><u>\$41,690</u></b>

**C. TRAVEL**

<u>Purpose of Travel</u>	<u>Computation</u>	<u>Cost</u>
1) Southern States Crime Prevention Conf Sandestin, FL October 21-24, 2008	1 Person @\$1,200/trip	\$ 1,200
Registration	\$325	
Airfare	\$391/Trip	
Hotel	\$140/night x 3 nights = \$420	
Per Diem	\$32/day x 2 days = \$64	
<b>TOTAL</b>	<b>\$1,200</b>	
2) Staff Mileage	(.33 per mile x 2,500 miles)	\$ 825
3) Gas	(3 vehicles @ \$200/monthly fill-up x 12) = \$3,600	\$ 3,600 (Match)

TOTAL		\$ 2,025
		<u>\$ 3,600 (Match)</u>

## D. EQUIPMENT

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
TOTAL		<u>\$0</u>

## E. SUPPLIES

<u>Supply Items</u>	<u>Computation</u>	<u>Cost</u>
Youth Empowerment Program	Afternoon Snacks for Youth	\$ 5,125
Youth Violence Prevention	Administrative Office Supplies (Pens, Paper, Pencils, Folders, etc)	\$ 3,000
Youth Violence Prevention	Program Supplies	\$ 2,000
Youth Violence Prevention	Printing & Publication & Marketing	\$ 2,500
TOTAL		<u>\$12,625</u>

## F. CONSTRUCTION

<u>Purpose</u>	<u>Description of Work</u>	<u>Cost</u>
Renovations	Retrofit Building to house Youth Empowerment Program	\$102,000 (Match)
TOTAL		<u>\$102,000 (Match)</u>

## G. CONSULTANTS/CONTRACTS

*Contracts*

<u>Item</u>	<u>Service to be Procured</u>	<u>Cost</u>
Port Center	Rental Space [\$2,510 per month x12]	\$30,120
Youth Worker Part-Time (1)	\$12/hour x 30 hours/wk x52 weeks	\$18,720
Youth Worker Part-Time (1)	\$15/hour x 30 hours/wk x52 weeks	\$23,400
All Air-Conditioning Storage	Rental Storage Space [3 months @ \$140 per month]	\$ 420
Palm Beach Community College	Job Coach/Developer	\$ 55,000
Russo Consulting Group	Build a Computer Classes for 8 weeks	\$ 1,400
Russo Consulting Group	Computer Software Training 8 weeks (Excel, PowerPoint, Word, Typing)	\$ 1,375

Rolle, Edgecombe, Inc.	Entrepreneurship/Business Development	\$ 4,500
Rolle, Edgecombe, Inc.	Youth Leadership Development Public Speaking (8) Weeks	\$ 4,700
TBD	Substance Abuse Prevention/Counseling	\$ 3,000
TBD	Tutorial Services	\$ 9,500
TBD	Anti-Violence Workshop- Building Positive Relationships	\$ 2,000
TBD	Mother & Daughter Fitness Program	\$ 656
TOTAL		<u>\$154,791</u>

#### H. OTHER COSTS

Description	Computation	Cost operations
Building Maintenance	Maintenance contract for building @ \$100 per months x 12 months	\$ 1,200
Copier Maintenance	Maintenance on copier \$121.50 per month x 12 months	\$ 1,458
Training & Development	Staff attendance to Professional Development Programs	\$ 750
Miscellaneous	Justice Service Center Annual Consortium	\$ 2,105
Miscellaneous	Client Services [YEP & Justice Service Center]	\$ 11,500
TOTAL		<u>\$ 17,013</u>

#### I. COMMUNICATIONS/UTILITIES

Description	Computation	Cost
Telephones	Installation and operations of 2 phone lines & fax line @ Youth Empowerment Center \$2,000; operational cost/monthly billing for 2 Internet Service/Cable (Comcast) @ \$208.13 x 12 months = \$2,500 Operations of 4 phone lines & fax line @ Justice Service Center \$1,500; operational cost/monthly billing for 1 Internet Service/ Cable (Comcast) @ \$104 x 12 months = \$1,248	\$4,500      \$2,748
Postage & Shipping	Correspondence mailed from Youth Empowerment & Justice Service Centers	\$ 750
Utilities (Power/Water/Gas)	Local utilities for Centers	\$4,000
Cellular	Phone operations, monthly billing (3) phones	\$2,500
TOTAL		<u>\$14,498</u>



Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the space below.

