

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: October 7, 2008	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department:

Submitted By: County Administration

Submitted For: DOH/Palm Beach County Health Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) a Contract with the Department of Health (DOH) in the amount of \$2,330,510 for Environmental Health and Engineering programs provided by the Palm Beach County Health Department (CHD) for the period October 1, 2008, through September 30, 2009; and

B) An Addendum to the Contract to clarify:

- 1) Paragraph 6.a. – as State employees/personnel, CHD employees are not “officers, agents, or employees of the County”;
- 2) Paragraph 7.c. – The County shall assure that insurance coverage for vehicles is available through either a self-insurance program or insurance purchased by the County except for insurance referenced in paragraph 7.e.;
- 3) Paragraph 7.d. – The County shall be named as additional insured on any agreement in which the CHD contracts or subcontracts any work to be performed on the premises to a third party; and
- 4) Paragraph 7.e. – As a State agency, the CHD agrees to be responsible for its own, its officers’, employees’, or agents’ negligent acts, or omissions, or tortuous acts, which result in claims or suits against the parties, and agrees to be liable for any damages proximately caused by said acts or omissions.

Summary: This Contract sets forth the funding responsibilities of the DOH and the County for the operation of the Palm Beach County Health Department. The State and County share in the funding of the \$9,517,216 environmental health budget. The State's share is \$4,312,298 (45.3%), primarily from State general revenue and fees. Funding from the County's FY 2009 budget is \$2,330,510 (24.5%) that includes Childcare Enforcement & Control Funding of \$125,890. The remaining local share (30.2%) is comprised of County Authorized Fees of \$1,082,956 (11.4%), Federal Funds of \$389,407 (4.1%), Department of Environmental Protection (DEP) Funds of \$272,022 (2.9%), the Air Pollution Tag Fees of \$926,250 (9.7%) and Local Contract and Miscellaneous Funding of \$203,773 (2.1%). County funding is used primarily for salaries and benefits. The environmental staffing is responsible for surveillance of public drinking water systems, permitting and inspection of septic tanks, regulation of air pollution sources, inspection and licensing of child care and other group care facilities, and other duties related to environmental health. The Childcare Enforcement & Control Funding provides for a full time Attorney/Hearing Officer and a half-time paralegal position to provide counsel for the Child Care Advisory Council and to serve as Environmental Control Officer for the Environmental Control Hearing Board. County funds are included in the FY 2009 budget. No additional funds are needed. County staff requested certain changes to the State's standard contract in order to clarify the insurance and liability provisions. The State preferred including these in an Addendum instead of revising the standard contract. Countywide (GB)

Background and Justification: (Continued on Page 3)

Attachments:

1. State/County Contract
2. Addendum

Recommended By:

Department Director

Date _____

Approved By:

Assistant County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs		2,330,510	0-	-0-	-0-
External Revenues					
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT		2,330,510	-0-	-0-	-0-
#ADDITIONAL FTE POSITIONS (Cumulative)	-0-	-0-	-0-	-0-	-0-

Is Item Included In Current Budget? Yes
Budget Account No: Fund: 0001 Agency: 480 Org: VAR. Object: 8101
Reporting Category:

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Net fiscal impact: \$2,330,510

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 9-24-08
Amrillhite 9-26-08
OFMB *[Signature]* 9/25/08 CN 9/23/08

[Signature] 9/26/08
Contract Administration
E. Jones 9/26/08

B. Legal Sufficiency:

[Signature] 9/30/08
Assistant County Attorney

This Contract complies with our
contract review requirements.

C. Other Department Review:

Department Director

Revised 9/03

ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

Background and Justification (Continued from Page 1): Pursuant to the provisions of Section 154.01, Florida Statutes, the Board of County Commissioners has historically provided ad valorem funding to support environmental health programs. Section 154.01, F.S., specifies that functional system of public health services shall be established which shall include the following levels of service: environmental health, communicable disease control and primary care services. With the establishment of the Health Care District of Palm Beach County (HCD), local support of communicable disease control and primary care services came under the purview of the HCD, while support of the environmental program remained with the County.

The Statute defines "environmental health services" as those that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment, which may contribute to the occurrence or transmission of disease. The Statute further provides that environmental health services shall be supported by available federal, state and local funds. Examples of services include: inspection and permitting of wells, septic tanks and public swimming pools; inspection and licensing of child care facilities, migrant labor housing and migrant labor camps; plan reviews; regulation of air pollution sources, investigation of complaints and permitting of tanning facilities; biochemical waste services; inspections of solid waste management facilities and hazardous waste generators; lead and radon gas monitoring services; inspection and licensing of mobile home parks; inspection of adult entertainment facilities; rabies surveillance and control; inspection of food service in child care facilities, bars and lounges, schools, hospitals, nursing homes, detention facilities and other locations; investigation of food-borne illness outbreaks; surveillance for mosquito-transmitted encephalitis. Additional services include providing counsel for the Child Care Advisory Council and serving as Environmental Control Officer.

Increases (decreases) in various funding sources for the health department's environmental programs are shown below:

<u>Source:</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>% Change</u>
State Share	\$4,396,721	\$4,312,298	-1.92%
County Share			
County Ad Valorem	1,866,537	1,876,537	0.53%
Arbo Virus	168,083	168,083	0%
Right-To-Know	160,000	160,000	0%
Childcare Enforcement & Control	<u>135,890</u>	<u>125,890</u>	-7.36%
Total County Share	2,330,510	2,330,510	0%
County Authorized Fees	832,106	1,082,956	30.15%
Federal Funds	486,463	389,407	-19.95%
Dept of Environmental Protection Funds	381,394	272,022	-28.68%
Air Pollution Tags	885,000	926,250	4.66%
Local Grants	<u>205,022</u>	<u>203,773</u>	-.61%
Total Other Funding	<u>2,789,985</u>	<u>2,874,408</u>	3.03%
Total Funding:	<u>\$9,517,216</u>	<u>\$9,517,216</u>	<u>0%</u>



Charlie Crist
Governor

Ana M. Viamonte Ros, M.D., M.P.H.
State Surgeon General

August 25, 2008

Palm Beach County
301 North Olive Street
West Palm Beach FL 33401

Attn: Mr. Jon Van Arnam, Assistant County Administrator

Dear Jon,

Enclosed are four originals of the contract between the Palm Beach County Board of County Commissioners and the Florida Department of Health/Palm Beach County Health Department. Once you have obtained the necessary approval and signature, please return all four copies to this office for further processing. I look forward to another productive year working together.

Sincerely,

A handwritten signature in black ink, appearing to read "John Campbell".

John Campbell
CFO

Enclosures



PALM BEACH COUNTY HEALTH DEPARTMENT
Post Office Box 29 / 826 Evernia Street, West Palm Beach, FL 33402
Jean M. Malecki, MD, MPH, FACPM, Director
www.pbchd.com
TELEPHONE (561) 355-3113 FAX (561) 355-3165

**CONTRACT BETWEEN
PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF
THE PALM BEACH COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2008-2009**

This agreement ("Agreement") is made and entered into between the State of Florida, Department of Health ("State") and the Palm Beach County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2008.

