

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

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Meeting Date: October 7, 2008 [] Consent [X] Regular [] Public Hearing
Department: Housing and Community Development (HCD)
Submitted By: Housing and Community Development (HCD)
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Additional State Housing Initiative Program (SHIP) funding in the amount of \$3,352 to Theresa Wildman, of unincorporated Palm Beach County, to complete an emergency rehabilitation project at her home, with a waiver to exceed the maximum funding amount of \$15,000, as established under the policies of the Emergency Rehabilitation Program.

Summary: On May 22, 2008, a bid for \$14,836 was received to perform work under the SHIP funded Emergency Rehabilitation Program at Theresa Wildman's house at 4175 Vicliff Road, West Palm Beach, FL 33406. Additional work, in the amount of \$3,516, is needed to complete this project. The total cost of the project will be \$18,352, thereby necessitating a waiver to exceed the funding limit of \$15,000 by \$3,352. The scope of work on Ms. Wildman's home, which was built in 1950, included a re-roof and replacement of a bath tub with a ceramic tile shower to accommodate her physical disability. During the execution of this work, substandard electrical wiring was discovered in the wall behind the bath tub. Damaged electrical wiring caused by the roof leak was also discovered during the construction. The additional work, will in part address the electrical wiring. This additional work will also relocate the other bathroom fixtures and their waste lines in order to meet minimum spacing between them as required by code. Approval of this request will enable HCD to further assist this homeowner to accommodate her physical disability. **The requested funds are SHIP funds that require no local match.** (District 3) (TKF)

Background and Justification: The policies for the Emergency Rehabilitation Program, as adopted by the Palm Beach County Board of County Commissioners on November 6, 2007, allow for grants of up to \$15,000 to applicants who qualify for assistance. To qualify, an applicant must be a low income household that is an owner occupant of a one dwelling unit located in unincorporated Palm Beach County or in a municipality having an interlocal agreement with Palm Beach County.

Funding is provided to qualified property owners for the purpose of upgrading their properties to meet applicable housing and building code standards with the aim of addressing emergency conditions present at these properties. Work on these properties may include roofing, electrical, plumbing, removal of architectural barriers, or structural repairs, among others.

Attachments: None

(SEE PAGE 2 FOR OFMB/PREM/CONTRACT ADMINISTRATION COMMENTS.)

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Recommended By: Edward W. Lynch 9/15/08
Department Director Date
Approved By: Sharon J. By 9/24/08
Assistant County Administrator Date
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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures					
Operating Costs		3,352			
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT		3,352			

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-	0			
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Is Item Included In Current Budget? Yes **XX** No ___
 Budget Account No.:

Fund 1100 Unit 143 Org 7705 Object 8301 Program Code/Period RFS52A-GY07

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will allocate an additional \$3,352 to Theresa Wildman for rehabilitation costs in connection with the Emergency Rehabilitation Program.

C. Departmental Fiscal Review: Shairette Major 9-15-08
 Shairette Major / Fiscal Manager I

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control:

Shwillhite 9-19-08
 OFMB 9/17/2008 9/18/08 9/16/08

Dr. J. J. J... 9/22/08
 Contract Development and Control
9/22/08

B. Legal Sufficiency:

[Signature] 9/23/08
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.