<b><i>Budget Category</i></b>	<b><i>Palm Beach County</i></b>	<b><i>City of Riviera Beach</i></b>	<b><i>Total Cost</i></b>
<b>Personnel</b>	\$190,670	\$0	\$190,670
<b>Fringe</b>	\$41,690	\$0	\$41,690
<b>Travel</b>	\$2,025	\$3,600	\$5,625
<b>Equipment</b>	\$0	\$0	\$0
<b>Supplies</b>	\$12,625	\$0	\$12,625
<b>Construction</b>	\$0	\$102,000	\$102,000
<b>Contractual</b>	\$154,791	\$0	\$154,791
<b>Other</b>	\$17,013	\$0	\$17,013
<b>Communications/Utilities</b>	\$14,498	\$0	\$14,498
<b>Total Direct</b>	\$433,312	\$105,600	\$538,912
<b>TOTAL PROJECT COSTS</b>	\$0	\$0	\$0

## OVERALL SUMMARY

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<i>Budget Category</i>	<i>Total Budget</i>
A. Personnel	\$ 190,670
B. Fringe Benefits	\$ 41,690
C. Travel	\$ 2,025 \$ 3,600 (Match)
D. Equipment	\$ 0
E. Supplies	\$ 12,625
F. Construction	\$ 102,000 (Match)
G. Consultants/Contracts	\$154,791
H. Other	\$ 17,013
I. Communications/Utilities	\$ 14,498
<u>Total Direct Costs</u>	\$433,312
 TOTAL PROJECT COSTS	 \$538,912

**City of Riviera Beach Youth Violence Prevention Initiative  
FY 2008-2009  
Budget Narrative**

BUDGET NARRATIVE

**PERSONNEL (\$190,670)**

A request of \$51,376 will cover the salary of the full-time Youth Empowerment Center Director for the Youth Empowerment Program. A request of \$90,844 will cover the cost of full-time personnel salaries of the Justice Service Center Director and Re-entry Coordinator for the Justice Service Center.

A request of \$48,450 is being requested to cover the full-time salary for a Community Oriented Police Officer.

**FRINGE BENEFITS (\$41,690)**

A request of \$41,690 will cover the cost of fringe benefits for four (4) full-time personnel. Fringe benefits include FICA @ .0765 percent per person. Florida Unemployment Insurance @ \$47.07 per person. The request includes Health and Dental Insurance Plans for the full-time personnel @ \$6,729 per person.

**TRAVEL (\$2,025) (\$3,600 Match)**

A request of \$1,200 will cover the cost of one (1) person travel to the Southern States Crime Prevention to be held in Sandestin, FL, October 21-24, 2008. The estimated cost includes registration, airfare, hotel and per diem.

A request of \$825 will cover the cost of staff local travel at a rate of 33 cents per mile. This is an estimate and is subject to change.

The City of Riviera Beach will provide the fuel for three (3) vehicles @ a rate of \$200 per month for 12 months. The total cash match will be \$3,600.

**EQUIPMENT (\$0)**

**SUPPLIES (\$12,625)**

A request of \$12,625 will cover the cost of supplies for the Youth Violence Prevention Initiative. The request includes the estimated cost of \$5,125 to provide Youth Empowerment Program youth afternoon snacks. A request of \$3,000 will cover the cost of Youth Violence Prevention Administrative Office Supplies which includes pens, paper, pencils, folders and etc. A request of \$2,000 will cover the program supplies. A request of \$2,500 will cover the cost of printing, publication and marketing for the programs.