RECITALS

A. Pursuant to Chapter 154, F.S., the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Palm Beach County Health Department ("CHD") is one of the County Health Departments created throughout Florida. It is necessary for the parties hereto to enter into this Agreement in order to assure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the forgoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this Agreement shall be effective from October 1, 2008, through September 30, 2009, or until a written agreement replacing this Agreement is entered into between the parties, whichever is later, unless this Agreement is otherwise terminated pursuant to the termination provisions set forth in paragraph 8, below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to Section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease.

Environmental health services shall be supported by available federal, state and local funds and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources are set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 26,843,150 (*State General Revenue, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 2,330,510 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this Agreement in the

County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this Agreement during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Bureau of Budget Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Bureau of Budget Management.

e. The name and address of the official payee to who payments shall be made is:

County Health Department Trust Fund
Palm Beach County, Attn: F & A
P.O. Box 29
West Palm Beach, FL 33401

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy State Health Officer. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall insure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan. A report detailing the status of public health as measured by outcome measures and similar indicators will be sent by the CHD director/administrator to the parties no later than October 1 of each year (*This is the standard quality assurance "County Health Profile" report located on the Office of Planning, Evaluation & Data Analysis Intranet site*).

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of county purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of county purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all county-purchasing procedures must be followed in their entirety, and such

compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this Agreement. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with those promulgated by the Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraph 6.i., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i. The revenue and expenditure requirements in the Florida Accounting System Information Resource (FLAIR).
- ii. The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii. Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv. The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Palm Beach County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the state or county, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by state and county based on the ratio of planned expenditures in the core contract and funding from all sources is credited to the program accounts by state and county. The equity share of any surplus/deficit funds accruing to the state and county is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount

which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy State Health Officer has approved the transfer. The Deputy State Health Officer shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this Agreement. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by county government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures, dated April 2005, as amended, the terms of which are incorporated herein by reference. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using county procedures pursuant to paragraph 6.b. hereof.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this Agreement.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the county that shall include at least the following:

i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;

ii. A written explanation to the county of service variances reflected in the DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Bureau of Budget Management.

p. The dates for the submission of quarterly reports to the county shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2009 for the report period October 1, 2008 through December 31, 2008;
- ii. June 1, 2009 for the report period October 1, 2008 through March 31, 2009;
- iii. September 1, 2009 for the report period October 1, 2008 through June 30, 2009; and
- iv. December 1, 2009 for the report period October 1, 2008 through September 30, 2009.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the county shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The county shall assure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as county vehicles. The county shall assure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This Agreement may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this Agreement become unavailable, either party may terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This Agreement may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an

obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this Agreement, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2008, it is agreed that the performance and payment under this Agreement are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this Agreement are as follows:

For the State:

For the County:

John Campbell
Name

Jon Van Arnam
Name

CHD Financial Administrator
Title

Assistant County Administrator
Title

Palm Beach County Health Dept.

Palm Beach County

851 Avenue P
Riviera Beach, FL 33404
Address

301 North Olive Avenue
West Palm Beach, FL 33401
Address

(561) 803-7302
Telephone

(561) 355-2740
Telephone

If different contract managers are designated after execution of this Agreement, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this Agreement.

c. Captions. The captions and headings contained in this Agreement are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this 24 page agreement to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2007.

**BOARD OF COUNTY COMMISSIONERS
FOR PALM BEACH COUNTY**

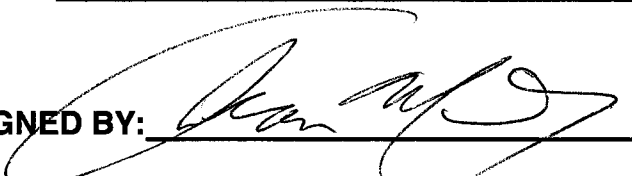
**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____
NAME: _____
TITLE: _____
DATE: _____

ATTESTED TO:

SIGNED BY: _____
NAME: _____
TITLE: _____
DATE: _____

SIGNED BY: _____
NAME: Ana M. Viamonte Ros, M.D., M.P.H.
TITLE: State Surgeon General
DATE: _____

SIGNED BY:  _____
NAME: Jean Malecki, M.D., M.P.H., F.A.C.P.M.
TITLE: Palm Beach CHD Director
DATE: 8/25/07

ATTACHMENT I

PALM BEACH COUNTY HEALTH DEPARTMENT

PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

	<u>Service</u>	<u>Requirement</u>
1.	Sexually Transmitted Disease Program	Requirements as specified in FAC 64D-3, F.S. 381 and F.S. 384 and the CHD Guidebook.
2.	Dental Health	Monthly reporting on DH Form 1008*.
3.	Special Supplemental Nutrition Program for Women, Infants and Children.	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4.	Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the Healthy Start Standards and Guidelines 1998 and as specified by the Health Start Coalitions in contract with each county health department.
5.	Family Planning	Periodic financial and programmatic reports as specified by the program office and in the CHD Guidebook, Internal Operating Policy FAMPLAN 14*
6.	Immunization	Periodic reports as specified by the department regarding the surveillance/investigation of reportable vaccine preventable diseases, vaccine usage accountability, the assessment of various immunization levels and forms reporting adverse events following immunization and Immunization Module quarterly quality audits and duplicate data reports.
7.	Chronic Disease Program	Requirements as specified in the Community Intervention Program (CIP) and the CHD Guidebook.
8.	Environmental Health	Requirements as specified in DHP 50-4* and 50-21*
9.	HIV/AIDS Program	Requirements as specified in Florida Statue 384.25 and 64D-3.016 and 3.017 F.A.C. and the CHD Guidebook. Case reporting on CDC Forms 50.42B (Adult/ Adolescent) and 50.42A (Pediatric). Socio-demographic data on persons tested for HIV in CHD clinics should be reported on Lab Request Form 1628 or Post-Test Counseling Form 1633. These reports are to be sent to the Headquarters HIV/AIDS office within 5 days of the initial post-test counseling appointment or within 90 days of the missed post-test counseling appointment.

ATTACHMENT I (Continued)

- | | |
|----------------------------|--|
| 10. School Health Services | HRSM 150-25*, including the requirement for an annual plan as a condition for funding. |
|----------------------------|--|

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II

PALM BEACH COUNTY HEALTH DEPARTMENT

PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance as of 09/30/09	Estimated County Share of CHD Trust Fund Balance as of 09/30/09	Total
1. CHD Trust Fund Ending Balance 09/30/08	\$ 1,692,595	\$ 3,074,875	\$ 4,767,470
2. Drawdown for Contract Year October 1, 2008 to September 30, 2009	\$ (229,449)	\$ (220,709)	\$ (450,158)
3. Special Capital Project use for Contract Year October 1, 2008 to September 30, 2009	\$ 209,432	\$ 380,468	\$ 589,900
4. Balance Reserved for Contingency Fund October 1, 2008 to September 30, 2009	\$ 1,712,612	\$ 2,915,116	\$ 4,627,728

Note: The total of items 2, 3 and 4 must equal the ending balance in item 1.

