

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	2011	2012
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	<u>19,500</u>	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	<u>19,500</u>	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____

Budget Account No.: Fund 1300 Dept 440 Unit 4210 Object 4240 BSA 1331

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The approval of this item will authorize the Clerk of the Courts to record the necessary accounting entries to remove these amounts from the financial records. As required under the PPM, Fire Rescue will continue to maintain a database of these invoices.

C. Departmental Fiscal Review: *Johanna*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Abigail White 9.25.08
Palast OFMB *on* 9/25/08
John A. J. J. J. J. 9/29/08
 Contract Dev. and Control
9/29/08

B. Legal Sufficiency:

Sham Burrows 10-2-08
 Assistant County Attorney

C. Other Department Review:

 Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.

Palm Beach County Fire-Rescue
Outstanding Accounts Receivable Report - (Greater than \$2500.00)
as of 7/3/2008

A,500-

<u>System Record Date</u>	<u>Customer Code/ Invoice Number</u>	<u>Customer Legal Name/ Acctg Line Description</u>	<u>Fund / Dept / Unit / RSRC / SRSRC</u>				<u>Invoiced</u>	<u>Balance</u>
Vendor/Customer Code: VC0000001458 Palm Springs Village Of								
10/21/2005	FRAR1006040000000001	MUTUAL AID 9/7/04 INC# 04-70930 @ 307 WOODLAND RD	1300	440	4210	4240	2,000.00	2,000.00
10/21/2005	FRAR1102040000000075	MUTUAL AID 10/9/04 INC# 04-81998 @ S Congress Av	1300	440	4210	4240	17,500.00	17,500.00
Palm Springs Village Of							19,500.00	19,500.00



Date: July 8, 2008
 To: Glenn Meeder, Collections Coordinator, OFMB
 From: Herman W. Brice, Fire-Rescue Administrator
 Re: Write-off of Uncollectible Accounts Receivables

Fire Rescue
 Chief Herman W. Brice
 50 South Military Trail, Suite 101
 West Palm Beach, FL 33415-3198
 (561) 616-7000
 www.pbcgov.com

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 Board of County
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- Jeff Koons, Vice Chair
- Karen T. Marcus
- Robert J. Kanjian
- Mary McCarty
- Burt Aaronson
- Jess R. Santamaria

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 Robert Weisman

Per Receivables Collections and Write-offs PPM# CW-F-048, Paragraph III, C., 2.d., Fire-Rescue is preparing a Board item to request approval of the attached invoices for write-off. The total amounts of debt by provider referenced on the attached spreadsheet are *over \$2500.00*. The total amount to be written-off is *\$19,500.00*.

Every available resource and every reasonable effort has been exhausted, in pursuit of collecting the unpaid balances, therefore, these accounts receivables have been determined to be "Uncollectible," and should be written off. Schedule attached.

In compliance with PPM# CW-F-048, Fire-Rescue will maintain an automated database (Excel spreadsheet) which is capable of storing, retrieving and printing in a usable format all pertinent information for each "written-off" invoice by line item.

Upon approval, please return original to me. Your immediate attention is appreciated.

Approved
 Disapproved

Herman Brice
 Herman W. Brice
 Fire-Rescue Administrator

Approved
 Disapproved

Glenn Meeder
 Glenn Meeder, Collections
 Coordinator, OFMB

HWB:ML

cc: John Wilson, Director of Finance & Planning, Fire-Rescue
 Michelle Liska, Financial Analyst III, Fire-Rescue

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