**CONSTRUCTION (\$102,000)**

The City of Riviera Beach will provide an additional \$102,000 to renovate the recently purchased facility to house the Youth Empowerment Program. Renovations to the facility include taking out walls, adding restrooms, improving installation with air conditioning & heat. Other renovations include installing an elevator and ensuring that the building is ADA compliant.

**CONSULTANTS/CONTRACTUAL (\$154,791)**

**Port Center – (\$30,120)** A request of \$30,120 is being made to pay for rental space for the Justice Service Center at the Port Center. The proposed rate is \$2,510 per month for 12 months.

**Youth Worker (Part-time) (\$18,720)** A request of \$18,720 is being made to support costs of a part-time Youth Worker at the Youth Empowerment Center. The Youth Worker will be paid @ \$12/ hour for 30 hours per week for 52 weeks.

**Youth Worker (Part-time) (\$23,400)** A request of \$23,400 is being made to support the cost of a second part-time Youth Worker at the Youth Empowerment Center. The Youth Worker will be paid @ \$15/hour for 30 hours per week for 52 weeks.

**All Air-Conditioning Self Storage (\$420)** A request of \$420 is being made to pay for rental storage space for furniture and equipment needed in the future Youth Empowerment Center. The storage space will be paid @ \$140 per month for approximately 3 months.

**Palm Beach Community College (\$55,000)** A request of \$55,000 is being made to pay the cost of a full-time Job Coach/Developer for the Justice Service Center.

**Russo Consulting Group (\$4,500)** A request of \$1,400 is being made to pay Russo Consulting Group to teach youth in the Youth Empowerment Program how a computer works from the inside out and acquire the skills necessary to install and upgrade a computer. As a result of this training, participants will have the prerequisite knowledge required for a career in PC troubleshooting and repair. The course is taught in five modules which include (1) Safety & Case

Preparation; (2) CPU & Power Supply; (3) Memory & Motherboard; (4) Drives & I/O Devices and (5) Operating System Installation. The class will last for approximately eight (8) weeks.

**Russo Consulting Group (\$1,375)** A request of \$1,375 is being made to pay Russo Consulting Group to teach youth in the Youth Empowerment Program to learn and use their creative imagination through Internet/Website designing. Youth will learn computer programming and before the end of sessions be able to create their own individual computer program. Youth will learn the benefits of the technology world to all of the population, and possibly identify this as a possible trade. It is anticipated that this class will last for approximately six (6) weeks.

**Rolle, Edgecomb, Inc. (4,500)** A request of \$4,500 is being made to pay Rolle, Edgecomb, Inc. to teach youth in the Youth Empowerment Program to learn entrepreneurship and business development techniques. Youth will learn how to establish self-employment, how to identify dollars to support their businesses, and learn financial development to assist in maintaining a lucrative business. It is anticipated that this class will last for approximately eight (8) weeks.

**Rolle, Edgecomb, Inc. (4,700)** A request of \$4,700 is being made to pay Rolle, Edgecomb, Inc. to teach youth in the Youth Empowerment Program to learn leadership development, and public speaking. Youth will learn skills and competencies that will empower and inspire them to set life goals, and come up with a plan on how that goal will be accomplished. Youth will learn public speaking through development of identifying topics, research, and providing public presentations. It is anticipated that this class will last for approximately eight (8) weeks.

**TBD (\$3,000)** A request of \$3,000 is being made to pay an organization TBD to teach youth in the Youth Empowerment Program to be familiar through identified expert worker of the harmful and dangerous effects that various drug substances/alcohol causes on their lives. Youth will also be informed and shown through visual aids, presentations, etc. the effects that their individual choices cause upon their families and community. Youth currently experimenting with substances/alcohol will be provided individual counseling, referral for outpatient/inpatient treatment (if needed). The length of time for this class is TBA.