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

Pursuant to 154.02, F.S., At a minimum, the trust fund shall consist of: an operating reserve, consisting of 8.5 percent of the annual operating budget, maintained to ensure adequate cash flow from nonstate revenue sources.

ATTACHMENT II.

PALM BEACH COUNTY HEALTH DEPARTMENT Part II. Sources of Contributions to County Health Department

October 1, 2008 to September 30, 2009

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE						
015040	ALG/CESSPOOL IDENTIFICATION AND ELIMINATION	0	0	0	0	0
015040	ALG/CONTR TO CHDS-AIDS PATIENT CARE	768,000	0	768,000	0	768,000
015040	ALG/CONTR TO CHDS-AIDS PREV & SURV & FIELD STAFF	180,934	0	180,934	0	180,934
015040	ALG/CONTR TO CHDS-DENTAL PROGRAM	0	0	0	0	0
015040	ALG/CONTR TO CHDS-MIGRANT LABOR CAMP SANITATION	21,202	0	21,202	0	21,202
015040	ALG/CONTR. TO CHDS-IMMUNIZATION OUTREACH TEAMS	84,240	0	84,240	0	84,240
015040	ALG/CONTR. TO CHDS-INDOOR AIR ASSIST PROG	17,760	0	17,760	0	17,760
015040	ALG/CONTR. TO CHDS-MCH HEALTH - FIELD STAFF COST	0	0	0	0	0
015040	ALG/CONTR. TO CHDS-SOVEREIGN IMMUNITY	43,869	0	43,869	0	43,869
015040	ALG/CONTRIBUTION TO CHDS-PRIMARY CARE	66,977	0	66,977	0	66,977
015040	ALG/FAMILY PLANNING	219,423	0	219,423	0	219,423
015040	ALG/TPO HEALTHY START/TPO	0	0	0	0	0
015040	ALG/PRIMARY CARE	858,100	0	858,100	0	858,100
015040	ALG/SCHOOL HEALTH/SUPPLEMENTAL	88,747	0	88,747	0	88,747
015040	CATE - ESCAMBIA	0	0	0	0	0
015040	CHD SUPPORT POSITION	0	0	0	0	0
015040	CLOSING THE GAP PROGRAM	0	0	0	0	0
015040	COMMUNITY TB PROGRAM	527,939	0	527,939	0	527,939
015040	DENTAL SPECIAL INITIATIVE PROJECTS	0	0	0	0	0
015040	DUVAL TEEN PREGNANCY PREVENTION	0	0	0	0	0
015040	ENHANCED DENTAL SERVICES	0	0	0	0	0
015040	FL CLPPP SCREENING & CASE MANAGEMENT	15,000	0	15,000	0	15,000
015040	FL HEPATITIS & LIVER FAILURE PREVENTION/CONTROL	86,400	0	86,400	0	86,400
015040	HEALTHY BEACHES MONITORING	23,856	0	23,856	0	23,856
015040	HEALTHY PEOPLE HEALTHY COMMUNITIES	7,614	0	7,614	0	7,614
015040	HIV/AIDS JAIL LINKAGE PROJECT	0	0	0	0	0
015040	INDIGENT DENTAL CARE - ESCAMBIA	0	0	0	0	0
015040	LA LIGA CONTRA EL CANCER	0	0	0	0	0
015040	MEDIVAN - BROWARD	0	0	0	0	0
015040	METRO ORLANDO URBAN LEAGUE TEENAGE PREG PREV	0	0	0	0	0
015040	PENALVER CLINIC - MIAMI-DADE	0	0	0	0	0
015040	PRIMARY CARE SPECIAL DENTAL PROJECTS	80,064	0	80,064	0	80,064
015040	SPECIAL NEEDS SHELTER PROGRAM	0	0	0	0	0
015040	STATEWIDE DENTISTRY NETWORK - ESCAMBIA	0	0	0	0	0
015040	STD GENERAL REVENUE	114,458	0	114,458	0	114,458
015050	ALG/CONTR TO CHDS	15,181,010	0	15,181,010	0	15,181,010
GENERAL REVENUE TOTAL		18,385,593	0	18,385,593	0	18,385,593
2. NON GENERAL REVENUE - STATE						
015010	ALG/CONTR TO CHDS-REBASING TOBACCO TF	245,030	0	245,030	0	245,030
015010	BASIC SCHOOL HEALTH - CMS TF	50,349	0	50,349	0	50,349
015010	BASIC SCHOOL HEALTH - TOBACCO TF	523,404	0	523,404	0	523,404
015010	CHD PROGRAM SUPPORT	0	0	0	0	0
015010	TOBACCO PREVENTION & CESSATION PROGRAM	5,373	0	5,373	0	5,373
015010	AIDS NETWORK REIMBURSEMENT	642,339	0	642,339	0	642,339
015010	CHRONIC DISEASE PREVENTION PROGRAM	49,500	0	49,500	0	49,500
015010	FL HEPATITIS & LIVER FAILURE PREVENTION/CONTROL	0	0	0	0	0
015010	FULL SERVICE SCHOOLS - TOBACCO TF	392,170	0	392,170	0	392,170

ATTACHMENT II.

PALM BEACH COUNTY HEALTH DEPARTMENT Part II. Sources of Contributions to County Health Department