**TBD (\$9,500)** A request of \$9,500 is being made to pay an organization TBD to provide youth in the Youth Empowerment Program with tutoring services including FCAT skill building. Tutoring must support the efforts of teachers and schools as well as be supported by parents, tutors and community groups.

**TBD (\$2,000)** A request of \$2,000 is being made to pay an organization yet to be determined (TBD) to teach youth in the Youth Empowerment Program to learn to solve problems in a non-violent manner, learn the importance of healthy/non-violent relationships, learn appropriate measures to avoid violence in their relationships through conflict resolution, anger management, mature decision making and increased awareness of domestic violence issues to the entire family. The class will last for approximately six (6) weeks.

**TBD (\$656)** A request of \$656 is being made to pay an organization to teach youth in the Youth Empowerment Program health and fitness through hands-on educational classes, materials,

and aerobics. These classes will also be used for mother & daughter to bond by participating in these classes together as a family unit. The length of time for these classes will be for eight (8) weeks.

**OTHER COSTS (\$17,013)**

**Building Maintenance (\$1,200)** A request of \$1,200 is being made to cover maintenance contract for the building used by the Youth Empowerment Program. It is anticipated that the contract will be @ \$100 per month for 12 months.

**Copier Maintenance (\$1,458)** A request of \$1,458 is being made to cover copier maintenance contracts @ \$121.50 per month for 12 months.

**Training & Development (\$750)** Staff is requesting training and development funds @ \$750.

**Annual Consortium (\$2,105)** The Justice Services Center is requesting funds in the amount of \$2,105 to conduct its Second Annual Consortium. Monies are used to organize a One-Stop Shop activity where ex-offenders can come and receive services at one location.

**Client Services (\$11,500)** The Youth Empowerment Center and Justice Services Center are requesting funds of \$11,500 under miscellaneous for client services. The services include assistance to youth for misc. items such as clothing, medication, school fees, etc. The services include purchase of Driver's Licenses, Identification Cards, and Social Security cards for ex-offenders.

**COMMUNICATIONS/UTILITIES (\$14,498)**

**Telephones (\$7,248)** A request of \$4,500 is being made to cover the cost of installation and operations of phone and fax lines; operational cost/monthly billing for Internet Service/Cable in the new Youth Empowerment Center. A request of \$2,748 is being made to cover the cost of operations of phone and fax lines; operational cost/monthly billing for Internet Service/Cable in the Justice Service Center.

**Postage & Shipping (\$750)** A request of \$750 is being made to cover the cost of postage and shipping of correspondence from both the Youth Empowerment & Justice Service Centers.

**Utilities (\$4,000)** A request of \$4,000 is being made to cover the cost of local utilities (Power/Water/Gas) for the Centers.

**Cellular Phones (\$2,500)** A request of \$2,500 is being made to cover to cover the cost of operations and monthly billing for three (3) cell phones.

# Youth Violence Prevention Project Monthly Programmatic Report

Exhibit C

Return to: Palm Beach County Criminal Justice Commission  
 Youth Violence Prevention Coordinator  
 301 North Olive Ave., Suite 1001  
 West Palm Beach, FL 33401

**REPORTING MONTH:** \_\_\_\_\_

Organization: \_\_\_\_\_

Project Name: \_\_\_\_\_

Person completing this form: \_\_\_\_\_

Due Dates: The 10th of each month  
 following each month of services.

<b>YOUTH EMPOWERMENT CENTER</b>	
<i>Please indicate the total number of participants for the following categories:</i>	
After-school Activities	<input style="width: 100%; height: 20px;" type="text"/>
Career Academy:	<input style="width: 100%; height: 20px;" type="text"/>
Comm. Outreach Program:	<input style="width: 100%; height: 20px;" type="text"/>
Cultural Diversity Training:	<input style="width: 100%; height: 20px;" type="text"/>
Employment Services:	<input style="width: 100%; height: 20px;" type="text"/>
Job Training:	<input style="width: 100%; height: 20px;" type="text"/>
Life Skills:	<input style="width: 100%; height: 20px;" type="text"/>
Parenting Classes:	<input style="width: 100%; height: 20px;" type="text"/>
Safe School Program:	<input style="width: 100%; height: 20px;" type="text"/>
Teen Center:	<input style="width: 100%; height: 20px;" type="text"/>
Tutoring:	<input style="width: 100%; height: 20px;" type="text"/>
Mentoring:	<input style="width: 100%; height: 20px;" type="text"/>

<b>LAW ENFORCEMENT</b>	
<i>Please indicate the following:</i>	
<u>License Plate Identification System</u>	
Total number of identifications:	<input style="width: 100%; height: 25px;" type="text"/>
 <u>Community Oriented Policing</u>	
Total number of contacts with the public:	<input style="width: 100%; height: 25px;" type="text"/>

**JUSTICE SERVICE CENTER**





Reimbursement Request

**SUMMARY STATEMENT OF TOTAL PROJECT COSTS**

Agency:		Project #:	
Subgrantee:			
Address:		Project Title:	
Telephone:			Claim #:
Claim Period:			
Budget Category		Category Total	
Salaries & Benefits			
Other Personal / Contractual Services			
Expenses			
Operating Capital Outlay			
Indirect Costs			
Total Claim Amount			
<p>I hereby certify that the above costs are true and valid costs incurred in accordance with the project agreement.</p> <p>Date _____ Signed _____  <span style="margin-left: 300px;">Project Director</span></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Typed Name of Project Director</p>			

DETAIL OF SALARIES AND BENEFITS

Subgrantee:		County:	Claim Period:				Claim #:
Project #:		Project Title:				Telephone:	
Name of Employee	Job Title	Type of Work Performed on Project	Hrs. Worked on Project	Total Hrs. Worked	%	Gross Salary for Pay Period	Charges to Project
Subtotals							
Add Actual Cost of Retirement, Group Insurance, FICA Taxes, Etc. (from Page 3, Details of Benefits)							
Total Overtime Pay and Benefits (form Page 4, Details of Overtime Pay and Benefits)							
This column total must appear on Page 1, Summary Statement.						Total Salaries and Benefits	

DETAIL OF BENEFITS

Subgrantee:		County:		Claim Period:			Claim #:	
Project #:		Project Title:					Telephone:	
Name of Employee	Health Insurance	Life Insurance	Retirement	FICA	Other (List)	Total Benefits Paid this Period	Percentage of Time Worked on Project	Total Benefits Charged to Project
This column total must appear on Page 2, Detail of Salaries & Benefits						Total Charges to Project		

DETAIL OF OVERTIME PAY AND BENEFITS

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Name of Employee	Job Title	Type of Work Performed on Project	Hrs. Worked on Project	Charges to Project
Subtotals				
Add Actual Cost of Retirement, Group Insurance, FICA Taxes, Etc. (from Page 5, Details of Benefits for Overtime Only)				
This column total must appear on Page 2, Detail of Salary and Benefits, if regular Salaries and Benefits are included in the budget. If no regular Salaries and Benefits are included then this column total must appear on Page 1, Summary Statement.			Total Overtime Pay and Benefits	

DETAIL OF BENEFITS FOR OVERTIME ONLY

Subgrantee:		County:		Claim Period:		Claim #:
Project #:		Project Title:			Telephone:	
Name of Employee	Health Insurance	Life Insurance	Retirement	FICA	Other (List)	Total Benefits Charged to Project
This column total must appear on Page 4, Detail of Overtime Pay & Benefits					Total Charges to Project	

DETAIL OF OTHER PERSONAL/CONTRACTUAL SERVICES (OPS)

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Vendor	Description of Services Provided (Provide Unit Cost if Applicable)	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.				Total

DETAIL OF EXPENSES

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Vendor	Description of Item	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.				Total

DETAIL OF OPERATING CAPITAL OUTLAY (OCO)

Subgrantee:		County:		Claim Period:		Claim #:	
Project #:		Project Title:				Telephone:	
Vendor		Description of Property		Date Paid	Check Number		Amount
This column total must appear on Page 1, Summary Statement.						Total	