October 1, 2008 to September 30, 2009

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
2. NON GENERAL REVENUE - STATE						
015010	PACE EH	20,000	0	20,000	0	20,000
015010	COUNTY HEALTH DEPARTMENT INDIRECT COSTS	131,952	0	131,952	0	131,952
015010	SCHOOL HEALTH/SUPPLEMENTAL	202,303	0	202,303	0	202,303
015010	SUPPLEMENTAL/COMPREHENSIVE SCHOOL HEALTH - TOB TF	0	0	0	0	0
015010	TOBACCO PREVENTION & CESSATION PROGRAM	48,367	0	48,367	0	48,367
015010	VARICELLA IMMUNIZATION REQUIREMENT TOBACCO TF	44,664	0	44,664	0	44,664
015010	YOUTH SCHOOL & AFTER SCHOOL PROGRAM	132,488	0	132,488	0	132,488
015018	CHILD DAYCARE FACILITIES LICENSE	200,022	0	200,022	0	200,022
015020	ALG/CONTR. TO CHDS-BIOMEDICAL WASTE/DEP ADM TF	38,960	0	38,960	0	38,960
015020	ALG/CONTR. TO CHDS-SAFE DRINKING WATER PRG/DEP ADM	43,716	0	43,716	0	43,716
015020	FOOD AND WATERBORNE DISEASE PROGRAM ADM TF/DACS	0	0	0	0	0
NON GENERAL REVENUE TOTAL		2,770,637	0	2,770,637	0	2,770,637
3. FEDERAL FUNDS - State						
007000	AFRICAN AMERICAN TESTING INITIATIVE (AATI)	182,383	0	182,383	0	182,383
007000	AIDS PREVENTION	830,169	0	830,169	0	830,169
007000	AIDS SURVEILLANCE	104,726	0	104,726	0	104,726
007000	BIOTERR SURVEILLANCE & EPIDEMIOLOGY	254,799	0	254,799	0	254,799
007000	BIOTERRORISM PLANNING & READINESS	105,751	0	105,751	0	105,751
007000	BIOTERRORISM NETWORK COMMUNICATIONS	343	0	343	0	343
007000	CHILDHOOD LEAD POISONING PREVENTION	86,430	0	86,430	0	86,430
007000	COASTAL BEACH MONITORING PROGRAM	20,404	0	20,404	0	20,404
007000	FGTF/AIDS MORBIDITY	64,440	0	64,440	0	64,440
007000	FGTF/BREAST & CERVICAL CANCER-ADMIN/CASE MAN	0	0	0	0	0
007000	FGTF/FAMILY PLANNING TITLE X SPECIAL INITIATIVES	0	0	0	0	0
007000	FGTF/FAMILY PLANNING-TITLE X	290,356	0	290,356	0	290,356
007000	FGTF/IMMUNIZATION ACTION PLAN	127,192	0	127,192	0	127,192
007000	FGTF/WIC ADMINISTRATION	3,359,025	0	3,359,025	0	3,359,025
007000	FLORIDA PANDEMIC INFLUENZA	35,500	0	35,500	0	35,500
007000	HEALTH PROGRAM FOR REFUGEES	43,412	0	43,412	0	43,412
007000	HEALTHY PEOPLE HEALTHY COMMUNITIES	20,639	0	20,639	0	20,639
007000	HIV INCIDENCE SURVEILLANCE	0	0	0	0	0
007000	IMMUNIZATION FIELD STAFF EXPENSE	3,822	0	3,822	0	3,822
007000	IMMUNIZATION SPECIAL PROJECT	40,855	0	40,855	0	40,855
007000	IMMUNIZATION SUPPLEMENTAL	119,088	0	119,088	0	119,088
007000	IMMUNIZATION WIC-LINKAGES	0	0	0	0	0
007000	IMMUNIZATION-WIC LINKAGES	0	0	0	0	0
007000	MCH BGTF-GADSDEN SCHOOL CLINIC	0	0	0	0	0
007000	MCH BGTF-HEALTHY START IPO	0	0	0	0	0
007000	PHP LAB CAP - BIOLOGICAL AGENTS 2007-08 - FOCUS C	0	0	0	0	0
007000	PHP LAB CAP - BIOLOGICAL AGENTS 2007-08 - FOCUS D	0	0	0	0	0
007000	PHP-CITIES RESPONSE INITIATIVE	11,380	0	11,380	0	11,380
007000	PHP-CITIES RESPONSE INITIATIVE 2007-2008	112,071	0	112,071	0	112,071
007000	RISK COMMUNICATIONS	0	0	0	0	0
007000	RYAN WHITE	90,102	0	90,102	0	90,102
007000	RYAN WHITE - EMERGING COMMUNITIES	0	0	0	0	0
007000	RYAN WHITE-AIDS DRUG ASSIST PROG-ADMIN	240,135	0	240,135	0	240,135
007000	RYAN WHITE-CONSORTIA	0	0	0	0	0

ATTACHMENT II.

PALM BEACH COUNTY HEALTH DEPARTMENT

Part II. Sources of Contributions to County Health Department

October 1, 2008 to September 30, 2009

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
3. FEDERAL FUNDS - State						
007000	STD FEDERAL GRANT - CSPS	161,302	0	161,302	0	161,302
007000	STD PROGRAM - PHYSICIAN TRAINING CENTER	0	0	0	0	0
007000	STD PROGRAM INFERTILITY PREVENTION PROJECT (IPP)	0	0	0	0	0
007000	STD PROGRAM-INFERTILITY PREVENTION PROJECT (IPP)	0	0	0	0	0
007000	SYPHILIS ELIMINATION	0	0	0	0	0
007000	TITLE X HIV/AIDS PROJECT	0	0	0	0	0
007000	TITLE X MALE PROJECT	0	0	0	0	0
007000	TUBERCULOSIS CONTROL - FEDERAL GRANT	283,394	0	283,394	0	283,394
007000	WIC BREASTFEEDING PEER COUNSELING	73,515	0	73,515	0	73,515
015009	MEDIPASS WAIVER-HLTHY STRT CLIENT SERVICES	0	0	0	0	0
015009	MEDIPASS WAIVER-SOBRA	0	0	0	0	0
015075	REFUGEE HEALTH SCREENING EXPENSES	350,000	0	350,000	0	350,000
015075	STATE ENVIRONMENTAL FEES	8,500	0	8,500	0	8,500
FEDERAL FUNDS TOTAL		7,019,733	0	7,019,733	0	7,019,733
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE						
001020	TANNING FACILITIES	18,000	0	18,000	0	18,000
001020	BODY PIERCING	2,835	0	2,835	0	2,835
001020	MIGRANT HOUSING PERMIT	8,050	0	8,050	0	8,050
001020	MOBILE HOME AND PARKS	36,990	0	36,990	0	36,990
001020	FOOD HYGIENE PERMIT	112,519	0	112,519	0	112,519
001020	BIOHAZARD WASTE PERMIT	88,000	0	88,000	0	88,000
001020	SWIMMING POOLS	482,490	0	482,490	0	482,490
001020	PRIVATE WATER CONSTR PERMIT	0	0	0	0	0
001020	PUBLIC WATER ANNUAL OPER PERMIT	0	0	0	0	0
001020	PUBLIC WATER CONSTR PERMIT	6,075	0	6,075	0	6,075
001020	NON-SDWA SYSTEM PERMIT	0	0	0	0	0
001020	SAFE DRINKING WATER	72,240	0	72,240	0	72,240
001092	NON SDWA LAB SAMPLE	0	0	0	0	0
001092	OSDS VARIANCE FEE	0	0	0	0	0
001092	ENVIRONMENTAL HEALTH FEES	456,121	0	456,121	0	456,121
001092	OSDS REPAIR PERMIT	0	0	0	0	0
001092	OSDS PERMIT FEE	0	0	0	0	0
001092	I & M ZONED OPERATING PERMIT	0	0	0	0	0
001092	AEROBIC OPERATING PERMIT	0	0	0	0	0
001092	SEPTIC TANK SITE EVALUATION	0	0	0	0	0
001170	LAB FEE CHEMICAL ANALYSIS	0	0	0	0	0
001170	NONPOTABLE WATER ANALYSIS	0	0	0	0	0
001170	WATER ANALYSIS-POTABLE	0	0	0	0	0
010304	MQA INSPECTION FEE	70,000	0	70,000	0	70,000
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL		1,353,320	0	1,353,320	0	1,353,320
5. OTHER CASH CONTRIBUTIONS - STATE						
010304	STATIONARY POLLUTANT STORAGE TANKS	0	0	0	0	0
090001	DRAW DOWN FROM PUBLIC HEALTH UNIT	-229,449	0	-229,449	0	-229,449
OTHER CASH CONTRIBUTIONS TOTAL		-229,449	0	-229,449	0	-229,449

ATTACHMENT II.

PALM BEACH COUNTY HEALTH DEPARTMENT Part II. Sources of Contributions to County Health Department

October 1, 2008 to September 30, 2009

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
6. MEDICAID - STATE/COUNTY						
001056	MEDICAID PHARMACY	0	0	0	0	0
001076	MEDICAID TB	0	0	0	0	0
001078	MEDICAID ADMINISTRATION OF VACCINE	0	0	0	0	0
001079	MEDICAID CASE MANAGEMENT	0	0	0	0	0
001080	MEDICAID OTHER	2,711,223	3,863,032	6,574,255	0	6,574,255
001081	MEDICAID CHILD HEALTH CHECK UP	0	0	0	0	0
001082	MEDICAID DENTAL	0	0	0	0	0
001083	MEDICAID FAMILY PLANNING	16,045	144,401	160,445	0	160,445
001087	MEDICAID STD	0	0	0	0	0
001089	MEDICAID AIDS	0	0	0	0	0
001147	MEDICAID HMO RATE	0	0	0	0	0
001191	MEDICAID MATERNITY	0	0	0	0	0
001192	MEDICAID COMPREHENSIVE CHILD	0	0	0	0	0
001193	MEDICAID COMPREHENSIVE ADULT	0	0	0	0	0
001194	MEDICAID LABORATORY	0	0	0	0	0
001208	MEDIPASS \$3.00 ADM. FEE	6,000	6,000	12,000	0	12,000
001059	Medicaid Low Income Pool	78,750	97,819	176,569	0	176,569
MEDICAID TOTAL		2,812,017	4,111,252	6,923,269	0	6,923,269
7. ALLOCABLE REVENUE - STATE						
018000	REFUNDS	0	0	0	0	0
037000	PRIOR YEAR WARRANT	0	0	0	0	0
038000	12 MONTH OLD WARRANT	0	0	0	0	0
ALLOCABLE REVENUE TOTAL		0	0	0	0	0
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE						
	PHARMACY SERVICES	0	0	0	601,178	601,178
	LABORATORY SERVICES	0	0	0	727,855	727,855
	TB SERVICES	0	0	0	0	0
	IMMUNIZATION SERVICES	0	0	0	2,148,590	2,148,590
	STD SERVICES	0	0	0	139,489	139,489
	CONSTRUCTION/RENOVATION	0	0	0	0	0
	WIC FOOD	0	0	0	20,594,156	20,594,156
	ADAP	0	0	0	8,454,529	8,454,529
	DENTAL SERVICES	0	0	0	0	0
	OTHER (SPECIFY)	0	0	0	0	0
	OTHER (SPECIFY)	0	0	0	0	0
OTHER STATE CONTRIBUTIONS TOTAL		0	0	0	32,665,797	32,665,797
9. DIRECT COUNTY CONTRIBUTIONS - COUNTY						
008030	BCC Contribution from Health Care Tax	0	3,795,506	3,795,506	0	3,795,506
008034	BCC Contribution from General Fund	0	2,330,510	2,330,510	0	2,330,510
DIRECT COUNTY CONTRIBUTION TOTAL		0	6,126,016	6,126,016	0	6,126,016
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY						
001060	CHD SUPPORT POSITION	0	49,000	49,000	0	49,000

ATTACHMENT II.

PALM BEACH COUNTY HEALTH DEPARTMENT Part II. Sources of Contributions to County Health Department

October 1, 2008 to September 30, 2009

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 RABIES VACCINE	0	0	0	0	0
001077 CHILD CAR SEAT PROG	0	0	0	0	0
001077 PERSONAL HEALTH FEES	0	423,328	423,328	0	423,328
001077 AIDS CO-PAYS	0	0	0	0	0
001094 LOCAL ORDINANCE FEES	0	1,057,539	1,057,539	0	1,057,539
001094 ADULT ENTER. PERMIT FEES	0	0	0	0	0
001114 NEW BIRTH CERTIFICATES	0	400,000	400,000	0	400,000
001115 DEATH CERTIFICATES	0	1,100,000	1,100,000	0	1,100,000
001117 VITAL STATS-ADM. FEE 50 CENTS	0	16,000	16,000	0	16,000
001073 Co-Pay for the AIDS Care Program	0	0	0	0	0
FEES AUTHORIZED BY COUNTY TOTAL	0	3,045,867	3,045,867	0	3,045,867
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001009 RETURNED CHECK ITEM	0	0	0	0	0
001029 THIRD PARTY REIMBURSEMENT	0	5,436,554	5,436,554	0	5,436,554
001029 HEALTH MAINTENANCE ORGAN. (HMO)	0	0	0	0	0
001054 MEDICARE PART D	0	0	0	0	0
001077 RYAN WHITE TITLE II	0	0	0	0	0
001090 MEDICARE PART B	0	306,154	306,154	0	306,154
001190 HEALTH MAINTENANCE ORGANIZATION	0	0	0	0	0
005040 INTEREST EARNED	0	0	0	0	0
005041 INTEREST EARNED-STATE INVESTMENT ACCOUNT	0	125,000	125,000	0	125,000
007010 U.S. GRANTS DIRECT	0	2,297,457	2,297,457	0	2,297,457
008010 CONTRIBUTION FROM CITY GOVERNMENT	0	0	0	0	0
008020 CONTRIBUTION FROM HEALTH CARE TAX NOT THRU BCC	0	0	0	0	0
008050 SCHOOL BOARD CONTRIBUTION	0	0	0	0	0
008060 SPECIAL PROJECT CONTRIBUTION	0	0	0	0	0
010300 SALE OF GOODS AND SERVICES TO STATE AGENCIES	0	272,022	272,022	0	272,022
010301 EXP WITNESS FEE CONSULTNT CHARGES	0	0	0	0	0
010405 SALE OF PHARMACEUTICALS	0	0	0	0	0
010409 SALE OF GOODS OUTSIDE STATE GOVERNMENT	0	0	0	0	0
011000 GRANT-DIRECT - APFCY - Air Pollution Tag Fees	0	926,250	926,250	0	926,250
011000 GRANT-DIRECT - CSNFP - Childrens Ser Coun Nur	0	969,467	969,467	0	969,467
011000 GRANT-DIRECT - FHACS - Family Hlth Alliance CSC	0	3,782,122	3,782,122	0	3,782,122
011000 GRANT-DIRECT - HMBHP - Hlth Mothers, Babies	0	99,992	99,992	0	99,992
011000 GRANT-DIRECT - HSCCP - Hlth Start Parent Child	0	312,542	312,542	0	312,542
011000 GRANT-DIRECT - RWF0# - Ryan White Title I Formula	0	1,504,585	1,504,585	0	1,504,585
011000 GRANT-DIRECT - RWS0# - Ryan White Title I Supplemental	0	689,623	689,623	0	689,623
011000 GRANT-DIRECT - WHINN - Woman Hlth Initiative Nutrition	0	130,797	130,797	0	130,797
011001 HEALTHY START COALITION CONTRIBUTIONS	0	0	0	0	0
011007 CASH DONATIONS PRIVATE	0	0	0	0	0
012020 FINES AND FORFEITURES	0	0	0	0	0
012021 RETURN CHECK CHARGE	0	0	0	0	0
028020 INSURANCE RECOVERIES-OTHER	0	0	0	0	0
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-220,709	-220,709	0	-220,709
011000 GRANT DIRECT-QUANTUM DENTAL	0	162,000	162,000	0	162,000
011000 GRANT DIRECT-HEALTH CARE DISTRICT PAHOKEE	0	516,000	516,000	0	516,000
011000 GRANT DIRECT-NOVA UNIVERSITY CHD TRAINING	0	20,000	20,000	0	20,000

ATTACHMENT II.