DETAIL OF INDIRECT COSTS

Subgrantee:		County:	Claim Period:	Claim #:
Project #:		Project Title:		Telephone:
Vendor	Description	Date Paid	Check Number	Amount
This column total must appear on Page 1, Summary Statement.			Total	

**Criminal Justice Commission  
Implementation Plan for Youth Violence Prevention Project**

Each participating city, in recognition of the findings of the Criminal Justice Commission's Youth Violence Prevention Project Steering Committee that youth violence must be addressed in a comprehensive and systematic way, wishes to participate in this worthwhile project.

Each participating city agrees to:

- Abide by the requirement that all city-related projects and efforts will service the residents within the identified geographic areas as outlined by Criminal Justice Commission maps
- The city will make a commitment of building space for services within the identified geographical areas
- Design a phase-in plan, including timeline, for the creation of a Youth Empowerment Center
- Design a phase-in plan, including timeline, for a Justice Service Center
- Participate in the multi-agency task force law enforcement component of the Youth Violence Prevention Project
- Utilize the findings of the Project's 500 youth surveys to develop and prioritize youth empowerment programs
- Pay the city's portion of all goods, services, and personnel used in connection with this project
- Develop separate community advisory boards for youth and young adults
- Participate in all aspects of evaluation including data collection, data sharing, site monitoring and visits

**Background:**

The Criminal Justice Commission utilized a national model created by the U.S. Department of Justice, Office of Justice Programs for the development of the Youth Violence Prevention Project. A comprehensive approach was developed using the research compiled by Florida State University and involved professionals from the criminal justice system, education, and human services, and local youth. Florida State University, Center for Public Policy in Criminal Justice, assimilated and analyzed local violent crime data which demonstrates, after a decline from 1994-2002, a significant increase in murders and firearms crimes. Four subcommittees, including crime prevention, law enforcement, courts and corrections, developed a strategic plan. A Youth Workgroup was formed with 25 youth from various areas of the county. The Workgroup surveyed over 500 youth, including juveniles in jail and on Department of Juvenile Justice probation. The recommendations made by the Workgroup have been incorporated into the overall plan. The research supports that a multi-agency comprehensive approach is the most effective. The project incorporates the model programs and the recommendations from the Subcommittees.

**Components:**

1. **Crime Prevention:**

The establishment of a Youth Empowerment Center in each targeted area that provides activities and services to youth ages 13-18, including after school programs and activities, tutoring/mentoring, job training for in school and out of school youth, information on resources, gang prevention outreach, parenting classes, employment services, Safe Schools Programs and transportation.

2. **Law Enforcement:**

The law enforcement strategies include:

- a. Provide training for all law enforcement agencies on the collection of evidence by standardization of evidence collection policies, procedures and training
- b. Utilization of the newer technology "license plate recognition cameras" in each of the targeted areas
- c. Community oriented police officer in each targeted area
- d. Ad campaigns utilizing bus shelters and billboards to assist in cold case investigations, provide crime prevention tips, and to make people aware of the penalties for gun crimes
- e. Gun safety programs, including working with gun dealers to better secure the firearms
- f. Multi-Agency Task Forces
  - i. Violent Crimes Task Force
  - ii. Joint operations with Alcohol, Tobacco, Firearms, and Explosives

3. **Courts:**

The strategies for the Courts component are designed to divert youth from the juvenile justice system and provide the judiciary with additional sanctions.

- a. Extend Youth Court within each targeted area
- b. Establish Aggression Replacement Therapy (ART) as a specialized program for violent juvenile offenders. ART provides an alternative treatment program to stem the violence at an earlier age
- c. Initiate judicial training on ways to involve the parents more in the judicial process to reduce the likelihood of recidivism
- d. Fund new prosecutor to handle violent firearm crimes with defendants up to 29 years of age and to work with law enforcement on the prosecution of these crimes

**4. Corrections:**

Establish a Justice Service Center in each targeted area to provide assistance to juvenile and young adult offenders up to age 29. The Justice Service Center provides services either on-site or through referrals. These services include employment, substance abuse, mental health, legal assistance, re-entry assistance, life skills, and probation sanction assistance.