**PALM BEACH COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2008 to September 30, 2009

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY						
011000	GRANT DIRECT-COUNTY HEALTH DEPARTMENT DIRECT SER	0	150,000	150,000	0	150,000
011000	DIRECT-ARROW	0	0	0	0	0
011000	GRANT DIRECT-ARROW	0	128,120	128,120	0	128,120
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL		0	17,607,976	17,607,976	0	17,607,976
12. ALLOCABLE REVENUE - COUNTY						
018000	REFUNDS	0	0	0	0	0
037000	PRIOR YEAR WARRANT	0	0	0	0	0
038000	12 MONTH OLD WARRANT	0	0	0	0	0
COUNTY ALLOCABLE REVENUE TOTAL		0	0	0	0	0
13. BUILDINGS - COUNTY						
	ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	4,772,495	4,772,495
	BUILDING MAINTENANCE	0	0	0	329,062	329,062
	INSURANCE	0	0	0	0	0
	UTILITIES	0	0	0	0	0
	GROUNDS MAINTENANCE	0	0	0	0	0
	OTHER (SPECIFY)	0	0	0	0	0
	OTHER (SPECIFY)	0	0	0	0	0
BUILDINGS TOTAL		0	0	0	5,101,557	5,101,557
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY						
	EQUIPMENT/VEHICLE PURCHASES	0	0	0	0	0
	VEHICLE INSURANCE	0	0	0	0	0
	VEHICLE MAINTENANCE	0	0	0	0	0
	OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
	OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL		0	0	0	0	0
GRAND TOTAL CHD PROGRAM		32,111,851	30,891,111	63,002,962	37,767,354	100,770,316

**ATTACHMENT II.
PALM BEACH COUNTY HEALTH DEPARTMENT**

**Part III. Planned Staffing, Clients, Services, And Expenditures By Program Service Area Within Each Level Of Service
October 1, 2008 to September 30, 2009**

	FTE's (0.00)	Clients Units	Services	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
A. COMMUNICABLE DISEASE CONTROL:										
VITAL STATISTICS (180)	9.31	51,631	166,571	121,320	142,419	121,320	142,420	0	527,479	527,479
IMMUNIZATION (101)	44.65	22,131	73,971	564,079	662,179	564,079	662,179	1,551,462	901,054	2,452,516
STD (102)	43.34	5,039	20,580	572,772	672,385	572,772	672,386	1,747,205	743,110	2,490,315
A.I.D.S. (103)	85.89	2,984	32,629	1,444,890	1,696,176	1,444,890	1,696,176	3,376,018	2,906,114	6,282,132
TB CONTROL SERVICES (104)	46.47	3,387	26,319	679,984	798,242	679,984	798,243	2,076,613	879,840	2,956,453
COMM. DISEASE SURV. (106)	16.30	0	15,313	218,153	256,092	218,153	256,092	675,609	272,881	948,490
HEPATITIS PREVENTION (109)	1.27	3,339	5,363	16,242	19,066	16,242	19,066	56,097	14,519	70,616
PUBLIC HEALTH PREP AND RESP (116)	5.21	0	724	118,811	139,474	118,811	139,474	516,570	0	516,570
COMMUNICABLE DISEASE SUBTOTAL	252.44	88,511	341,470	3,736,251	4,386,033	3,736,251	4,386,036	9,999,574	6,244,997	16,244,571
B. PRIMARY CARE:										
CHRONIC DISEASE SERVICES (210)	6.05	5,385	1,211	111,015	130,322	111,015	130,321	256,782	225,891	482,673
TOBACCO PREVENTION (212)	1.95	0	2,129	52,331	61,432	52,331	61,431	227,525	0	227,525
HOME HEALTH (215)	0.00	0	0	0	0	0	0	0	0	0
W.I.C. (221)	86.04	33,896	253,313	1,206,133	1,415,895	1,206,133	1,415,896	4,457,448	786,609	5,244,057
FAMILY PLANNING (223)	42.99	8,607	32,621	681,415	799,922	681,415	799,922	1,308,093	1,654,581	2,962,674
IMPROVED PREGNANCY OUTCOME (225)	70.98	6,364	91,229	1,130,343	1,326,924	1,130,343	1,326,923	1,695,514	3,219,019	4,914,533
HEALTHY START PRENATAL (227)	38.50	5,397	28,235	547,807	643,078	547,807	643,078	517,320	1,864,450	2,381,770
COMPREHENSIVE CHILD HEALTH (229)	47.49	8,999	41,377	922,700	1,083,170	922,700	1,083,170	1,675,012	2,336,728	4,011,740
HEALTHY START INFANT (231)	32.33	5,420	35,667	514,294	603,737	514,294	603,738	485,673	1,750,390	2,236,063
SCHOOL HEALTH (234)	20.67	0	901,824	523,918	615,034	523,918	615,034	1,543,963	733,941	2,277,904
COMPREHENSIVE ADULT HEALTH (237)	94.19	12,779	61,172	1,547,093	1,816,152	1,547,093	1,816,152	3,068,633	3,657,857	6,726,490
DENTAL HEALTH (240)	60.54	13,419	105,926	1,229,911	1,443,808	1,229,911	1,443,808	2,732,570	2,614,868	5,347,438
Healthy Start Interconception Woman (232)	0.00	0	0	0	0	0	0	0	0	0
PRIMARY CARE SUBTOTAL	501.73	100,266	1,554,704	8,466,960	9,939,474	8,466,960	9,939,473	17,968,533	18,844,334	36,812,867
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COASTAL BEACH MONITORING (347)	0.43	801	801	6,060	7,114	6,060	7,113	17,234	9,113	26,347
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.76	67	336	10,917	12,816	10,917	12,815	35,115	12,350	47,465
PUBLIC WATER SYSTEM (358)	14.57	419	4,620	251,264	294,962	251,264	294,960	414,803	677,647	1,092,450
PRIVATE WATER SYSTEM (359)	1.36	1,009	1,107	20,689	24,287	20,689	24,286	47,017	42,934	89,951
INDIVIDUAL SEWAGE DISP. (361)	13.10	1,768	7,877	233,437	274,034	233,437	274,034	429,625	585,317	1,014,942
Group Total	30.22	4,064	14,741	522,367	613,213	522,367	613,208	943,794	1,327,361	2,271,155
Facility Programs										
FOOD HYGIENE (348)	11.20	799	3,579	180,983	212,458	180,983	212,457	414,608	372,273	786,881
BODY ART (349)	0.06	36	48	2,035	2,389	2,035	2,390	4,952	3,897	8,849
GROUP CARE FACILITY (351)	29.80	3,027	7,076	494,283	580,246	494,283	580,246	762,916	1,386,142	2,149,058
MIGRANT LABOR CAMP (352)	1.42	49	264	21,859	25,661	21,859	25,661	51,379	43,661	95,040
HOUSING,PUBLIC BLDG SAFETY,SANITATION (353)	0.80	45	507	12,216	14,340	12,216	14,339	27,596	25,515	53,111
MOBILE HOME AND PARKS SERVICES (354)	1.09	144	379	18,214	21,382	18,214	21,383	41,758	37,435	79,193
SWIMMING POOLS/BATHING (360)	8.24	3,493	8,477	134,797	158,240	134,797	158,239	268,070	318,003	586,073
BIOMEDICAL WASTE SERVICES (364)	4.95	1,851	2,016	78,529	92,186	78,529	92,186	183,997	157,433	341,430