Educational programs such as Safe Schools and Career Academies, and law enforcement strategies except for the cameras and the community oriented police officer would be countywide. Each targeted area will have an Advisory Board of residents and a Teen/Youth Council. For each area, a Memorandum of Understanding will describe the participation of the local government, human service agencies, foundations and other funding sources. The CJC will maintain oversight until all sites have been established.

The specific programs are: Youth Empowerment Centers and Justice Service Centers in the five targeted areas incorporate all four components of the plan. Memorandums of Understanding will be completed by Criminal Justice Commission.

<b>Youth Empowerment Center Programs:</b>	<b>Responsibility</b>
<b>Youth Empowerment Facility</b>	<b>City</b>
<b>Youth/Teen Advisory Council</b> Council or Board of youth from the target area to meet regularly to recommend programs and policies of the Youth Empowerment Center	<b>City</b>
<b>Teen Center</b> Provide educational and recreational programming. Maintain a clean safe and secure environment. Work with the youth council to identify new educational recreational programs, activities and special events.	<b>City</b>
<b>Career Academy</b> Designated Career Academies would provide opportunities for in school and out of school youth without regard to grade point average. Develop a pilot career academy through a charter school to be located within the targeted area and based on the career choices that the Youth Council and Citizen Advisory Board identify.	<b>MOU with School District and Charter School</b>
<b>After-school Activities</b> Provide a variety of the latest Recreational programs: martial arts, yoga, surfing, swimming, tennis hip hop dance, organized sport.	<b>City</b>
<b>Tutoring</b>	<b>City</b>

<p>Provide before school/after-school tutoring, including FCAT skill building</p>	
<p><b>Mentoring</b> Provide mentors for youth to support and be positive role models</p>	<p><b>MOU to be Developed</b></p>
<p><b>Job Training</b> Workforce Alliance is funding a program for approximately 100 at-risk youths to prepare them for careers and jobs that are in demand in Palm Beach County. The program will supplement existing programs at the high schools of the county and provide additional resources. Junior Achievement of the Palm Beaches will manage the program with the objective of motivating selected at-risk youth to graduate, providing them additional workplace skills and then assist them with job placement.</p> <p>Workforce Alliance has contracted with three agencies to carry out academic and job-training services for at-risk and disadvantaged youth in Palm Beach County on a year-round basis. Priority will be given to proposals to serve the youth in those areas of the county that were pointed out the research sponsored by the Youth Violence Prevention Committee. Alliance expects to bring the selected programs to over 500 youths, both in-school and out-of-school</p>	<p><b>MOU with Workforce Alliance and Palm Beach Community College</b></p>
<p><b>Information on Resources</b> Provide information on existing resources for youth including school programs, job training and employment opportunities, services available</p>	<p><b>City and MOU with collaborating agencies</b></p>
<p><b>Community Outreach</b> A worker to intervene with youth in the Youth Empowerment Center area to engage them in positive activities.</p>	<p><b>City</b></p>
<p><b>Employment Services</b> Workforce Alliance is funding a program for approximately 100 at-risk youths to prepare them for careers and jobs that are in demand in Palm Beach County. The program will supplement existing programs at the high schools of the county and provide additional resources. Junior Achievement of the Palm Beaches will manage the program with the objective of</p>	<p><b>MOU with Workforce Alliance</b></p>

motivating selected at-risk youth to graduate, providing them additional workplace skills and then assist them with job placement	
<b>Transportation</b> The youth surveyed indicated that a major issue to attending programs and activities is transportation.	City
<b>Life Skills</b>	City
<b>Cultural Diversity Training</b>	City