**ATTACHMENT II.
PALM BEACH COUNTY HEALTH DEPARTMENT**

Part III. Planned Staffing, Clients, Services, And Expenditures By Program Service Area Within Each Level Of Service

October 1, 2008 to September 30, 2009

	FTE's (0.00)	Clients Units	Services	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
C. ENVIRONMENTAL HEALTH:										
Facility Programs										
TANNING FACILITY SERVICES (369)	0.58	23	57	13,291	15,602	13,291	15,602	30,736	27,050	57,786
Group Total	58.14	9,467	22,403	956,207	1,122,504	956,207	1,122,503	1,786,012	2,371,409	4,157,421
Groundwater Contamination										
STORAGE TANK COMPLIANCE (355)	0.00	0	16	7	8	7	9	20	11	31
SUPER ACT SERVICE (356)	0.90	373	499	13,507	15,856	13,507	15,857	22,316	36,411	58,727
Group Total	0.90	373	515	13,514	15,864	13,514	15,866	22,336	36,422	58,758
Community Hygiene										
RADIOLOGICAL HEALTH (372)	0.02	0	0	384	451	384	452	869	802	1,671
TOXIC SUBSTANCES (373)	4.92	1,784	1,984	88,337	103,700	88,337	103,699	123,595	260,478	384,073
OCCUPATIONAL HEALTH (344)	1.67	0	996	28,144	33,038	28,144	33,038	71,779	50,585	122,364
CONSUMER PRODUCT SAFETY (345)	0.00	0	3	31	36	31	36	70	64	134
INJURY PREVENTION (346)	0.11	0	24	2,151	2,525	2,151	2,525	4,856	4,496	9,352
LEAD MONITORING SERVICES (350)	1.71	20	233	33,505	39,332	33,505	39,333	119,046	26,629	145,675
PUBLIC SEWAGE (362)	3.36	51	2,225	58,075	68,175	58,075	68,176	139,507	112,994	252,501
SOLID WASTE DISPOSAL (363)	0.85	0	301	16,921	19,864	16,921	19,864	36,689	36,881	73,570
SANITARY NUISANCE (365)	1.10	381	955	13,239	15,542	13,239	15,542	29,909	27,653	57,562
RABIES SURVEILLANCE/CONTROL SERVICES (366)	0.10	0	1	2,134	2,505	2,134	2,504	4,820	4,457	9,277
ARBOVIRUS SURVEILLANCE (367)	2.70	0	1,272	46,290	54,340	46,290	54,339	67,261	133,998	201,259
RODENT/ARTHROPOD CONTROL (368)	0.31	0	303	4,572	5,367	4,572	5,368	10,329	9,550	19,879
WATER POLLUTION (370)	0.01	0	0	172	202	172	201	489	258	747
AIR POLLUTION (371)	25.90	0	4,837	501,428	588,633	501,428	588,637	783,261	1,396,865	2,180,126
Group Total	42.76	2,236	13,134	795,383	933,710	795,383	933,714	1,392,480	2,065,710	3,458,190
ENVIRONMENTAL HEALTH SUBTOTAL	132.02	16,140	50,793	2,287,471	2,685,291	2,287,471	2,685,291	4,144,622	5,800,902	9,945,524
D. SPECIAL CONTRACTS:										
SPECIAL CONTRACTS (599)	0.00	0	0	0	0	0	0	0	0	0
SPECIAL CONTRACTS SUBTOTAL	0.00	0	0	0	0	0	0	0	0	0
TOTAL CONTRACT	886.19	204,917	1,946,967	14,490,682	17,010,798	14,490,682	17,010,800	32,112,729	30,890,233	63,002,962

ATTACHMENT III
PALM BEACH COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

ATTACHMENT IV
FACILITIES UTILIZED BY THE PALM BEACH COUNTY HEALTH DEPARTMENT

<u>Facility Description</u>	<u>Location</u>	<u>Owned By</u>
C. L. Brumback Health Center	38754 State Road 80 Belle Glade	Board of County Commissioners
Delray Beach Health Center	225/345 Congress Ave. Delray Beach	Board of County Commissioners
Lake Worth Education Center	110 North F Street Lake Worth	City of Lake Worth
Health Start	A.G. Holley Complex, Bldg 2 Lantana	State of Florida
Lantana/Lake Worth Health Center	1250 Southwinds Drive Lantana	Board of County Commissioners
Jupiter Health Center	6405 Indiantown Road Jupiter	Board of County Commissioners
Riviera Beach Health Center Annex	851 Avenue P Riviera Beach	Board of County Commissioners
Riviera Beach Health Center	7289 Garden Rd. Riviera Beach	KAVI, LLC
General Services Facility	1050 15 th Street West Riviera Beach	F. Vechiarelo
WIC	1050 Royal Palm Beach Blvd. Royal Palm Beach	Village of Royal Palm Beach
Administration	826 Evernia Street West Palm Beach	Board of County Commissioners
Environmental Health	901 Evernia Street West Palm Beach	Board of County Commissioners
VACANT	910 Evernia Street West Palm Beach	Board of County Commissioners
VACANT	910 Evernia Street West Palm Beach	Board of County Commissioners
West Palm Beach Health Center	1150 45 th Street West Palm Beach	State of Florida
WIC/Nutrition/Community Health	1655 Palm Beach Lakes Blvd. West Palm Beach	Accretive, Inc.
Rams Health Clinic	3505 Shiloh Drive West Palm Beach	Palm Beach County School District
Centering Project	610 North Dixie Highway Lake Worth	Healthy Mothers/ Healthy Babies

ATTACHMENT V
PALM BEACH COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN

IDENTIFY THE AMOUNT OF CASH THAT IS ANTICIPATED TO BE SET ASIDE ANNUALLY FOR THE PROJECT.

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2006-2007	\$ <u>209,432</u>	\$ <u>380,468</u>	\$ <u>589,900</u>
2007-2008	\$ _____	\$ _____	\$ <u>-</u>
2008-2009	\$ _____	\$ _____	\$ <u>-</u>
2009-2010	\$ _____	\$ _____	\$ <u>-</u>
2010-2011	\$ _____	\$ _____	\$ <u>-</u>
PROJECT TOTAL	\$ <u>209,432</u>	\$ <u>380,468</u>	\$ <u>589,900</u>

SPECIAL PROJECT CONSTRUCTION/RENOVATION PLAN

PROJECT NAME: PBCHD Administration Building - Purchase Additional Furn/Equip

LOCATION/ ADDRESS: Clematis St., West Palm Beach, FL

PROJECT TYPE: NEW BUILDING X ROOFING _____
 RENOVATION _____ PLANNING STUDY _____
 NEW ADDITION _____ OTHER _____

SQUARE FOOTAGE: approx. 95,000

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

Construction of a new building for the relocation of Palm Beach County Health Department Administrative Services, including General Administration, Information Technology, Accounting, Human Resources, Quality Management, Clinical Administration, Nursing Administration, Dental Administration, Community Health as well as Environmental Health. The project will be funded by a variety of sources including Board of County Commissioners (\$12.1 million), and the Health Care District of Palm Beach County (HCD (\$9.0 million). The Health Care District funding is comprised of \$7 million from the District reserves and an additional \$2 million funding withheld from the annual funding of the Palm Beach CHD for County FY 2002-03, 2003-04, 2004-05 and 2005-06. \$1.0 million of the HCD has already been transferred to the FCO account for this project. Land for the construction project is owned by the State of Florida. Current funding is approximately \$21.1 million.

ESTIMATED PROJECT INFORMATION:

START DATE *(initial expenditure of funds)*: 9/1/2007

COMPLETION DATE: 6/30/09

DESIGN FEES: \$ 2,000,000

CONSTRUCTION COSTS: \$ 18,000,000

FURNITURE/EQUIPMENT \$ 1,100,000

TOTAL PROJECT COST: \$ 21,100,000

COST PER SQ FOOT: \$ 210.53

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

ATTACHMENT VI
PALM BEACH COUNTY HEALTH DEPARTMENT
Primary Care

"Primary Care" as conceptualized for the county health departments and for the use of categorical Primary Care funds (revenue object code 015040) is defined as:

"Health care services for the prevention or treatment of acute or chronic medical conditions or minor injuries of individuals which is provided in a clinic setting and may include family planning and maternity care."

Indicate below the county health department programs that will be supported at least in part with categorical Primary Care funds this contract year:

- ☒ Comprehensive Child Health (229/29)
- ☒ Comprehensive Adult Health (237/37)
- ☒ Family Planning (223/23)
- ☒ Maternal Health/IPO (225/25)
- ☒ Laboratory (242/42)
- ☒ Pharmacy (241/93)

_____ Other Medical Treatment Program (please identify) _____

Describe the target population to be served with categorical Primary Care funds.

Palm Beach County Health Department serves the health care needs of the uninsured and underinsured children and pregnant women who are unable to receive care otherwise within Palm Beach County. This was decided based on the fact that with the limited funding we receive, it would be best spent on those individuals are the most vulnerable.

Does the health department intend to contract with other providers for the delivery of primary health care services using categorical (015040) Primary Care funds?

NO

If yes, please identify the provider(s), describe the services to be delivered, and list the anticipated contractual amount by provider. In addition, contract providers are required to provide data on patients served and the services provided so that the patients may be registered and the service data entered into HMS.

N/A

ADDENDUM TO CONTRACT

THIS ADDENDUM TO THE CONTRACT BETWEEN PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AND THE STATE OF FLORIDA DEPARTMENT OF HEALTH FOR OPERATION OF THE PALM BEACH COUNTY HEALTH DEPARTMENT ("Contract") is entered into on this 1st day of October, 2008, by and between the **STATE OF FLORIDA DEPARTMENT OF HEALTH ("State")**, and the **PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS ("County")**.

RECITALS

A. State and County have simultaneously herewith executed the above referenced Contract, and

B. State and County are entering into this Addendum in order to modify certain provisions of said Contract, the purpose of which is to specify certain terms and conditions regarding operation of the Palm Beach County Health Department ("CHD").

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby conclusively acknowledged, the parties hereto, intending to be legally bound, have agreed as follows:

TERMS

1.0 Revised Sections. State and County agree that the Contract is hereby modified as follows:

1.1 Section 6.a. of the Contract is hereby revised to read:

6.a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. As State employees/personnel, CHD employees are not "officers, agents, or employees of the County." Employees will report time in the Client Information System/Health Management Component compatible format by program component as specified by the State.

1.2 Section 7.c. of the Contract is hereby revised to read:

7.c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. All vehicles will be used solely for CHD operations. The County shall assure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County, except for that insurance coverage referenced in paragraph 7.e. below. Vehicles purchased through the CHD trust fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the CHD trust fund.

1.3 Sections 7.d. and 7.e. are hereby added to the Contract as follows:

7.d. The CHD shall insure that the County be named as an additional insured on any agreement, in which the CHD contracts or subcontracts any work to be performed on the premises to a third party.

7.e. The CHD, as a State Agency or subdivision as defined by Section 768.28, Florida Statutes, agrees to be responsible for its own, its officers', employees' or agents' negligent acts or omissions, or tortious acts which result in claims or suits against the parties, and agrees to be liable for any damages proximately caused by said acts or omissions. In accordance with Chapter 284, Part II, Florida Statutes, CHD, through the State of Florida Risk Management Program will provide General Liability and Auto Liability coverage for negligent acts or omissions or tortious acts by the CHD. Nothing said herein is intended to serve as a waiver of sovereign immunity by the CHD to which sovereign immunity applies. Nothing said herein shall be construed as consent to be sued by third parties in any matter arising out of this Agreement.

2.0 Controlling Provisions. State and County hereby agree that, to the extent that a provision in this Addendum conflicts with any provision in the Contract, the provision in this Addendum shall govern and control.

3.0 Defined Terms. Capitalized terms that are not defined in this Addendum, and that would not otherwise be capitalized for reasons of syntax or grammar, are defined terms whose definitions are provided in the Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the day and year Stated above.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS:	STATE OF FLORIDA DEPARTMENT OF HEALTH:
SIGNED BY:	SIGNED BY:
NAME:	NAME: : Ana M. Viamonte Ros, M.D., M.P.H.
TITLE:	TITLE: State Surgeon General
DATE:	DATE:
	SIGNED BY:
	NAME: Jean Malecki, M.D., M.P.H., F.A.C.P.M.
	TITLE: Director, Palm Beach County Health Department
	DATE: 8/28/08