<b>Justice Service Center</b>	<b>Responsibility</b>
Develop the Justice Service Center concept in targeted neighborhoods in order to provide assistance to residents, juvenile offenders, and adult offenders. The Justice Service Center would provided services to assist residents and both juvenile and adult offenders either onsite or through referrals. These services would include employment, substance abuse, mental health, legal assistance, re-entry assistance, life skills, community outreach, and probation sanction assistance.	
<b>Justice Service Center Facility</b>	City
<b>Mental Health Services</b> The Justice Service Center would provide assistance to those seeking mental health services. By partnering with mental health providers, residents and both juvenile and adult offenders can access services through referrals.	MOU with DCF
<b>Substance Abuse Services</b> Substance Abuse Services- the Justice Service Center would be able to provide substance abuse counseling either onsite or through referrals.	MOU with DCF
<b>Community Service</b> Provide judges with the options of having youth complete their sanctions in the neighborhood and repay the community for their law violations.	City
<b>Employment Services</b> The Justice Service Center would be able to provide assistance to those seeking employment services. By partnering with the Workforce	MOU with Workforce Alliance

Alliance and other agencies, the Justice Service Center would offer an array of referrals to partner agencies that can provide the individual with assistance in obtaining employment, gaining self-sufficiency, gaining work skills to obtain employment, and upgrading skills to maintain employment.	
<b>Legal Services</b>	<b>TBD</b>
<b>Cultural Competency Training</b>	<b>City</b>
<b>Life Skills</b>	<b>City</b>
<b>Social Services</b>	<b>City</b>

<b>Law Enforcement</b>	<b>Responsibility</b>
<b>Evidence Collection Training and MOU for standardized collection</b>	<b>MOU with Palm Beach Community College and City</b>
<b>Community Oriented Policing</b> A Community Oriented Police Officer in each of the target areas to develop relationships within the neighborhood help citizens feel safer and become more involved in reducing crime in the area.	<b>City</b>
<b>License Plate Recognition Cameras</b> To place such units in areas where stolen vehicles are most likely to be driven.	<b>City</b>
<b>Gun Safety Programs</b> To develop a plan that would support gun dealers/suppliers partnering with Law Enforcement to better secure their firearms. Most violent crimes involving firearms are from weapons that have been stolen. Helping Law Enforcement track people who have a potential for violence who purchase firearms from them.  <b>1:</b> To work hand in hand with dealers on items that may help in the theft of guns. This would be any items of low cost or impact on the dealers. Example: concrete barriers to stop smash and grabs.  <b>2:</b> To help identify subjects who may be gang affiliated or persons involved in criminal activities that purchase weapons. This could include	<b>City and MOU with Palm Beach Sheriff's Office Violent Crimes Task Force</b>

<p>working together at gun shows or simply as tracking over the counter sales.</p> <p><b>3:</b> To just plain reduce the number of youths getting access to firearms. Plus reduce the number of violent persons getting firearms.</p>	
<p><b>Joint Operations</b> Participate in the Violent Crimes Task Force and other joint operations to target violent offenders</p>	<p><b>City and MOU with Palm Beach Sheriff's Office Violent Crimes Task Force</b></p>
<p><b>Race Relations Training</b></p>	<p><b>City</b></p>

<b>Courts</b>	<b>Responsibility</b>
<p><b>Youth Court</b></p>	<p><b>MOU with School District</b></p>
<p><b>Aggression Replacement Therapy (ART)</b> established as a specialized program for violent juvenile offenders. ART provides an alternative treatment program to stem the violence at an earlier age.</p>	<p><b>Contract with Agency to provide it countywide</b></p>
<p><b>Initiate judicial training</b> on ways to involve the parents more in the judicial process to reduce the likelihood of recidivism.</p>	<p><b>MOU</b></p>
<p><b>Fund new prosecutor</b> to handle violent firearm crimes with defendants up to 29 years of age and to work with law enforcement on the prosecution of these crimes</p>	<p><b>CJC Agreement with Office of the State Attorney</b></p>